



Borough of Chatham

54 Fairmount Avenue

Chatham, New Jersey 07928

Caregiver Parking Permit Application

(PLEASE PRINT)

Date Applied _____

Last Name _____ First Name _____

Address _____

Home Phone _____ Work Phone _____

Cellular Phone _____ E-Mail Address _____

	Make	Year	Color	License Plate	State
Vehicle #1					
Vehicle #2					
Vehicle #3					

(Caregiver's Information)

Last Name _____ First Name _____

Address _____

Home Phone _____ E-Mail Address _____

Cellular Phone _____ Type of Service Provided _____

Company Name (If applicable) _____ Phone _____

Company Address _____

Immediate Supervisor's Name _____ Phone _____

In applying for a caregiver parking permit to park, which allows the service provider to park on a Chatham Borough street, I hereby state that I have read and understand the rules and regulations on the reverse side of this application. I further agree to comply with all parking rules and regulations. I also understand that if any of the information that I have listed on this form is false, the caregiver parking permit will be revoked immediately.

In addition, I understand that I could be charged with a violation of N.J.S. 2C:28-3(b)2. A person commits a disorderly persons offense if, with purpose to mislead a public servant in performing his/her function, they purposely create a false impression in a written application for any pecuniary or other benefit, by omitting information to prevent statements therein from being misleading.

Signature of Applicant _____

Date _____

Accepted Documents

FOR OFFICE USE ONLY

(Check all that apply)

- NJ Driver's License
- NJ Vehicle Registration **(Required)**
- Vehicle Insurance Card **(Required)**
- Utility Bill (Electric, Gas, Telephone, Water or Cable) **(Required)**

Amount Paid _____

Cash

Check # _____

Permit # _____

Date Issued _____

Received By _____

Approved Denied

Caregiver Parking Permits

For the purpose of this program, a caregiver is a paid helper who regularly looks after a child or a sick, elderly or disabled person.

A caregiver parking permit of a design specified and approved by Chatham Borough will be made available to Chatham Borough residents who must retain the service of a caregiver.

Permits will be issued annually for 1 year term (January-December). In early November, individuals who already possess a caregiver parking permit will receive either by mail or email the application (**Appendix #4**) for the upcoming year along with a letter explaining the renewal process with an established return date. Failing to return the application and required documents can result in the loss of the permit.

There will be a one-time administrative fee of \$ 10.00 for each parking permit. However, there is no charge for the annual renewal.

The resident must file an application (**Appendix #4**) for the caregiver parking permit. Proof of residency must be provided by the homeowner when applying for a caregiver parking permit. The following is acceptable proof of residency: a copy of a valid New Jersey Driver's License or vehicle registration with the homeowner's address within the Borough of Chatham. A post office box number will not be deemed proof of residency in order to qualify for the program. Home ownership does not qualify you for a caregiver permit. You must reside in the house.

The Chatham Borough homeowner is required to turn the permit into the Utilities Clerk when the service is no longer being provided and the resident will be held responsible for any misuse of the permit. The permits are not transferable from homeowner to homeowner. If there is a change to the service provider, the resident is required to file a new application with the updated information, but does not have to obtain a different permit.

There is no limit to the number of vehicles you can register, but a copy of the registration and insurance card for **each vehicle** must be provided.

Individuals wishing to apply for a caregiver permit can either pick up an application (**Appendix #4**) on the Main Level, room 205, of the Municipal Building at 54 Fairmount Avenue, Chatham, New Jersey, 07928, have one mailed or emailed or download the application from the Parking link of the Chatham Borough website. (www.chathamborough.org)

If the caregiver is employed by a corporation, a contact name, address and phone number must be provided on the application.

Your completed and signed application, (no copied, scanned or emailed applications will be accepted or processed), required documents, your payment and a self-addressed stamped envelope can be mailed to the Municipal Building located at 54 Fairmount Avenue, Chatham, New Jersey, 07928, to the attention of the Utilities Clerk. The completed documents can also be returned in person during normal business hours in the Finance Office located on the Main Level, room 205 of the Municipal Building at 54 Fairmount Avenue, Chatham, New Jersey, 07928.

Once all the documents have been received, they will be forwarded to the Parking Enforcement Officer who will review and verify the documents. If the documentation is incomplete, the documents will be returned to the applicant along with a letter explaining what needs to be corrected or added.

The completed documents will be forwarded to the Chief of Police or his/her designee for approval and the parking hang tag or yearly validation sticker will be mailed out.

Method of Payment

The Borough does not accept credit or debt cards, payment accepted by cash or by check only. If you are paying by check, please make it payable to the "Borough of Chatham".

Display Permit

Permits are to be hung from the rear view mirror, facing outward. No exceptions.