

**CHATHAM BOROUGH
BOARD OF HEALTH
REORGANIZATION AND REGULAR MEETING AGENDA**

Thursday, January 11, 2018

CALL MEETING The meeting will be called to order at 7:00 p.m.
TO ORDER

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, the Daily Record, and the Alternative Press on December 21, 2017, a copy of which was posted on the official bulletin board on the main floor of Borough Hall, and was filed in the office of the Borough Clerk.

ROLL CALL

Maryann McCabe
Micki Chaput
Lisa DeRosa
Kay Kaiser
Rita Marts
Dr. Norman Schaefer
Israel Cepeda, 1st Alternate
Robert Weber, Sr., Borough Council Member
Megan Avallone, Health Officer, Westfield Regional Department of Health
Tanya Moon, R.E.H.S., Westfield Regional Department of Health
Liz Holler, Minutes Secretary

ADMINISTRATION OF OATHS OF OFFICE

Maryann McCabe
Kay Kaiser
Israel Cepeda

PUBLIC COMMENTS

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION TO ADOPT MEETING MINUTES

MOTION to approve, as prepared, the following meeting minutes:

December 14, 2017

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

RESOLUTION #18-01

CHATHAM BOROUGH BOARD OF HEALTH ESTABLISHING THE ANNUAL MEETING SCHEDULE FOR THE YEAR 2018

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Chatham Borough Board of Health, County of Morris, State of New Jersey, that for the 2018 calendar year, regular meetings of the Chatham Borough Board of Health will commence at 7:00 p.m., prevailing time, to discuss or act upon public business on the following dates:

Meeting Dates

January 11, 2018 Reorganization & Regular Meeting

March 8, 2018

April 12, 2018

May 10, 2018

June 14, 2018

September 13, 2018

October 11, 2018

November 8, 2018

December 13, 2018

And,

BE IT FURTHER RESOLVED, that in accordance with the Open Public Records Act, N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the official newspaper(s), provided to The Alternative Press, posted on the official bulletin board in Borough Hall and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 10:4-19, a copy of this resolution shall be provided to any person who requests a copy of the regular meeting schedule, special or rescheduled meeting of this public body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution to cover the costs of providing such notice; and

FURTHER RESOLVED, that the Borough Clerk shall be directed to publish this Resolution in the official newspaper(s) of the Borough of Chatham.

RESOLUTION #18-02

CHATHAM BOROUGH BOARD OF HEALTH DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE YEAR 2018

BE IT RESOLVED, by the Chatham Borough Board of Health that pursuant to N.J.S.A. 40:53-1, the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this municipality and the Chatham Courier is hereby designated as an alternate official newspaper.

RESOLUTION #18-03

CHATHAM BOROUGH BOARD OF HEALTH ELECTION OF OFFICERS FOR THE YEAR 2018

WHEREAS, at its 2018 Reorganization Meeting, the Chatham Borough Board of Health did hold an election for officers; and

WHEREAS, the elected members agreed to accept and hold such offices.

BE IT RESOLVED by the Chatham Borough Board of Health, that as the result of the elections, the following offices will be held by the indicated members for the year 2018 and until replaced by a subsequent election:

President: _____

Vice President: _____

REPORTS

1. Nursing Report
 2. R.E.H.S. Report
 3. Financial Reports
 4. Vital Statistics Report
 5. Animal Control Report
 6. Pest Control Report
 7. Health Officer Monthly Update
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DISCUSSION ITEM(S)

1. Updating Board of Health Ordinances
 2. Update regarding Westfield Regional Department of Health Contacts
 3. Update on Chatham Borough's No Smoking Signs to reflect vaping/e-cigs
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NEW BUSINESS

ADJOURNMENT