

CHATHAM BOROUGH HISTORIC PRESERVATION COMMISSION

March 16, 2021

7:30 p.m.

Chairman James Greener call this Regular Meeting to order at 7:30 p.m. by Zoom.

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier, the Daily Record on January 27, 2021 and was filed in the office of the Borough Clerk.

Names	Present	Absent
James J. Greener, Chrmn.	X	
Frank Truilo, Council Member	X	
Carolyn Dempsey, Council Member	X	
Catherine Chin	X	
Lynn Magrane	X	
Liz Holler, Minutes Secretary	X	

A legal quorum was present.

Motion to Adopt Meeting Minutes

Council Member Truilo made a motion to approve the minutes of the February 16, 2021 Historic Preservation Commission meeting. Mrs. Chin seconded the motion. A voice vote was taken. All Commissioners voted aye. The minutes were approved.

HPC Guidelines – update

Council Member Truilo reported that at the last Council Meeting he had mentioned that the Guidelines are ready to be presented to the public. The Guidelines could be presented at a future Council meeting. The presentation will probably be 30 minutes in length.

Chrmn. Greener brought up that Borough Administrator Steve Williams is very good with power point presentations. Perhaps he could be approached to help with this project. Chrmn. Greener and Council Member Truilo will get together and organize the points to be presented. Zoom will be used to high-light these points. Mrs. Magrane will help with the high-lights.

HPC Flag Award – 2021

Council Member Truilo, in his research, discovered that the HPC awarded their 2016 flag to the developer of Kinder Kare in the Borough.

Using his cell phone, Chrmn. Greener showed the Commissioners an image of an earlier HPC Flag. This flag had a very attractive design of the old Borough Hall/firehouse, now the Garibaldi Building, on lower Fairmount Avenue.

Chrmn. Greener asked Commissioners whether the new flag should be made more simple or more boutique-style like the one showing the old municipal building.

Council Member Dempsey suggested that the Commission look into the prices for both types of flags.

Council Member Truilo suggested the new flag could show the town gazebo or possibly the Borough coat of arms. He felt a new fresh design should be done. Council Member Truilo recommended that the Flag Award could still be done in Jan Westfall's honor; however, the HPC name should be included on the flag.

Commissioners discussed whether they should recycle and present a different flag each year; however the specific year should be imprinted on the flag, as well as the Historic Preservation Commission name.

Chrmn. Greener liked the idea of rotating the flag image each year; however, he would like to keep the lettering the same.

Council Member Dempsey offered to work on possible designs for the flag with her husband. Her husband is familiar with that type of work.

Commissioners discussed whether to have just one image or several smaller images on the flag. Chrmn. Greener said a decision should be made whether these images will be printed or have more of an arts & crafts look to them.

Mrs. Magrane reported that she didn't have much luck finding information on the history of the home that will receive the Flag Aware. Her contact with the Chatham Historical Society could not find anything on the subject home. (Later on, an Adopt-a-House report was discovered).

Stanley Center update

Council Member Dempsey reported that Janet Foster has completed the application for this building and has submitted it to the NJ Register of Historic Places. This application, if approved, will make the building be certified, thereby making it eligible to obtain planning grants. Letters of support are needed for a grant from Morris County.

Council Member Truilo expressed an interest in writing a letter of support on behalf of the Commission. He would write it from an architect's view of the building.

Council Member Dempsey will touch base with Janice Piccolo, the grants co-ordinator for the Borough, and see if a letter from the Commission would be helpful. If the offer of such a letter is approved, Council Member Dempsey will send Council Member Truilo parameters on how to craft this letter.

Miscellaneous

Chrmn. Greener said the proposed changes to the HPC ordinance could probably be reviewed over coffee someday soon with the Mayor, the Borough Attorney, and interested Council Members.

Council Member Dempsey stated that she and Council Member Truilo will try and get the Design Guidelines presentation scheduled for a future Borough Council Meeting.

At 8:23 p.m. the meeting adjourned.

The next Chatham Borough Historic Preservation Commission meeting will be held on Tuesday, April 20, 2021, 7:30 p.m. It will be a virtual meeting.

Respectfully submitted:

Liz Holler
Minutes Secretary

cc: Vincent DeNave, Borough Zoning Officer & Engineer