

**REGULAR MEETING OF THE  
MAYOR AND BOROUGH COUNCIL**

**April 11, 2016 MINUTES**

Mayor Bruce A. Harris called the Regular Council Meeting of the Borough of Chatham to order on Monday, April 11, 2016 at 7:30 p.m. in the Council Chambers in the Municipal Building, 54 Fairmount Avenue, Chatham, New Jersey.

**SALUTE TO FLAG**

The Mayor and Borough Council led the assembled in the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Harris asked for a moment of silence for those who have given their lives for our country.

**STATEMENT OF ADEQUATE NOTICE**

Robin R. Kline, Municipal Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and filed with the Borough Clerk, all on January 11, 2016.

**ROLL CALL**

On a call of the roll, the following officials were present:

Mayor Bruce A. Harris  
Council Member James J. Collander  
Council Member Victoria Fife  
Council Member Gerald J. Helfrich  
Council Member Leonard Resto  
Council Member Peter Hoffman  
Robert J. Falzarano, Borough Administrator  
James L. Lott, Jr., Borough Attorney  
Robin R. Kline, Borough Clerk

Council President James Lonergan was absent.

Mayor Bruce Harris asked Council Member Collander, liaison to the Shade Tree Commission, to proceed with Resolution #16-162.

Council Member Collander read Resolution #16-162.

**RESOLUTION #16-162**

**CELEBRATING NATIONAL ARBOR DAY APRIL 29, 2016**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this special day, called Arbor Day, was first observed with the planting of more than a million trees in the State of Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world each year; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees also increase property values, enhance the economic vitality of our business areas, and beautify our community; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham, that April 29, 2016 shall be proclaimed NATIONAL ARBOR DAY in the Borough of Chatham and all citizens are encouraged to join together to celebrate the benefits of community trees and to support all efforts to protect our trees and woodlands for the well-being of present and future generations.

Council Member Collander made a motion to approve Resolution #16-162. The motion was seconded by Council Member Resto . A vote was taken and Resolution #16-162 was approved.

Council Member Collander presented the Arbor Day Resolution to Mr. Patrick Carroll, Chairman of the Shade Tree Commission. Mr. Carroll thanked Mayor Harris and the Borough Council for the Arbor Day Resolution and reported that the Shade Tree Commission would be celebrating Arbor Day later in the month. He invited everyone to attend a musical performance by Ms. Kristy Chmura, member of the Shade Tree Commission, at Café Beethoven on May 1<sup>st</sup> between the hours of 3:00 p.m. to 5:00 p.m.

Mayor Bruce Harris asked Council Member Collander to proceed with Resolution #16-163.

Council Member Collander read Resolution #16-163.

## **LAW AND PUBLIC SAFETY**

### **RESOLUTION #16-163**

#### **RESOLUTION SUPPORTING THE CHATHAM BOROUGH POLICE DEPARTMENT'S PARTICIPATION IN THE 2016 NATIONAL DISTRACTED DRIVING CAMPAIGN "U DRIVE. U TEXT. U PAY."**

**WHEREAS**, driver inattention and distractions continue to be a major contributing factor in nearly 800,000 motor vehicle crashes from 2010 to 2014 in the State of New Jersey and nationally accounted for approximately 16% of motor vehicle fatalities; and

**WHEREAS**, distracted driving is any activity that could divert a motorist's attention away from the primary task of driving; thus endangering the driver, passenger(s), and bystander(s) safety; and

**WHEREAS**, five seconds is the average time a driver's eyes are off the road while texting, which, when traveling at 55mph, is enough time to cover the length of a football field; and

**WHEREAS**, to combat these troubling statistics, law enforcement agencies throughout New Jersey and the nation will be mobilizing to crack down on motorists who text and drive as part of the National Distracted Driving Campaign *U Drive. U Text. U Pay.*, which runs from April 4th through April 13<sup>th</sup>, 2016; and

**WHEREAS**, historically, the most effective tool used to change driver behavior are targeted law enforcement campaigns; and

**WHEREAS**, an increase in distracted driving enforcements will reduce distracted driving and will save lives on our roadways.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they hereby support the Chatham Borough Police Department's participation in the National Distracted Driving Campaign *U Drive. U Text. U Pay.*, which runs from April 4th through April 13<sup>th</sup>, 2016, and is a mobilization effort to crack down on motorists who text and drive.

Council Member Collander made a motion to approve Resolution #16-163. The motion was seconded by Council Member Helfrich. A vote was taken and Resolution #16-163 was approved.

Mayor Harris invited Chief Crosson to comment on the "U Drive. U Text. U Pay" distracted driving campaign and local policing enforcement.

Chief Crosson thanked the Mayor and Borough Council for supporting the "U Drive. U Text. U Pay" national traffic safety campaign. Chief Crosson reported that in 2015, 191 summonses were issued by the Chatham Borough Police Department for using a handheld device while driving. Chief Crosson informed the public that the police department is vigilant about both traffic and pedestrian safety in the Borough and that the Chatham Borough Police Department will have a zero tolerance policy for motorists using handheld devices while driving. No warnings will be issued.

Mayor Harris asked Council Member Collander to proceed with Resolution #16-164.

Council Member Collander read Resolution #16-164.

#### **APPOINTMENT**

#### **RESOLUTION #16-164**

#### **RESOLUTION APPOINTING RICHARD CARROLL, JR. AS A PROBATIONARY FIREFIGHTER FOR THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, the Mayor and Council of the Borough of Chatham recognize the valuable contributions volunteer firefighters make to our community every day of every year; and

**WHEREAS**, Richard Carroll, Jr. has expressed interest in becoming a Probationary Firefighter with the Chatham Borough Volunteer Fire Department; and

**WHEREAS**, the Fire Chief and Fire Coordinator have recommended that Richard Carroll, Jr. be appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company 2.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that Richard Carroll, Jr. is hereby appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company 2; and

**BE IT FURTHER RESOLVED**, that Richard Carroll, Jr.'s Application for Membership to the Chatham Borough Volunteer Fire Department is hereby approved.

Council Member Collander made a motion to approve Resolution #16-164. The motion was seconded by Council Member Helfrich. A vote was taken and Resolution #16-164 was approved .

The Borough Clerk administered the oath of office to probationary firefighter Richard Carroll, Jr. Mr. Carroll was joined by his family to assist in the administration of the oath of office.

Council Member Collander welcomed Richard Carroll, Jr. to the Chatham Borough Volunteer Fire Department.

Mayor Harris and the Borough Council expressed their congratulations and appreciation to Mr. Carroll for his service to the Borough.

Mayor Bruce Harris proceeded with Resolution #16-165.

#### **RESOLUTION #16-165**

#### **RESOLUTION TO ADOPT COUNCIL MEETING MINUTES**

**BE IT RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 28, 2016

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 28, 2016

Council Member Fife made a motion to approve Resolution #16-165. Council Member Hoffman seconded the motion. A vote was taken and Resolution #16-165 was approved. Council Member Helfrich abstained.

#### **DISCUSSION ITEMS**

**School District Budget** – Dr. Michael LaSusa, Superintendent of the School District of the Chathams, and Ms. Jill Critchley Weber, President of the Board of Education, presented an overview of the proposed 2016/2017 school district budget. Also in attendance was Mr. Peter Daquila, Business Administrator.

Ms. Critchley Weber opened the presentation by reporting that the school district's priority is always to continue to maintain its level of educational excellence, continue to maintain optimal class sizes, and deliver a budget to taxpayers at the lowest possible cost. The School District of the Chathams per pupil budgetary cost is \$13,186, which she reported to be the second lowest per pupil cost of all Morris County school districts. Ms. Critchley Weber further reported that the student AP class participation rate is among the highest in the state.

Upon questioning by Council Member Resto, Dr. LaSusa reported 4,100 students are currently enrolled district-wide with approximately 300 students enrolled in each grade. Student classroom size averages about 25 students in both the high school and middle school classrooms, and about 20-23 students in the primary grade classrooms.

#### **PROPOSED OPERATING BUDGET**

The school district's proposed 2016/2017 Total Operating Budget is \$64,534,432, which would create a local tax levy of \$60,147,138 and a 2.357% proposed school tax levy, which would be an increase over last year's school budget. The estimated annual school tax impact for a home assessed at \$500,000 would be \$166 for Borough taxpayers and \$149 for Township taxpayers.

Ms. Critchley Weber reported that a 15% increase in Health Benefit costs represented the largest budget increase. She and Dr. LaSusa reported that the school district continues to address the rising cost of

healthcare plan benefits by examining healthcare plan options. The Council reported that employee contributions have helped to contain rising healthcare benefit costs for the Borough and encouraged the Board of Education to explore whether employee healthcare contributions could be further increased.

Ms. Critchley Weber reported that a public hearing on the school budget is scheduled for May 2<sup>nd</sup> and a bond referendum is planned for September 2016.

Mayor Harris and the Borough Council thanked Dr. LaSusa and Ms. Critchley Weber for their informative presentation.

**Farmers' Market Update** – Ms. Janice Piccolo, Director of the Department of Community Services, provided an update on the Farmers' Market. She informed everyone that the Chatham Borough Farmers' Market will be celebrating its 10<sup>th</sup> year with thirty-one vendors registered for the 2016 season. She reported that the Farmer's Market continues to attract vendors that offer a variety of locally grown produce, as well as local goods and services.

## **MEETING OPEN TO THE PUBLIC**

### **NOTICE OF PUBLIC COMMENT TIME LIMIT**

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues, which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Mayor Harris opened the meeting to the public.

Cindy Kane, 174 Weston Avenue, Communications Chair of the Chatham Citizens Group, provided a status update on the Pilgrim Pipeline. She also thanked Borough officials for funding \$6,000 towards the retainer of a legal expert as part of the Borough's participation in the Municipal Pipeline Group and requested that the Borough consider increasing its funding by an additional \$4,000.

Dawn Ferguson, 28 Rowan Road, thanked Mayor Harris and the Borough Council for hosting meetings of the Municipal Pipeline Group and their efforts in protecting the Borough's interests with respect to the Pilgrim Pipeline. She reported that the New Jersey Department of Environmental Protection has granted Pilgrim Pipeline access to all New Jersey public lands for surveying purposes. She asked Mayor Harris and the Borough Council to increase the amount of funding the Borough has appropriated for efforts needed to oppose the pipeline from \$6,000 to \$10,000.

Brendan Keating, 2 Garden Place, thanked Mayor Harris and the Borough Council for their work in organizing and participating in the Municipal Pipeline Group and asked Borough officials to fund an additional \$4,000, to protect the Borough's interests against the Pilgrim Pipeline.

Fran Drew, 32 Inwood Road, encouraged school officials to consider enlarging student classroom size to 30 students in an effort to save money and stabilize the school budget. Mrs. Drew further encouraged Borough officials to install solar panels on borough and school buildings and to urge power utilities to install solar panels and wind turbines along their electrical transmission corridors to help alleviate the need for another oil pipeline.

Kevin Murphy, 14 Orchard Road, commented that without clean water the Borough's property values would drop. Mr. Murphy urged Borough officials to fund an additional \$4,000 to protect the Borough's interests against the Pilgrim Pipeline.

Joan Thuebel, 78 Orchard Road, commented that Chatham citizens fought the jetport proposed by the New York–New Jersey Port Authority and expressed her confidence that citizens can successfully oppose the Pilgrim Pipeline too. Ms. Thuebel encouraged Mayor Harris and the Borough Council to continue its efforts to protect the Borough's interests against the Pilgrim Pipeline project.

Seeing no one else wishing to comment, Mayor Harris closed the meeting to the public.

Mayor Harris provided a brief summary on the Pilgrim Pipeline. He reported the Municipal Pipeline Group is an informal group consisting of towns that would be directly, or indirectly, impacted by the pipeline. He reported that of the 30 towns that are along the pipeline route, 18 towns have sent representatives to the Municipal Pipeline Group meetings. Mayor Harris further reported that nine towns have signed on to participate in sharing costs to retain legal counsel and mentioned that fifteen towns are needed to sign the legal retainer. He encouraged the Chatham Citizens advocacy members to help the Municipal Pipeline Group's efforts by reaching out to other towns and educating more citizens about the Pilgrim Pipeline project and asking them to call upon their elected officials to actively participate in the Municipal Pipeline Group and provide funding to retain legal counsel.

## **REPORTS**

### **BOARD & COMMISSION MEMBERS & LIAISON REPORTS**

**Affordable Housing Advisory Committee** - Mayor Harris had nothing new to report.

**Open Space & Historic Preservation Trust Advisory Committee** – Mayor Harris had nothing new to report.

**Traffic & Pedestrian Safety Advisory Committee** - Council Member Collander reported that the committee continues to work with Borough residents and Chatham Township officials to address traffic issues along Dellwood Avenue and Fairview.

**Shade Tree Commission** - Council Member Collander reported that the Shade Tree Commission will be moving forward on the emerald ash borer treatment plan. He also reported that the Public Works Department crew has installed the fence around the Lum Field scarlet oak tree.

**Communications & Technology Advisory Committee** - Council President Lonergan was absent.

**Joint Recreation Advisory Committee** - Council President Lonergan was absent.

**Municipal Pool Advisory Committee** - Council President Lonergan was absent.

**Farmers' Market Advisory Committee** - Council Member Fife reported that the Chatham Farmers' Market Advisory Committee will open its 10<sup>th</sup> season on Saturday, June 11<sup>th</sup> and thanked Janice Piccolo for her efforts in managing the Farmers' Market.

**Mayors' Wellness Advisory Committee** - Council Member Fife had nothing new to report.

**MyChathamNJ Advisory Committee** - Council Member Fife reported that the committee is planning the 4<sup>th</sup> annual Spring Clean on May 7<sup>th</sup> and continues to plan Fishawack, which will take place on June 11<sup>th</sup>.

**Planning Board** - Council Member Fife reported that commercial property owners and business owners met with the Planning Board's Master Plan planning consultants on March 23<sup>rd</sup>. A public survey will soon be made available for residents to complete online.

**Project Community Pride** - Council Member Fife had nothing new to report.

**Senior Center of the Chathams** - Council Member Fife reported that the Senior Center of the Chathams will hold its annual shredding event on April 30<sup>th</sup> at the train station and its annual Garden Tour kick-off event is scheduled for Friday, June 3<sup>rd</sup>, with the Garden Tour scheduled for Saturday, June 4<sup>th</sup>.

**9/11 Memorial Advisory Committee** - Council Member Helfrich reported that the committee continues to plan its 15<sup>th</sup> 9/11 Memorial Service this year.

**Board of Education** - Council Member Helfrich had nothing new to report.

**Joint Municipal Court** - Council Member Helfrich had nothing new report.

**Municipal Alliance of the Chathams** - Council Member Helfrich had nothing new to report.

**Environmental Commission** - Council Member Resto reported that the Environmental Commission will sponsor an eco-film on climate change at the Library of the Chathams on Wednesday, April 27<sup>th</sup> and mentioned that a trail clean up will be held at Shepard Kollock Park on Saturday, April 30<sup>th</sup>. He also reported that the Environmental Commission is still accepting nominations for the “Eco-Friendly House of the Year” award.

**Joint Community Gardens Advisory Committee** - Council Member Resto reported that garden members will hold a garden clean up on Saturday, April 23<sup>rd</sup> to get the community garden ready for the season.

**Madison-Chatham Joint Meeting** - Council Member Resto reported that grit has been found in some of the sanitary sewer pipes and will be removed. Flow readings and measurements will then be taken over a six month period to determine whether the 70/30 Madison/Chatham allocation is fair

**Pilgrim Pipeline Advisory Committee** - Council Member Resto stated that Mayor Harris’ earlier update on the Municipal Pipeline Group was the update..

**Public Arts Council Advisory Committee** - Council Member Resto reported that the committee is working on designing a flag for Chatham Borough.

**Board of Health** - Council Member Hoffman reported that the next meeting of the Board of Health is scheduled for April 14<sup>th</sup> and had nothing new to report.

**Historic Preservation Commission** - Council Member Hoffman reported that the Historic Preservation Commission has begun a review of the Borough’s Land Development Ordinances to advise on what revisions may be needed.

## **MAYOR’S REPORT**

Mayor Harris provided an update on the Municipal Pipeline Group earlier in the meeting and had nothing new to report.

## **ADMINISTRATOR’S REPORT**

Mr. Falzarano reported that the Communications Team has been working on several technological initiatives. He reported that the team met with CSI Technology Group to learn more about its online citizen service request module. He also reported that Madison will soon launch on its website an online application for the submission of construction applications and payments. The software would also allow applicants to create a user login to check the status of scheduled inspections and permits. Mr. Falzarano advised that the Borough will be looking into paperless records management systems and the use of tablets for Council agendas instead of paper-generated agenda documents.

Mr. Falzarano also reported that the Borough has received a \$116,500.00 grant for the Weston Avenue Road Improvement project that will be applied to the 2017 Budget. Lastly, Mr. Falzarano reported that the scarlet oak tree fencing has been installed.

### **CONSENT AGENDA**

The following items are considered routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #16-166 through Resolution #16-169 have been placed on the Consent Agenda.

### **RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE**

None.

### **FINANCE**

#### **RESOLUTION #16-166**

#### **RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

**BE IT RESOLVED** by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

#### **RESOLUTION #16-167**

#### **RESOLUTION AUTHORIZING REFUND FOR PROPERTY TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector for the Borough of Chatham has advised that a duplicate payment was made by both the property owner and the mortgage service company resulting in an overpayment of property taxes; and

**WHEREAS**, the Tax Collector has further advised that a refund for the duplicate property tax overpayment is to be made as follows:

<b><u>BLOCK/LOT</u></b>	<b><u>OWNERS/PROPERTY LOCATION</u></b>	<b><u>AMOUNT</u></b>	<b><u>TAX QTR.</u></b>
45/14	Kahn-Viteri, Michael & Johanna 115 N. Hillside Avenue	\$2,521.58	2016 1st Qtr.

Please make check payable & mail to:  
Corelogic Tax Services,  
Refund Department  
P.O. Box 961250  
Westlake, TX 76161-0250

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the duplicate overpayment of property taxes as herein referenced.



## **BOARDS, COMMISSIONS & COMMITTEES**

### **RESOLUTION #16-168**

#### **RESOLUTION APPOINTING JENNIFER COOPER AS A MEMBER TO THE MUNICIPAL POOL ADVISORY COMMITTEE**

**WHEREAS**, there exists a vacancy on the Municipal Pool Advisory Committee; and

**WHEREAS**, Jennifer Cooper has expressed interest in being appointed as a member of the Municipal Pool Advisory Committee.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that Jennifer Cooper is hereby appointed as a member of the Municipal Pool Advisory Committee, with such term expiring December 31, 2016.

## **OTHER**

### **RESOLUTION #16-169**

#### **RESOLUTION APPROVING THE JACKSON AVENUE TRAIL RESTORATION EAGLE SCOUT SERVICE PROJECT**

**WHEREAS**, Matthew Piechnik of Scout Troop #8 has proposed to install French drains along the Jackson Avenue trail to help restore the trail and prevent erosion and has requested permission to construct and install this proposed Eagle Scout service project on Borough-owned property; and

**WHEREAS**, the Environmental Commission has endorsed this Eagle Scout service project; and

**WHEREAS**, the Mayor and Council recognize that the proposed Eagle Scout service project would be beneficial to the community and enjoyed by many residents.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they hereby approve Matthew Piechnik's Eagle Scout service project to restore the trail and prevent erosion; and

**BE IT FURTHER RESOLVED** that the Mayor and Council commend Matt Piechnik for his efforts in designing and building a project that will benefit the Chatham Borough community.

### **CONSENT AGENDA VOTE**

Council Member Helfrich moved to approve Resolution #16-166 through Resolution #16-169. Council Member Collander seconded the motion. A vote was taken and Resolution #16-166 through Resolution #16-169 listed on the Consent Agenda were approved unanimously.

### **ADD-ON RESOLUTION**

Mayor Harris asked Council Member Collander to proceed with Resolution #16-171.

### **RESOLUTION #16-171**

#### **RESOLUTION APPROVING THE SUBMISSION OF A COMMUNITY STEWARDSHIP INCENTIVE PROGRAM ("CSIP") GRANT APPLICATION AND AUTHORIZING THE MAYOR TO EXECUTE SUCH GRANT APPLICATION AND, IF AWARDED, TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, the Shade Tree Commission wishes to apply for a Community Stewardship Incentive Program (“CSIP”) grant in the amount of \$10,000.00 for “Resiliency Planning” to address the anticipated infestation of the emerald ash borer (“EAB”) and its potential impact on ash trees in the Borough (CSIP #9), and for “Public Education and Awareness” initiatives (CSIP #3); and

**WHEREAS**, the New Jersey Department of Environmental Protection offers CSIP grants to provide funding for insect and disease management projects such as the EAB, including surveying, risk assessment and mitigation planning, as well as to provide funding for purposes of public education and awareness; and

**WHEREAS**, the Mayor and Council of the Borough of Chatham desire to further the public interest by obtaining a CSIP grant from the New Jersey Department of Environmental Protection.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they hereby authorize the submission of a CSIP grant application for “Resiliency Planning” to address the anticipated infestation of the EAB and its potential impact on ash trees in the Borough (CSIP #9), and for Public Education and Awareness initiatives (CSIP #3); and

**BE IT FURTHER RESOLVED**, by the Borough Council that the Mayor is hereby authorized to execute such grant application and, if awarded, to execute a grant agreement with the State of New Jersey for a grant in the amount not to exceed \$10,000.00 and to execute any amendments thereto, which do not increase the Borough’s obligations; and

**BE IT FURTHER RESOLVED**, that the Borough agrees to comply with all applicable federal, state, and municipal laws, rules, and regulations in its performance pursuant to the CSIP grant application and agreement; and

**BE IT FURTHER RESOLVED**, that all other Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Council Member Collander moved to approve Resolution #16-171. Council Member Resto seconded the motion. A vote was taken and Resolution #16-171 was approved unanimously.

Mayor Harris asked Council Member Helfrich to proceed with Resolution #16-170.

Council Member Helfrich read Resolution #16-170.

## **RESOLUTION #16-170**

### **RESOLUTION TO ADJOURN INTO CLOSED SESSION**

**BE IT RESOLVED**, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Contract Matter:      1. Board of Education Shared Services Agreement – Mr. Falzarano  
                                 2. Madison-Chatham Joint Meeting – Mayor Harris

Litigation Matter:    1. Affordable Housing Declaratory Action – Mr. Lott and Mayor Harris

**BE IT FURTHER RESOLVED**, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

Council Member Helfrich moved to approve Resolution #16-170. Council Member Resto seconded the motion. A vote was taken and Resolution #16-170 was approved unanimously.

**ADJOURNMENT**

Having no other business to be conducted, Mayor Harris adjourned the public meeting.

The Mayor and Borough Council convened into Closed Session.

Meeting adjourned at 9:30 p.m.

Respectfully Submitted:

*Robin R. Kline*

Robin R. Kline, MAS, RMC, CMR  
Borough Clerk  
BOROUGH OF CHATHAM