

**REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

May 14, 2018 MINUTES

Mayor Bruce A. Harris called the Regular Council Meeting of the Borough of Chatham to order on Monday, May 14, 2018 at 7:30 p.m. in the Council Chambers in Borough Hall, 54 Fairmount Avenue, Chatham, New Jersey.

SALUTE TO FLAG

Mayor Harris and the Borough Council led the assembled in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Harris asked for a moment of silence for those who have given their lives for our country.

STATEMENT OF ADEQUATE NOTICE

Robin R. Kline, Borough Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TapInto Chatham and filed with the Borough Clerk, all on January 11, 2018.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Bruce A. Harris
Council Member James J. Collander
Council President Leonard Resto
Council Member Peter J. Hoffman
Council Member Robert A. Weber, Sr.
Council Member Thaddeus J. Kobylarz
Stephen W. Williams, Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

Council Member Victoria Fife was absent.

Mayor Harris asked Council President Resto to proceed with Resolution #18-195.

Council President Resto read Resolution #18-195.

PROCLAMATIONS

RESOLUTION #18-195

PARENTS WHO HOST, LOSE THE MOST DON'T BE A PARTY TO TEENAGE DRINKING CAMPAIGN

WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the threat to their long-term development and well-being; and

WHEREAS, adults who provide alcohol to those below the legal drinking age of 21 are placing those youth at risk for health, safety and legal problems; and

WHEREAS, it is illegal to give or allow your teen's friends to drink alcohol in your home, even with their parents' permission, and anyone found guilty of providing alcohol to youth can face up to a \$1,000 fine and six months in jail in addition to any civil action that can be brought as a result of damages or injury related to the offense; and

WHEREAS, adults have the authority and responsibility to provide our youth with alternative opportunities by creating alcohol free activities; and

WHEREAS, the Drug-Free Action Alliance, through the "Parents Who Host, Lose the Most: Don't be a Party to Teenage Drinking" campaign provides the educational materials to raise community awareness regarding this illegal and unhealthy practice; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby proclaim the month of June 2018 to be the "Parents Who Host, Lose the Most: Don't be a Party to Teenage Drinking" Month in the Borough of Chatham; and

BE IT FURTHER RESOLVED, that Borough officials not only discourage the use of alcohol by those below the legal age of consumption, but also urge all Borough citizens to refuse to provide alcoholic beverages to underage youth and to continue to take the necessary steps to discourage this illegal and unhealthy activity.

Council President Resto made a motion to approve Resolution #18-195. Council Member Collander seconded the motion. A vote was taken and Resolution #18-195 was approved unanimously.

Mr. Vincent Fiorito, Co-chair for the Municipal Alliance Committee of the Chathams, was in attendance to accept the Resolution. He thanked Mayor Harris and the Borough Council for their continued support over the past 10 years of the Municipal Alliance Committee of the Chathams and its community programs.

Mayor Harris asked Council Member Collander to proceed with Resolution #18-196.

Council Member Collander read Resolution #18-196.

RESOLUTION #18-196

DESIGNATING THE WEEK OF MAY 20-26, 2018 AS NATIONAL EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, Emergency Medical Services are a vital public service, providing lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, the Emergency Medical Services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, Emergency Medical Services are now firmly established as a key component of the medical care continuum and EMS practitioners serve a vital role in saving lives from sudden cardiac arrest and trauma; in getting people to the hospitals best equipped to treat heart attacks and strokes; and in showing caring and compassion to their patients in their most difficult moments; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the all-volunteer Chatham Emergency Squad has primary responsibility for responding to medical emergencies in the Chathams and provides CPR training and First Aid training to residents of the Chathams to improve preparedness for medical emergencies; and

WHEREAS, our community is fortunate to be served by such dedicated volunteers who give their time in service of the Chatham Emergency Squad and engage in hundreds of hours of specialized training to enhance lifesaving knowledge and skills; and

WHEREAS, National Emergency Medical Services Week brings together local communities and medical personnel to publicize safety and honor the dedication of those who provide the day-to-day lifesaving services of medicine's "front line."

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they do hereby proclaim the week of May 20-26, 2018 as Emergency Medical Services Week in the Borough of Chatham and give a heartfelt thanks to the dedicated volunteers of the Chatham Emergency Squad; and

BE IT FURTHER RESOLVED that residents are encouraged to join the Chatham Emergency Squad and become part of an organization, which has proudly served the Chatham since 1936.

Council Member Collander made a motion to approve Resolution #18-196. Council President Resto seconded the motion. A vote was taken and Resolution #18-196 was approved unanimously.

Mr. Timothy Brown, President of the Chatham Emergency Squad, and Mr. Joe Korkuch, Captain of the Chatham Emergency Squad, were in attendance to accept the Resolution. They thanked Mayor Harris and the Borough Council for recognizing the Chatham Emergency Squad with this Resolution and mentioned that the emergency squad is fortunate to have a legion of dedicated and trained volunteers to support the three ambulances that are in service.

Mayor Harris thanked all volunteer members of the Chatham Emergency Squad for their extraordinary service to the community.

PRESENTATION

Chatham Volunteer Fire Department - Mr. Jeffrey Davis, owner of Specialized Auto Craft in Chatham for 44 years, presented Fire Chief Doug Allan with a donation of a Rescue Hi-Lift® jack, a mechanical extrication tool used by first responders. Fire Chief Doug Allan thanked Mr. Davis for donating the life-saving device and for his generosity to both the fire department and community over the years.

In recognition of National Emergency Medical Services Week, Mr. Davis also presented Mr. Timothy Brown, President of the Chatham Emergency Squad, with a check in the amount of \$300.00, which he said could be used to purchase life-saving equipment or supplies for the rescue squad. He personally thanked the Chatham Emergency Squad for their service.

In closing his presentation, Mr. Davis expressed the importance of giving back to the community and encouraged all business owners to do the same. Mr. Davis was accompanied in the presentation by his son-in-law, Jeff Zalis, who he mentioned will continue the tradition of giving back to the community.

Mayor Harris proceeded with Resolution #18-197.

RESOLUTION #18-197

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

April 23, 2018

Council President Resto made a motion to approve Resolution #18-197. Council Member Collander seconded the motion. A vote was taken and Resolution #18-197 was approved unanimously.

RECUSALS

Mayor Harris asked if there are any recusals or abstentions to be submitted for the record with respect to any item listed on the agenda.

There were no recusals presented on the record.

DISCUSSION ITEMS

2017 Audit – Mr. Ray Sarinelli, an associate with the auditing firm Nisivoccia LLP, presented a recap of the Borough's financial position for the year ending December 31, 2017. He noted that the Borough's financial position was strong and that the Borough realized a \$54,000.00 increase in the Current Fund Balance from the prior year. He further mentioned that the Borough's Water Utility and Solid Waste Utility have stable fund balances as well. Mr. Sarinelli reported that the Borough continues to pay down the debt service and applauded the Borough's extraordinary tax collection rate of 99.5%.

Mr. Sarinelli provided the following comments and recommendations, which are reported in the 2017 Audit report:

1. During the review of the Borough's fixed assets records, it was noted that certain activity was not properly recorded. It is recommended that the Borough employ a fixed asset appraisal company to ensure that all activity is properly recorded.

Council President Resto inquired if a fixed asset appraisal would be at book value or replacement value cost. Mr. Sarinelli responded it would serve both purposes as both a book value and replacement cost value would be provided.

2. During the review of the tax collector records, it was noted that there was not an accurate recording of tax sale premiums and third-party liens. It is recommended that the tax collector and chief financial officer keep an accurate recording of tax sale premiums and third-party liens.
3. There were instances where purchases were made prior to the preparation and approval of purchase orders. It is recommended that purchase orders are prepared and approved prior to the purchase of goods or services to ensure the availability of funds.
4. Lastly, Mr. Sarinelli commented that the audit review found a number of older grants with receivables and unexpended appropriation balances in the Federal and State Grant Fund, and in the General Capital Fund. It is recommended that the Borough review on-going grant balances to make sure that grant monies are being collected for the grant projects and to ensure that grant funds are being expended for grant-awarded projects.

Council Member Hoffman, Budget and Finance Committee Chairman, inquired if the expenditure approval process could be automated to eliminate the less efficient paper process. Mr. Sarinelli replied that the Borough utilizes the Edmunds & Associates financial software, which is popular with local governments, but was not certain if the software allows an automated paperless approval process.

Tree Ordinance Overview – Council Member Collander provided an overview of the Tree Protection ordinance, which he mentioned was first discussed with a presentation in January 2018. He said that the tree ordinance is more robust and will be able to address current issues, specifically issues relating to the current and on-going construction and reconstruction of the Borough's housing stock. The Tree Protection ordinance, he mentioned, is listed on tonight's agenda for introduction and will be scheduled for adoption on May 29th.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Mayor Harris opened the meeting to the public.

Rozella Clyde, 33 Carmine Street, mentioned that she is representing the Morris County Chapter of the “Moms Demand Action” organization, a non-partisan group that supports the 2nd Amendment and advocates for common-sense gun reforms. She said that June 1st is National Gun Violence Awareness Day and encouraged everyone to wear orange to raise awareness about gun violence and to support common-sense gun reforms. Dr. Clyde asked Mayor Harris to join “Mayors Against Illegal Guns,” a national coalition of mayors working to promote common-sense gun laws and further asked the governing body to consider passing a resolution declaring June 1st National Gun Violence Awareness Day.

Mayor Harris inquired if any events are planned to be held in the Borough. Dr. Clyde replied that she was not aware of any planned events in the Borough but confirmed that Chatham Township presented a resolution observing National Gun Violence Awareness Day on June 1st and added June 2nd as Gun Violence Awareness Day in Chatham Township.

Colleen Truppo, Shade Tree Commission Chair, thanked everyone involved in the May 5th Spring Clean and the Roots to River tree planting project at Shepard Kollock Park. She mentioned that there was much support from the Boy Scouts, local civic groups, businesses and the Borough, and that the Shade Tree Commission was very grateful for all the help. Ms. Truppo further mentioned that the community’s interest in planting new trees, and protecting existing trees, reflects not only the Chatham that we are today, but the Chatham that will be passed on for future generations to enjoy.

Mayor Harris thanked Colleen Truppo and the Shade Tree Commission for organizing the planting of over 1,000 trees.

Jill Strickler, 264 Washington Avenue, expressed her support for National Gun Violence Awareness Day and mentioned that the McLaughlin’s, a Borough family who she is close with and who is raising awareness for National Gun Violence Day, had lost a family member to gun violence years ago.

Seeing no one else wishing to comment, Mayor Harris closed the meeting to the public.

REPORTS

BOARD & COMMISSION MEMBERS & LIAISON REPORTS

Affordable Housing Advisory Committee - Council Member Collander had nothing new to report.

Shade Tree Commission - Council Member Collander had nothing new to report.

Traffic & Pedestrian Safety Advisory Committee - Council Member Collander had nothing new to report.

Madison-Chatham Joint Meeting –Council Member Hoffman had nothing new to report.

Farmers’ Market Advisory Committee - Council Member Fife was absent.

Mayor’s Wellness Advisory Committee - Council Member Fife was absent.

MyChathamNJ Advisory Committee - Council Member Fife was absent.

Project Community Pride - Council Member Fife was absent.

Public Arts Council Advisory Committee - Council Member Fife was absent.

Senior Center of the Chathams - Council Member Fife was absent.

Environmental Commission - Council President Resto reported that the Environmental Commission continues to work towards achieving Silver re-certification in the Sustainable Jersey program. He further reported that on May 5th the Environmental Commission held its Eco Fair at the Library, which he said was well-attended. He also reported that the Environmental Commission had purchased two electric leaf blowers for use by the DPW as part of the “Quiet Communities” initiative. Lastly, Council President Resto reported that environmentally-friendly landscaping practices will be followed at Borough Hall and at the Library. Organic materials will be used.

Historic Riverside Trail Advisory Committee - Council President Resto reported that the Shade Tree Commission organized the Roots for River tree planting along the riverside trail.

Municipal Alliance of the Chathams - Council President Resto had nothing new to report.

Open Space & Historic Preservation Trust Advisory Committee - Council President Resto had nothing new to report.

Pilgrim Pipeline Advisory Committee - Council President Resto reported that Millburn Township is interested in joining the Municipal Pipeline Group (MPG), which would bring the number of participating towns in the MPG to 16. He is presenting to the Millburn Township Committee at their meeting on June 19th.

Planning Board - Council Member Hoffman reported that the Stanley Congregational Church subdivision application is before the Planning Board.

Joint Municipal Court - Council Member Hoffman had nothing new to report.

9/11 Memorial Advisory Committee - Council Member Weber had nothing new to report.

Board of Education - Council Member Weber reported that the Board of Education adopted its final 2018-2019 budget and would be presenting its budget to the Mayor and Council on May 29th.

Board of Health - Council Member Weber reported that the May 10th meeting was cancelled and rescheduled for May 17th in Borough Hall at 7:00 p.m.

Joint Recreation Advisory Committee - Council Member Weber had nothing new to report.

Communications & Technology Advisory Committee - Council Member Kobylarz reported that the committee met on April 10th had nothing new to report.

Historic Preservation Commission - Council Member Kobylarz had nothing new to report.

Joint Community Gardens Advisory Committee - Council Member Kobylarz reported that the Committee is currently evaluating whether to repair or replace the garden fence. Farmer Paul’s memorial bench will be installed at the community garden and the garden kiosk sign will be relocated inside the fenced area of the garden.

Municipal Pool Advisory Committee - Council Member Kobylarz reported that the community pool is preparing to open Memorial Day weekend for the 2018 season.

MAYOR'S REPORT

Mayor Harris reported that he had recently attended a meeting with NJ Transit officials to talk about service and other agency-related issues. He mentioned that train service on the Morris & Essex line will be adjusted in June due to Amtrak's repairs at Penn Station. There will be other schedule adjustments in the future to allow NJ Transit to begin implementing the positive train control safety equipment on its trains. He also mentioned that NJ Transit will continue to purchase double-decker cars for its fleet and that the agency has been aggressively recruiting train engineers and bus operators due to retirements.

Mayor Harris further reported that JCP&L and Madison's electric department are reaching an agreement that would allow the Madison Electric Department to assist the Borough in restoring power during storm emergencies. Madison crews will be required to undergo training to learn JCP&L's equipment and protocols.

Lastly, Mayor Harris mentioned that he was glad to learn that the Westfield Regional Health Department reviews the vaccination status of all students in the school district as part of the important public health services that they provide for our community.

ADMINISTRATOR'S REPORT

Mr. Williams reported that the Westfield Regional Health Department will be making a presentation to the Mayor and Council on June 11th. He also reported that the Department of Public Works has completed the Borough's 2017 recycling tonnage report, which reflects an increase in recyclable materials collected over the previous year. Mr. Williams further reported that JCP&L will be notifying all impacted Borough property owners that Jaflo Tree Service will begin trimming trees along JCP&L's rights-of-way in the Borough. He also confirmed that JCP&L has completed tree removals at the Madison Chatham Joint Meeting facility.

Mr. Williams mentioned that on Saturday, May 5th, Spring Clean and the tree planting took place. He thanked the Shade Tree Commission and all volunteers who participated in the effort. He further reported that county shade tree crews have taken down a number of trees in the North Passaic Avenue right-of-way in advance of the road construction project. He reported that Topology, the Borough's redevelopment planner, is using GPS traffic data obtained from cell phones to analyze the number of vehicles traveling through the Borough on multiple roads and to determine the point of destination. He confirmed that, based on the recommendation of the Environmental Commission, it was decided that organic fertilizer would be used on the front lawns of Borough Hall and the Library.

Mr. Williams reported that the New Jersey Department of Transportation will be repaving the entire length of Route 24 and that it is anticipated that the road project will be awarded for construction in October 2018. The plan is to do the work at night. He also reported that the Department of Public Works began hydrant flushing on the north side of Main Street in Zones 5 and 6. Hydrant flushing will continue throughout the Borough until all zones have been completed. Lastly, he reported that the AlertChathamBorough notification system will be moved to the county's RAVE platform. Borough residents will need to re-register using the Smart 911 service.

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #18-198 through Resolution #18-211 have been placed on the Consent Agenda.

**RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA
FOR DISCUSSION AND VOTE**

None.

CONTRACTS

RESOLUTION #18-198

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE FIRST LICENSE
AMENDMENT WITH NEW JERSEY TRANSIT CORPORATION FOR THE FAIRMOUNT
AVENUE OVERPASS WALLS (MURAL AGREEMENT)**

WHEREAS, New Jersey Transit Corporation (“NJ Transit”) owns Fairmount Avenue Overpass, comprising the trestle which runs along the Morristown Line, M.P. 23.50, Railroad Plaza South, Block 91, Lot 1, located in the Borough of Chatham (the “Licensed Area”); and

WHEREAS, the original term of the license for the Licensed Area expired on February 28, 2018; and

WHEREAS, the Borough desires to renew its license with NJ Transit for the Licensed Area and NJ Transit has agreed to extend the license for a five-year term with a revised expiration date of February 28, 2023; and

WHEREAS, all other terms and conditions of said license shall remain in full force and effect.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Mayor is hereby authorized to sign the First License Amendment between the New Jersey Transit Corporation and the Borough of Chatham for the herein referenced Licensed Area for a five-year term renewal term effective March 1, 2018 and expiration date of February 28, 2023, in accordance with the terms and conditions of the First License Amendment; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #18-199

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #18-200

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that both the mortgage company and the property owner made property tax payments for the herein referenced property resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
16/21	Keenan, Laura 103 Chatham Street Chatham, NJ 07928 Please make check payable & mail to: SunTrust Mortgage, Inc., Attn: Tax Services, RVW-3166 1001 Semmes Avenue Richmond, VA 23224	\$4,847.83	2018/1 st Qtr.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

RESOLUTION #18-201

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that both the mortgage company and the property owner made property tax payments for the herein referenced property resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
4/8	Doherty, Shawn & Cynthia 190 Washington Avenue Chatham, NJ 07928 Please make check payable & mail to: Corelogic Attention: Refund Department P.O. Box 961250 Ft. Worth, TX 76161	\$8,688.75	2018/1 st Qtr.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

RESOLUTION #18-202

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that the herein referenced property owner has requested a refund for an advance payment that was made for the third quarter (estimated) 2018 property tax; and

WHEREAS, the Tax Collector has further advised that a refund is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
2/20	Wilson, William & Barbara 230 Washington Avenue	\$10,338.61	2018/3rd Qtr.

Please make check payable & mail to:
Wilson, Barbara
230 Washington Avenue
Chatham, NJ 07928

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the duplicate overpayment of property taxes as herein referenced.

RESOLUTION #18-203

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that both the mortgage company and the property owner made property tax payments for the herein referenced property resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
9/2	Gerne, Donald & Emily 37 Highland Avenue Chatham, NJ 07928 Please make check payable & mail to: Capital One P.O. Box 9212 Coppell, Texas 75019-9228	\$ 8,937.00	2018/1st Qtr.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

RESOLUTION #18-204

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE PRICING AGREEMENT WITH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish cooperative pricing systems and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID#47-CPCPS), herein referenced as the "Lead Agency," has offered voluntary participation in its cooperative pricing system for the purchase of goods and services; and

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, each year the Borough of Chatham realizes cost savings by purchasing equipment and materials through cooperative pricing systems; and

WHEREAS, the Police Command Officer and the Chief Financial Officer recommend participation in the Cranford Police Cooperative Pricing System; and

WHEREAS, the Council of the Borough of Chatham wishes to become a participating member of the Cranford Police Cooperative Pricing System.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute the Cooperative Pricing Agreement with the Cranford Police Cooperative Pricing System; and

BE IT FURTHER RESOLVED, all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #18-205

RESOLUTION INSERTING AN ITEM OF REVENUE IN THE ADOPTED 2018 MUNICIPAL BUDGET [SUSTAINABLE JERSEY ROOTS FOR RIVERS GRANT AWARD]

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item or appropriation for an equal amount.

BE IT RESOLVED that the Borough of Chatham hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the adopted 2018 Municipal Budget in the sum of \$14,949.00, which item is now available as a revenue from a grant received from Sustainable Jersey for the New Jersey Nature Conservancy Roots for Rivers grant program, pursuant to the provisions of the herein referenced statute; and

BE IT FURTHER RESOLVED that the sum of \$14,949.00, be made and the same is hereby appropriated in Account# G-01-41-704-400 under the caption of "Sustainable Jersey Roots for Rivers Grant Award;" and

BE IT FURTHER RESOLVED that the insertion of the item of revenue is the result of monies being provided to the municipality pursuant to N.J.S.A. 40A:4-87; and

BE IT FURTHER RESOLVED that two certified copies of this resolution be forwarded to the Office of the Director of Local Government Services as required by law.

BOARDS, COMMISSIONS & COMMITTEES

RESOLUTION #18-206

RESOLUTION APPOINTING LISBETH BRINGGARD TO THE CHATHAM BOROUGH BOARD OF HEALTH AS THE ALTERNATE NO. 1 MEMBER

WHEREAS, there currently exists an Alternate No. 1 member vacancy on the Chatham Borough Board of Health with the term of January 1, 2017 through December 31, 2018; and

WHEREAS, N.J.S.A. 26:3-5 sets forth that the alternate members of the Board of Health shall be appointed by the Mayor with the advice and consent of the Council, and in the event of a vacancy, the term of appointment shall be only for the unexpired term; and

WHEREAS, Chapter 23 of the Revised Codes of the Borough of Chatham, §23-2, sets forth that alternate members shall be designated at the time of appointment as either "Alternate No. 1" or "Alternate No. 2" and that the term shall be for two years; and

WHEREAS, Lisbeth Bringgard has expressed interest in being appointed to the Chatham Borough Board of Health; and

WHEREAS, Mayor Bruce Harris wishes to appoint Lisbeth Bringgard to the Chatham Borough Board of Health to fill the vacant, unexpired 2-year Alternate No. 1 member position, with such term expiring on December 31, 2018.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayoral appointment of Lisbeth Bringgard to the Chatham Borough Board of Health as the Alternate No. 1 member, as herein referenced, is hereby approved with the advice and consent of the Council; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution in accordance with N.J.S.A. 40A:9-9.2a and the Code of the Borough Chatham, Chapter 3, §3.3.

PERSONNEL

RESOLUTION #18-207

RESOLUTION APPOINTING SUMMER POOL STAFF FOR THE 2018 SEASON

WHEREAS, the Chatham Borough Recreation Program has a need to hire summer pool staff for the 2018 season; and

WHEREAS, the Recreation Coordinator recommends hiring the following individuals pending completion of all paperwork requirements prior to any employment:

Name	Hourly Pay Rate	Position
Bohensky, Larisa	\$8.75	Staff
Brown, Bryant	\$8.75	Staff
Byrd, Connor	\$8.90	Staff
Byrd, Jack	\$8.90/\$10.00	Staff/Head Guard
Cheng, Michele	\$8.60	Staff
LeMon, Tristen	\$9.25/\$10.00	Staff/Head Guard
Mascolo, Nick	\$8.90	Staff
McKenna, Julianna	\$12.50	Staff - Assistant Manager
Nauta, Amy	\$21.00	Staff - Manager
Nauta, Janet	\$8.60	Substitute
Voight, Lucas	\$8.75	Staff
McKenna, Mary	\$8.60	Staff
McKenna, Grace	\$8.60	Staff
O'Reilly, Brendan	\$8.60	Staff

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Recreation Coordinator and hereby approve the hiring of the individuals referenced herein as summer pool staff for the 2018 season at the respective positions and rates of pay, contingent upon the Recreation Coordinator verifying that all paperwork requirements have been completed prior to employment; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #18-208

RESOLUTION TO HIRE BRIAN AGNEW AS A TEMPORARY SPRING/SUMMER SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Department of Public Works has a need to hire temporary spring/summer seasonal help; and

WHEREAS, the Borough Clerk publicly advertised the job opening and solicited applications from interested candidates; and

WHEREAS, after considering all interested and qualified candidates, the Director of Public Works recommends that Brian Agnew be hired for the temporary spring/summer seasonal position in the Department of Public Works at the rate of \$15.00 per hour and with an effective starting date of May 21, 2018.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Director of Public Works and hereby approve the hiring of Brian as a temporary spring/summer seasonal employee in the Department of Public Works at the rate of \$15.00 per hour and with the effective starting date of May 21, 2018.

RESOLUTION #18-209

RESOLUTION TO HIRE JOHN (JACK) AGNEW AS A TEMPORARY SPRING/SUMMER SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Department of Public Works has a need to hire temporary spring/summer seasonal help; and

WHEREAS, the Borough Clerk publicly advertised the job opening and solicited applications from interested candidates; and

WHEREAS, after considering all interested and qualified candidates, the Director of Public Works recommends that John (Jack) Agnew be hired for the temporary spring/summer seasonal position in the Department of Public Works at the rate of \$15.00 per hour and with an effective starting date of May 21, 2018.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Director of Public Works and hereby approve the hiring of John (Jack) as a temporary spring/summer seasonal employee in the Department of Public Works at the rate of \$15.00 per hour and with the effective starting date of May 21, 2018.

RESOLUTION #18-210

RESOLUTION ACCEPTING THE RESIGNATION OF SHELINI PARIKH FROM THE POSITION OF DEPUTY CLERK/ADMINISTRATIVE ASSISTANT

WHEREAS, by letter dated May 4, 2018, Shelini Parikh served the Borough Administrator with her written resignation from the position of Deputy Clerk/Administrative Assistant; and

WHEREAS, the Mayor and Council wish to thank Ms. Parikh for her service.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the resignation of Shelini Parikh from the position of Deputy Clerk/Administrative Assistant, effective May 4, 2018, is hereby acknowledged and accepted; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

OTHER

RESOLUTION #18-211

RESOLUTION APPROVING THE PLACE-TO-PLACE (EXPANSION OF PREMISES) TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #1404-33-008-001

WHEREAS, on April 5, 2018, Charley's Aunt, Inc. (the "Applicant") filed an application with the Borough of Chatham seeking a Place-to-Place (Expansion of Premises) Transfer of Plenary Retail Consumption License #1404-33-008-001 for the purpose of expanding the premises located at 8-10 South Passaic Avenue, Chatham, New Jersey for the authorized sale, service and storage of alcoholic beverages; and

WHEREAS, the Applicant seeks to expand the licensed premises to include the rear alleyway as an outdoor dining area; and

WHEREAS, the Borough Clerk has confirmed that the subject license is in good standing for the current 2017-2018 licensing term and has verified with the Division of Alcoholic Beverage Control that the Applicant's 12-page application has been deemed complete in all respects, that all applicable fees have been paid, and that no objections have been filed for the Place-to-Place (Expansion of Premises) transfer; and

WHEREAS, the Place-to-Place (Expansion of Premises) Transfer of the subject license is contingent upon the approval of the Mayor and Council.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby approve the Place-to-Place (Expansion of Premises) Transfer of Plenary Retail Consumption License #1404-33-008-001; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall attach a sketch of the licensed premises, which is attached hereto and made part of this resolution, and to endorse the license certificate for the expansion of the licensed premises as follows:

"This license, subject to all of its terms and conditions, is hereby transferred effective May 15, 2018 from the original size and location to the expanded area size and location of premises located at 8-10 South Passaic Avenue, Chatham, NJ 07928 as detailed on the attached sketch of the licensed premises."

And,

BE IT FURTHER RESOLVED that the Borough Clerk shall file a certified copy of this Resolution with the Director of the Division of Alcoholic Beverage Control and take all other action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Council Member Kobylarz made a motion to approve Resolutions #18-198 through #18-211 on the Consent Agenda. The motion was seconded by Council Member Hoffman. A vote was taken and Resolutions #18-198 through #18-211 were approved unanimously.

ADD-ON RESOLUTIONS

None.

ORDINANCES FOR FIRST READING

Mayor Harris asked Council Member Collander to introduce Ordinance #18-06.

Council Member Collander introduced Ordinance #18-06 by title as follows:

ORDINANCE #18-06

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING TREE PROTECTION AND PRESERVATION

Council Member Collander mentioned that this ordinance was first discussed with a presentation in January 2018. He explained that the ordinance is designed to address tree protection and preservation issues that specifically relate to the ongoing construction and reconstruction of the Borough's housing stock.

Council Member Collander read:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held on May 14, 2018.

BE IT RESOLVED, that at the Council meeting to be held on May 29, 2018 at 7:30 p.m. prevailing time, at Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council Member Collander offered Ordinance #18-06 and moved its adoption on first reading.

Council Member Weber seconded the motion.

Mayor Harris asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander	X		X			
Fife						X
Resto			X			
Hoffman			X			
Weber		X	X			
Kobylarz			X			

Mayor Harris declared Ordinance #18-06 passed on first reading.

Mayor Harris asked Council Member Collander to introduce Ordinance #18-07.

Council Member Collander introduced Ordinance #18-07 by title as follows:

ORDINANCE #18-07

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING FOR THE VACATION OF A PORTION OF THE PAPER STREET KNOWN AS VINE STREET IN THE BOROUGH OF CHATHAM

Council Member Collander explained that the Ordinance would vacate the unimproved portion of Vine Street. The vacated area would become a part of the adjoining properties; however, the Borough would keep a right of way interest in a five (5) foot wide strip of land for public pedestrian walkway purposes and a perpetual utility easement.

Council Member Collander read:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held on May 14, 2018.

BE IT RESOLVED, that at the Council meeting to be held on May 29, 2018 at 7:30 p.m. prevailing time, at Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council Member Collander offered Ordinance #18-07 and moved its adoption on first reading.

Council Member Hoffman seconded the motion.

Mayor Harris asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander	X		X			
Fife						X
Resto			X			
Hoffman		X	X			
Weber			X			
Kobylarz			X			

Mayor Harris declared Ordinance #18-06 passed on first reading.

Mayor Harris asked Council Member Kobylarz to proceed with Resolution #18-212.

Council Member Kobylarz read Resolution #18-212.

RESOLUTION #18-212

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

- Personnel Matters: 1. Police Chief Promotion Process– Council President Resto
 2. Volunteer Recognitions – Mayor Harris

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

Council Member Kobylarz made a motion to approve Resolution #18-212. Council President Resto seconded the motion. A vote was taken and the motion to approve Resolution #18-212 was approved unanimously.

ADJOURNMENT

Having no other business to be conducted in public session, Mayor Harris adjourned into Closed Session at 8:50 p.m.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF CHATHAM