

**BOROUGH OF CHATHAM
SHADE TREE COMMISSION**

**REORGANIZATION MEETING AGENDA
January 19, 2016**

START TIME: 7:30 p.m.

ROLL CALL:

John Barton
Fran Drew
Colleen Truppo
Patrick Carroll
Thomas E. Boyle
Kenneth S. Fekete, Sr.
Christopher Jadro
Kristy Chmura (Alternate)
Dean Wilson (Alternate)
Tony Torello (Enforcement Officer)
Councilman James J. Collander (Council Liaison)
Liz Holler, Recording Secretary

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided and published in the Chatham Courier on January 7, 2016 and copies of this agenda were posted on the Municipal Bulletin Board on the main floor of the Municipal Building and filed with the Commission Secretary and the Borough Clerk also on **January 7, 2016**.

PUBLIC COMMENTS

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

RESOLUTION#16-01

RESOLUTION OF THE SHADE TREE COMMISSION OF THE BOROUGH OF CHATHAM ESTABLISHING ANNUAL MEETING SCHEDULE FOR THE YEAR 2016

WHEREAS, the Open Public Meetings Act requires that public bodies provide adequate notice of regular meetings dates; and

BE IT RESOLVED, by the Shade Tree Commission of the Borough of Chatham as follows:

1. During the calendar year of 2016, meetings of the Shade Tree Commission will be held at 7:30 p.m., prevailing time, at the Municipal Building, 54 Fairmount Avenue, Chatham, NJ, to discuss or act upon public business as follows:

MEETING DATES:

January 19, 2016

March 15, 2016

May 17, 2016

July 19, 2016

September 20, 2016

November 15, 2016

2. Certified copies of this resolution shall be sent to the newspapers designated by this body to receive such notice and shall be posted on the bulletin board outside the office of the Borough Clerk and filed with the Commission Secretary and the Borough Clerk in accordance with the Open Public Meetings Act.
3. A copy of this resolution shall be mailed or emailed to any person who requests that he/she be sent copies of notices of the meeting, pursuant to N.J.S.A. 1:4-19 and who has paid the required fee if necessary.
4. Official action may be taken at any and all meetings. The Shade Tree Commission reserves the right to schedule additional meetings on an as needed basis.

RESOLUTION #16-02

RESOLUTION OF THE SHADE TREE COMMISSION OF THE BOROUGH OF CHATHAM DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES

BE IT RESOLVED, by the Shade Tree Commission of the Borough of Chatham that the following newspapers be and are hereby designated as official newspapers for the publication of all notices required by law to be published in by the Board on or after **January** 19, 2016:

The Chatham Courier
The Daily Record
The Independent Press
The Alternative Press

RESOLUTION #16-03

RESOLUTION OF THE SHADE TREE COMMISSION OF THE BOROUGH OF CHATHAM APPOINTING CHAIRPERSON AND RECORDING SECRETARY FOR CALENDAR YEAR 2016

NOW THEREFORE, BE IT RESOLVED by the Shade Tree Commission of the Borough of Chatham that the following individuals be and hereby are appointed as officers of the Shade Tree Commission for calendar year 2016 and until his/her respective successor is duly elected and qualified

_____ Chairperson

_____ Vice Chair

RESOLUTION #16-04

RESOLUTION OF THE SHADE TREE COMMISSION OF THE BOROUGH OF CHATHAM ADOPTING MEETING MINUTES

BE IT RESOLVED by the Shade Tree Commission of the Borough of Chatham Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

November 15, 2015

LIAISON REPORTS

Update – J. Collander

PENDING BUSINESS

2015 Planting Status – P. Carroll

2015 Continuing Education Status – K. Fekete

Lum Tree Discussion – P. Carroll / J. Collander

Forestry Management Plan – P.Carroll

NEW BUSINESS/DISCUSSION ITEMS

Annual Reporting – J. Barton

RFP for EAB and communication plan – P. Carroll

Spring Planting – P. Carroll

Arbor Day Events – C. Jadro

ADJOURNMENT