

**BOROUGH OF CHATHAM, NEW JERSEY
LAND DEVELOPMENT CHECKLIST
AS AUTHORIZED UNDER N.J.S.A. 40:55D-10.3**

CHECKLIST D – REQUIREMENTS FOR FINAL SITE PLAN AND/OR FINAL MINOR OR MAJOR SUBDIVISION

Items	Checklist D Requirements	submitted	Borough use
1	Completed and signed application form and Checklist D		
2	Payment of Application filing fees and escrows		
3	Letter from Borough water and Sewer Department that all fees and charges are paid and current. (appendix 1C)		
4	Certificate from Borough Tax Collector that taxes for the property have been paid (current date) (appendix 1D)		
5	All prior resolutions of approval for this property		
6	Copies of any and all approvals received from any other governmental agency, and if any permits have been issued attached hereto full and complete copies of any and all such notices documents, approvals, or permits.		
7	Written certification regarding improvements are installed in accordance with preliminary plan approval; if changes have occurred, documentation that no new variance or waiver relief is required and that the Zoning Officer administratively approved the changes		
8	Statement from Borough Engineer regarding utilities and drainage, improvements, inspections, and performance guarantees §165-161 (C)		
9	Applicant's written certification regarding any unfinished or incomplete improvements, proof of payment and satisfaction of all bonding requirements as required by the Borough Engineer and Ordinances §165-161 (C)(10)		
10	Engineering plans, architectural details and drawings in accordance with sections 165-162 and 165-163 and Checklist C		
11	As-built survey in accordance with Sections 165-163 (A) and 165-161 (C)		
12	Any document, plan, or other items required, as required by preliminary approval		
13	Written statement describing requests and basis for any Checklist waivers		