

Reorganization Meeting
January 6, 2014

REORGANIZATION MEETING
January 6, 2014 7:30 p.m.

The Reorganization Council Meeting of the Borough of Chatham was held on Monday January 6, 2014 beginning at 7:30 p.m. in the Council Chambers, in the Municipal Building.

The meeting was called to order at 7:30 p.m.; Mayor Bruce A. Harris presiding

Mayor's statement regarding Adequate Notice of Meeting

Pursuant to the requirements of R.S. 10:4-10, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, emailed to the Independent Press, the Morris County Daily Record, the Star Ledger, and Chatham Courier, the Chatham Patch, and Alternative Press and filed with the Borough Clerk, all on January 4, 2013.

SALUTE TO FLAG

Boy Scouts

BENEDICTION

Reverend Robert J. Mitchell
"Father Bob" St. Patrick Church

Mayor Harris asked for a moment of silence for those people who have given their life for this country.

OATHS OF ALLEGIANCE

Municipal Clerk, Susan Caljean, administered the Oath of Allegiance to Victoria Fife.

Council Member Fife thanked everyone for their support.

Municipal Clerk, Susan Caljean, administered the Oath of Allegiance to James J. Collander.

Council Member Collander stated it is an honor to be on the Council.

On a call of the roll the following officials were present:

Mayor Bruce A. Harris
Council Member James J. Collander
Council Member James Lonergan
Council Member John Holman
Council Member Victoria Fife
Council Member Gerald J. Helfrich
Council Member Alida Kass
James L. Lott, Jr., Borough Attorney
Robert J. Falzarano, Borough Administrator
Susan Caljean, Municipal Clerk

PROFESSIONAL SERVICE CONTRACTS

**RESOLUTION #14-01
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROCESS
FOR PROFESSIONAL SERVICE CONTRACTS FOR THE
COMPANIES/INDIVIDUALS LISTED BELOW FOR THE YEAR 2014**

WHEREAS, the Borough of Chatham has a need to acquire Professional Service Contracts for the year 2014 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:20.5; and

WHEREAS, the following Professional Service contractors have submitted proposals for 2014 indicating they will provide the professional services listed next to the named individual or business entity; and

WHEREAS, the following Professional Service contractors have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Chatham in the previous one year, and that the contract will prohibit the following Professional Service contractors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, that the Borough Council of the Borough of Chatham authorizes the Mayor to enter into a contract with the following Professional Service contractors as described herein; provided, however that the Business Disclosure Entity Certification and the Determination of Value be placed on file by the business entity or individual with this resolution; and

BE IT FURTHER RESOLVED, that the following Professional Service contractors be appointed for one year:

<u>Awarded To</u>	<u>Professional Service</u>	<u>Cost</u>
T.M. Vrabel & Associates, LLC	Statutory Auditing Services	as per contract
St. Hubert's	Animal Control Services	as per contract
Inglesino, Pearlman, Wyciskala and Taylor (Denis Driscoll)	Attorney-Litigation Matters	\$150.00 per hour
Garden State Labs	Water Laboratory Services	as per contract
Riker Danzig, LLP (James L. Lott, Jr.)	Municipal Legal Services	\$150.00 per hour
O'Donnell and McCord	Municipal Tax Attorney	\$150.00 per hour

Reorganization Meeting
January 6, 2014
(Matthew O'Donnell)

Rogut McCarthy LLC (Steve Rogut)	Bond Counsel	as per contract
Appruzzese, McDermott, Mastro & Murphy (Jamie Plosia)	Attorney- Employee Issues	\$175.00 per hour

Council Member Fife moved to approve Resolution #14-01, Council Member Holman seconded. A vote was taken and it was approved unanimously.

The Mayor's Annual Message

Annual Message 2014

Good evening and Happy New Year!

First, I want to thank Tony Britt, the Boy Scouts and Father Bob for their participation in this Reorganization Meeting.

Second, I want to congratulate Council members Collander and Fife on beginning their fourth and second terms, respectively. Both of you have contributed so much, and I'm glad that you will continue to be a part of our team.

I just used the word "team", and I use that word because that's really what we have in Borough government. In 2013, I, the Council, Borough administration, Borough employees and the numerous Borough volunteers worked very closely together on a number of important issues – some of which had been around for years. By working together towards a common goal, we were able to accomplish a lot. I am very proud of the team spirit we have achieved and of what we were able to accomplish in 2013.

In my brief address at last year's reorganization meeting, I said that our goals were to further improve our emergency management procedures, implement traffic and pedestrian safety improvements, study the industrial districts, upgrade our office technology, continue to transition recreation sports to the club model, and continue on the path of being a sustainable community. I am happy to say that we met those goals – and more – in 2013.

Key among those accomplishments were the further improvements we made to our emergency preparedness. We introduced, with the help of the County, our new emergency alert system, AlertChathamBorough, and we have used it to notify residents of a wide range of matters, including, last week, the change in trash and recycling pick-up dates due to the storm. We also distributed an award-winning emergency preparedness guide, outfitted a new emergency management center, and made numerous changes and refinements to emergency procedures.

Reorganization Meeting
January 6, 2014

All of us are glad that we got a break in 2013 and only tested the new procedures in a couple of drills, rather than in reality. But all of us need to – as the Scouts say – BE PREPARED.

Another key accomplishment was the change in our policy on sidewalks, which largely shifted the responsibility for repairing broken sidewalks in the residential areas from the property owners to the Borough. This change was a key step in moving forward with a number of traffic and pedestrian safety improvements that will make our sidewalks and streets safer for pedestrians and drivers.

Along with this change we built new sidewalks on Watchung Avenue and Kings Road and paved some of the informal pathways that residents – and especially school children – use. And we finally got a new pedestrian crossing signal at Coleman and Main – now our challenge is to get people to use it!

We also lengthened the time limits on parking downtown after having considered the pros and cons of this over the past several years.

And we accomplished much more, including introducing, at the initiative of our Chief of Police, a community policing program, renovating the fields at Shepard Kollock Park, continuing our program of microsurfacing streets and repairing sidewalks, brought back and improved our “white lights” program for holiday lighting, expanded our trail clean-up program into a town-wide clean-up that will become a new tradition, and began the process of relocating our community garden to Woodland Park in a joint project with Chatham Township.

We also laid the groundwork for 2014. We took a fresh look at our industrial districts and mapped out new planning principles for those areas that will allow a wider variety of uses and, over the long term, encourage those areas to develop into a new “gateway” into Chatham. In 2014, we will start making the changes to our zoning ordinances to implement these new planning principles.

An incredible amount of work has gone into developing a long range financial plan for the Borough that will facilitate our budgeting. As you know, over the past few years, when we set the budget for the current year, we also took a look at what will happen in the following year. The new long range financial plan – which will be introduced at our next meeting – will provide a comprehensive approach to planning both our capital and operating budgets. The goal: to continue to provide outstanding services and maintain our infrastructure in a financially prudent manner.

The use of shared services has been an important aspect of meeting this goal, but, as we expand shared services -- in 2013 we did this in the area of management information systems and the Construction Office -- we are keenly aware of the need to monitor those services very closely to ensure that Borough residents are receiving the level of services they expect.

We will continue our efforts to improve the look of the town by fixing up post office plaza and Rotary Park, having another townwide clean-up, and continuing to replace trees.

Reorganization Meeting
January 6, 2014

And we will continue to fix our sidewalks, streets and water mains, and pave additional walking paths to make it easier for commuters to get to the train station and for all of us to get around town.

We will celebrate the 100th anniversary of our train station and welcome a new restaurant and bar to that location.

And we will recycle on Fridays instead of Wednesdays, and also have an ongoing program for recycling electronics, expanding from the current twice a year electronic recycling program.

It is important to remember that so much of what we accomplished, and so much of what makes Chatham Borough such a special community, comes about because of volunteers. From **elected officials to public safety workers to coaches to board/committee/commission** members – volunteers continue to weave the fabric of community. The need for volunteers remains great. Some of our community service organizations that plan and fund so many community events are struggling to find new members. And some of our Borough committees – in particular the Joint Recreation Board and the Pool Advisory Committee – have unfilled vacancies. In 2014 I want to address this challenge of maintaining the spirit of volunteerism that is so vital to this community.

I am very proud of what we have accomplished and excited about 2014. We have a top notch team of “tweakers” – people who are constantly looking for ways we can improve on what we do. I know that, in spite of the challenges of too many meetings and our inability to make everyone happy, all of us sitting up here on the dais enjoy what we do. I am confident that we are well equipped to meet the challenges before us in 2014.

And, like in 2013, we will celebrate Halloween on October 31st.

Thank you!

MEETING OPEN TO THE PUBLIC

MAYOR'S NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment Section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Joseph Mikulewicz of 9 Chatham Street had questions about employing two full time parking enforcement officers. Mayor Harris explained.

Reorganization Meeting
January 6, 2014

Monica Trombetta-Schaefer of North Hillside Avenue had concerns about the parking being expanded behind St. Paul's Church and possible water run-off.

Tom Basta from the Adult School stated the Adult School spring catalog will be coming out in two weeks. He thanked the Mayor and Council for their support.

Bill Heap of 108 Hillside Avenue a member of the Jaycees stated the tree sale was a great success. Mr. Heap is looking for someone to take over the tree sale.

MAYOR'S APPOINTMENTS (BOARDS & COMMISSIONS)

As Mayor, I, Bruce A. Harris do hereby make the following appointments:

Planning Board

<u>Name</u>		<u>Term Expires</u>
Matthew Wagner	Regular Member	12/31/2017
H.H. Montague	Regular Member	12/31/2017
Joseph Mikulewicz	Regular Member	12/31/2017
William Heap	1 st Alternate	12/31/2014
Donald Dinsmore	2 nd Alternate	12/31/2015

Historic Preservation Commission

<u>Name</u>		<u>Term Expires</u>
Colleen Foley	Regular Member	12/31/2017
Patricia D. Gavalakis	Regular Member	12/31/2017
Eleanor Smith	1 st Alternate	12/31/2015
James J. Greener	2 nd Alternate	12/31/2015

MAYOR'S APPOINTMENTS (PERSONNEL)

Emergency Management Coordinator

William Nauta	12/31/2016
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RESOLUTION #14-02

RESOLUTION TO APPROVE AND CONFIRM ALL MAYORAL APPOINTMENTS THAT REQUIRE COUNCIL CONSENT

BE IT RESOLVED, that the Borough Council of the Borough of Chatham does hereby approve and confirm the following Mayoral appointments that require the consent of the Council.

Board of Health

<u>Name</u>		<u>Term Expires</u>
Lisa DeRosa	Regular Member	12/31/16
Dr. Schaefer	Regular Member	12/31/16

Reorganization Meeting
January 6, 2014

Micki Chaput	Regular Member	12/31/16
Rita Marts	Regular Member	12/31/16
Lucille Boland	Regular Member	12/31/16

<u>Environmental Commission</u>		<u>Term Expires</u>
<u>Name</u>		
John Bitar	Regular Member	12/31/2016
Carl Cappabianca	Regular Member	12/31/2016
Leonard Resto	2 nd Alternate	12/31/2015

<u>Library Board of Trustees</u>		<u>Term Expires</u>
<u>Name</u>		
Bernadette Jusinski	Regular Member	12/31/2018

<u>Shade Tree Commission</u>		<u>Term Expires</u>
<u>Name</u>		
Kenneth S. Fekete, Sr.	Regular Member	12/31/2018

Council Member Holman moved to approve Resolution #14-02, Council Member Lonergan seconded. A vote was taken and it was approved unanimously.

COUNCIL PRESIDENT NOMINATIONS

Mayor Bruce A. Harris asked for nominations for Council President for the year 2014.

Council Member Holman nominated Council Member Fife to be appointed Council President. Council Member Lonergan seconded.

RESOLUTION #14-03 RESOLUTION TO APPOINT COUNCIL PRESIDENT

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Council Member Fife be appointed Council President for the year 2014.

A vote was taken and approved unanimously.

RESOLUTION #14-04 COUNCIL MEMBER OF THE PLANNING BOARD

BE IT RESOLVED, by the Council of the Borough of Chatham that Council Member Victoria Fife be appointed to the Planning Board for the year 2014.

Council Member Helfrich moved to approve Resolution #14-04, Council Member Holman seconded. A vote was taken and it was approved unanimously.

RESOLUTION #14-05
RESOLUTION TO APPOINT MEMBERS OF THE ZONING BOARD OF
ADJUSTMENT

BE IT RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following to the Zoning Board of Adjustment for the terms indicated:

<u>Zoning Board</u>		<u>Term Expires</u>
Helen Kecskemety	Regular Member	12/31/2017
Jean-Eudes Haeringer	Regular Member	12/31/2016
Patrick Tobia	1 st Alternate	12/31/2015
Jonathan Richardson	2 nd Alternate	12/31/2014

Council Member Kass moved to approve Resolution #14-05, Council Member Holman seconded. A vote was taken and it was approved unanimously.

RESOLUTION #14-06
RESOLUTION TO APPROVE COUNCIL COMMITTEE AND LIAISON
APPOINTMENTS

Council Committees

Budget and Finance

*Financial oversight and planning;
budget preparation*

James Lonergan, Chair
James J. Collander
Gerald J. Helfrich

Public Works Planning

*Public Works services, infrastructure
Planning, solid waste and recycling
services*

John Holman, Chair
Victoria Fife
Alida Kass

Personnel

*Salary and benefits for all personnel;
administrative personnel matters*

Victoria Fife, Chair
James J. Collander
James Lonergan

Public Safety & Emergency Services

*Oversight of Police, coordination with
Emergency Squad and Fire Department*

James J. Collander, Chair
James Lonergan
Gerald J. Helfrich

**Shared Services & 3rd Party
Agreements**

Gerald Helfrich, Chair
John Holman
Alida Kass

*Evaluation and management of
shared services arrangements;
service on shared services management committees:
Joint Court, Construction Office, MCJM,
Department of Health/Sanitarian,
DPW Equipment Sharing*

Reorganization Meeting
January 6, 2014

**Long Range Traffic and Pedestrian
Safety Planning**

Jim Collander- Chair
Victoria Fife
Alida Kass

*Planning of street traffic, sidewalk
and parking practices and improvements*

Madison/Chatham Joint Meeting (Ord.A321)

Finance Committee

John Holman, Chair
James Collander
Alida Kass

Operating Committee

Gerald J. Helfrich, Vice Chair
James Lonergan
Victoria Fife

Liaisons

Board of Education
Board of Health
Chamber of Commerce
Environmental Commission
Historic Preservation Commission
Senior Center of the Chathams
Shade Tree Commission

Gerald J. Helfrich
John Holman
Victoria Fife
Alida Kass
Alida Kass
Victoria Fife
Alida Kass

Members

Joint Recreation Advisory (Ord.195-21
Municipal Alliance Committee
Project Community Pride
Joint Municipal Court

James Lonergan
Alida Kass
Victoria Fife
James J. Collander (12/31/14),
John Holman (12/31/15)

Advisory Committees

Affordable Housing Advisory Committee
Cares & Shares Advisory Committee
Clean Chatham Advisory Committee
Joint Community Gardens Advisory Committee
Communications & Technology Advisory Comm.
Farmers' Market Advisory Committee
Mayors' Wellness Committee
Municipal Pool Advisory Committee
9/11 Memorial Advisory Committee
Open Space & Historic Preservation Trust Advisory
Committee

Mayor Bruce A. Harris, James J. Collander
James Lonergan
Victoria Fife
John Holman
Mayor Bruce A. Harris, James Lonergan
John Holman
Victoria Fife
James Lonergan
Gerald J. Helfrich
Mayor Bruce A. Harris &
Alida Kass
James Lonergan, Gerald J. Helfrich
Victoria Fife

Overnight Parking Advisory Committee
Public Arts Council (Advisory Committee)

Reorganization Meeting
January 6, 2014

Traffic & Pedestrian Safety Advisory Committee James J. Collander
Train Station Centennial Advisory Committee Mayor Bruce A. Harris, Victoria Fife

Council Member Loneragan moved to approve Resolution #14-06, Council President Fife seconded. A vote was taken and it was approved unanimously.

RESOLUTION #14-07
RESOLUTION TO APPOINT THE MEMBERS OF THE FIRE DEPARTMENT FOR
THE YEAR 2014

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following be appointed to the Fire Department:

Fire Chief:	Peter Glogolich
1 st Assistant Chief:	Douglas Allan
2 nd Assistant Chief:	George H. Sweetin
3 rd Assistant Chief:	Jeffrey Fricke

President:	Douglas Allan
Vice President	George H. Sweetin
Secretary:	Daniel B. Smith
Treasurer:	Phil Salinardi

Engine Co. #1 Term: 1/1/14-12/31/14

Captain:	Joseph Marts
Lieutenant:	George B. Traver
Sec/Treasurer:	Peter Connor

Engine Co. #2: Term 1/1/14 –12/31/14

Captain:	Balcom Parcels
Lieutenant:	Brendt de St. Paer
Sec/Treasurer:	Brendt de St. Paer

Hose Company #1: Term 1/1/14 –12/31/14

Captain:	Donald Kidd
Lieutenant:	Danny McGookin
Sec/Treasurer:	Danny McGookin

Hook & Ladder Co.: Term 1/1/14 –12/31/14

Captain:	Ian Horowitz
Lieutenant:	Tim Weichert
Sec/Treasurer:	Tim Weichert

Rescue Co.: Term 1/1/14 – 12/31/14

Captain:	Steve Williams
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Reorganization Meeting
January 6, 2014

Lieutenant: David Allan
Sec/Treasurer: John Duane

Wardens Company: Term 1/1/14-12/31/14
Captain: Jack Conlan
Lieutenant: Arthur VanRiper
Sec/Treasurer: Donald Tracy

Council Member Collander moved to approve Resolution #14-07, Council Member Helfrich seconded. A vote was taken and it was approved unanimously.

RESOLUTION #14-08
RESOLUTION TO APPOINT SCHOOL CROSSING GUARDS FOR 2014

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following School Crossing Guards for the school calendar year 2014 be appointed as follows at the hourly rate of pay of \$20.43:

T. Boland	R. Crater	D. Achille
D. Cali-Charles	A. Lombardi	M. Conlan
J. Caporaso	H. Ochs	M. Spinner
P. Casteliano	A. Kling	J. Parcels
N. Renzulli	L. Salinardi	
K. Donnelly	J. Sweetin	
S. Piana	M. Grimm	
J. Eggerman	R. Loock	

Council Member Collander moved to approve Resolution #14-08, Council Member Helfrich seconded. A vote was taken and it was approved unanimously.

Municipal Clerk, Susan Caljean, administered the Oath of Allegiance to the Fire Department Appointees.

COUNCIL MEETING DATES

RESOLUTION #14-09
RESOLUTION SETTING DATES OF MAYOR AND COUNCIL MEETINGS

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq., requires that public bodies provide adequate notice of meeting.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that during the calendar year 2014, meetings shall be held by the Borough Council to discuss or act upon official business at 7:30 p.m. prevailing time, in the Council Chambers, in Borough Hall as follows:

Reorganization Meeting
January 6, 2014

1. REGULAR MEETINGS of the Borough Council for the year 2014 will be held on the second and fourth Monday of each month, except where specified, at 7:30 p.m. prevailing time, in the Council Chambers, in Borough Hall on the following dates:

REGULAR COUNCIL MEETINGS (2014)

January 6- Reorganization meeting

January 27 September 8

February 10 September 22

February 24 October 14 (Tuesday)

March 10 October 27

March 24 November 10

April 14 November 24

April 28 December 8

May 12

May 27 (Tuesday)

June 9

June 23

July 14

July 28

August 11

2. * The Reorganization Meeting for 2015 will be held on Monday, January 5, 2015.
3. If the second or fourth Monday of any month falls on a legal holiday, the regular meeting for that month will be held on the following evening (Tuesday) of the week in which the second Monday falls, at the same time and place.
4. Notice is hereby given that an executive session may occur at any of the above listed meetings.
5. Certified copies of this resolution shall be e-mailed to the Independent Press, the Morris County Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and the Alternative Press and posted on the bulletin board outside the office of the Borough Clerk and filed in the Office of the Borough Clerk.
6. A copy of this resolution shall be mailed to any person who has requested that they be sent copies of notices of the Borough Council meetings pursuant to N.J.S.A. 10:4-19, and who has paid the required fee.

Reorganization Meeting
January 6, 2014

Council President Fife moved to approve Resolution #14-09, Council Member Helfrich seconded. A vote was taken and it was approved unanimously.

8:10 pm Council Member Lonergan leaves.

**RESOLUTION #14-10
RESOLUTION TO ADOPT COUNCIL MEETING MINUTES**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the minutes from the following meetings are approved as typed and filed in the Borough Clerk's office:

Council Meeting, December 9, 2013

Council Member Kass moved to approve Resolution #14-10, Council Member Helfrich seconded. A vote was taken and it was approved unanimously.

LEGALS

**RESOLUTION #14-11
RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY, DESIGNATING THE OFFICIAL
NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE
BOROUGH OF CHATHAM**

BE IT RESOLVED, by the Borough Council of the Borough of Chatham in the County of Morris, State of New Jersey, that pursuant to N.J.S.A. 40:53-1, either the Morris County Daily Record or the Chatham Courier are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Borough on or after January 6, 2014; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published in the Morris County Daily Record and the Chatham Courier on January 9, 2014 and January 16, 2014, and a certified copy of this Resolution shall be forwarded to the Borough Planning Board, Board of Adjustment, Board of Health, Environmental Commission, Historic Preservation Commission, Shade Tree Commission and any other Board or Body which shall have the occasion to publish a legal notice.

Council Member Helfrich moved to approve Resolution #14-11, Council President Fife seconded. A vote was taken and it was approved unanimously.

**RESOLUTION #14-12
RESOLUTION DESIGNATING NEWSPAPERS AND ONLINE NEWS AND FIXING
CHARGES FOR NOTICES AND MINUTES OF PUBLIC MEETINGS OF THE
BOROUGH COUNCIL DURING 2014**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, County of Morris, New Jersey, as follows:

1. The Independent Press, Morris County Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch and the Alternative Press are hereby designated for the calendar year 2014 as the newspapers and online news to receive e-mail notices of meetings of the Borough Council as required by any and all sections of the Open Public Meetings Act.
2. The public place for the posting of notices of meetings of the Borough Council for the calendar year 2014 shall be the bulletin board on the main level of the Borough Hall.
3. Minutes of the meetings of the Borough Council will be available for public viewing in the Clerk's office, on the Borough web site and at the Library of the Chathams in accordance with N.J.S.A. 10:4-14. Copies of the minutes will be provided to individuals who request same upon payment of the fees prescribed in N.J.S.A. 47:1A-2.

Council Member Helfrich moved to approve Resolution #14-12, Council Member Collander seconded. A vote was taken and it was approved unanimously.

**RESOLUTION #14-13
RESOLUTION TO ESTABLISH THE OFFICIAL LIST OF HOLIDAYS FOR THE
BOROUGH OF CHATHAM FOR THE YEAR 2014**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following shall be the Official List of Holidays for the Borough of Chatham employees:

Wednesday	January 1, 2014	New Year's Day
Monday	January 20, 2014	Martin Luther King, Jr. Day
Monday	February 17, 2014	Presidents' Day
Friday	April 18, 2014	Good Friday
Monday	May 26, 2014	Memorial Day
Friday	July 4, 2014	Independence Day
Monday	September 1, 2014	Labor Day
Monday	October 13, 2014	Columbus Day
Thursday	November 27, 2014	Thanksgiving Day
Friday	November 28, 2014	Day after Thanksgiving
Thursday	December 25, 2014	Christmas Day
	And	

Thursday, January 1, 2015

New Year's Day (2015 Holiday)

Employees shall also receive two (2) floating holidays for the year 2014.

Council Member Holman moved to approve Resolution #14-12, Council Member Collander seconded. A vote was taken and it was approved unanimously.

CONSENT AGENDA: PART I

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #14-14 through Resolution #14-29 have been placed on the Consent Agenda.

ADVISORY COMMITTEES

RESOLUTION #14-14

RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to affordable housing matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Affordable Housing Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on (1) matters concerning the Borough’s compliance with State laws and regulations relating to providing affordable housing in the Borough, (2) identifying needs for affordable housing, and (3) identifying and evaluating potential locations for affordable housing in the Borough; and said Committee shall meet quarterly and as otherwise deemed advisable by the Committee; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Affordable Housing Advisory Committee for the terms indicated:

Affordable Housing Advisory Committee

Name

Susan Favate

Term Expires

12/31/14

Reorganization Meeting
January 6, 2014

John E. Eyre	12/31/14
William Fagnant	12/31/14
Susan Lenz	12/31/14
Robert J. Falzarano, Borough Administrator	12/31/14
Susan Blickstein (Planner)	12/31/14
Linda White (Asst.Housing Liaison & Adm. Agent)	12/31/14
Susan Caljean (Mun. Housing Liaison Officer)	12/31/14

RESOLUTION #14-15
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, RE-ESTABLISHING THE CHATHAM CARES
AND SHARES ADVISORY COMMITTEE

WHEREAS, upon the recommendation of new and former members of the Local Assistance Board, the Borough Council of the Borough of Chatham wishes to re-establish the Chatham Cares and Shares Advisory Committee; and

WHEREAS, the Chatham Cares and Shares Advisory Committee is available and committed to Chatham Borough residents during a temporary time of need to activate community resources, county agencies and local partnerships to assist and support when possible

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. To re-establish the Chatham Cares & Shares Advisory Committee for temporary local assistance for Borough residents.
2. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Cares and Shares Advisory Committee for the terms indicated:

<u>Name</u>	<u>Term Expires</u>
Janice R. Piccolo	12/31/14
Catherine DiFiglia	12/31/14
Marcia D. Casais	12/31/14
Elaine Dangler	12/31/14
Ellen Blazoski	12/31/14
Ann Whitman	12/31/14
Jane Maltby	12/31/14
Dawn Paskalides	12/31/14
Jenee Moore	12/31/14

Stacey McEvoy
Alicia Murray

12/31/14
12/31/14

RESOLUTION #14-16
RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE
COMMUNICATIONS AND TECHNOLOGY ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to certain communications and information technology matters, including, but not limited to, public access television, web site and social networking.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Communications and Technology Advisory Committee be hereby re-established; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on public communications matters, including, without limitation, the Borough’s public access television channels, the web site, and social networking, and related matters as may be requested by the Council;

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following to the Communications and Technology Advisory Committee for the terms indicated:

Communications and Technology Committee

<u>Name</u>	<u>Term Expires</u>
John Abdelmalak	12/31/14
Catherine DiFiglia	12/31/14
John Grobert	12/31/14
Carol Nauta	12/31/14
Nicholas Eck	12/31/14
Erik Yates	12/31/14
John S. Dey	12/31/14
Mark Valva	12/31/14
John Holman	12/31/14
David Mortazavi	12/31/14

RESOLUTION #14-17
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, TO ESTABLISH AND APPOINT MEMBERS OF
THE JOINT COMMUNITY GARDEN ADVISORY COMMITTEE

WHEREAS, Chatham Borough and Chatham Township have established a Joint Community Garden; and

WHEREAS, the Joint Community Garden resolutions adopted by Chatham Borough and Chatham Township authorize the creation of a Joint Community Garden Advisory Committee, establish the number of committee members and the appointment of a liaison from both governing bodies; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to the formation of policies for the operation and administration of the Joint Community Garden.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Joint Community Garden Advisory Committee:

Joint Community Gardens Advisory Committee (Green Team)

<u>Name</u>	<u>Term Expires</u>
Katey DePinto	12/31/14
Michael S. Hershey	12/31/14
Richard L. Plambeck	12/31/14
Bruce Ferguson	12/31/14

RESOLUTION #14-18

RESOLUTION AUTHORIZING THE RE-ESTABLISHMENT OF THE CHATHAM BOROUGH FARMERS' MARKET, AUTHORIZING THE USE OF VOLUNTEERS, AUTHORIZING RULES AND REGULATIONS AND AN APPLICATION FEE SCHEDULE AND RE-ESTABLISHING THE FARMERS' MARKET ADVISORY COMMITTEE

WHEREAS, the Chatham Borough Farmers' Market will operate for a period of 23 Saturdays beginning on June 21st and ending on November 22nd from 8 a.m. until 1 p.m. at the Chatham Borough Train Station South Plaza; and

WHEREAS, the Chatham Borough Farmers' Market needs volunteers to assist with the set-up and operations of the Farmers' Market, and as the Farmers' Market Manager may direct; and

WHEREAS, the Chatham Borough Farmers' Market requires rules and regulations, including required certificate(s) of insurance, as well as an application fee schedule, registration fee and electricity use fee.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that the Mayor and Council authorize and approve the Chatham Borough Farmers' Market and the operation of the Chatham Borough Farmers' Market during the aforesaid designated days and hours; and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize and approve the use of volunteers to assist with the set-up and operations of the Farmers' Market, and as the Farmers' Market Manager may direct; and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize and approve the Chatham Borough Farmers' Market to develop and promulgate rules and regulations which will include required certificate(s) of insurance, as well as an application fee, and the registration fee and electricity use fee.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Farmers' Market Advisory Committee:

<u>Farmers' Market Advisory Committee (Green Team)</u>		<u>Junior Youth Volunteers</u>	
<u>Name</u>	<u>Term Expires</u>	<u>Name</u>	<u>Term Expires</u>
Janice Piccolo (Market Manager)	12/31/14	Elizabeth Mikulewicz	12/31/14
		Sarah Switek	12/31/14
Allie Irwin	12/31/14	Asha O'Connell	12/31/14
John Ball	12/31/14	Justin Brown	12/31/14
Elizabeth Donaway	12/31/14	Louisa Baxley	12/31/14
Amy Dziemian	12/31/14	Jonathan Araya	12/31/14
Mary Goodbread	12/31/14	Jessica Lowe	12/31/14
Debbie Hunter	12/31/14	Sarah Lowe	12/31/14
Laura Masterson	12/31/14	Sean Conlan	12/31/14
Joseph Mikulewicz	12/31/14	Addison Walker	12/31/14
Dennis O'Brien	12/31/14		
Jamie O'Brien	12/31/14		
Linda Pitney	12/31/14		
Ruth Selle	12/31/14		
Ed Switek	12/31/14		
Mary Jane Switek	12/31/14		
Kate Dunsmore	12/31/14		
Brenda Fogarty	12/31/14		
Cindy Steffens	12/31/14		

RESOLUTION #14-19

**RESOLUTION TO RE-ESTABLISH THE OPEN SPACE AND HISTORIC
PRESERVATION TRUST ADVISORY COMMITTEE AND APPOINTING MEMBERS
THERE TO**

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to matters relating to the acquisition, preservation and maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough's history

and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund; and

WHEREAS, past Councils created an Open Space Committee, and then later a Land and Historic Preservation Conservancy Committee, which provided advice on these matters and has assisted the Council in making decisions with respect to the acquisition and development of open space and the establishment of the community gardens, among other things.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Open Space and Historic Preservation Trust Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on (1) matters relating to the acquisition, preservation and maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough's history and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund, (2) projects that would use monies set aside in the Open Space and Historic Preservation Trust Fund, (3) new projects relating to open space and historic preservation in the Borough, and (4) related matters as requested by the Council; and said Committee shall meet quarterly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Open Space and Historic Preservation Trust Advisory Committee for the terms indicated:

Open Space and Historic Preservation Trust Advisory Committee
(Green Team)

<u>Name</u>	<u>Term Expires</u>
Edward DiFiglia (Chair)	12/31/14
Carol Nauta, Recreation	12/31/14
Environmental Commission Liaison	12/31/14
Historic Preservation Commission Liaison	12/31/14
Shade Tree Commission Liaison	12/31/14
Joint Community Gardens Advisory Committee Liaison	12/31/14

RESOLUTION #14-20
RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE 9/11
MEMORIAL ADVISORY COMMITTEE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the 9/11 Memorial Advisory Committee:

<u>9/11 Memorial Advisory Committee</u>	
<u>Name</u>	<u>Term Expires</u>
Daniel Smith	12/31/14
George Sweetin	12/31/14
Doug Allan	12/31/14
Andrew Soccodato, Jr.	12/31/14

RESOLUTION #14-21
RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE MUNICIPAL
POOL ADVISORY COMMITTEE

WHEREAS, the Municipal Pool/Memorial Park Advisory Committee created by Resolution #09-281 has performed an extraordinary service to the Borough by formulating a plan for the construction improvements to the pool, and the Mayor and Council wish to thank all the committee members for a job very well done; and

WHEREAS, the Borough Council has determined that there is a need for an advisory committee with a Chatham Borough governing body liaison to (1) make recommendations to help increase awareness of the pool with the goal of increasing membership and participation by a larger percentage of town residents, (2) make recommendations to improve the overall financial health of the pool with the goal of operating the pool on a break-even or profitable basis, (3) and make recommendations, and where applicable, help facilitate creating programs to enhance the membership/ community experience; and

WHEREAS, such a Municipal Pool Advisory Committee will submit their rules and regulations and other important documents to the Mayor and Council for the information, advice and consent of the governing body.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, New Jersey that the Municipal Pool Advisory Committee is hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall meet monthly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in

Reorganization Meeting
January 6, 2014

the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the committee:

<u>Name</u>	<u>Term Expires</u>
Juliann Gaydos Muller	12/31/14
Amy Nauta, Pool Manager	12/31/14
Jim LeMon	12/31/14
Carol Nauta, Joint Recreation Deputy Director	12/31/14

RESOLUTION #14-22
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING THE RE-ESTABLISHMENT OF AN OVERNIGHT PARKING ADVISORY COMMITTEE TO MAKE RECOMMENDATIONS REGARDING THE BOROUGH'S POLICIES ON OVERNIGHT PARKING

WHEREAS, the Borough of Chatham has established an Overnight Parking Advisory Committee, which consists of members of the Borough Council, Police Department, the Borough's Engineer and residents; and

WHEREAS, the Borough Council have determined that there are a number of policy issues regarding on street overnight parking; and

WHEREAS, the Borough Council has determined that these policy issues need to be resolved quickly, and that it would benefit from the advice of a separate committee that could examine the options and make recommendations; and

WHEREAS, the Overnight Parking Advisory Committee will collect and analyze existing data to make a determination if additional information is needed.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham in the County of Morris, New Jersey as follows:

1. There is hereby re-established an "Overnight Parking Advisory Committee."
2. This Resolution shall take effect immediately.

<u>Name</u>	<u>Term Expires</u>
Chief Crosson	12/31/14
Vince DeNave	12/31/14
Bill Tackaberry	12/31/14
Frank Truilo	12/31/14

Spencer Giacalone	12/31/14
Herb Ramo	12/31/14
Karen Yeaw	12/31/14
Chris Tomaino	12/31/14

RESOLUTION #14-23
RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE PUBLIC
ARTS COUNCIL (ADVISORY COMMITTEE)

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory councils” in the municipality; and

WHEREAS, at the request of residents, the Council of the Borough of Chatham has determined that it would be helpful to have a committee to provide advice on certain public art matters; and

WHEREAS, a Public Arts Council will enhance the Borough’s downtown and facilitate the preservation of art objects and artifacts that may be displayed in public places.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Public Arts Council (Advisory Committee) be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the committee:

<u>Public Arts Advisory Council</u>	
<u>Name</u>	<u>Term Expires</u>
Dawn DeSanto	12/31/14
Jennifer Kaplan	12/31/14
Kevin McLaughlin	12/31/14
Stephanie Yarcheski	12/31/14
Nancy Gayer	12/31/14
Allison Hooper	12/31/14
Lara Dittman	12/31/14
Katie Gilbert	12/31/14
Linda Yesline	12/31/14
Jennifer DuTeil	12/31/14

RESOLUTION #14-24
RESOLUTION AUTHORIZING THE RE-ESTABLISHMENT OF THE TRAFFIC AND
PEDESTRIAN SAFETY ADVISORY COMMITTEE AND APPOINTING MEMBERS
THERETO

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to traffic and pedestrian safety matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Traffic and Pedestrian Safety Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on traffic and pedestrian safety matters, including conducting studies concerning vehicular and pedestrian movements throughout the Borough, and, particularly, in the areas surrounding schools and churches, but also along the busier roads in the Borough; and said Committee shall meet monthly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Traffic and Pedestrian Safety Advisory Committee for the terms indicated:

Traffic and Pedestrian Safety Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Ed Switek	12/31/14
William Nauta	12/31/14
Vince DeNave	12/31/14
Marc Boisclair	12/31/14
David Gerridge	12/31/14
Jeff Stanton	12/31/14

RESOLUTION #14-25

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE CLEAN CHATHAM
ADVISORY COMMITTEE AND APPOINTING MEMBERS THERETO**

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to keeping Chatham clean.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on traffic and pedestrian safety matters, including conducting studies concerning vehicular and pedestrian movements throughout the Borough, and, particularly, in the areas surrounding schools and churches, but also along the busier roads in the Borough; and said Committee shall meet monthly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Chatham Clean Advisory Committee for the terms indicated:

Chatham Clean Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Mary Keselica	12/31/14
Florence Becker	12/31/14
Janice Piccolo, Administrative Secretary I	12/31/14
Leo Pietrantuono	12/31/14
Robert Venezia, Director of D.P.W.	12/31/14
Tony Britt	12/31/14
Jack Higgins	12/31/14
Matthew Wagner	12/31/14
Jill Gregg	12/31/14
Susan Petrocco	12/31/14

RESOLUTION #14-26

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE TRAIN STATION CENTENNIAL ADVISORY COMMITTEE AND APPOINTING MEMBERS THERETO

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to the Centennial celebration of the Chatham Train Station.

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Chatham Clean Advisory Committee for the terms indicated:

Chatham Train Station Centennial Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Helen Ann Rosenfeld	12/31/14
Susan Allen	12/31/14
Leonard Resto	12/31/14
Jennifer Kaplan	12/31/14
Carolyn Cherry	12/31/14
Chris Tomaino	12/31/14
Tony Britt	12/31/14
Marc Boisclair	12/31/14
Liz Holler	12/31/14

OTHER COMMITTEES

RESOLUTION #14-27

RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE MAYORS' WELLNESS COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it should re-establish the Mayors' Wellness Advisory Committee to promote healthy behaviors and lifestyles among Borough residents and employees; and

WHEREAS, across New Jersey communities are facing a rise in health care costs; and

WHEREAS, physical activity levels have been decreasing and obesity rates increasing; and

WHEREAS, local leaders are looking for ways to promote active living, healthy eating, and overall wellness in their communities; and

WHEREAS, the Mayors' Wellness committee will continue to be a joint committee with Chatham Township and works with Mayors and key leaders to shape healthier lifestyles for the men, women and children in their communities, and

WHEREAS, communities can work towards the goal of healthier citizens and lower health care costs by championing practices and programs that promote active living; and

WHEREAS, the Mayors' Wellness Campaign will work to implement a comprehensive program of outreach, education and technical assistance activities to combat obesity and inactivity issues for the Borough of Chatham.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Mayors' Wellness Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for developing and implementing educational and other programs that promote healthy behaviors on the part of Borough residents and employees; and

BE IT FURTHER RESOLVED, that we encourage the residents of Borough of Chatham to participate in Mayors' Wellness Campaign activities to promote exercise, eating properly and living healthier and better lives; and

BE IT FURTHER RESOLVED, the Mayors' Wellness Advisory Committee is hereby re-established and the following individuals shall be appointed for the terms indicated:

Mayors' Wellness Committee

<u>Name</u>	<u>Term Expires</u>
Janice Piccolo	12/31/14
Kim Logsdon	12/31/14
Maureen Smith	12/31/14
Brian George	12/31/14
Dr. Tobi Ippolito	12/31/14
Christine Shesler	12/31/14
Joseph J. Murphy, DC	12/31/14
Cathy Maloney	12/31/14
Monica Hansen	12/31/14
Kathleen D'Oro	12/31/14

RESOLUTION #14-28

RESOLUTION TO RE-ESTABLISH AND APPOINT MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, P.L. 1989, c. 51 authorizes the governing body of a municipality to establish a municipal alliance for the purpose of coordinating community efforts to reduce alcoholism, drug abuse and crime.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they approve the following list of appointments to the Municipal Alliance Committee from the Borough for the year 2014:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Catherine Marino	MACC Coordinator	12/31/14
Alida Kass	Council Member	12/31/14
Dawn Ferguson	Member/Resident	12/31/14
Vince Fiorito	MACC Co-Chair	12/31/14
Al Brown	Business Owner	12/31/14
Jen Clarke	WAS Rep.	12/31/14
Det. Joe Crecca	DARE Officer	12/31/14

Reorganization Meeting
January 6, 2014

Ed DiFiglia	Resident	12/31/14
Jean Earle	Chase Rep.	12/31/14
Nancy Kislin Flaum	Business Owner/MSW, LCSW	12/31/14
Ashlee Hodge	MAS PTO Rep.	12/31/14
Jerome Meniffee	LAF Parent	12/31/14
Christine Shesler	Bd. Of Health Rep.	12/31/14

RESOLUTION #14-29
RESOLUTION TO APPOINT THE CHATHAM JOINT RECREATION ADVISORY
COMMITTEE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Chatham Joint Recreation Advisory Committee be hereby appointed:

<u>Name</u>	<u>Term Expires</u>
Douglas Herbert	12/31/16
Alternate	12/31/14

CONSENT AGENDA VOTE:

Mayor Harris asked Council President Fife to proceed with the Resolutions listed on the Consent Agenda, Resolutions #14-14 through #14-29.

Council President Fife moved to allow the resolutions on this evening's agenda to be approved by consent of the Council.

Seconded by Council Member Holman, a vote was taken and the Resolutions on the Consent Agenda were approved unanimously.

OATH OF ALLEGIANCE

Municipal Clerk, Susan Caljean, administered the Oath of Allegiance to the Board, Commission and Committee members.

RESOLUTION #14-30
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY THANKING FORMER
VOLUNTEERS FOR THEIR CONTRIBUTIONS TO CHATHAM DURING THEIR
TERMS AS VOLUNTEERS TO VARIOUS BOARDS, COMMISSIONS AND
COMMITTEES

WHEREAS, volunteers are the lifeblood of any community if a community is to be vibrant; and

WHEREAS, Chatham Borough has been fortunate enough to attract well-qualified, dedicated volunteers over the years who each make a sacrifice of their personal time, sometimes sacrificing family and other obligations in order to serve the Borough they love; and

WHEREAS, several long-term volunteers are choosing to step down from their assignments on Boards, Commissions and/or Committees; and

WHEREAS, the Mayor and Borough Council wish to publically thank these exceptional individuals for their many contributions to Chatham.

BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey does hereby thank the following volunteers for their service and dedication to the community and wishes them every success and contentment in all their future endeavors:

<u>Name</u>	<u>Entity</u>
Al Brown	Mayor's Wellness Advisory Committee
Stephanie Carroll	Mayor's Wellness Advisory Committee
Richard E. Crater	Planning Board
Donna Cali-Charles	Planning Board
Michael Dean	Farmers' Market Advisory Committee
Christine Grobert	Cares & Shares Advisory Committee
Elise Jones	Public Arts Advisory Council
Celeste Stinson	Farmers' Market Advisory Committee
Joan Thuebel	Environmental Commission

Council President Fife moved to approve Resolution #14-30, seconded by Council Member Helfrich. A vote was taken and Resolution #14-30 was approved unanimously.

Appointments

CONSENT AGENDA:PART II

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #14-31 through Resolution #14-94 have been placed on the Consent Agenda.

RESOLUTION #14-31 RESOLUTION TO APPROVE THE FOLLOWING APPOINTMENTS:

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that the following appointments and designations be made for the stated terms:

Reorganization Meeting
January 6, 2014

<u>Position</u>	<u>Term</u>	<u>Name of Individual</u>
1. Borough Administrator	1/01/14-12/31/14	Robert J. Falzarano
2. Director of Finance	1/01/13-12/31/16	Michael Mariniello
3. Senior Assessing Clerk/Official Assessment Searcher	1/01/14-12/31/14	Anne Mandal
4. Utility Billing Representative	1/01/14-12/31/14	Cheri Morris
5. Administrative Assistant/Farmers' Market Manager	1/01/14-12/31/14	Janice Piccolo
6. Minutes Clerk	1/01/14-12/31/14	Elizabeth Holler
7. Deputy Recreation Director	1/01/14-12/31/14	Carol Nauta
8. Administrative Secretary	1/01/14-12/31/14	Mary Beth Ciccarone
9. Parking Enforcement Officers	1/01/14-12/31/14	Michael Bochniak & Robert Sweetin
10. Fire Official/Inspector	1/01/14-12/31/14	Walter Nugent
11. Fire Dept./Executive Operations Coord./Inspector	1/01/14-12/31/14	Stephen Williams
12. Official Tax Searcher	1/01/14-12/31/14	Madeline L. Polidor- LeBoeuf
13. Director DPW	1/01/14-12/31/14	Robert Venezia
14. Deputy Director DPW	1/01/14-12/31/14	Erminio Torello
15. Deputy Clerk	1/01/14-12/31/14	Cathy Baldwin
16. Assistant Financial Officer	1/01/14-12/31/14	Tyrina Cittrich
17. Executive Administrative Asst.	1/01/14-12/31/14	Kevin O'Shea
18. Media Programmer	1/01/14-12/31/14	John Grobert
19. Zoning Officer	1/01/14-12/31/14	Vince DeNave
20. Tax Assessor	1/01/14-12/31/14	Therese DePierro

RESOLUTION #14-32
RESOLUTION APPOINTING PETER ATKINSON AS 2014 WATER PLANT
OPERATOR

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Peter Atkinson as the 2014 Water Plant Operator for the Borough of Chatham effective January 1, 2014 as per N.J.S.A.58:11-65.

RESOLUTION #14-33
RESOLUTION APPOINTING ROBERT VENEZIA AS 2014 STORMWATER
COORDINATOR AS PER N.J.A.C. 7:14A-4

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Robert Venezia as the 2014 Stormwater Coordinator for the Borough of Chatham effective January 1, 2014 as per N.J.A.C. 7:14A-4.

RESOLUTION #14-34

**RESOLUTION APPOINTING STAN SERBANICA AS 2014 SAFETY COORDINATOR
REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Stan Serbanica as the 2014 Safety Coordinator for the Borough of Chatham effective January 1, 2014 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION #14-35

**RESOLUTION TO APPOINT THE MORRIS COUNTY MUNICIPAL JOINT
INSURANCE FUND COMMISSIONER AND ALTERNATE AND RISK MANAGER
FOR 2014**

WHEREAS, the need exists for a Municipal Risk Manager to serve as the liaison between the Borough and the Morris County Joint Insurance Fund; and

WHEREAS, the Risk Manager is responsible for the following:

1. Scheduling Municipal Safety Committee meetings.
2. Implement policy changes promulgated by the Morris County Joint Insurance Fund; and

WHEREAS, pursuant to the by-laws of the Morris County Municipal Joint Insurance Fund, the Mayor and Council must appoint a Commissioner to represent the Borough in the Fund, and that said appointment must be made by resolution.

BE IT RESOLVED, that Robert J. Falzarano be appointed as Risk Manager for 2014; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that Robert J. Falzarano be appointed as Commissioner and Michael Mariniello be appointed as Alternate Commissioner to the Morris County Municipal Joint Insurance Fund for 2014.

RESOLUTION #14-36

**RESOLUTION APPOINTING 2014 SAFETY DELEGATE REQUIRED BY THE
MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Erminio Torello as the 2014 Safety Delegate for the Borough of Chatham effective January 1, 2014 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION #14-37

**RESOLUTION APPOINTING CLEAN COMMUNITIES COORDINATOR PER CLEAN
COMMUNITIES AND RECYCLING GRANT ACT**

Reorganization Meeting
January 6, 2014

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Robert Venezia as the 2014 Clean Communities Coordinator for the Borough of Chatham effective January 1, 2014 as per C.13:1E-213.

RESOLUTION #14-38
RESOLUTION TO APPOINT STAN SERBANICA AS RECYCLING ENFORCEMENT
OFFICER AS PER N.J.S.A. 13:1E-99.16

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Stan Serbanica be appointed as Recycling Enforcement Officer with a term to expire on December 31, 2014 as per N.J.S.A. 13:1E-99.16.

RESOLUTION #14-39
RESOLUTION TO APPOINT STAN SERBANICA AS RECYCLING COORDINATOR

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Stan Serbanica as Recycling Coordinator per N.J.S.A.13:1E-99 for the year 2014.

RESOLUTION #14-40
RESOLUTION OF THE BOROUGH COUNCIL APPOINTING A TAX SEARCH
OFFICER

WHEREAS, N.J.S.A. 54:5-11 requires that governing bodies of municipalities designate by resolution, a Tax Search Officer.

BE IT RESOLVED, that the Tax Collector of the Borough of Chatham be designated Tax Search Officer for said municipality.

RESOLUTION #14-41
RESOLUTION OF THE BOROUGH COUNCIL APPOINTING AN ASSESSMENT
SEARCH OFFICER

WHEREAS, N.J.S.A. 54:18-3 requires that governing bodies of municipalities designate, by resolution, an Assessment Search Officer.

BE IT RESOLVED, that Anne Mandal, the Senior Assessing Clerk of the Borough of Chatham be designated Assessment Search Officer for said municipality.

RESOLUTION #14-42
RESOLUTION TO DESIGNATE ROBERT J. FALZARANO, BOROUGH
ADMINISTRATOR, AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency

Reorganization Meeting
January 6, 2014

annually designate an officer or employee to serve as its public agency compliance officer ("P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Borough Administrator, Robert J. Falzarano.

BE IT RESOLVED, by the Council of the Borough of Chatham that Borough Administrator Robert J. Falzarano is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Chatham in accordance with N.J.A.C. 17:27-3.2; and

BE IT FURTHER RESOLVED, that in the absence of Robert J. Falzarano, Borough Administrator; then, Michael Mariniello; Director of Finance, will assume the duties of the Public Agency Compliance Officer.

RESOLUTION #14-43
RESOLUTION TO APPOINT MICHAEL KLEISCH AS INDOOR AIR QUALITY
OFFICER PER N.J.A.C. 12:100-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Michael Kleisch be appointed Indoor Air Quality Officer per N.J.A.C. 12:100-13.

RESOLUTION #14-44
RESOLUTION TO APPOINT ROBERT J. FALZARANO AS AMERICANS WITH
DISABILITIES ACT COMPLIANCE OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Robert J. Falzarano be appointed as Americans with Disabilities Act Compliance Officer.

RESOLUTION #14-45
RESOLUTION TO APPOINT TONY TORELLO AS SHADE TREE ENFORCEMENT
OFFICER PER BOROUGH ORDINANCE 314-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Tony Torello be appointed as Shade Tree Enforcement Officer with a term to expire on December 31, 2014 as per Borough Ordinance 314-13.

RESOLUTION #14-46
RESOLUTION TO APPOINT SUSAN CALJEAN AS MUNICIPAL HOUSING LIAISON
FOR THE BOROUGH OF CHATHAM

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Susan Caljean be hereby appointed as Municipal Housing Liaison for the Borough of Chatham.

RESOLUTION #14-47

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY ENGAGING THE SERVICES OF LINDA WHITE AS A PART-TIME EMPLOYEE TO SERVE AS ADMINISTRATIVE AGENT/ASSISTANT MUNICIPAL HOUSING LIAISON OFFICER IN CONNECTION WITH THE ADMINISTRATION OF AFFORDABLE HOUSING UNITS WITHIN THE BOROUGH OF CHATHAM

WHEREAS, the Borough of Chatham is desirous of engaging the services of an individual who will act primarily in a part-time capacity as an Administrative Agent/Assistant Municipal Housing Liaison Officer with the primary responsibility of administering affordable housing units in and for the Borough of Chatham; and

WHEREAS, Linda White possesses the background, training and experience to serve in this most important capacity; and

WHEREAS, said assignment will be on a temporary basis at an hourly rate of \$30.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available and said certification shall be attached to this Resolution; and

WHEREAS, said contract is available for public inspection in the office of the Municipal Clerk.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham, in the County of Morris and State of New Jersey that it hereby engages the services of Linda White to serve as Administrative Agent/Assistant Municipal Housing Liaison Officer in connection with the administration of housing units on a temporary basis at an hourly rate of \$30.00

RESOLUTION #14-48

RESOLUTION TO APPOINT ROBERT J. FALZARANO, KEVIN O'SHEA, BRIAN GIBBONS, JAMES J. COLLANDER, JOSEPH MARTS, STEVE WILLIAMS AND PETER GALLAGHER AS DEPUTY COORDINATORS FOR THE OFFICE OF EMERGENCY MANAGEMENT IN THE BOROUGH OF CHATHAM

WHEREAS, William Nauta, Coordinator of the Office of Emergency Management recommends the appointment of Robert J. Falzarano, Kevin O'Shea, Brian Gibbons, James J. Collander, Joseph Marts and Steve Williams, and Peter Gallagher as Deputy Coordinators for the Office of Emergency Management.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Robert J. Falzarano, Kevin O'Shea, Brian Gibbons, James J. Collander, Joseph Marts, Steve Williams and Peter Gallagher be appointed as Deputy Coordinators for the Office of Emergency Management.

RESOLUTION #14-49

**RESOLUTION TO APPOINT THE EMERGENCY MANAGEMENT COUNCIL FOR
2014**

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham approve the following list of appointments to the Emergency Management Council as authorized by N.J.S.A. A:9-41 for the year 2014:

NAME	TITLE
William J. Nauta	Emergency Management Coordinator
Bruce A. Harris	Mayor
Vince DeNave	Engineer/Damage Assessment
Victoria Fife	Council Member
James J. Collander	Council Member, Chair of Public Safety Committee & Deputy Coordinator
Robert J. Falzarano	Deputy Coordinator
Kevin O'Shea	Deputy Coordinator
Brian Gibbons	Deputy Coordinator
Joseph Marts	Deputy Coordinator
Steve Williams	Deputy Coordinator/Public Information Officer
Peter Gallagher	Deputy Coordinator
Philip Crosson	Police Chief/Public Information Officer
Robert Venezia	Director of Public Works
Peter Glogolich	Fire Chief
Sam Francis	CES Captain
Chris Manak	Madison/Chatham Joint Meeting
Mike LaSusa	School District of the Chathams
Lisa Gulla	Health Officer
Lauri Gill	American Red Cross
Ed Szybowski	ISP Chatham
Carol Nauta	Administration
Ed Switek	CERT, Coordinator
Janice Piccolo	Administrative Assistant

RESOLUTION #14-50

**RESOLUTION TO APPOINT MEMBERS TO THE COMMUNITY EMERGENCY
RESPONSE TEAM FOR THE BOROUGH OF CHATHAM**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following members be appointed to the Community Emergency Response Team for the Office of Emergency Management with terms to expire on December 31, 2014:

<u>Member</u>	<u>Term Expires</u>
William Nauta	12/31/14
E. Lee Byrd	12/31/14
Mary M. Foley	12/31/14
Liz Holler	12/31/14

Reorganization Meeting
January 6, 2014

Molly Conley	12/31/14
Elaine Dangler	12/31/14
Susan Maher	12/31/14
Edward Switek	12/31/14
John Tunny	12/31/14
Amy Nauta	12/31/14
Janet Nauta	12/31/14
Amanda Stent	12/31/14
John Ball	12/31/14
Peter Gallagher	12/31/14

CONTRACTS/SHARED SERVICES

RESOLUTION #14-51

RESOLUTION TO AUTHORIZE THE SHARED SERVICE AGREEMENT WITH MADISON TO PROVIDE PART-TIME TECHNOLOGY ASSISTANCE AND PROGRAM SUPPORT FOR CHATHAM BOROUGH

WHEREAS, the Borough of Chatham requested the Center for Information Technology to evaluate and determine the best method for servicing and updating Chatham Borough's computer system and applications; and

WHEREAS, the Center for Information Technology submitted a detailed report that recommends that an outside provider be selected for support help desk functions and resolve hardware problems; and

WHEREAS, the Borough of Madison employs two fulltime information technology specialists; and

WHEREAS, the Borough of Madison has submitted a proposal to provide Information Technology support.

BE IT RESOLVED, by Council of the Borough of Chatham in the County of Morris and the State of New Jersey that the Mayor is authorized to execute the shared service agreement with Madison Borough for IT services.

BE IT FURTHER RESOLVED, that the annual cost for Information Technology services is capped at \$16,500.

RESOLUTION #14-52

RESOLUTION TO RENEW COMMODITY RESALE AGREEMENT WITH SUMMIT RESOLUTION TO AUTHORIZE THE BOROUGH OF CHATHAM TO ENTER INTO THE COMMODITY RESALE AGREEMENT WITH THE CITY OF SUMMIT

WHEREAS, N.J.A.C. 5:34-7.15 authorizes contracting units to establish a Commodity Resale System; and

WHEREAS, the City of Summit, County of Union, State of New Jersey is desirous of establishing a Commodity Resale System for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials; and

WHEREAS, the City of Summit has agreed to serve as the Lead Agency for a Commodity Resale System with the Borough of Chatham.

BE IT RESOLVED, by the Mayor and Borough Council that Chatham Borough is approved to become a member of the Summit City Commodity Resale System with the City of Summit serving as the Lead Agency; and

BE IT FURTHER RESOLVED, the Mayor is hereby authorized to enter into a contract with the City of Summit for the sale of gasoline; and

BE IT FURTHER RESOLVED, that a single certified copy of this resolution along with (1) a copy of the Gasoline Purchase Agreement and (2) a copy of the Request for Registration or Modification of a Commodity Resale System Form (Cooperative Purchasing Form CP-2060) shall be forwarded to the Director of the Division of Local Government Services within the State Department of Community Affairs; and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately upon passage.

**RESOLUTION #14-53
RESOLUTION AUTHORIZING PARTICIPATION IN THE MORRIS COUNTY
COOPERATIVE PRICING COUNCIL**

WHEREAS, each year the departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Morris County Cooperative Pricing Council; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Morris County Cooperative Pricing Council.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Morris County Cooperative Pricing Council for the year 2014.

**RESOLUTION #14-54
RESOLUTION AUTHORIZING PARTICIPATION IN THE UNION COUNTY
COOPERATIVE PRICING COUNCIL**

Reorganization Meeting
January 6, 2014

WHEREAS, each year the departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Union County Cooperative Pricing Council; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Union County Cooperative Pricing Council.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Union County Cooperative Pricing Council for the year 2014.

**RESOLUTION #14-55
RESOLUTION AUTHORIZING PARTICIPATION IN THE SOMERSET COUNTY
COOPERATIVE PRICING SYSTEM, #2-SOCCP**

WHEREAS, each year the Departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Somerset County Cooperative Pricing System #2-SOCCP; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Cooperative Pricing System.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Somerset County Cooperative Pricing System #2-SOCCP for the year 2014.

**RESOLUTION #14-56
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, AUTHORIZING EXECUTION OF CONTRACT
FOR CLEANING SERVICES**

WHEREAS, the Director of Public Works solicited proposals from three (3) qualified contractors for Cleaning Services for calendar year 2014 for Borough Hall/Fire Headquarters; and

WHEREAS, the lowest responsible quotation came from Cleaning USA LLC, with offices at 34 Deforest Ave, Suite 1, East Hanover, New Jersey 07936, in the amount of \$21,000.00; and

WHEREAS, based on the recommendation of the Director of Public Works, the Mayor and Borough Council is desirous of awarding the contract for Cleaning Services for calendar year 2013 for Borough Hall/Fire Headquarters to Cleaning USA LLC; and

WHEREAS, the value of this contract will exceed 15% of the bid threshold, but will be less than the bid threshold of \$36,000.00, and therefore may be awarded by soliciting competitive quotes without advertising for bids under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, this contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Cleaning USA LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Chatham in the previous one year, and that the contract will prohibit the contractor from making any reportable contributions through the term of this contract; and

WHEREAS, the Director of Finance has certified that sufficient funding is available for this contract.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Clerk be and hereby are authorized to execute a contract with Cleaning USA LLC for Cleaning Services for calendar year 2013 for Borough Hall/Fire Headquarters in an amount not to exceed \$21,000.00.
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.
3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

FINANCE

RESOLUTION #14-57 RESOLUTION SETTING FEES FOR DELINQUENT TAXES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the rate of interest on delinquent taxes and installments of assessments for local improvements shall be eight (8%) percent per annum of the first \$1,500.00 and eighteen (18%) percent per annum on any amounts in excess of \$1,500.00, an additional six (6%) percent per annum for those properties whose delinquency of taxes equals or exceeds \$10,000.00, except that the Tax Collector is hereby authorized to waive the collection of interest for a period not exceeding ten calendar days after the due date for current taxes in each quarter, i.e., February first, May first, August first and November first.

BE IT FURTHER RESOLVED, that there will be a \$5.00 charge for a duplicate copy of a property tax bill.

RESOLUTION #14-58 RESOLUTION ESTABLISHING THE PAY SCHEDULE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Director of Finance of the Borough be and is hereby authorized to pay the employees of the Borough from the Borough of Chatham Payroll Account semi-monthly and that all payroll checks be signed by the Director of Finance, the Assistant Financial Officer, or Accounts Payable Clerk or Administrator.

RESOLUTION #14-59
RESOLUTION TO ESTABLISH PETTY CASH FUNDS AND CHANGE FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, it is the desire of the Borough Council of the Borough of Chatham that the following Petty Cash Funds be established:

FUND	AMOUNT	CUSTODIAN
Administration	\$100	Cheri Morris
Police Dept.	\$200	Chief Philip Crosson/ Marybeth Ciccarone
Public Works Dept.	\$100	Robert Venezia

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that the following Change Funds be established:

FUND	AMOUNT	CUSTODIAN
Tax Collector	\$200	Madeline L. Polidor-LeBoeuf
Recreation	\$100	Carol Nauta

BE IT FURTHER RESOLVED, that the Custodians of the Funds are bonded in an amount not less than \$1,000 and will maintain said funds in accordance with the laws and regulations covering its operation.

RESOLUTION #14-60
**RESOLUTION TO DESIGNATE DEPOSITORIES AND CHECK SIGNATURE
AUTHORIZATION**

WHEREAS, Revised Statutes 40A:5-14 of the State of New Jersey provide that the Governing Body of every municipality shall designate the depository or depositories wherein all public monies and other funds of the municipality shall be kept.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following financial institutions are designated as the depositories wherein all such public monies and funds shall be deposited to the credit of the Borough of Chatham and the custodian shall be:

TD Bank
Investors Bank
J.P. Morgan Chase Bank

(NJARM) NJ Arbitrage Rebate Management Program
Peapack-Gladstone Bank
State of New Jersey Cash Management Fund
Valley National Bank
Wells Fargo Bank

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Chatham that one signature from each of the following three groups of officials is required on checks and drafts of the Borough of Chatham, with the exception of checks to transfer funds from interim accounts to regular accounts of the Borough and to refund deposits or to pay dedicated funds to appropriate state agencies in which cases only the signature of the Director of Finance, Administrator or Assistant Financial Officer is required.

Group I
Bruce A. Harris, Mayor
or _____, Council President

And
Group II
Robert J. Falzarano, Borough Administrator
or
Vince DeNave, Borough Engineer
And

Group III
Michael Mariniello, Director of Finance
or
Anne Mandal, Accounts Payable Clerk

BE IT FURTHER RESOLVED, that the Borough of Chatham proposes to execute its checks by means of a mechanical check signer; and

BE IT FURTHER RESOLVED, that the Borough of Chatham hereby authorizes and directs TD Bank to accept and pay out of the monies on deposit with said Bank to the credit of this Borough any and all checks drawn upon said Bank in the name of this Borough bearing the facsimile signature(s) of its officer(s) now or hereafter authorized to sign checks on behalf of the Borough of Chatham, no matter by whom or how said facsimile signature(s) shall have been impressed thereon, the said facsimile signature(s) to be in the form of a specimen furnished to said Bank.

RESOLUTION #14-61
RESOLUTION TO AUTHORIZE INVESTMENT OF IDLE ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, New Jersey that the Director of Finance be authorized to invest idle Borough of Chatham funds from the Water Department, Sewer Department, Current Account and Trust Account at the best rate of interest available at the time, in the following institutions:

Reorganization Meeting
January 6, 2014

TD Bank
Investor's Bank
J.P. Morgan Chase Bank
(NJARM) NJ Arbitrage Rebate Management Program
Peapack-Gladstone Bank
State of New Jersey Cash Management Fund
Valley National Bank
Wells Fargo Bank

BE IT FURTHER RESOLVED, that various other financial institutions may be utilized for borrowing or investment purposes, provided such institutions have furnished the Borough with proof of their approval as a depository of public funds by the State of New Jersey.

RESOLUTION #14-62
RESOLUTION FOR A PROGRAM TO PROVIDE RECREATIONAL
OPPORTUNITIES FOR PEOPLE WITH DISABILITIES OF ALL AGES

WHEREAS, there has been created a Morris County Adaptive Recreation Program (McARP); and

WHEREAS, said program intends to provide recreational opportunities for people with disabilities of all ages, and further to give said persons an opportunity to explore new leisure time opportunities in conjunction with their age and specific abilities; and

WHEREAS, the total project cost is estimated to exceed \$300,000.00; and

WHEREAS, the Borough of Chatham's costs with respect thereto will be approximately \$1,666. according to the Fair Share Ratio schedule.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

That the Borough of Chatham hereby intends to join the recreation program of the ARP, Morris Chapter (McARP) as described above and to contribute thereto in the amount not to exceed the Fair Share Assessment (FSA) for one year.

RESOLUTION #14-63
RESOLUTION TO SET FEE SCHEDULE FOR THE YEAR 2014

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following fees have been set for the year 2014.

1. Pursuant to N.J.S.A. 47:1A-2, the Custodian of Records of the Borough of Chatham, or his or her designee, shall make and supply copies of such records as are permitted by statute upon payment of the following fees which are based upon

the total number of pages or parts thereof to be purchased without regard to the number of records being copied.

8.5 x 11 inch	\$.05/each page
8.5 x 14 inch	\$.07/each page

2. Garage Sale Fee – Per Ordinance #12-99 adopted on October 12, 1999, the fee for a permit for a garage sale as defined in Section 84-1 shall be set forth from time to time by resolution of the Borough Council. Be it resolved that the fee for a garage sale shall be \$3.00 and shall be paid to the Borough at the time of submission of the application for such permit.
3. The cost to purchase the Borough of Chatham, Chapter 165, Land Development Regulations book is \$25.00
4. The cost to purchase the most recent Master Plan is \$45.00.
5. Landscape Companies wishing to use the mulch area for their customers who are Borough residents shall pay the following fees

Brush and off season leaves	\$10 per load
Grass pickup truck and smaller	\$25 per load
Mason dump truck	\$50 per load
6. The cost to purchase a certified copy of a birth, marriage or death certificate is \$10.00 per copy.
7. The cost to purchase a copy of the 1997 edition of the book entitled “Images of America – Chatham” by John Cunningham is \$16.99.
8. The cost to purchase a copy of the 1994 edition of the booklet entitled “Design Guidelines for Rehabilitation and New Construction in The Main Street Historic District” by the Chatham Borough Historic Preservation Commission is \$5.00.
9. The costs to have a recording of a Borough meeting duplicated are: DVD fee of 56 cents/CD fee of 38 cents.

**RESOLUTION #14-64
RESOLUTION TO APPOINT BOROUGH OF CHATHAM DEFERRED
COMPENSATION EMPLOYER SPONSOR FOR 2014**

WHEREAS, pursuant to the Section 457 deferred compensation plan, the Mayor and Council must appoint an employer sponsor to represent the Borough in the plan, and the said appointments must be made by resolution.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Michael Mariniello be appointed as Employer Sponsor to the Section 457 deferred compensation plan for 2014.

RESOLUTION #14-65
RESOLUTION AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND
HEALTH BENEFITS

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted;

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Director of Finance be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

RESOLUTION #14-66
RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Chatham to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

BE IT RESOLVED, that the following shall constitute the Cash Management Plan for the Borough of Chatham and the Borough of Chatham shall deposit and manage its funds pursuant to this plan:

DEFINITIONS:

1. Governing Body shall mean the Mayor and Council of the Borough of Chatham.
2. Director of Finance shall mean the Director of Finance of the Borough of Chatham.
3. Fiscal Year shall mean the twelve month period ending December 31.
4. Cash Management Plan shall mean that plan as approved by resolution by the Governing Body of the Borough of Chatham

DESIGNATION OF DEPOSITORIES:

1. At least once each fiscal year at its organization meeting, the Council shall by resolution, designate the depositories for the Borough in accordance with N.J.S.A. 40A:5-14.
2. Designated official depositories are required to submit to the Director of Finance, a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30 and December 31.

CASH MANAGEMENT:

1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
2. The Director of Finance shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
3. The method of calculating banking fees and compensating balances shall be reviewed at least annually.
4. Investment decisions shall be guided by the cash flow projections prepared by the Director of Finance.
5. Change Funds will be balanced at every deposit. Only bonded personnel will have access to the fund. The auditing firm does a random cash count at least twice a year.

PERMISSIBLE INVESTMENTS:

The Director of Finance shall invest at his/her discretion in any securities approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15-1.

AUTHORITY TO INVEST:

The Council, at its organization meeting, shall pass a resolution designating the Borough officer(s) who shall make and be responsible for municipal deposits and investments.

RECORDS AND REPORTS:

1. The Director of Finance shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum, the Director of Finance shall:
 - Keep a record of all investments
 - Keep a cash position record, which reveals on a daily basis, the status of the Borough's cash in its bank accounts.
 - Report investments to the Council at regularly scheduled meetings of the governing body.
 - Report monthly to the Council as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

AUDIT REQUIREMENT:

1. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-15.2.

RESOLUTION #14-67

RESOLUTION AUTHORIZING A FEE FOR RETURNED CHECKS

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that there shall be a charge of \$25.00 for each check returned for insufficient funds, or for any other reason, to be paid to the Borough of Chatham.

RESOLUTION #14-68

**RESOLUTION TO ESTABLISH A FEE SCHEDULE FOR TAX, WATER AND SEWER
SEARCHES AND OTHER MISCELLANEOUS ITEMS**

WHEREAS, there are numerous third party Tax Search firms operating in New Jersey;
and

WHEREAS, said third party firms frequently request tax information in the form of a
computer printout.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham to establish
a fee schedule for the following:

TAX COLLECTOR'S OFFICE FEES:

Tax Files	\$ 2.50 per Block and Lot
Tax Search	\$10.00
Bounced Check Fee	\$25.00
Duplicate Tax Bill	\$ 5.00

TAX ASSESSOR'S OFFICE FEES:

Assessment Search	\$10.00
200 Foot List	\$10.00

UTILITY DEPARTMENT FEES:

Water Turn- off	\$35.00
After business hours	\$70.00

APPLICATION FEE: \$40.00 WATER \$35.00 SEWER

WATER TAP FEES:

¾ Inch	\$1,300.00
1 Inch	\$1,650.00
1 ½ Inch	\$1,400.00
2 Inch	\$1,600.00
3 Inch	\$1,400.00
4 Inch	\$1,600.00
6 Inch	\$1,800.00
8 Inch	\$2,000.00

Water Meter testing ¾"-1" \$25.00

SEWER TAP FEE:

RESIDENTIAL	\$1,500.00/UNIT
NON-RESIDENTIAL	\$1,500.00/EQUIVALENT UNIT
LATERAL INSPECTION	\$35.00

RESOLUTION #14-69

**RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO WIRE
TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Michael Mariniello, Director of Finance is hereby authorized to wire transfer funds for investment and payment of capital debt, as they become available, provided that all investments are reported to the Mayor and Council.

RESOLUTION #14-70

RESOLUTION AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES

WHEREAS, Morris County taxes are due quarterly on February 15, May 15, August 15, and November 15, 2014.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Director of Finance is hereby authorized to prepay these quarterly payments.

RESOLUTION #14-71

**RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO DISBURSE
FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES**

BE IT RESOLVED, by the Borough of Chatham that the Director of Finance is hereby authorized to disburse funds for payment of statutory expenses as they become due, provided that such disbursements are reported to the Mayor and Council.

RESOLUTION #14-72

**RESOLUTION TO DESIGNATE SIGNATORIES ON THE FOLLOWING CAPITAL
AND TRUST ACCOUNTS**

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that the signatures of one of the three below named officials are required for the issuance of checks and drafts from the following trust and capital accounts:

Capital	7850235826
Water Capital	7850235834
Surcharge Trust	7850235651
Dog Trust	7850235669
General Trust	7850235677

Reorganization Meeting
January 6, 2014

Recreation Trust	7850235685
Special Police Trust	7850235693
Payroll	7850235701
Unemployment Trust	7850235867
Special Assessment Trust	7850235842
Special Law Enforcement	7850235859
Public Defender Trust	7850235800
COAH Trust	7850235818
Open Space Trust	7855047457
Snow Removal Trust	7855047168
Bequest-Kevin Coughlin	7868870812
Escrow Accounts	Master #111204

Michael Mariniello, Director of Finance

or Robert J. Falzarano, Administrator

or Anne Mandal, Accounts Payable Clerk

or Tyrina Cittrich, Assistant Financial Officer

RESOLUTION #14-73

**RESOLUTION TO AUTHORIZE THE BOROUGH OF CHATHAM DIRECTOR OF
FINANCE TO ACCEPT CREDIT CARD PAYMENTS IN CONNECTION WITH
RECREATION PROGRAM FEES AND PARKING FEES AND TO AUTHORIZE AND
TO PAY FOR THE SERVICE CHARGES THEREON**

WHEREAS, the Borough of Chatham accepts credit cards for the payment of recreation program fees into its Recreation Account at TD Bank; and

WHEREAS, recreation program online credit card service fees are charged electronically once a month by the Borough of Chatham's merchant account, Heartland, directly to the recreation department account set forth above and are offset by the recreation fees collected; and

WHEREAS, the Borough of Chatham accepts parking machine credit cards for the payment of parking fees into its General/Parking Account at TD Bank; and

WHEREAS, parking service fees are charged electronically by the Borough of Chatham's merchant account, Heartland, through the Borough of Chatham's banking service compensating balance account; and

WHEREAS, the collection of these fees is facilitated by the merchant account with Heartland and duly deposited into the respective accounts at TD Bank; and

WHEREAS, N.J.A.C. 5:30-9.9 and 5:30-9.10 by ordinance or resolution authorize the Borough of Chatham, through its Director of Finance, to approve and to pay for the service charges on electronic receipt transactions, without the need to voucher the provider.

BE IT RESOLVED, that the Council of the Borough of Chatham authorizes the Director of Finance to accept credit card payments in connection with recreation program fees and parking fees and to authorize and to pay for the service charges thereon in accordance with the procedures established by the Borough of Chatham for setting the collection of such fees and for the payment of the electronic service charges with respect to the use of credit cards online for recreation programs or by use of the parking machines.

RESOLUTION #14-74

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM
THAT HEREBY AUTHORIZES THE ADMINISTRATOR TO APPROVE PARKING
REFUNDS NOT TO EXCEED \$500.00 AND TO CANCEL TAX OVERPAYMENTS,
AND TO APPROVE COMMUNITY GARDEN REFUNDS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Administrator to approve parking refunds not to exceed \$500.00 and to cancel tax overpayments, and to approve Community Garden refunds.

RESOLUTION #14-75

**RESOLUTION TO AFFIRM THE BOROUGH OF CHATHAM'S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of Chatham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and Conscientious Employee Protection Act; and

WHEREAS, the Chatham Borough Council has determined that certain procedures need to be established to accomplish this policy.

BE IT RESOLVED, by the Chatham Borough Council that:

Section 1. No official, employee, appointee, or volunteer of the Borough of Chatham by whatever title known, or any entity that is in any way a part of the Borough of Chatham shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Chatham's business or using the facilities or property of the Borough of Chatham.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Chatham to provide services that otherwise could be performed by the Borough of Chatham.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Chatham as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8. At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Chatham. This communication shall include a statement from the Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Chatham's web site.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspaper of the Borough of Chatham in order for the public to be made aware of this policy and the Borough of Chatham's commitment to the implementation and enforcement of this policy.

RESOLUTION #14-76

RESOLUTION TO APPROVE THE REVISED EMPLOYEE PRACTICES MANUAL

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Employee Practices Manual be approved as revised on December 23, 2013 by the Borough Administrator.

RESOLUTION #14-77

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM
ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF
TORT CLAIMS AGAINST THE BOROUGH IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6**

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Chatham is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Chatham deems it advisable, necessary and in the public's interest to adopt a Notice of Tort Claim form.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham assembled in public session the 6th day of January, 2014, the Notice of Tort Claim form for the Borough of Chatham be adopted; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Chatham pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form adopted as a condition of compliance with the notice requirement of New Jersey Tort Claims Act.

RESOLUTION #14-78

**RESOLUTION LISTING AUTOMOBILE AND TRUCK TOWING CONTRACTORS TO
BE UTILIZED BY THE POLICE DEPARTMENT ON A ROTATING BASIS FOR 2014
AND TO ESTABLISH A FEE SCHEDULE PURSUANT TO CHAPTER 256 OF THE
CODE OF THE BOROUGH OF CHATHAM ENTITLED "TOWING"**

WHEREAS, Chapter 256 of the Code of the Borough of Chatham, entitled "Towing", establishes "Fee Schedules" for Towing.

BE IT RESOLVED, by the Council of the Borough of Chatham, pursuant to Chapter 256 of the Code of the Borough of Chatham, entitled "Towing", and upon the recommendation of the Police Department, as follows:

1. The following automobile towing contractors are to be utilized by the

Police Department on a rotating basis through December 31, 2014, or until further resolution by the Council, whichever is later.

AUTOMOBILE TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
Chatham Collision	41 North Passaic Avenue, Chatham, NJ 07928
Glenn's Automotive & Towing	31 South Passaic Avenue, Chatham, NJ 07928
Specialized Autocraft	19 Ogden Street, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

2. The following truck towing contractors are to be utilized by the Police Department on a rotating basis through December 31, 2014, or until further resolution by the Council, whichever is later.

TRUCK TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

All towing contractors are subject to the Borough of Chatham's towing ordinance.

RESOLUTION #14-79 RESOLUTION FOR POLICE OFF- DUTY EMPLOYMENT

WHEREAS, the Borough of Chatham has determined that a policy is needed to manage temporary off-duty police work by establishing requirements for private employers, as defined herein, to follow when the services of off-duty police are required; and

WHEREAS, management of off- duty police work requires established payment schedules, timetables for making requests, hourly rates for off-duty police officers, Workers' Compensation coverage, liability insurance coverage and fees for the use of municipal vehicles.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that any private employer must adhere to the following list of requirements whenever utilizing Chatham Borough police officers for temporary off-duty assignments.

1. For purposes of this Resolution, the term private employer shall mean any entity, public or private, other than the Borough of Chatham, that is hiring a police officer of the Borough of Chatham to provide security, traffic control or other police related services for the private employer's business, project or function.
2. Borough police officers may work for a private employer on their off-duty hours with the approval of the Chief of Police or his/her designee and provided that the Chief determines, in his/her sole discretion, that there are sufficient police personnel available for such work, that the off-duty work will not interfere with the needs of the Borough, and that sufficient funds have been deposited in an escrow account with the

Director Finance to cover the anticipated costs of such off-duty police related services.

3. Any private employer desiring to retain the services of Borough police officers for off-duty police related services shall be required to enter into a contract with the Borough. Said contract shall include, but shall not be limited to, the nature of the duties to be performed, the location of said duties, the date and hours of service, the rate of payment for services of the officers, administrative fees to the Borough and fees for the use of Borough-owned vehicles and equipment. The Borough Administrator is hereby authorized to execute a contract for off-duty police related services with a private employer on behalf of the Borough in accordance with the terms and conditions of this Resolution.
4. The Borough imposes a two (2) hour minimum for off-duty police related services by a Borough police officer.
5. Any private employer requesting the services of a Borough police officer for off-duty police related services shall estimate the number of hours that such services are required. This estimate shall be submitted, in writing, to the Chief of Police, or his/her designee.
6. Where the numbers of hours cannot be reasonably estimated, the private employer requesting off-duty police related services shall deposit with the Director of Finance an amount sufficient to cover the rate of compensation and administration fees for the equivalent of 80 hours (10 working days).
7. At least five (5) business days prior to the commencement of services, the private employer shall deposit with the Director of Finance an amount sufficient to cover the rates of compensation and administrative fees set forth herein for the total estimated hours of off-duty police related services.
8. The Borough hereby establishes an escrow account dedicated to the payment of Borough police officers for off duty police related services at the rate set forth herein. The Director of Finance shall cause all funds for the payment of off-duty employees to be deposited into said escrow account .
9. If at any time the deposit in the escrow account is less than the amount of funds that are needed to pay for off-duty police related services, the Borough Administrator or his/her designee shall notify the private employer of same and the private employer shall replenish the escrow account. If the private employer fails to replenish the escrow account, the Borough Administrator may in consultation with the Chief of Police terminate provision of the off-duty police related services to the private employer.

10. All sums remaining in the escrow account after completion of the off-duty police related services shall be refunded to the private employer.
11. All Borough police officers performing off-duty police related services shall be required to submit pay slips to the Director of Finance in a form approved by the Chief of Police and the Borough Administrator.
12. Chatham Borough marked police cars may be assigned to off-duty work by the Chief of Police, if available, for a daily fee of \$50.00. Rates for other equipment shall be established at the time of contracting.
13. The hourly rate to be paid to Borough police officers performing off duty police related activity shall be the overtime rate of the top step patrol officer, per hour or part thereof.
14. In addition to all other compensation paid to Borough police officers pursuant to this Resolution, the Borough shall be paid \$10.00 per hour or part thereof as an administrative fee for processing the payments by the private employer in order to issue additional checks to Borough police officers and to cover other administrative tasks associated with the provision of off-duty police related services to private employers.
15. A Borough police officer required to work in excess of eight (8) hours during a twenty-four (24) period shall receive premium pay in the amount of an additional \$10.00 per hour. The twenty-four hour period begins at the start time of the officer's assignment.
16. Private employers will be billed a minimum of four (4) hours when work is cancelled with less than two hours notice.
17. Private employers will be billed a minimum of four (4) hours for off duty police related services that is scheduled for a duration of four (4) or more hours. The Borough Administrator and/or the Chief of Police, or his/her designee, may waive this requirement for good cause as may be demonstrated to the satisfaction of the Borough Administrator or Chief of Police.
18. Private employers shall provide Workers' Compensation coverage in the event an off-duty police officer is injured while working an approved off-duty assignment.
19. Private employers shall supply any traffic cones or other traffic control devices required for the job.
20. The private employer must provide the signed Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company authorized to do business in New Jersey with an A.M. Best Rating of A-(minus) or better.

The Workers' Compensation and Employers' Liability coverage shall be in accordance with the laws of the State of New Jersey. The Commercial General Liability insurance coverage policy limits must be not less than \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate for bodily injury and property damage; including premises/operations and broad form contractual liability. Said Certificate shall name Chatham Borough as an additional insured.

21. Before a Borough police officer begins work, the Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company acceptable to the Borough of Chatham must be submitted to the Borough Administrator.
22. In the case of bona fide emergencies, where there is no opportunity to execute an agreement in advance, the private employer shall be billed for the services with payment required to be made within two (2) weeks.
23. Notwithstanding anything contained herein to the contrary, the Borough Administrator in consultation with the Chief of Police may waive the deposit requirement for public utility companies that are under the jurisdiction of and regulated by the New Jersey Board of Public Utilities and public entities, in his/her sole discretion, provided satisfactory alternate arrangements are made to assure prompt payment for the off duty police related services provided by Borough police officers.

BE IT FURTHER RESOLVED, that all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

**RESOLUTION #14-80
RESOLUTION TO BECOME A ONE YEAR MEMBER OF THE NEW JERSEY
COUNCIL OF FARMERS' AND COMMUNITIES**

WHEREAS, the governing body of the Borough of Chatham has established a Farmers' Market for the benefit of the community; and

WHEREAS, the selection and availability of farmers for the market can be expedited with the assistance of the New Jersey Council of Farmers' and Communities (NJFCF); and

WHEREAS, membership with the New Jersey Council of Farmers and Communities also provides the following services:

1. Provide regional and local farmers' market advertising and promotional material
2. Assist with recruiting growers for our farmers' market
3. Provide information on grower's crop plans
4. Support and monitor the farm inspection program including timely and relevant information

5. Distribute market schedules of all participating markets, dates and times
6. Inspection of each member market once per season
7. Provide Jersey Fresh produce education in regards to season, varieties and growing requirements as well as verifying the source of produce sold at our market

BE IT RESOLVED, by the Council of the Borough of Chatham that participation by the Borough of Chatham in the County of Morris as member of the New Jersey Council of Farmers and Communities benefits and assists the Borough of Chatham in establishing a Farmers' Market and sustains New Jersey's agricultural resources while protecting farmland in our region; and

BE IT FURTHER RESOLVED, that the Borough Administrator, Clerk, Mayor or Market Manager are hereby authorized to complete, mail and sign the membership application.

RESOLUTION #14-81
RESOLUTION TO APPROVE CERTAIN HOURS FOR SCHEDULING
ORGANIZED PLAY AT LUM TURF FIELD AND THE POSTING OF "NO PETS
ALLOWED" SIGNAGE AND THE USE OF TEMPORARY LIGHTS

WHEREAS, the governing body has undertaken due diligence regarding the use of Lum Field for organized play and determined that field use must be limited to certain hours in the public interest.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham authorize the use of Lum Field for organized play limited to the following hours based upon a weekly schedule as follows:

When ECLC is in session:

Weekdays:	3pm-8 pm	no start of a new inning/quarter after 8 pm
Saturdays:	9am-6 pm	no start of a new inning/quarter after 6 pm
Sundays:	1pm-6 pm	no start of a new inning/quarter after 6 pm

When ECLC is not in session:

Weekdays:	9am-8 pm	no start of a new inning/quarter after 8 pm
Saturdays:	9am-6 pm	no start of a new inning/quarter after 6 pm
Sundays:	1pm-6 pm	no start of a new inning/quarter after 6 pm

BE IT FURTHER RESOLVED, that the foregoing hours of use are subject to weather and lighting conditions for safe play; and

BE IT FURTHER RESOLVED, that portable and temporary light units will be allowed in 2014 on no more than two nights per week from 6 pm to 8:10 pm in the fall for football only and only as needed; and

BE IT FURTHER RESOLVED, play under the lights will not extend past 8:00 pm.;
and

BE IT FURTHER RESOLVED, the lights shall be turned off at 8:10 pm.; and

BE IT FURTHER RESOLVED, the Borough Administrator is authorized to adjust the times and dates based on extenuating circumstances; and

BE IT FURTHER RESOLVED, that “NO PETS ARE ALLOWED” on Lum Field and appropriate signage will be placed at the field regarding this prohibition; and

BE IT FURTHER RESOLVED, that certain provisions of Chapter 79 entitled “Animal and Rabies Control,” specifically Section 79-10 entitled “Defiling or damaging property” and Section 79-11 entitled “Disposal of pet waste” as well as Section 79-18 entitled “Violations and penalties” are incorporated into this Resolution by reference.

RESOLUTION #14-82
RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM
TO ESTABLISH HOURLY FEES FOR CHATHAM BOROUGH FIELDS AND PICNIC
AREAS PURSUANT TO CHAPTER 129 OF THE CODE OF THE BOROUGH OF
CHATHAM FOR 2014

WHEREAS, Chapter 129 of the Code of the Borough of Chatham entitled “Fees” specifies that the governing body shall establish by resolution fees and charges required to be paid for the reservation of fields and picnic areas in Chatham Borough; such as, Shepard Kollock Park, Memorial Park, Garden Park, Lum Avenue- front field.

BE IT RESOLVED, that the following hourly fees shall apply:

		Group of 25 or less	Group over 25
Ball Diamond/ All Purpose Field	Resident/ Non-Profit Organization	\$15.00	\$25.00
	Resident for-Profit	\$30.00	\$40.00
	Non-Resident/Non-Profit	\$40.00	\$50.00
	Non-Resident/For- Profit	\$60.00	\$80.00
Picnic Area	Resident/Non-Profit Organization	\$15.00	\$25.00
	Resident For- Profit	\$25.00	\$35.00
	Non-Resident/Non-Profit	\$40.00	\$65.00
	Non-Resident/For- Profit	\$50.00	\$75.00

RESOLUTION #14-83
RESOLUTION TO ADOPT RECREATION FEES FOR 2014

DESCRIPTION	2014 Participant
Basketball Men’s League	\$75
Basketball Men’s Over 35	\$30
Field Hockey	\$125

Reorganization Meeting
January 6, 2014

Soccer Recreation	\$140
Softball - Mens	\$20
Softball- Womens	\$30
Volleyball - Youth	\$125
Volleyball Women	\$25
Trips	\$150
Skiing	\$300
Camps/Activities-Registered w/Recreation	\$140

**RESOLUTION #14-84
RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Director of Finance.

**RESOLUTION #14-85
RESOLUTION TO ADOPT THE FARMERS' MARKET REGISTRATION FORM**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following form is hereby approved.

**Chatham Borough Farmers' Market
Registration Form:**

The first market date is mandatory for all Regular (full season) vendors: June 21, 2014.

Registration should be completed as follows:

1. Complete both sides of the Registration Form. Be sure to sign at the bottom to indicate that you have read and understand the *Regulations and By-laws*.
2. Submit market appearance fee and registration fee according to the rate chart below. Please make check payable to Borough of Chatham.

Schedule of Rates

	Vendor Attendance Category		
	Guest	Friend	Regular
Number of Appearances	Up to 8 weeks	Up to 18 weeks	19 or more weeks (full season = 23 weeks)
Appearance Fee	\$63 per week \$63 min. to \$504 max.	\$51 per week \$459 min. to \$918 max.	\$850

Reorganization Meeting
January 6, 2014

Registration Fee	\$50	\$50	\$50
Board of Health Fee (Food Vendors)	\$25	\$25	\$25
Electric Use Fee/Day	\$5.00 per day per receptacle	\$5.00 per day per receptacle	\$5.00 per day per receptacle

Fees apply to all vendors equally and are pro-rated by the number of appearances.

Civic organizations approved by the Council and/or the Farmers' Market Advisory Committee are exempt from the foregoing fees.

3. Provide certificate(s) of insurance naming the Borough of Chatham as additional insured. See section 08:04 of the *Regulations and By-laws* for limited liability requirements.
4. Vendors selling items baked or processed on their premises must submit a copy of their Annual Sanitary Inspection Report and/or their Board of Health Certificate. In addition, please complete the Chatham Borough Board of Health Application for License and submit a \$25.00 check payable to Chatham Borough. Chatham businesses may provide a copy of their current Board of Health Certificate.
5. Farmers only: Please fill out Purchased Product Request Form, if applicable.
6. Signed copy of Hold Harmless Agreement.
7. Return documentation and fees to: **Janice R. Piccolo, Market Manager**
Borough of Chatham, 54 Fairmount Ave., Chatham, NJ 07928

Once your application materials have been received, reviewed and approved, we will confirm your registration. All applicants must register at www.managemymarket.com

RESOLUTION #14-86

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL, OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING UNIONVILLE VINEYARDS, LLC TO HOLD A WINE TASTING AND SALE AT THE CHATHAM BOROUGH FARMERS' MARKET JUNE 21ST THROUGH NOVEMBER 22ND EACH SATURDAY

WHEREAS, the Unionville Vineyards LLC has applied to hold a wine tasting and sale at the Chatham Borough Farmers' Market on Saturdays starting June 30th through November 21ST 2014. The Unionville Vineyards, LLC has also requested that a license be issued to sell New Jersey wines at said Farmers' Market.

BE IT RESOLVED, that the Borough Council of the Borough of Chatham does hereby grant permission for the wine tasting and sale to be conducted by the Unionville Vineyards, LLC at the Chatham Borough Farmers' Market on Saturdays starting June 21ST through November 22nd, 2014.

BE IT FURTHER RESOLVED, that the Borough of Chatham Special Permit #12-01 be issued thereby granting permission to Unionville Vineyards, LLC to hold a wine tasting and sale at said Farmers' Market.

RESOLUTION #14-87
RESOLUTION TO APPROVE ANNUAL MEMBERSHIP FOR DOWNTOWN NEW JERSEY

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that a membership for Downtown New Jersey be hereby approved.

RESOLUTION #14-88
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, TO ESTABLISH A DEDICATION BY RIDER FOR THE CHATHAM SPRING CLEAN 2014 TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during calendar year 2014 from charitable contributions in support of Chatham Spring Clean 2014 for the purposes to which said contributions are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Chatham Spring Clean Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said contributions are made in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Chatham Spring Clean Trust Fund in accordance with N.J.S.A. 40A:5-29.
2. The Borough Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services
3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #14-89
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, SUPPORTING CHATHAM SPRING CLEAN 2014 AND AUTHORIZING SOLICITATION FOR CHARITABLE CONTRIBUTIONS FOR SAME

WHEREAS, Chatham Spring Clean is a Borough-wide day of volunteerism in honor of Earth Day focused on litter removal and neighborhood beautification for the Borough of Chatham; and

WHEREAS, this year, Chatham Spring Clean will be held on May 3, 2014; and

WHEREAS, the Mayor and Borough Council of the Borough of Chatham support this local initiative and wishes to make Chatham Spring Clean an annual event; and

WHEREAS, the Mayor and Borough Council wish to authorize the solicitation of charitable contributions to Chatham Spring Clean.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council hereby declare their support of the Chatham Spring Clean.
2. The Mayor and Borough Council further hereby authorize the solicitation of charitable contributions in support of Chatham Spring Clean and direct Director of Finance to establish a trust fund account for any such contributions received.
3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #14-90

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, TO ESTABLISH A DEDICATION BY RIDER FOR THE BRINGING BACK THE WHITE LIGHTS CAMPAIGN 2014 TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during calendar year 2014 from charitable contributions in support of the *Bringing Back the White Lights Campaign 2014* for the purposes to which said contributions are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the *Bringing Back the White Lights Campaign 2014* Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said contributions are made in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham as follows:

Reorganization Meeting
January 6, 2014

1. The Mayor and Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the *Bringing Back the White Lights Campaign 2014* Trust Fund in accordance with N.J.S.A. 40A:5-29.

2. The Borough Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

RESOLUTION #14-91
RESOLUTION APPROVING FOR RULES AND FEES FOR THE JOINT COMMUNITY
GARDENS ADVISORY COMMITTEE FOR 2014

BE IT RESOLVED, the Joint Community Garden rules are approved; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following fees are approved:

Full Plot	(10 x10)	\$35.00
Half Plot	(5 x 10)	\$18.00
Quarter Plot	(5 x 5)	\$10.00

BE IT FURTHER RESOLVED, that the Borough Administrator is authorized to approve refunds; and

RESOLUTION #14-92
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, TO ESTABLISH A DEDICATION BY RIDER
FOR THE CENTENNIAL CELEBRATION AT THE TRAIN STATION 2014 TRUST
FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during calendar year 2014 from charitable contributions in support of Chatham Centennial celebration at the Train Station 2014 for the purposes to which said contributions are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Chatham Centennial celebration at the Train Station Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said contributions are made in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Chatham Centennial celebration at the Train Station Trust Fund in accordance with N.J.S.A. 40A:5-29.

2. The Borough Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services

3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #14-93
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, SUPPORTING CHATHAM CENTENNIAL
CELEBRATION AT THE TRAIN STATION 2014 AND AUTHORIZING
SOLICITATION FOR CHARITABLE CONTRIBUTIONS FOR SAME

WHEREAS, the Chatham Centennial celebration at the Train Station will be held on June 14, 2014; and

WHEREAS, the Mayor and Borough Council of the Borough of Chatham support this local initiative and wishes to make Chatham Centennial celebration at the Train Station; and

WHEREAS, the Mayor and Borough Council wish to authorize the solicitation of charitable contributions to Chatham Centennial celebration at the Train Station.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council hereby declare their support of the Chatham Centennial celebration at the Train Station.

2. The Mayor and Borough Council further hereby authorize the solicitation of charitable contributions in support of Chatham Centennial celebration at the Train Station and direct Director of Finance to establish a trust fund account for any such contributions received.

3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION 14-94
RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF
CHATHAM, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING EXECUTION OF
AN AMENDMENT TO THE LEASE AGREEMENT WITH COMMUNITY
PERSONNEL SERVICES, INC. (“CPS”)

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-14, affords a municipality the opportunity to lease real property owned but not needed for public use under terms and conditions as provided therein; and

WHEREAS, the Borough of Chatham (the “Borough”) owns real property located at 54 Fairmount Avenue in the Borough, County of Morris and State of New Jersey on which sits the Municipal Building; and

WHEREAS, pursuant to Resolution #12-190 dated April 9, 2012, the Borough entered into Lease Agreement between the Borough and Community Personnel Services, Inc. (“CPS”), a New Jersey non-profit corporation dated April 1, 2012 to lease certain space located within the Municipal Building (the “Lease Agreement”); and

WHEREAS, the Mayor and Borough Council wish to amend the Lease Agreement, which amendment shall be memorialized in substantially the same form as the Amendment to the Lease Agreement attached hereto and made a part hereof this Resolution; and

WHEREAS, the services offered by CPS continue to be consistent with the purposes for which leases for a public purpose may be made in accordance with N.J.S.A. 40A:12-15.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that:

1. The Borough Clerk and Mayor of the Borough of Chatham are hereby authorized to execute an Amendment to the Lease Agreement with CPS in substantially the same form as the Amendment to Lease Agreement attached hereto and made a part hereof this Resolution and to the satisfaction of the Borough Attorney.

2. All Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Mayor Harris asked Council President Fife to proceed with the Resolutions listed on the Consent Agenda, Resolutions #14-31 through #14-94.

Council President Fife moved to allow the resolutions on this evening’s agenda to be approved by consent of the Council.

Seconded by Council Member Helfrich, a vote was taken and the Resolutions on the Consent Agenda were approved unanimously.

**RESOLUTION #14-95
RESOLUTION TO ADOPT TEMPORARY 2014 BUDGET**

WHEREAS, N.J.S.A. 40:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2013 Budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2014; and

WHEREAS, the total appropriation in the 2014 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

**** General	\$11,693,069.70
Water Utility	\$ 954,366.00
Solid Waste Utility	\$ 473,298.00

WHEREAS, 26.25% of the total appropriations in the 2013 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2014 Budget are as follows:

General	\$ 3,069,431.00
Water Utility	\$ 250,521.00
Solid Waste Utility	\$ 124,241.00

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Director of Finance for his/her records.

**CURRENT FUND 2014
TEMPORARY BUDGET**

	2014 Appropriation
Administrative Salaries	\$ 40,800.00
Administrative O.E.	\$ 17,000.00
Human Resources-Salaries	\$ 10,120.00
Human Resource O.E.	\$ 3,900.00
Mayor & Council O.E.	\$ 1,200.00
Volunteer Event	
Borough Clerk Salaries	\$ 30,750.00
Borough Clerk O.E.	\$ 5,100.00

Reorganization Meeting
January 6, 2014

Finance Salaries	\$ 31,000.00
Finance O.E.	\$ 6,000.00
Audit Services	
Tax Collector-Salaries	\$ 13,325.00
Tax Collector O.E.	\$ 3,100.00
Tax Assessor-Salaries	\$ 14,350.00
Tax Assessor O.E.	\$ 5,000.00
Legal O.E.	\$ 30,000.00
Court Salaries	\$ 0
Court O.E.	\$ 35,000.00
Public Defender	\$ 0
Engineering Salaries	\$ 25,625.00
Engineering OE	\$ 5,000.00
Historic Preservation	\$ 300.00
Planning Board-Salaries	\$ 7,000.00
Planning Board O.E.	\$ 2,000.00
Zoning Board of Adjustment- Salaries	\$ 7,000.00
Zoning Board of Adjustment – O.E.	\$ 2,000.00
Liability Insurance	\$ 52,000.00
Workers' Comp. Insurance	\$ 61,000.00
Unemployment	\$ 5,200.00
Group Insurance	\$ 220,000.00
Police-Salaries	\$ 730,000.00
Police O.E.	\$ 45,000.00
Police Vehicle	
Project Community Pride	\$ 5,625.00
Parking Salaries	\$ 20,500.00
Parking O.E.	\$ 4,000.00

Reorganization Meeting
January 6, 2014

Emergency Management Salaries	\$ 3,075.00
Emergency Mgmt. O.E.	\$ 1,000.00
Emergency Squad OE	
Fire Salaries	\$ 12,500.00
Fire O.E.	\$ 5,000.00
Fire Safety S/W	\$ 15,375.00
Fire Safety O.E.	\$ 1,000.00
Prosecutor	\$ 0
Public Works S&W	\$ 205,000.00
Public Works O.E.	\$ 20,000.00
Shade Tree Commission	\$ 7,800.00
S/W Collection O.E.	\$ 3,700.00
Bldgs & Grounds O.E.	\$ 15,000.00
Vehicle Maintenance Salaries	\$ 27,000.00
Vehicle Maintenance O.E.	\$ 15,000.00
Community Services Act. Condo Costs	\$ 1,000.00
Board of Health – Salaries	\$ 5,125.00
Board of Health Salaries O.E.	\$ 18,000.00
PEOSHA	\$ 2,100.00
Environmental Commission Salaries	\$ 2,570.00
Environmental Commission O.E.	\$ 1,020.00
Animal Control Services O.E.	\$ 5,100.00
Recreation Salaries	\$ 25,525.00
Board of Recreation O.E.	\$ 2,200.00
Accumulated Absence	\$ 18,000.00
Park Maintenance O.E.	\$ 10,000.00
Celebration-Public Events	\$ 2,500.00

Reorganization Meeting
January 6, 2014

Library	\$ 146,000.00
Electric	\$ 25,000.00
Street Lighting	\$ 21,800.00
Telephone	\$ 16,300.00
Fuel – Natural Gas	\$ 10,270.00
Fuel/Heating Oil	\$ 2,050.00
Sewerage Proc & Disposal S&W	\$ 39,000.00
Sewerage Proc & Disposal O.E.	\$ 10,200.00
Madison-Chatham Joint Meeting	\$ 140,200.00
Gasoline	\$ 25,000.00
Construction – Salaries	\$ 21,486.00
Construction O.E.	\$ 5,100.00
PERS-Inside Outside	\$ 180,000.00
Social Security Taxes	\$ 55,000.00
PFRS	\$ 420,000.00
Farmers' Market S & W	\$ 4,200.00
Other	\$ 2,000.00
Other Matching for Grants	\$ 2,500.00
Reserve for Uncollected Taxes	<u>\$ 79,840.00</u>
	\$3,069,431.00
Capital Improvement (Outside Temporary Budget)	\$ 7,500.00
Debt Service	<u>\$ 459,095.00</u>
Total Outside Calculation	\$ 466,595.00
<u>Total Current fund Emergency Temporary</u> <u>Appropriations</u>	<u>\$3,536,026.00</u>

Reorganization Meeting
January 6, 2014

Water Fund 2014 Temporary Budget

Operating Salaries	\$ 128,466.00
Operating O.E.	\$ 43,065.00
Statutory	\$ 78,990.00
<u>Total Water Fund Temporary Appropriations</u>	<u>\$ 250,521.00</u>

Debt Service & Capital Improvements	\$ 324,748.00
Total Water Fund	<u>\$ 575,269.00</u>

Solid Waste Fund 2014 Temporary Budget

Operating Salaries	\$ 19,013.00
Operating O.E.	\$ 94,788.00
Statutory	\$ 10,440.00
<u>Total Solid Waste Fund Temporary Appropriations</u>	<u>\$ 124,241.00</u>

Council Member Collander moved to approve Resolution #14-95, seconded by Council Member Holman. A vote was taken and Resolution #14-95 was approved unanimously.

RESOLUTION 14-96
RESOLUTION TO RECESS INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it adjourn into Closed Session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Litigation: 1. Tricare Update - Mr. Lott

Contract: 1. 57 Watchung Avenue - Mr. Falzarano/Mr. Lott

The matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege.

Council Member Kass moved Resolution #14-96, seconded by Council Member Holman. A vote was taken and Resolution #14-96 was approved unanimously.

Adjourn 8:25 p.m.

Respectfully Submitted:

Susan Caljean, RMC, CMC

Reorganization Meeting
January 6, 2014