

Monday, January 5, 2015

**Reorganization Meeting
Mayor and Council**

**Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928**

CALL MEETING TO ORDER The Reorganization meeting will be called to order at 7:30 p.m.

SALUTE TO THE FLAG Boy Scouts and Girl Scouts of America

BENEDICTION
The Reverend Mary E. Davis
St. Paul's Episcopal Church

ADEQUATE NOTICE Pursuant to the requirements of R.S. 10:4-10, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of the Municipal Building, emailed to the Independent Press, the Morris County Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch and the Alternative Press and filed with the Borough Clerk, all on January 2, 2014.

OATHS OF OFFICE – RE-ELECTED COUNCIL MEMBERS

Council Member Gerald J. Helfrich
Council Member James Lonergan

ROLL CALL Mayor Bruce A. Harris
Council Member James J. Collander
Council Member James Lonergan
Council Member John Holman
Council Member Victoria Fife
Council Member Gerald J. Helfrich
Council Member Alida Kass
Robert J. Falzarano, Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Municipal Clerk

RESOLUTION #15-01

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough

Clerk's office:

December 8, 2014

BE IT FURTHER RESOLVED by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 8, 2014

PROFESSIONAL SERVICE CONTRACTS

RESOLUTION #15-02

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROCESS FOR PROFESSIONAL SERVICE CONTRACTS FOR THE YEAR 2015 FOR THE COMPANIES AND INDIVIDUALS REFERENCED HEREIN

WHEREAS, the Borough of Chatham has a need to acquire Professional Service Contracts for the year 2015 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:20.5; and

WHEREAS, the following Professional Service contractors have submitted proposals for 2015 and have completed and submitted a Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying reportable contributions to a political or candidate committee in the Borough of Chatham have not been made in the previous one year period and that the award of contract will prohibit the following Professional Service vendors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, that the Borough Council of the Borough of Chatham that the following Professional Service contracts are hereby awarded for a one year period:

<u>Awarded To</u>	<u>Professional Service</u>	<u>Cost</u>
Riker Danzig, LLP (James L. Lott, Jr.)	Municipal Legal Services	\$155.00 per hour
O'Donnell and McCord (Matthew O'Donnell)	Municipal Tax Attorney	\$150.00 per hour
Appruzzese, McDermott, Mastro & Murphy (Jamie Plosia)	Attorney- Employee Issues	\$175.00 per hour
Inglesino, Pearlman, Wyciskala and Taylor (Denis Driscoll)	Attorney-Litigation Matters	\$150.00 per hour
Rogut McCarthy LLC (Steve Rogut)	Bond Counsel	as per contract
T.M. Vrabel & Associates, LLC	Statutory Auditing Services	as per contract

and

BE IT FURTHER RESOLVED, that the Borough Council authorizes the Mayor to enter into a contract with the referenced Professional Services as provided herein, provided that a Business Disclosure Entity Certification and Determination of Value of the contract be placed on file by the business entity or individual with this resolution.

MAYOR'S ANNUAL MESSAGE AND VOLUNTEER RECOGNITION

RESOLUTION #15-03

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL THANKING FORMER VOLUNTEERS FOR THEIR CONTRIBUTIONS TO CHATHAM DURING THEIR TERMS AS VOLUNTEERS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, volunteers are the lifeblood of any community if a community is to be vibrant; and

WHEREAS, Chatham Borough has been fortunate enough to attract well-qualified, dedicated volunteers over the years who each make a sacrifice of their personal time, sometimes sacrificing family and other obligations in order to serve the Borough they love; and

WHEREAS, several long-term volunteers are choosing to step down from their assignments on Boards, Commissions and/or Committees; and

WHEREAS, the Mayor and Borough Council wish to publically thank these exceptional individuals for their many contributions to Chatham.

BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey does hereby thank the following volunteers for their service and dedication to the community and wishes them every success and contentment in all their future endeavors:

<u>Name</u>	<u>Board, Commission and/or Committee</u>
Jane Reiss	Library of the Chathams Board of Trustees
Donald Dinsmore	Planning Board
Ruth Dekker	Environmental Commission
Laura Bojanowski	Historic Preservation Commission
William Fagnant	Affordable Housing Committee
Susan Patrocco	Chatham Clean Advisory Committee
Laura Masterson	Farmers' Market Advisory Committee
Maureen Smith	Mayors' Wellness Advisory Committee
Kim Logsdon	Mayors' Wellness Advisory Committee

RESOLUTION #15-04

RESOLUTION COMMENDING FIRE CHIEF PETER S. GLOGOLICH FOR HIS DEDICATED SERVICE TO THE CHATHAM BOROUGH FIRE DEPARTMENT

WHEREAS, Peter S. Glogolich joined the Chatham Heavy Rescue in September 1980 and has served on the Chatham Borough Fire Department since June 1982; and

WHEREAS, Chief Glogolich rose through the ranks of the Fire Department and held the office of Lieutenant-Rescue Company No. 1 and Captain-Rescue Company No. 1 and served two six year terms as Deputy Chief; and

WHEREAS, Chief Glogolich was appointed to serve as Fire Chief in 2002 and has capably served in that position for over 12 years; and

WHEREAS, during his tenure as Fire Chief, Chief Glogolich implemented a Department-wide firefighter training certification program with the New Jersey Division of Fire Safety and answered more than 3,360 fire alarms; and

WHEREAS, Chief Glogolich has also served as a member of the Chatham Borough Emergency Management Council for 12 years and President of the Morris County Active Fire Chiefs Alliance in 2013 and 2014; and

WHEREAS, the Mayor and Council wish to commend Chief Glogolich and express their sincere gratitude for his many years of faithful and distinguished public service to the Fire Department and the Borough of Chatham.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham hereby commend and thank Chief Glogolich for his many years of dedicated service to and exemplary leadership of the Fire Department and the Borough of Chatham.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MAYOR'S APPOINTMENTS - STATUTORY BOARDS & COMMISSIONS

As Mayor, I, Bruce A. Harris do hereby make the following appointments:

Planning Board

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
James Mitchell	Class IV	12/31/2018
William Heap	Alternate 1	12/31/2016
Wolfgang Robinson	Alternate II	12/31/2015
Janice Piccolo	Class II	12/31/2015

Historic Preservation Commission

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
James Greener	Regular	12-31-2018
Mindy Pitonyak	Regular	12/31/2018

RESOLUTION #15-05

RESOLUTION APPROVING AND CONFIRMING ALL MAYORAL APPOINTMENTS REQUIRING COUNCIL CONSENT

BE IT RESOLVED, that the Borough Council of the Borough of Chatham does hereby approve and confirm the following Mayoral appointments that require the consent of the Council:

Board of Health

<u>Name</u>	<u>Position</u>	<u>Term</u>
Maryann McCabe	Regular Member	12/31/2017
Kay I. Kaiser	Alternate 1	12/31/2015
Sally Meyers	Alternate 2	12/31/2015

Environmental Commission

<u>Name</u>	<u>Position</u>	<u>Term</u>
Benjamin Lampert	Regular Member	12/31/2017
Richard L. Plambeck	Alternate 1	12/31/2016

Library Board of Trustees

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Barbara Montague	Trustee	12/31/2019

Shade Tree Commission

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Fran Drew	Regular Member	12/31/2019

COUNCIL PRESIDENT NOMINATIONS

Mayor Bruce A. Harris will ask for nominations for Council President for the year 2015

RESOLUTION #15-06**RESOLUTION APPOINTING THE COUNCIL PRESIDENT FOR THE YEAR 2015**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Council Member _____ is hereby appointed as Council President for the year 2015.

RESOLUTION #15-07**RESOLUTION APPOINTING COUNCIL MEMBER TO THE PLANNING BOARD**

BE IT RESOLVED, by the Council of the Borough of Chatham that Council Member Victoria Fife is hereby appointed to the Planning Board Class III position for the year 2015.

Resolutions, #15-08 through #15-11, shall be voted on as one motion.

RESOLUTION #15-08**RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT**

BE IT RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following to the Zoning Board of Adjustment for the terms indicated:

Zoning Board of Adjustment

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Douglas Herbert	Regular Member	12/31/2018
John Richardson	Alternate 2	12/31/2016

RESOLUTION #15-09

RESOLUTION APPROVING COUNCIL COMMITTEE AND LIAISON APPOINTMENTS

COUNCIL COMMITTEE APPOINTMENTS

Budget and Finance

*Financial oversight and planning;
budget preparation*

James Lonergan, Chair
James J. Collander
Gerald J. Helfrich

Public Works Planning

*Public Works services, infrastructure
planning, solid waste and recycling services*

John Holman, Chair
Victoria Fife
Alida Kass

Personnel

*Salary and benefits for all personnel;
administrative personnel matters*

Victoria Fife, Chair
James J. Collander
James Lonergan

Public Safety & Emergency Services

*Oversight of Police, coordination with
Emergency Squad and Fire Department*

James J. Collander, Chair
James Lonergan
Gerald J. Helfrich

Shared Services & 3rd Party Agreements

*Evaluation and management of shared service
Arrangements; Service on shared services
management committees: Joint Court, MCJM,
Construction Office, Dept. of Health/Sanitarian,
DPW equipment sharing*

Gerald Helfrich, Chair
John Holman
Alida Kass

Long Range Traffic & Pedestrian Safety Planning

*Planning of street traffic, sidewalk and parking
practices and improvements*

Jim Collander, Chair
Victoria Fife
Alida Kass

Madison/Chatham Joint Meeting (Ord. A321)

Finance Committee

John Holman, Vice Chair
James Collander
Alida Kass

Operating Committee

Gerald J. Helfrich, Chair
James Lonergan
Victoria Fife

LIAISON APPOINTMENTS

Board of Education
Board of Health
Environmental Commission
Historic Preservation Commission
Senior Center of the Chathams
Shade Tree Commission

Gerald J. Helfrich
John Holman
Alida Kass
Alida Kass
Victoria Fife
Alida Kass

MEMBER APPOINTMENTS

Joint Recreation Advisory (Ord.195-2I)
Joint Municipal Court

James Lonergan
James J. Collander
John Holman

Municipal Alliance Committee
Project Community Pride

Alida Kass
Victoria Fife

ADVISORY COMMITTEES

Affordable Housing Advisory Committee	Mayor Bruce A. Harris, James J. Collander, Victoria Fife
Cares & Shares Advisory Committee	James Lonergan
MyChathamNJ Beautification Program Advisory Committee (aka Chatham Clean)	Victoria Fife
Joint Community Gardens Advisory Committee	John Holman
Communications & Technology Advisory Committee	Mayor Bruce A. Harris, James Lonergan
Farmers' Market Advisory Committee	John Holman
Mayors' Wellness Committee	Victoria Fife
Municipal Pool Advisory Committee	James Lonergan
9/11 Memorial Advisory Committee	Gerald J. Helfrich
Open Space & Historic Preservation Trust Advisory Committee	Mayor Bruce A. Harris Alida Kass
Public Arts Council (Advisory Committee)	Victoria Fife
Traffic & Pedestrian Safety Advisory Committee	James J. Collander

RESOLUTION #15-10

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, APPOINTING DOUG ALLAN AS FIRE CHIEF

WHEREAS, Section 15-4 of the Borough Code establishes the position of Fire Chief of the Fire Department of the Borough of Chatham; and

WHEREAS, pursuant to Section 15-4, the membership of the Fire Department shall recommend a candidate for the position of Fire Chief; and

WHEREAS, the membership of the Fire Department recommended Doug Allan be appointed Fire Chief; and

WHEREAS, giving due consideration to the membership's recommendation, the Mayor, with the advice and consent of the Borough Council, wishes to appoint Doug Allan to the position of Fire Chief in accordance with Section 15-4; and

WHEREAS, Doug Allan shall serve a four (4) year term, effective January 1, 2015.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham in the County of Morris and the State of New Jersey that Doug Allan is hereby is appointed to the position of Fire Chief for a four (4) year term, effective January 1, 2015; and

BE IT FURTHER RESOLVED, that the Annual Salary for Doug Allan for the position of Fire Chief shall be fixed at Fourteen Thousand Five Hundred Dollars (\$14,500.00) per year paid in such amounts and at such times as set forth in the Borough of Chatham salary ordinance and the Employee Manual; and

BE IT FURTHER RESOLVED, that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-11

RESOLUTION APPOINTING MEMBERS OF THE FIRE DEPARTMENT FOR YEAR 2015

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following be appointed to the Fire Department for the year 2015:

Deputy Chief	George H. Sweetin
Deputy Chief	Jeffrey Fricke
Battalion Chief	Don Almgren
Captain 1	George B. Traver
Captain 2	David Allan
Engine Company #1:	
Lieutenant	Peter Connor
Engine Company #2:	
Lieutenant:	Balcom Parcels
Hose Company #1:	
Lieutenant:	Danny McGookin
Hook & Ladder Company:	
Lieutenant:	Tim Weichert
Rescue Company:	
Lieutenant:	Daniel J. Smith, Jr.
Wardens Company:	
Lieutenant:	Charles Salin

ADMINISTRATION OF THE OATHS OF OFFICE

1. Fire Department Appointments
 2. Boards and Commissions
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CONSENT AGENDA - PART I

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #15-12 through Resolution #15-26 have been placed on the Consent Agenda – Part I.

ADVISORY COMMITTEES

RESOLUTION #15-12

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE FOR CALENDAR YEAR 2015

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to affordable housing matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Affordable Housing Advisory Committee shall hereby be continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that Affordable Housing Advisory Committee shall be responsible for providing advice to the Mayor and Council on:

1. Matters concerning the Borough's compliance with State laws and regulations relating to providing affordable housing in the Borough,
2. Identifying needs for affordable housing, and
3. Identifying and evaluating potential locations for affordable housing in the Borough; and said Committee shall meet quarterly and as otherwise deemed advisable by the Committee; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Affordable Housing Advisory Committee for calendar year 2015:

Affordable Housing Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Susan Favate	12/31/2015
John E. Eyre	12/31/2015
Susan Lenz	12/31/2015
[OPEN]	12/31/2015
Robert J. Falzarano, Borough Administrator	12/31/2015
Susan Blickstein, Planner	12/31/2015
Linda White, Assistant Housing Liaison and Administrative Agent	12/31/2015
Stephen W. Williams, Municipal Housing Liaison Officer	12/31/2015

RESOLUTION #15-13

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE CHATHAM CARES AND SHARES ADVISORY COMMITTEE FOR CALENDAR YEAR 2015

WHEREAS, upon the recommendation of new and former members of the Local Assistance Board, the Borough Council of the Borough of Chatham wishes to re-establish the Chatham Cares and Shares Advisory Committee; and

WHEREAS, the Chatham Cares and Shares Advisory Committee is available and committed to Chatham Borough residents during a temporary time of need to activate community resources, county agencies and local partnerships to assist and support when possible.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby re-establish the Chatham Cares & Shares Advisory Committee for temporary local assistance for Borough residents; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Cares and Shares Advisory Committee for calendar year 2015:

Chatham Cares & Shares Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Janice R. Piccolo, Community Services Director	12/31/2015
Marcia D. Casais	12/31/2015
Elaine Dangler	12/31/2015
Ellen Blazoski	12/31/2015
Jane Maltby	12/31/2015
Dawn Paskalides	12/31/2015
Jenee Moore	12/31/2015
Stacey McEvoy	12/31/2015
Alicia Murray	12/31/2015
Mary Lonergan	12/31/2015
Jeanne LeMon	12/31/2015
Marla Drury	12/31/2015

RESOLUTION #15-14**RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE COMMUNICATIONS AND TECHNOLOGY ADVISORY COMMITTEE FOR CALENDAR YEAR 2015**

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to certain communications and information technology matters, including, but not limited to, public access television, web site and social networking.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Communications and Technology Advisory Committee is hereby re-established; and

BE IT FURTHER RESOLVED, that the Communications and Technology Advisory Committee shall be responsible for providing advice to the Mayor and Council on public communications matters, including, without limitation, the Borough’s public access television channels, the Borough website, social networking, and related matters as may be requested by the Council; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Communications and Technology Advisory Committee for calendar year 2015:

Communications and Technology Committee

<u>Name</u>	<u>Term Expires</u>
John S. Dey	12/31/2015
Nicholas Eck	12/31/2015
John Grobert	12/31/2015
David Mortazavi	12/31/2015
Mark Valva	12/31/2015
Erik Yates	12/31/2015
Carol Nauta	12/31/2015

RESOLUTION #15-15

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS OF THE JOINT COMMUNITY GARDEN ADVISORY COMMITTEE FOR CALENDAR YEAR 2015

WHEREAS, Chatham Borough and Chatham Township have established a Joint Community Garden; and

WHEREAS, the Joint Community Garden resolutions adopted by Chatham Borough and Chatham Township authorize the creation of a Joint Community Garden Advisory Committee, establish the number of committee members and the appointment of a liaison from both governing bodies; and

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to the formation of policies for the operation and administration of the Joint Community Garden.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals are hereby appointed to the Joint Community Garden Advisory Committee for calendar year 2015:

Joint Community Gardens Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Katey DePinto	12/31/2015
Richard L. Plambeck	12/31/2015
Dawn Ferguson	12/31/2015
Stan Elman	12/31/2015
Mary Keselica	12/31/2015

RESOLUTION #15-16

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE CHATHAM BOROUGH FARMERS’ MARKET ADVISORY COMMITTEE, AND AUTHORIZING THE CHATHAM BOROUGH FARMERS’ MARKET, ITS RULES AND REGULATIONS, APPLICATION FEE SCHEDULE AND USE OF VOLUNTEERS FOR ITS OPERATIONS FOR CALENDAR YEAR 2015

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Chatham Borough Farmers’ Market will operate for a period of 23 Saturdays beginning on June 20th and ending on November 21st from 8 a.m. until 1 p.m. at the Chatham Borough Train Station South Plaza; and

WHEREAS, the Chatham Borough Farmers’ Market depends on a volunteer force to assist with the set-up and operations of the Farmers’ Market, and perform tasks as may be directed by the Farmers’ Market Manager; and

WHEREAS, the Chatham Borough Farmers’ Market requires rules and regulations, including required certificate(s) of insurance, as well as, an application fee schedule, registration fee, and an electricity use fee.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that they hereby authorize and approve the Chatham Borough Farmers' Market and the operation of the Chatham Borough Farmers' Market during the aforesaid designated days and hours during calendar year 2015; and

BE IT FURTHER RESOLVED, that the use of volunteers to assist with the set-up and operations of the Farmers' Market and for the performance of tasks as may be directed by the Farmers' Market Manager; and

BE IT FURTHER RESOLVED, that the Chatham Borough Farmers' Market is authorized to develop and promulgate rules and regulations, which will include required certificate(s) of insurance, an application fee schedule, registration fee and an electricity use fee.

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Farmers' Market Advisory Committee for calendar year 2015:

Farmers' Market Advisory Committee		Junior Youth Volunteers	
<u>Name</u>	<u>Term Expires</u>	<u>Name</u>	<u>Term Expires</u>
Janice Piccolo, Market Manager	12/31/15	Jason Araya	12/31/15
John Ball	12/31/15	Jonathan Araya	12/31/15
Elizabeth Donaway	12/31/15	Justin Brown	12/31/15
Amy Dziemian	12/31/15	Sean Conlan	12/31/15
Kate Dunsmore	12/31/15	Sarah Lowe	12/31/15
Brenda Fogarty	12/31/15	Elizabeth Mikulewicz	12/31/15
Mary Goodbread	12/31/15	Pat Trainor	12/31/15
Debbie Hunter	12/31/15	Addison Walker	12/31/15
Allie Irwin	12/31/15		
Margie Lowe	12/31/15		
Joseph Mikulewicz	12/31/15		
Dennis O'Brien	12/31/15		
Jamie O'Brien	12/31/15		
Linda Pitney	12/31/15		
Ruth Selle	12/31/15		
Cindy Steffens	12/31/15		
Ed Switek	12/31/15		
Mary Jane Switek	12/31/15		
Sarah Switek	12/31/15		

RESOLUTION #15-17

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE OPEN SPACE AND HISTORIC PRESERVATION TRUST ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to matters relating to the acquisition, preservation and maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough's history and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund; and

WHEREAS, past Councils created an Open Space Committee, and then later a Land and Historic Preservation Conservancy Committee, which provided advice on these matters and has assisted the Council in making decisions with respect to the acquisition and development of open space and the establishment of the community gardens, among other things.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Open Space and Historic Preservation Trust Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on:

1. Matters relating to the acquisition, preservation and maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough's history and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund,
2. Projects that would use monies set aside in the Open Space and Historic Preservation Trust Fund,
3. New projects relating to open space and historic preservation in the Borough, and
4. Related matters as requested by the Council.

BE IT FURTHER RESOLVED, that said Committee shall meet quarterly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers ; and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Open Space and Historic Preservation Trust Advisory Committee for the terms indicated:

Open Space and Historic Preservation Trust Advisory Committee	
<u>Name</u>	<u>Term Expires</u>
Len Resto, Chair	12/31/2015
Carol Nauta, Recreation Coordinator	12/31/2015
Environmental Commission Liaison	12/31/2015
Historic Preservation Commission Liaison	12/31/2015
Shade Tree Commission Liaison	12/31/2015
Joint Community Gardens Advisory Committee Liaison	12/31/2015

RESOLUTION #15-18

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE 9/11 MEMORIAL ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create "advisory councils" in the municipality.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the 9/11 Memorial Advisory Committee:

9/11 Memorial Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Daniel Smith	12/31/2015
George Sweetin	12/31/2015
Doug Allan	12/31/2015
Andrew Soccodato, Jr.	12/31/2015

RESOLUTION #15-19

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MUNICIPAL POOL ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory councils” in the municipality; and

WHEREAS, the Municipal Pool/Memorial Park Advisory Committee created by Resolution #09-281 has performed an extraordinary service to the Borough by formulating a plan for the construction improvements to the pool, and the Mayor and Council wish to thank all the committee members for a job very well done; and

WHEREAS, the Borough Council has determined that there is a need for an advisory committee with a Chatham Borough governing body liaison to (1) make recommendations to help increase awareness of the pool with the goal of increasing membership and participation by a larger percentage of town residents, (2) make recommendations to improve the overall financial health of the pool with the goal of operating the pool on a break-even or profitable basis, (3) and make recommendations, and where applicable, help facilitate creating programs to enhance the membership/community experience; and

WHEREAS, such a Municipal Pool Advisory Committee will submit their rules and regulations and other important documents to the Mayor and Council for the information, advice and consent of the governing body.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that the Municipal Pool Advisory Committee is hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall meet as deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the following individuals be appointed to the committee:

Municipal Pool Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Carol Nauta, Recreation Coordinator	12/31/2015
Amy Nauta, Pool Manager	12/31/2015

Michael Fedyna	12/31/2015
Barbara Heimrich	12/31/2015
Jim LeMon	12/31/2015
Juliann Gaydos Muller	12/31/2015

RESOLUTION #15-20

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE PUBLIC ARTS COUNCIL (ADVISORY COMMITTEE)

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory councils” in the municipality; and

WHEREAS, at the request of residents, the Council of the Borough of Chatham has determined that it would be helpful to have a committee to provide advice on certain public art matters; and

WHEREAS, a Public Arts Council will enhance the Borough’s downtown and facilitate the preservation of art objects and artifacts that may be displayed in public places.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Public Arts Council (Advisory Committee) be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the committee:

Public Arts Advisory Council

<u>Name</u>	<u>Term Expires</u>
Dawn DeSanto	12/31/2015
Lara Dittman	12/31/2015
Jennifer DuTeil	12/31/2015
Allison Hooper	12/31/2015
Jennifer Kaplan	12/31/2015
Nancy Gayer	12/31/2015
Katie Gilbert	12/31/2015
Sarah McCarthy	12/31/2015
Kevin McLaughlin	12/31/2015
Colleen Shanahan	12/31/2015
Stephanie Yarcheski	12/31/2015
Linda Yesline	12/31/2015
Len Resto	12/31/2015

RESOLUTION #15-21

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE TRAFFIC AND PEDESTRIAN SAFETY ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to traffic and pedestrian safety matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Traffic and Pedestrian Safety Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on traffic and pedestrian safety matters, including conducting studies concerning vehicular and pedestrian movements throughout the Borough, and, particularly, in the areas surrounding schools and churches, but also along the busier roads in the Borough; and said Committee shall meet monthly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Traffic and Pedestrian Safety Advisory Committee for the terms indicated:

Traffic and Pedestrian Safety Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Marc Boisclair	12/31/2015
Jeff Stanton	12/31/2015
Ed Switek	12/31/2015
Vince DeNave	12/31/2015
Roy George, Traffic Safety Officer	12/31/2015
William Nauta	12/31/2015

RESOLUTION #15-22

**RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE
“MYCHATHAMNJ” BEAUTIFICATION PROGRAM ADVISORY COMMITTEE
(FORMERLY KNOWN AS THE CHATHAM CLEAN ADVISORY COMMITTEE)**

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it would like advice with respect to keeping Chatham clean and beautiful and, in 2014, established the Chatham Clean Advisory Committee; and

WHEREAS, the Committee shall be renamed the “MyChathamNJ” Beautification Program Advisory Committee.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the “MyChathamNJ” Beautification Program Advisory Committee shall be responsible for providing advice to the Mayor and Council with respect to keeping Chatham clean and beautiful; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the “My Chatham NJ Beautification Program” Advisory Committee for the terms indicated:

“MyChathamNJ” Beautification Program Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Florence Becker	12/31/2015
Tony Britt	12/31/2015
Kenneth Diaz	12/31/2015
Jill Gregg	12/31/2015
Mary Keselica	12/31/2015
Roubi Stavropoulos	12/31/2015
Diane Walsh	12/31/2015
Janice Piccolo, Director of Community Services	12/31/2015
Emelio (Tony) Torello, Deputy Director of DPW	12/31/2015
Leo Pietrantuono, DPW	12/31/2015
Robert Venezia	12/31/2015
Chris Moran	12/31/2015

RESOLUTION #15-23

RESOLUTION APPOINTING MEMBERS TO THE CHATHAM JOINT RECREATION ADVISORY COMMITTEE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Chatham Joint Recreation Advisory Committee be hereby appointed:

Chatham Joint Recreation Advisory Committee

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Suzanne Jenks	Alternate 1	12/31/2015
Jim LeMon	Member	12/31/2017

RESOLUTION #15-24

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE CHATHAM BOROUGH PILGRIM PIPELINE ADVISORY COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to obtaining information on the proposed Pilgrim Pipeline.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chatham Borough Pilgrim Pipeline Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council project advising the Mayor and Borough Council thereon, and conducting information sessions for residents (which may include inviting Pilgrim officials to speak to residents about the project), otherwise informing Borough residents about the project and establishing and maintaining liaisons with other groups

opposed to the pipeline; and said Committee shall meet as deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough web site and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the case of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Chatham Borough Pilgrim Pipeline Advisory Committee for the terms indicated:

Chatham Borough Pilgrim Pipeline Advisory Committee

<u>Name</u>	<u>Term Expires</u>
Len Resto	12/31/2015
Kate Murphy	12/31/2015
Tony Britt	12/31/2015
Richard Plambeck	12/31/2015
Council Member John Holman, Liaison	12/31/2015
Council Member Aldia Kass, Liaison	12/31/2015
Council Member James Collander, Liaison	12/31/2015

OTHER COMMITTEES

RESOLUTION #15-25

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MAYORS' WELLNESS COMMITTEE

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes borough councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it should re-establish the Mayors' Wellness Advisory Committee to promote healthy behaviors and lifestyles among Borough residents and employees; and

WHEREAS, across New Jersey communities are facing a rise in health care costs; and

WHEREAS, physical activity levels have been decreasing and obesity rates increasing; and

WHEREAS, local leaders are looking for ways to promote active living, healthy eating, and overall wellness in their communities; and

WHEREAS, the Mayors' Wellness committee will continue to be a joint committee with Chatham Township and works with Mayors and key leaders to shape healthier lifestyles for the men, women and children in their communities, and

WHEREAS, communities can work towards the goal of healthier citizens and lower health care costs by championing practices and programs that promote active living; and

WHEREAS, the Mayors' Wellness Campaign will work to implement a comprehensive program of outreach, education and technical assistance activities to combat obesity and inactivity issues for the Borough of Chatham.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Mayors' Wellness Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for developing and implementing educational and other programs that promote healthy behaviors on the part of Borough residents and employees; and

BE IT FURTHER RESOLVED, that we encourage the residents of Borough of Chatham to participate in Mayors' Wellness Campaign activities to promote exercise, eating properly and living healthier and better lives; and

BE IT FURTHER RESOLVED, the Mayors' Wellness Advisory Committee is hereby re-established and the following individuals shall be appointed for the terms indicated:

Mayors' Wellness Committee

<u>Name</u>	<u>Term Expires</u>
Tony Britt	12/31/2015
Cathryn Iorio	12/31/2015
Brian George	12/31/2015
Monica Hansen	12/31/2015
Dr. Tobi Ippolito	12/31/2015
Cathy Maloney	12/31/2015
Joseph J. Murphy, DC	12/31/2015
Minati O'Connell	12/31/2015
Tom Salvas	12/31/2015
Christine Shesler	12/31/2015
Janice Piccolo, Director of Community Services	12/31/2015

RESOLUTION #15-26

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, P.L. 1989, c. 51 authorizes the governing body of a municipality to establish a municipal alliance for the purpose of coordinating community efforts to reduce alcoholism, drug abuse and crime.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they approve the following list of appointments to the Municipal Alliance Committee from the Borough for the year 2015:

Municipal Alliance Committee

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Catherine Marino	MACC Coordinator	12/31/2015
Vince Fiorito	MACC Co-Chair	12/31/2015
Dawn Ferguson	Resident	12/31/2015
Samantha Ekert	Resident	12/31/2015
Al Brown	Business Owner	12/31/2015

Nancy Kislin Flaum	Business Owner/MSW, LCSW	12/31/2015
Jen Clarke	WAS Representative	12/31/2015
Det. Joe Crecca	DARE Officer	12/31/2015
Jean Earle	ChASE Representative	12/31/2015
Jerome Meniffee	LAF Parent	12/31/2015
Becky Richardson	PR Representative/Parent	12/31/2015
Carol Nelson	Youth Interfaith Representative	12/31/2015
Lisa Lattarulo	CMS and CHS Representative	12/31/2015
Peter Trebour	CMS Assistant Principal	12/31/2015
Alex Emir	SAC at CMS School	12/31/2015
Christine Shesler	Board of Health Representative	12/31/2015

CONSENT AGENDA – PART I VOTE

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent Agenda – Part I. Resolutions #15-12 through #15-26.

Council Member ____: I would like to make a motion to allow the resolution on this evening's agenda to be approved by consent of the Council.

Seconded by Council Member ____:

CONSENT AGENDA - PART II

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #15-27 through Resolution #15-90 have been placed on the Consent Agenda – Part II.

RESOLUTION #15-27

RESOLUTION SETTING THE MEETING DATES FOR MAYOR AND COUNCIL MEETINGS FOR CALENDAR YEAR 2015

WHEREAS, N.J.S.A. 10:4-6 et seq., commonly known as the Open Public Meetings Act, requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that during the calendar year 2015, meetings shall be held by the Borough Council to discuss or act upon official business at 7:30 p.m. prevailing time, in the Council Chambers, in Borough Hall as follows:

1. Regular meetings of the Borough Council for the year 2015 will be held on the second and fourth Monday of each month, except where specified, at 7:30 p.m. prevailing time, in the Council Chambers, Chatham Borough Municipal Building on the following dates:

January 26	July 13
February 9	July 27
February 23	August 10
March 9	September 14

March 23	September 28
April 13	October 13*
April 27	October 26
May 11	November 9
May 26*	November 23
June 8	December 14
June 22	January 4, 2016

* Meeting on Tuesday due to holiday

3. In the event the second or fourth Monday of any month fall on a legal holiday, the regular meeting will be held on the following Tuesday of the week, at the same time and place.
4. The 2016 Reorganization Meeting will be held on Monday, January 4, 2016.
5. Notice is hereby given that an executive (closed) session may be convened at any of the herein referenced Council meetings.
6. Copies of this resolution shall be sent to the Alternative Press, the Chatham Courier, the Chatham Patch, the Independent Press, the Daily Record, and the Star Ledger, and shall be posted on the bulletin board outside the office of the Borough Clerk and filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.
7. A copy of this resolution shall be sent to any interested person who has requested that they be sent copies of notices of the Borough Council meetings pursuant to N.J.S.A. 10:4-19, and who has paid the required fee.

RESOLUTION #15-28

RESOLUTION ESTABLISHING THE OFFICIAL LIST OF HOLIDAYS FOR THE BOROUGH OF CHATHAM FOR CALENDAR YEAR 2015

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following days and dates shall be the Official List of Holidays for the Borough of Chatham employees:

Thursday	January 1, 2015	New Year's Day
Monday	January 19, 2015	Martin Luther King, Jr. Day
Monday	February 16, 2015	Presidents' Day
Friday	April 3, 2015	Good Friday
Monday	May 25, 2015	Memorial Day
Friday	July 3, 2015	Independence Day
Monday	September 7, 2015	Labor Day
Monday	October 12, 2015	Columbus Day
Thursday	November 26, 2015	Thanksgiving Day
Friday	November 27, 2015	Day after Thanksgiving
Friday	December 25, 2015	Christmas Day
Friday	January 1, 2016	New Year's Day (2016 Holiday)

and

BE IT FURTHER RESOLVED, that Borough employees shall also receive two (2) floating holidays in calendar year 2015.

RESOLUTION #15-29

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE BOROUGH OF CHATHAM

BE IT RESOLVED, by the Council of the Borough of Chatham that pursuant to N.J.S.A. 40:53-1, the Daily Record and the Chatham Courier are hereby designated as official newspapers for the publication of all notices required by law to be published by the Borough on or after January 6, 2015; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published in the Morris County Daily Record and the Chatham Courier; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Chatham Borough Planning Board, Zoning Board of Adjustment, Board of Health, Environmental Commission, Historic Preservation Commission, Shade Tree Commission and any other board or body that shall have the occasion to publish a legal notice.

RESOLUTION #15-30

RESOLUTION DESIGNATING NEWSPAPERS AND ONLINE NEWS AND FIXING CHARGES FOR NOTICES AND MINUTES OF PUBLIC MEETINGS OF THE BOROUGH COUNCIL DURING CALENDAR YEAR 2015

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Independent Press, Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch and the Alternative Press are hereby designated for the calendar year 2015 as the newspapers and online news to receive notices of meetings of the Borough Council as required by any and all sections of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED, that the public place for the posting of notices of meetings of the Borough Council for calendar year 2015 shall be the bulletin board on the main level of the Chatham Borough Municipal Building; and

BE IT FURTHER RESOLVED, that minutes of the meetings of the Borough Council will be available for public viewing in the Borough Clerk's office, the Borough website, and at the Library of the Chathams in accordance with N.J.S.A. 10:4-15. Paper copies of the minutes will be provided to individuals who request same upon payment of the fees prescribed in N.J.S.A. 47:1A-2.

APPOINTMENTS

RESOLUTION #15- 31

RESOLUTION APPOINTING BOROUGH ADMINISTRATION AND STAFF FOR CALENDAR YEAR 2015

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that the following appointments and designations be made for the stated terms:

Position	Term	Name`
Borough Administrator	01/01/15-12/31/15	Robert J. Falzarano
Borough Clerk/Deputy Registrar	01/01/15-12/31/15	Robin R. Kline
Chief Financial Officer	01/01/15-12/31/15	Timothy Day
Tax Assessor	01/01/15-12/31/15	Therese DePierro
Senior Assessing Clerk/Official	01/01/15-12/31/15	Anne Mandal
Assessment Searcher/Registrar		
Utility Billing Representative	01/01/15-12/31/15	Cheri Morris
Director of Community Services/ Farmers' Market Manager	01/01/15-12/31/15	Janice Piccolo
Administrative Assistant/ Deputy Clerk	01/01/15-12/31/15	Cathy Baldwin
Minutes Clerk	01/01/15-12/31/15	Elizabeth Holler
Recreation Coordinator	01/01/15-12/31/15	Carol Nauta
Administrative Secretary	01/01/15-12/31/15	Mary Beth Ciccarone
Parking Enforcement Officers	01/01/15-12/31/15	Michael Bochniak
		Robert Sweetin
Fire Official/Inspector	01/01/15-12/31/15	Walter Nugent
Fire Coordinator/Inspector and Assistant Borough Administrator	01/01/15-12/31/15	Stephen Williams
Official Tax Searcher	01/01/15-12/31/15	Madeline L. Polidor-LeBoeuf
Zoning Official	01/01/15-12/31/15	Vince DeNave
Director DPW	01/01/15-12/31/15	Robert Venezia
Deputy Director DPW	01/01/15-12/31/15	Erminio (Tony) Torello
Assistant Financial Officer	01/01/15-12/31/15	Tyrina Cittrich
Executive Administrative Assistant	01/01/15-12/31/15	Kevin O'Shea
Media Programmer	01/01/15-12/31/15	John Grobert
Administrative Assistant	Temporary	Margie Lowe

RESOLUTION #15-32

RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR YEAR 2015

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following School Crossing Guards for the school calendar year 2015 be appointed as follows at the hourly rate of pay of \$20.43:

David Achille	Kathleen Donnelly	Janice Parcels
Thomas Boland	Janine Eggerman	Susan Piana
Donna Cali-Charles	Melon Grimm	Nancy Renzulli
Patricia Casteliano	Anne Kling	Lizbeth Salinardi
Carmela Cooke	Anthony Lombardi	Mark Spinner
Marjorie Conlan	Richard Loock	Jacqueline Sweetin
Richard Crater	Harvey Ochs	Grace Walsh
		Judith Whiteside

RESOLUTION #15-33

RESOLUTION APPOINTING PETER ATKINSON AS 2015 WATER PLANT OPERATOR

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Peter Atkinson as the 2015 Water Plant Operator for the Borough of Chatham effective January 1, 2015 as per N.J.S.A.58:11-65.

RESOLUTION #15-34

RESOLUTION APPOINTING ROBERT VENEZIA AS 2015 STORMWATER COORDINATOR AS PER N.J.A.C. 7:15A-4

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Robert Venezia as the 2015 Stormwater Coordinator for the Borough of Chatham effective January 1, 2015 as per N.J.A.C. 7:15A-4.

RESOLUTION #15-35

RESOLUTION APPOINTING STAN SERBANICA AS 2015 SAFETY COORDINATOR REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Stan Serbanica as the 2015 Safety Coordinator for the Borough of Chatham effective January 1, 2015 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION #15-36

RESOLUTION TO APPOINT THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND COMMISSIONER AND ALTERNATE AND RISK MANAGER FOR 2015

WHEREAS, the need exists for a Municipal Risk Manager to serve as the liaison between the Borough and the Morris County Joint Insurance Fund ("Fund"); and

WHEREAS, the Municipal Risk Manager is responsible for scheduling Municipal Safety Committee meetings and implementing policy changes promulgated by the Fund; and

WHEREAS, pursuant to the by-laws of the Fund, the Mayor and Council must appoint a Commissioner to represent the Borough in the Fund, and that said appointment must be made by resolution.

BE IT RESOLVED, that Timothy Day be appointed as Municipal Risk Manager for 2015; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that Timothy Day is hereby appointed as Commissioner and Stephen W. Williams shall be appointed as Alternate Commissioner to the Morris County Municipal Joint Insurance Fund for 2015.

RESOLUTION #15-37

RESOLUTION APPOINTING 2015 SAFETY DELEGATE REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Emelio (Tony) Torello as the 2015 Safety Delegate for the Borough of Chatham effective January 1, 2015 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION #15-38

RESOLUTION APPOINTING CLEAN COMMUNITIES COORDINATOR PER CLEAN COMMUNITIES AND RECYCLING GRANT ACT

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Robert Venezia as the 2015 Clean Communities Coordinator for the Borough of Chatham effective January 1, 2015 as per C.13:1E-213.

RESOLUTION #15-39

RESOLUTION APPOINTING STAN SERBANICA AS RECYCLING ENFORCEMENT OFFICER AS PER N.J.S.A. 13:1E-99.16

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Stan Serbanica be appointed as Recycling Enforcement Officer with a term to expire on December 31, 2015 as per N.J.S.A. 13:1E-99.16.

RESOLUTION #15-40

RESOLUTION APPOINTING STAN SERBANICA AS RECYCLING COORDINATOR

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Stan Serbanica as Recycling Coordinator per N.J.S.A.13:1E-99 for the year 2015.

RESOLUTION #15-41

RESOLUTION APPOINTING THE BOROUGH TAX COLLECTOR AS THE TAX SEARCH OFFICER

WHEREAS, N.J.S.A. 54:5-11 requires that governing bodies of municipalities designate, by resolution, a Tax Search Officer.

BE IT RESOLVED, that the Tax Collector of the Borough of Chatham be designated Tax Search Officer for said municipality.

RESOLUTION #15-42

RESOLUTION APPOINTING THE SENIOR ASSESSING CLERK AS AN ASSESSMENT SEARCH OFFICER

WHEREAS, N.J.S.A. 54:18-3 requires that governing bodies of municipalities designate, by resolution, an Assessment Search Officer.

BE IT RESOLVED, that Anne Mandal, the Senior Assessing Clerk of the Borough of Chatham be designated Assessment Search Officer for said municipality.

RESOLUTION #15-43

RESOLUTION DESIGNATING ROBERT J. FALZARANO, BOROUGH ADMINISTRATOR, AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer ("P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Borough Administrator, Robert J. Falzarano.

BE IT RESOLVED, by the Council of the Borough of Chatham that Borough Administrator Robert J. Falzarano is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Chatham in accordance with N.J.A.C. 17:27-3.2; and

BE IT FURTHER RESOLVED, that in the absence of Robert J. Falzarano, Borough Administrator; then, Timothy Day, Chief Financial Officer, will assume the duties of the Public Agency Compliance Officer.

RESOLUTION #15-44

RESOLUTION APPOINTING ROBIN R. KLINE AS ALTERNATE REGISTRAR FOR THE BOROUGH OF CHATHAM

WHEREAS, there is a need for the appointment of an Alternate Registrar of Vital Statistics for the Borough of Chatham to assist in the day-to-day operation of the office and to act in the Registrar's and Deputy Registrar's place in their absence; and

WHEREAS, in accordance with N.J.S.A. 26:8-17, the Local Registrar recommends the appointment of an Alternate Registrar; and

WHEREAS, Robin R. Kline is a Certified Municipal Registrar and has indicated a willingness to serve as an Alternate Registrar of Vital Statistics for the Borough of Chatham.

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that it concurs with the recommendation of the Local Registrar and hereby appoints Robin R. Kline as Alternate Registrar of Vital Statistics for the Borough of Chatham for calendar year 2015 pursuant to state law.

RESOLUTION #15-45

RESOLUTION APPOINTING MICHAEL KLEISCH AS INDOOR AIR QUALITY OFFICER PER N.J.A.C. 12:100-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Michael Kleisch be appointed Indoor Air Quality Officer per N.J.A.C. 12:100-13.

RESOLUTION #15-46

RESOLUTION APPOINTING ROBERT J. FALZARANO AS AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Robert J. Falzarano be appointed as Americans with Disabilities Act Compliance Officer.

RESOLUTION #15-47

RESOLUTION APPOINTING ERMINIO (TONY) TORELLO AS SHADE TREE ENFORCEMENT OFFICER PER BOROUGH ORDINANCE 315-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Ermino (Tony) Torello be appointed as Shade Tree Enforcement Officer with a term to expire on December 31, 2015 as per Borough Ordinance 315-13.

RESOLUTION #15-48

RESOLUTION APPOINTING STEPHEN W. WILLIAMS AS THE MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF CHATHAM

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Stephen W. Williams be hereby appointed as Municipal Housing Liaison for the Borough of Chatham.

RESOLUTION #15-49

RESOLUTION ENGAGING THE SERVICES OF LINDA WHITE AS A PART-TIME EMPLOYEE TO SERVE AS ADMINISTRATIVE AGENT/ASSISTANT MUNICIPAL HOUSING LIAISON OFFICER IN CONNECTION WITH THE ADMINISTRATION OF AFFORDABLE HOUSING UNITS WITHIN THE BOROUGH OF CHATHAM

WHEREAS, the Borough of Chatham is desirous of engaging the services of an individual who will act primarily in a part-time capacity as an Administrative Agent/Assistant Municipal Housing Liaison Officer with the primary responsibility of administering affordable housing units in and for the Borough of Chatham; and

WHEREAS, Linda White possesses the background, training and experience to serve in this most important capacity; and

WHEREAS, said assignment will be on a temporary basis at an hourly rate of \$30.00; and

WHEREAS, said contract is available for public inspection in the office of the Borough Clerk.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham, in the County of Morris and State of New Jersey that it hereby engages the services of Linda White to serve as Administrative Agent/Assistant Municipal Housing Liaison Officer in connection with the administration of housing units on a temporary basis at an hourly rate of \$30.00.

RESOLUTION #14-50

RESOLUTION DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS

WHEREAS, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., commonly known as "OPRA" was promulgated to increase public access to government records allowing accessibility to view and/or copy government records maintained by public agencies throughout the State, with the exception of those records to which public access would violate an individual's reasonable expectation of privacy and those records which are specifically exempt by law; and

WHEREAS, pursuant to OPRA, anyone wishing to review or obtain copies of government records must file a written request with the Custodian of Records, who at the municipal level of government is the Municipal Clerk; and

WHEREAS, OPRA does not preclude a municipality from developing reasonable and practical measures for handling and responding to OPRA requests, including designating Deputy Custodians of Records to ensure that the public is efficiently served and requests for government records are granted, or denied, in a prompt and expeditious manner; and

WHEREAS, every municipal department within the Borough of Chatham generates and maintains government records pertaining to its respective business matters and designating Deputy Custodians of Records enables the Borough to provide the public with direct access to government records from each municipal department with greater efficiency and timeliness.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they deem it important to ensure that the public is efficiently served and requests for government records handled in a prompt and expeditious manner; and

BE IT FURTHER RESOLVED, that the following Borough employees shall be designated Deputy Custodians of Records for the purpose of handling and fulfilling OPRA requests for those records maintained and kept in their respective departments:

- Administrative Assistant to the Borough Administrator
- Administrative Secretary to the Planning Board
- Administrative Secretary to the Zoning Board of Adjustment
- Borough Engineer/Zoning Official
- Chief Financial Officer
- Fire Official
- Library Director
- Police Administrative Secretary
- Public Works Director
- Recreation Coordinator

and,

BE IT FURTHER RESOLVED, all Deputy Custodian of Records shall comply with provisions set forth in the Open Public Records Act, as amended, and shall advise the Municipal Clerk of each submitted OPRA request and any concerns that may arise in fulfilling a request for government records in accordance with N.J.S.A. 47:1A-1 et seq.; and

BE IT FURTHER RESOLVED, Submitted *Requests for Government Records Application* Forms, together with all written responses and records, shall be maintained by the Borough Clerk for the appropriate retention period as prescribed by the Record Retention Schedule promulgated by the Bureau of Records Management, Division of Archives and Record Management, State of New Jersey.

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-51

RESOLUTION APPOINTING ROBERT J. FALZARANO, KEVIN O'SHEA, BRIAN GIBBONS, JAMES J. COLLANDER, JOSEPH MARTS, STEPHEN W. WILLIAMS, STEVE DAVENPORT AND PETER GALLAGHER AS DEPUTY COORDINATORS FOR THE OFFICE OF EMERGENCY MANAGEMENT IN THE BOROUGH OF CHATHAM

WHEREAS, William Nauta, Coordinator of the Office of Emergency Management recommends the appointment of Robert J. Falzarano, Kevin O'Shea, Brian Gibbons, James J. Collander, Joseph Marts, Stephen W. Williams, Steve Davenport and Peter Gallagher as Deputy Coordinators for the Office of Emergency Management.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Robert J. Falzarano, Kevin O'Shea, Brian Gibbons, James J. Collander, Joseph Marts, Stephen W. Williams, Steve Davenport and Peter Gallagher be appointed as Deputy Coordinators for the Office of Emergency Management.

RESOLUTION #15-52

RESOLUTION APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL FOR CALENDAR YEAR 2015

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham approve the following list of appointments to the Emergency Management Council as authorized by N.J.S.A. 40A:9-41 for the year 2015:

Emergency Management Council

<u>Name</u>	<u>Title</u>
William J. Nauta	Emergency Management Coordinator
Robert J. Falzarano	Deputy Coordinator
Kevin O'Shea	Deputy Coordinator/Public Information Officer
Brian Gibbons	Deputy Coordinator/Public Information Officer
Joseph Marts	Deputy Coordinator
Stephen W. Williams	Deputy Coordinator/Public Information Officer
Steven Davenport	Deputy Coordinator
Peter Gallagher	Deputy Coordinator
Bruce A. Harris	Mayor
Victoria Fife	Council Member
James J. Collander	Council Member, Chair, Public Safety Committee, and Deputy Coordinator
Philip Crosson	Police Chief/Public Information Officer
Vince DeNave	Engineer/Damage Assessment
Robert Venezia	Director of Public Works
Doug Allan	Fire Chief
Ed Switek	CERT, Coordinator
Janice Piccolo	Community Services Director
Connie Hartman	CES Representative
Chris Manak	Madison/Chatham Joint Meeting
Mike LaSusa	School District of the Chathams
Lisa Gulla	Health Officer

Lauri Gill
Ed Szybowski
Carol Nauta
Karen Brodsky

American Red Cross
ISP Chatham
Administration
Director, Library of the Chathams

RESOLUTION #15-53

RESOLUTION APPOINTING MEMBERS TO THE COMMUNITY EMERGENCY RESPONSE TEAM FOR THE BOROUGH OF CHATHAM

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following members be appointed to the Community Emergency Response Team for the Office of Emergency Management with terms to expire on December 31, 2015:

John Ball	Peter Gallagher	Susan Maher
E. Lee Byrd	Liz Holler	Amanda Stent
Molly Conley	Amy Nauta	Edward Switek
Elaine Dangler	Janet Nauta	John Tunny
Mary M. Foley	William Nauta	

CONTRACTS / SHARED SERVICES

RESOLUTION #15-54

RESOLUTION AUTHORIZING THE SHARED SERVICE AGREEMENT WITH MADISON TO PROVIDE PART-TIME INFORMATION TECHNOLOGY ASSISTANCE AND PROGRAM SUPPORT FOR CHATHAM BOROUGH

WHEREAS, the Borough of Chatham has a need for Information Technology (“IT”) help desk support functions and to resolve hardware problems; and

WHEREAS, the Borough of Madison employs two full-time IT specialists; and

WHEREAS, the Borough of Madison has submitted a proposal to provide IT support services.

BE IT RESOLVED, by Council of the Borough of Chatham in the County of Morris and the State of New Jersey that the Mayor is authorized to execute the shared service agreement with Madison Borough for IT support services.

BE IT FURTHER RESOLVED, that execution of the shared service agreement with Madison Borough shall be contingent upon approval of the contract terms and conditions by the Borough Administrator and Borough Attorney.

RESOLUTION #15-55

RESOLUTION AUTHORIZING PARTICIPATION IN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, each year the departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Morris County Cooperative Pricing Council; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Morris County Cooperative Pricing Council.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Morris County Cooperative Pricing Council for the year 2015.

RESOLUTION #15-56

RESOLUTION AUTHORIZING PARTICIPATION IN THE UNION COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, each year the departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Union County Cooperative Pricing Council; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Union County Cooperative Pricing Council.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Union County Cooperative Pricing Council for the year 2015.

RESOLUTION #15-57

RESOLUTION AUTHORIZING PARTICIPATION IN THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM, #2-SOCCP

WHEREAS, each year the Departments of the Borough of Chatham realize cost savings by purchasing equipment and materials through the Somerset County Cooperative Pricing System #2-SOCCP; and

WHEREAS, it is the recommendation of the Borough Auditors that the Mayor and Council adopt a resolution each year authorizing participation in the Cooperative Pricing System.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby authorize participation in the Somerset County Cooperative Pricing System #2-SOCCP for the year 2015.

RESOLUTION #15-58

RESOLUTION DESIGNATING THE MADISON CONSTRUCTION TECHNICAL ASSISTANT AS DEPUTY RECORDS CUSTODIAN FOR CONSTRUCTION RECORDS

WHEREAS, the Borough of Chatham and the Borough of Madison are parties to a shared service agreement whereby Madison provides Chatham with all State mandated Uniform Construction Code Services; and

WHEREAS, as a result of said shared service agreement, Chatham construction records are physically located in Madison; and

WHEREAS, the Mayor and Borough Council wish to designate the Madison Construction Technical Assistant as Deputy Records Custodian to assist the Borough Records Custodian in the

performance of duties related to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., in connection with requests for Chatham construction records.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby designate the Madison Construction Technical Assistant as Deputy Records Custodian to assist the Borough Records Custodian in the performance of duties related to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., in connection with requests for Chatham construction records.

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-59

RESOLUTION AWARDING THE RENEWAL OF CONTRACT TO AMERICAN ALARM SYSTEMS, INC. FOR MAINTENANCE OF FIRE DETECTION EQUIPMENT AND SYSTEMS AND MONITORING OF SYSTEM SIGNALS

WHEREAS, the Chatham Borough Hall, Fire Department Building and the Department of Public Works Building are required to comply with the Uniform Fire Code and promulgated pursuant to the New Jersey Uniform Fire Safety Act; and

WHEREAS, the Borough Fire Inspector/Fire Official identified the need to upgrade the existing fire detection systems; and

WHEREAS, the proposal submitted by American Alarm Systems meets the requirements set forth by the Chatham Borough Fire Inspector/Fire Official.

BE IT RESOLVED, by the Borough Council that the Mayor is authorized to sign the American Alarm System renewal contract for maintenance of fire detection equipment and systems and monitoring of system signals for the period January 1, 2015 – December 31, 2015.

FINANCE

RESOLUTION #15-60

RESOLUTION SETTING FEES FOR DELINQUENT TAXES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the rate of interest on delinquent taxes and installments of assessments for local improvements shall be eight (8%) percent per annum of the first \$1,500.00 and eighteen (18%) percent per annum on any amounts in excess of \$1,500.00, an additional six (6%) percent per annum for those properties whose delinquency of taxes equals or exceeds \$10,000.00, except that the Tax Collector is hereby authorized to waive the collection of interest for a period not exceeding ten calendar days after the due date for current taxes in each quarter, i.e., February first, May first, August first and November first.

BE IT FURTHER RESOLVED, that there will be a \$5.00 charge for a duplicate copy of a property tax bill.

RESOLUTION #15-61

RESOLUTION ESTABLISHING THE PAY SCHEDULE FOR BOROUGH EMPLOYEES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to pay the employees of the Borough from the Borough of Chatham Payroll Account semi-monthly and that all payroll checks shall be signed by the Chief Financial Officer, the Assistant Finance Officer, or Accounts Payable Clerk or Administrator.

RESOLUTION #15-62

RESOLUTION TO ESTABLISH PETTY CASH FUNDS AND CHANGE FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, it is the desire of the Borough Council of the Borough of Chatham that the following Petty Cash Funds be established:

<u>FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Administration	\$100	Cheri Morris
Police Dept.	\$200	Chief Philip Crosson/ Marybeth Ciccarone
Public Works Dept.	\$100	Robert Venezia

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that the following Change Funds be established:

<u>FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Tax Collector	\$200	Madeline L. Polidor-LeBoeuf
Recreation	\$100	Carol Nauta

and,

BE IT FURTHER RESOLVED, that the Custodians of the Funds are bonded in an amount not less than \$1,000 and will maintain said funds in accordance with the laws and regulations covering its operation.

RESOLUTION #15-63

RESOLUTION DESIGNATING DEPOSITORIES AND CHECK SIGNATURE AUTHORIZATION

WHEREAS, Revised Statutes 40A:5-15 of the State of New Jersey provide that the Governing Body of every municipality shall designate the depository or depositories wherein all public monies and other funds of the municipality shall be kept.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following financial institutions are designated as the depositories wherein all such public monies and funds shall be deposited to the credit of the Borough of Chatham and the custodian shall be:

Bank of America	Investors Bank
HSBC Bank	J.P. Morgan Chase Bank
Peapack-Gladstone Bank	PNC Bank
TD Bank	The Provident Bank
Valley National Bank	Wells Fargo Bank

(NJARM) NJ Arbitrage Rebate Management Program
State of New Jersey Cash Management Fund

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Chatham that one signature from each of the following three groups of officials is required on checks and drafts of the Borough of Chatham, with the exception of checks to transfer funds from interim accounts to regular accounts of the Borough and to refund deposits or to pay dedicated funds to appropriate state agencies in which cases only the signature of the Chief Financial Officer, Administrator or Assistant Finance Officer is required:

Group I

Bruce A. Harris, Mayor, or the Council President

Group II

Robert J. Falzarano, Borough Administrator, or Vince DeNave, Borough Engineer

Group III

Timothy Day, Chief Financial Officer, or Anne Mandal, Accounts Payable Clerk

and,

BE IT FURTHER RESOLVED, that the Borough of Chatham hereby authorizes and directs Peapack-Gladstone Bank to accept and pay out of the monies on deposit with said Bank to the credit of this Borough any and all checks drawn upon said Bank in the name of this Borough bearing the facsimile signature(s) of its officer(s) now or hereafter authorized to sign checks on behalf of the Borough of Chatham, no matter by whom or how said facsimile signature(s) shall have been impressed thereon, the said facsimile signature(s) to be in the form of a specimen furnished to said Bank.

RESOLUTION #15-64

RESOLUTION AUTHORIZING INVESTMENT OF IDLE ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, New Jersey that the Chief Financial Officer be authorized to invest idle Borough of Chatham funds from the Water Department, Sewer Department, Current Account and Trust Account at the best rate of interest available at the time, in the following institutions:

Bank of America

HSBC Bank

Peapack-Gladstone Bank

TD Bank

Valley National Bank

Investors Bank

J.P. Morgan Chase Bank

PNC Bank

The Provident Bank

Wells Fargo Bank

BE IT FURTHER RESOLVED, that various other financial institutions may be utilized for borrowing or investment purposes, provided such institutions have furnished the Borough with proof of their approval as a depository of public funds by the State of New Jersey.

RESOLUTION #15-65

RESOLUTION FOR A PROGRAM TO PROVIDE RECREATIONAL OPPORTUNITIES FOR PEOPLE WITH DISABILITIES OF ALL AGES

WHEREAS, there has been created a Morris County Adaptive Recreation Program (McARP);
and

WHEREAS, said program intends to provide recreational opportunities for people with disabilities of all ages, and further to give said persons an opportunity to explore new leisure time opportunities in conjunction with their age and specific abilities; and

WHEREAS, the total project cost is estimated to exceed \$300,000.00; and

WHEREAS, the Borough of Chatham's costs with respect thereto will be approximately \$1,666.00 according to the Fair Share Ratio schedule.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Borough of Chatham hereby intends to join the recreation program of the ARP, Morris Chapter (McARP) as described herein and to contribute thereto in the amount not to exceed the Fair Share Assessment (FSA) for one year.

RESOLUTION #15-66

RESOLUTION TO APPOINT BOROUGH OF CHATHAM DEFERRED COMPENSATION EMPLOYER SPONSOR FOR 2015

WHEREAS, pursuant to the Section 457 deferred compensation plan, the Mayor and Council must appoint an employer sponsor to represent the Borough in the plan, and that said appointments must be made by resolution.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer shall be appointed as Employer Sponsor to the Section 457 deferred compensation plan for 2015.

RESOLUTION #15-67

RESOLUTION AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND HEALTH BENEFITS

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

RESOLUTION #15-68

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Chatham to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-15; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

BE IT RESOLVED, that the following shall constitute the Cash Management Plan for the Borough of Chatham and the Borough of Chatham shall deposit and manage its funds pursuant to this plan:

DEFINITIONS:

1. Governing Body shall mean the Mayor and Council of the Borough of Chatham.
2. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Chatham.
3. Fiscal Year shall mean the twelve month period ending December 31.
4. Cash Management Plan shall mean that plan as approved by resolution by the Governing Body of the Borough of Chatham

DESIGNATION OF DEPOSITORIES:

1. At least once each fiscal year at its organization meeting, the Council shall by resolution, designate the depositories for the Borough in accordance with N.J.S.A. 40A:5-15.
2. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30 and December 31.

CASH MANAGEMENT:

1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
2. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
3. The method of calculating banking fees and compensating balances shall be reviewed at least annually.
4. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
5. Change Funds will be balanced at every deposit. Only bonded personnel will have access to the fund. The auditing firm does a random cash count at least twice a year.

PERMISSIBLE INVESTMENTS:

The Chief Financial Officer shall invest at his/her discretion in any securities approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15-1.

AUTHORITY TO INVEST:

The Council, at its organization meeting, shall pass a resolution designating the Borough officer(s) who shall make and be responsible for municipal deposits and investments.

RECORDS AND REPORTS:

1. The Chief Financial Officer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - Keep a record of all investments
 - Keep a cash position record, which reveals on a daily basis, the status of the Borough's cash in its bank accounts.
 - Report investments to the Council at regularly scheduled meetings of the governing body.
 - Report monthly to the Council as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

AUDIT REQUIREMENT:

1. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-15.2.

RESOLUTION #15-69

RESOLUTION ADOPTING THE 2015 FEE SCHEDULE

WHEREAS, the Borough of Chatham desires to establish a schedule of fees for calendar year 2015 to set rates for permits, fees, applications, and miscellaneous services of the Borough.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following schedule of fees shall be established for calendar year 2015; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Fee	Amount
"Design Guidelines for Rehabilitation and New Construction in The Main Street Historic District" by the Chatham Borough Historic Preservation Commission, 1994 edition	\$5.00
"Images of America, Chatham" book by John Cunningham, 1997 edition	\$16.99
200 Foot Radius List	\$10.00
Affordable Housing, Certification Fee	
Affordable Housing, NonResidential Development Fee	pursuant to Ordinance 129-3
Affordable Housing, NonResidential Development Fee, Existing Structure, Increase in Floor Area	pursuant to Ordinance 129-4
Affordable Housing, NonResidential Development Fee, Increase in Floor Area	pursuant to Ordinance 129-3
Affordable Housing, Residential Development Fee	pursuant to Ordinance 129-3
Affordable Housing, Residential Development Fee, Existing Structure, Increase in Dwelling Units	pursuant to Ordinance 129-4
Affordable Housing, Residential Development Fee, Increase in Residential Density	pursuant to Ordinance 129-3
Affordable Housing, Resubmission Fee	
Affordable Housing, Tenant Renewal Lease Fee	
Alarm System - Any type listed below, not in operation before July 1st	\$30.00
Alarm System - Central Station	per calendar year \$25.00
Alarm System - Tape Dialer	per calendar year \$50.00
Alarm System - Warning Device	per calendar year \$25.00
Alarm System- Lease Line	per calendar year \$75.00
Alcohol Licenses, Club License	\$100.00
Alcohol Licenses, Limited Retail Dist.	\$100.00
Alcohol Licenses, Retail Consumption	\$2,300.00
Alcohol Licenses, Retail Distribution	\$1,600.00
Animal Adoption Fee	\$15.00
Animal Redemption	\$25.00
Animal Trap Deposit	\$35.00
Auction, Special Permit	\$15.00
Auctioneer's License, annual	\$200.00
Auctioneer's License, per day	\$10.00
Banner Fee - Installation/Removal of Main St Banner	
Basketball Men's League	\$75.00

Basketball Men's Over 35	\$40.00
Bid Specs.	\$25.00
Board of Health Clinic and Program Fees	
Board of Health Document Copies - Certified	\$10.00
Bounced Check Fee (other than taxes)	\$20.00
Cat Disposal	\$20.00
Cat License and Registration, Late Fee effective February 1	\$7.00
Cat License and Registration, Neutered	\$18.00
Cat License and Registration, Replacement	\$1.00
Cat License and Registration, Un-Neutered	\$21.00
Cat, Unlicensed Fee	\$16.00
Cat, Unlicensed Fee, Court Cost	\$15.00
CCO - Commercial	\$65.00
CCO - Rental	\$40.00
CCO - Single Family	\$50.00
Certification of any record	\$0.05
Charitable Clothing Bin	per calendar year \$25.00
Commercial Canvassing, Solicitation, Peddling	per day \$5.00
Commercial Canvassing, Solicitation, Peddling	per month \$30.00
Commercial Canvassing, Solicitation, Peddling	per week \$15.00
Commercial Canvassing, Solicitation, Peddling	per year \$50.00
Commercial Canvassing, Solicitation, Peddling	Transient Merchant \$1,000.00
Community Garden - Full Plot (10x10)	\$35.00
Community Garden - Half Plot (5x10)	\$18.00
Community Garden - Quarter Plot (5x5)	\$10.00
Conversion of Coop or Condominium	\$50.00
Copies, Birth Certificate	\$10.00
Copies, Borough Map, 24x36	at cost or \$0.07
Copies, Borough Meeting, CD	\$0.38
Copies, Borough Meeting, DVD	\$0.56
Copies, Code of the Borough of Chatham	at cost
Copies, Color	\$0.12
Copies, Contour Maps (as available)	at cost or \$0.07
Copies, Death Certificate	\$10.00
Copies, Duplicate Photographs	at cost
Copies, Discovery from other than Borough of Chatham	at cost
Copies, Engineering Plans	at cost
Copies, Extraordinary Electronic Records, clerical	per hour \$40.00
Copies, Extraordinary Electronic Records, professional	at cost
Copies, Extraordinary Electronic Records, supervisory	per hour \$60.00
Copies, General Copies, 8.5x11, per page	\$0.05
Copies, General Copies, 8.5x14, per page	\$0.07
Copies, Land Use Ordinance (Chapter 165)	at cost
Copies, Maps larger than 24x36	at cost
Copies, Marriage Certificate	\$10.00
Copies, Microfilm	at cost
Copies, Minutes, Borough Council Meeting	N.J.S.A. 47:1A-2

Copies, Other Maps 24x36	at cost or \$0.07
Copies, Oversize	at cost
Copies, Police Dept. CD	\$0.38
Copies, Police Dept. DVD	\$0.56
Copies, Press Proofs of ordinances, per page	\$0.05
Copies, Printouts	\$0.05
Copies, Reformatting Electronic Media	at cost or \$75.00
Copies, Site Plans	at cost
Copies, Subdivision Plats	at cost
Copies, Supplementation as prepared by General Code, LLC	at cost
Copies, Tax Map , 24x36	at cost or \$0.07
Copies, Tax Map 11X17	at cost or \$0.07
Copies, Unusual Technology Services, clerical	per hour \$40.00
Copies, Unusual Technology Services, supervisor	per hour \$60.00
Copies, VHS Videotape	\$1.00
Copies, Voluminous Requests, Clerical	expenses plus per hour \$40.00
Copies, Voluminous Requests, Professional	at cost
Copies, Voluminous Requests, Supervisor	expenses plus per hour \$40.00
Copies, Zoning Map, 17x21	at cost or \$0.07
Cross Country/Track	\$150.00
Do Not Knock Registration	
Dog Disposal	\$80.00
Dog License and Registration, Late Fee effective February 1	\$7.00
Dog License and Registration, Neutered	\$18.00
Dog License and Registration, Potentially Dangerous Dog	\$250.00
Dog License and Registration, Replacement	\$1.00
Dog License and Registration, Un-Neutered	\$21.00
Dog running at large, first offense	\$50.00
Dog running at large, second offense	\$75.00
Dog running at large, third and subsequent offense	\$100.00
Dog, Unlicensed Fee	\$16.00
Dog, Unlicensed Fee, Court Cost	\$15.00
Dumpster	\$15.00
Environmental Resource Inventory	\$25.00
False Police Alarm - 6th offense/calendar year	\$25.00
False Police Alarm - 7th offense/calendar year	\$35.00
False Police Alarm - 8th+ offense/calendar year	\$50.00
Farmer's Market, Appearance Fee	Friend rate (9-17 appearances) per appearance \$53.00
Farmer's Market, Appearance Fee	Guest rate (1-8 appearances) per appearance \$65.00
Farmer's Market, Appearance Fee	Regular rate (18+ appearances) per season \$875.00
Farmer's Market, Electric Use Fee	per day \$5.00
Farmer's Market, Registration Fee	\$50.00
Fence	\$50.00
Field Use - Ball Diamond/All Purpose Field - Non-Resident/For-Profit Group of 25 or less	per hour \$60.00

Field Use - Ball Diamond/All Purpose Field - Non-Resident/For-Profit Group over 25	per hour \$50.00
Field Use - Ball Diamond/All Purpose Field - Non-Resident/Non-Profit Group of 25 or less	per hour \$40.00
Field Use - Ball Diamond/All Purpose Field - Non-Resident/Non-Profit Group over 25	per hour \$80.00
Field Use - Ball Diamond/All Purpose Field - Resident/For-Profit Group of 25 or less	per hour \$30.00
Field Use - Ball Diamond/All Purpose Field - Resident/For-Profit Group over 25	per hour \$40.00
Field Use - Ball Diamond/All Purpose Field - Resident/Non-Profit Group of 25 or less	per hour \$15.00
Field Use - Ball Diamond/All Purpose Field - Resident/Non-Profit Group over 25	per hour \$25.00
Field Use - Picnic Area - Non-Resident/For-Profit Group of 25 or less	per hour \$50.00
Field Use - Picnic Area - Non-Resident/Non-Profit Group of 25 or less	per hour \$40.00
Field Use - Picnic Area - Non-Resident/Non-Profit Group over 25	per hour \$75.00
Field Use - Picnic Area - Resident/For-Profit Group of 25 or less	per hour \$25.00
Field Use - Picnic Area - Resident/For-Profit Group over 25	per hour \$35.00
Field Use - Picnic Area - Resident/Non-Profit Group of 25 or less	per hour \$15.00
Field Use - Picnic Area - Resident/Non-Profit Group over 25	per hour \$25.00
Field Use - Picnic Area - Non-Resident/For-Profit Group over 25	per hour \$65.00
Filming Fee	per day \$500.00
Filming Permit - Basic - For Profit	\$100.00
Filming Permit - Basic - Not For Profit	\$25.00
Fire Code Inspection - Non-life-hazard - Apartments 16-25 units	\$70.00
Fire Code Inspection - Non-life-hazard - Apartments 26-35 units	\$100.00
Fire Code Inspection - Non-life-hazard - Apartments 3-5 units	\$35.00
Fire Code Inspection - Non-life-hazard - Apartments 36 or more units	\$125.00
Fire Code Inspection - Non-life-hazard - Apartments 6-15 units	\$45.00
Fire Code Inspection - Non-life-hazard - Business ,1001 - 5,999 sq.	\$70.00
Fire Code Inspection - Non-life-hazard - Business ≤ 500 sq.	\$35.00
Fire Code Inspection - Non-life-hazard - Business 10,000 or more sq.	\$125.00
Fire Code Inspection - Non-life-hazard - Business 501 - 1,000 sq.	\$45.00
Fire Code Inspection - Non-life-hazard - Business 6,000 - 9,999 sq.	\$100.00
Fire Hydrant Use	per 8-hour permit \$500.00
Fire Hydrant Use	per use permit \$350.00
Food License, Catering	\$125.00
Food License, Class 1	(RFE under 2,000sqft) \$100
Food License, Class 2	(RFE 2,000- 5,000sqft) \$150
Food License, Class 3	(RFE 5,000-10,000sqft) \$175
Food License, Class 4	(RFE over 10,000sqft) \$500
Food License, Farmers' Market	\$25.00
Food License, Food Handlers Course	per restaurant, per class, no limit on staff attendance, paid directly to Madison \$40.00
Food License, Grease trap Inspection Fee	paid directly to Madison \$75.00
Food License, Late Fee	\$50.00
Food License, Mobile	\$125.00
Food License, Pet Shops/Kennels	\$25.00
Food License, Pharmacy/Packaged Goods	\$60.00
Food License, Plan Alterations Review	\$125.00
Food License, Plan Review Fee	\$175.00

Food License, Reinspection Fee - First Offense	\$75.00
Food License, Reinspection Fee - Second or subsequent Offense	\$125.00
Food License, resampling and microbiological analysis of hazardous foods	per sample \$100.00
Food License, Temporary	\$30.00
Garage Sale Permit	\$3.00
Haz-Mat Incident Equipment Fee - DPW - Backhoe	per hour \$150.00
Haz-Mat Incident Equipment Fee - DPW - Command Vehicle	per hour \$100.00
Haz-Mat Incident Equipment Fee - DPW - Dump Truck	per hour \$250.00
Haz-Mat Incident Equipment Fee - DPW - Large Front End Loader	per hour \$300.00
Haz-Mat Incident Equipment Fee - DPW - Mason Dump	per hour \$175.00
Haz-Mat Incident Equipment Fee - DPW - Pick up Truck	per hour \$100.00
Haz-Mat Incident Equipment Fee - DPW - Sewer Camera Van	per hour \$150.00
Haz-Mat Incident Equipment Fee - DPW - SewerJet	per hour \$300.00
Haz-Mat Incident Equipment Fee - Emergency Squad - Ambulance - 87	per hour \$300.00
Haz-Mat Incident Equipment Fee - Emergency Squad - Ambulance - 88	per hour \$300.00
Haz-Mat Incident Equipment Fee - Emergency Squad - Ambulance - 89	per hour \$300.00
Haz-Mat Incident Equipment Fee - Fire - Car 3	per hour \$50.00
Haz-Mat Incident Equipment Fee - Fire - Chief's Vehicle	per hour \$100.00
Haz-Mat Incident Equipment Fee - Fire - Engine 2 (Pumper)	per hour \$350.00
Haz-Mat Incident Equipment Fee - Fire - Engine 3 (Pumper)	per hour \$350.00
Haz-Mat Incident Equipment Fee - Fire - Pick up Truck	per hour \$100.00
Haz-Mat Incident Equipment Fee - Fire - Quint 1 (Ladder)	per hour \$400.00
Haz-Mat Incident Equipment Fee - Fire - Rescue 1	per hour \$400.00
Haz-Mat Incident Equipment Fee - Police - Chief's Vehicle	per hour \$75.00
Haz-Mat Incident Equipment Fee - Police - Lt. Vehicle	per hour \$50.00
Haz-Mat Incident Equipment Fee - Police - Patrol Vehicle	per hour \$80.00
Haz-Mat Incident Equipment Fee - Police - Traffic Safety Support Vehicle	per hour \$100.00
Kennel License, 10 or fewer dogs	\$10.00
Kennel License, greater than 10 dogs	\$25.00
Land Development Regulations Book	\$25.00
Land Development, (C) Variances	\$1,250.00 Escrow plus \$275.00
Land Development, (D) Variances	\$1,250.00 Escrow plus \$400.00
Land Development, Appeal to Governing Body	\$1,250.00 Escrow plus \$150.00
Land Development, Inspection Charge - cost \$5,000 to \$10,000	pursuant to Ordinance 165-166
Land Development, Inspection Charge - cost < \$5,000	pursuant to Ordinance 165-166
Land Development, Inspection Charge - cost > \$10,000	pursuant to Ordinance 165-166
Land Development, Major Subdivision	pursuant to Ordinance 165-166
Land Development, Minor Subdivision	pursuant to Ordinance 165-166
Land Development, Minor Subdivision, Final Approval	pursuant to Ordinance 165-166
Land Development, NonResidential	pursuant to Ordinance 119-5
Land Development, NonResidential, addition to existing structures	pursuant to Ordinance 119-5
Land Development, NonResidential, demolish and replace	pursuant to Ordinance 119-5
Land Development, NonResidential, increase in equalized assessed value	pursuant to Ordinance 119-5
Land Development, NonResidential, portion of mixed use inclusionary or market rate development	pursuant to Ordinance 119-5
Land Development, Parking Layout Review	\$750.00 Escrow plus \$150.00
Land Development, Request for interpretation Zoning Board of Adjustment	\$1,250.00 Escrow plus \$150.00

Land Development, Residential	pursuant to Ordinance 119-4
Land Development, Residential, increase in Residential Density	pursuant to Ordinance 119-4
Land Development, Site Plan Final Approval	pursuant to Ordinance 165-166
Land Development, Site Plan Preliminary Approval	pursuant to Ordinance 165-166
Land Development, Technical Review	pursuant to Ordinance 165-166
Land Development, Waiver of site plan in connection with change of permitted use	\$1,250.00 Escrow plus \$250.00
Land Development, Conditional Use	\$1,250.00 Escrow plus \$250.00
Land Disturbance	\$80.00
Littering and Handbill Permit - day	\$5.00
Littering and Handbill Permit - year	\$25.00
Massage, Bodywork and Somatic Therapy Establishment Fee	\$100.00
Master Plan document	\$45.00
Master Plan Reexamination Report	\$10.00
Mulch Area for landscape companies servicing Borough residents - Brush and off-season leaves	per load \$10.00
Mulch Area for landscape companies servicing Borough residents - grass pick up truck and smaller	per load \$25.00
Mulch Area for landscape companies servicing Borough residents - Mason dump truck	per load \$50.00
Newspaper Vending Machine Permit	\$25.00
Newspaper Vending Machine Relocation	\$25.00
Notice of Appeal, Coop and Condominium	\$125.00
Open Space and Recreation Plan (OSRP)	\$30.00
OPRA	Fees per state statute
Parking, Daily - Cash/Credit	\$5.50
Parking, Daily - Smart-Card - Non Resident	\$5.50
Parking, Daily - Smart-Card - Resident	\$5.00
Parking, Permit - Lot 3 Center Street East - Borough Business Owner or Employee	\$240.00
Parking, Permit - Lot 3 Center Street East - Borough Resident	\$265.00
Parking, Permit - Lot 4 Center Street West - Borough Business Owner or Employee	\$240.00
Parking, Permit - Lot 4 Center Street West - Borough Resident	\$265.00
Parking, Permit - Lot 5 Bowers Lane - Borough Business Owner or Employee	\$240.00
Parking, Permit - Lot 5 Bowers Lane - Borough Resident	\$265.00
Parking, Permit - Lot 6 Division Ave - Borough Business Owner or Employee	\$240.00
Parking, Permit - Lot 6 Division Ave - Borough Resident	\$265.00
Parking, Permit - Lots 1 and 2 - Railroad Plaza North and South	\$435.00
Parking, Permit or Decal, Time Limit parking	\$10.00
Pet Shop	\$10.00
PODS	\$50.00
Pool Badge, Au Pair, Borough	\$105.00
Pool Badge, Au Pair, Township	\$120.00
Pool Badge, Early Bird, Family, Borough	\$450.00
Pool Badge, Early Bird, Family, Township	\$550.00
Pool Badge, Early Bird, Individual, Borough	\$130.00
Pool Badge, Early Bird, Individual, Township	\$185.00
Pool Badge, Early Bird, Sr. Citizen, Borough	\$60.00
Pool Badge, Early Bird, Sr. Citizen, Township	\$85.00

Pool Badge, End of Season, Individual, Borough	\$100.00
Pool Badge, End of Season, Individual, Township	\$137.00
Pool Badge, End of Season, Sr. Citizen, Borough	\$47.00
Pool Badge, End of Season, Sr. Citizen, Township	\$70.00
Pool Badge, Family, Borough	\$475.00
Pool Badge, Family, Township	\$575.00
Pool Badge, Guest Fee	\$8.00
Pool Badge, Individual, Borough	\$150.00
Pool Badge, Individual, Township	\$205.00
Pool Badge, Lost Badge	\$25.00
Pool Badge, Sr. Citizen, Borough	\$70.00
Pool Badge, Sr. Citizen, Township	\$105.00
Pool Permit, above ground	
Pool Permit, below ground	
Pool Swim Lessons Private	\$40.00
Pool Swim Lessons, Borough	\$60.00
Pool Swim Lessons, Township	\$75.00
Postage for any Discovery sent by mail	at cost
Postage, Manila Envelope < 8.5x11	\$0.62
Postage, Manila Envelope ≥ 8.5x11	\$0.92
Pound Maintenance	per day \$4.00
Property Owner List	greater of \$0.25/name or \$10.00
Public Recreation Bathing	\$100.00
Recording of Borough meeting	DVD \$0.56, CD \$0.38
Recreation, New program Activity Fee	\$150.00
Recreation, Participant Fee	\$15.00
Returned Check Fee	\$25.00
Road Opening Permit	\$3.73 per 100 cubic feet
Sewer Use- Fees and Charges	
Sewer - Grease Oil and Sand Trap Application	
Sewer - Grease Oil and Sand Trap Inspection Fee	
Sewer - Grease Oil and Sand Trap Use Fee	
Sewer Connection Fee	\$35.00
Sewer Permit - Industrial	\$40.00
Sewer Permit - Residential or Commercial	\$25.00
Sewer Tap Fee - Non-Residential	per equivalent unit \$1,500
Sewer Tap Fee - Residential	per unit \$1,500
Sewer Tap Fee - Lateral Inspection	\$35.00
Shed Permit	\$50.00
Sidewalk Construction/Repair	\$50.00
Sidewalk Dining	\$25.00
Sidewalk Encumbrance	\$25.00
Sign Permit	\$100.00
Sign Permit - Temporary Sign/Banner	\$50.00
Skiing	\$175.00
Small Business Recycling	\$202.00
Softball - Men's	\$20.00

Softball - Women's	\$20.00
Solid Waste - Recovery of costs, fees	pursuant to Ordinance 233-12
Solid Waste - Service Charge	\$177.00
Tanning Booth	\$50.00
Tax - Delinquent Tax Fee	pursuant to N.J.S.A. 54:4-66 and 67
Tax - Duplicate Tax Bill	\$5.00
Tax - Returned Check Fee	\$25.00
Tax Assessment Search	\$10.00
Tax Assessment Search Continuation	\$2.00
Tax Continuation Search, per calendar year	\$2.00
Tax Files	\$2.50 per Block and Lot
Tax Sale Notice Mailing to Property Owner	\$25.00
Tax Search	\$10.00
Tax/Auto Livery License - Driver	\$10.00
Taxi/Auto Livery License - Owner	per vehicle, per year \$50.00
Tennis, Chatham Township Resident	\$100.00
Tennis, Resident	\$75.00
Tennis, Resident Sr. Cit	\$45.00
Therapist Fingerprint/Investigation Fee	\$10.00
Therapist Permit (Massage, Bodywork or Somatic)	\$25.00
Tree Removal Approval for Live Trees	\$20/live tree
Tree Removal Permit Application	\$15.00
Vacation of Municipal Streets and Alleys	
Vital Statistics, Certified Copies	\$10.00
Volleyball - Women's	\$25.00
Volleyball - Youth	\$125.00
Water Connection Fee	\$40.00
Water, Meter Replacement	the lesser of the cost of the parts required or a new meter, plus \$20.00
Water, Meter Testing 0.75-1in	\$25.00
Water, New Meter 1in	\$275.00
Water, Nonmetered Water Service - Commercial	\$300(+100 per month)
Water, Nonmetered Water Service - Residential	\$150(+30 per month)
Water, Supervision of Main work	hourly \$50.00/daily \$400
Water, Tapping Fee 1.5in	\$1,400.00
Water, Tapping Fee 1in	\$1,650.00
Water, Tapping Fee 2in	\$1,600.00
Water, Tapping Fee 3/4in	\$1,300.00
Water, Tapping Fee 3in	\$1,400.00
Water, Tapping Fee 4in	\$1,600.00
Water, Tapping Fee 6in	\$1,800.00
Water, Tapping Fee 8in	\$2,000.00
Water, Temporary Discontinuance (After Hrs.)	\$70.00
Water, Temporary Discontinuance (Bus. Hrs.)	\$35.00
Water, New Meter 3/4in	\$200.00
Zoning Review - Addition	\$150.00

RESOLUTION #15-70**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT**

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment and payment of capital debt, as they become available, provided that all investments are reported to the Mayor and Council.

RESOLUTION #15-71**RESOLUTION DESIGNATING THE CHIEF FINANCIAL OFFICIAL AS THE RESPONSIBLE AUTHORITY FOR MUNICIPAL DEPOSITS AND INVESTMENTS FOR THE BOROUGH OF CHATHAM**

WHEREAS, the Local Fiscal Affairs law, N.J.S.A. 40A:5-1 et al., requires that each local unit shall adopt a Cash Management Plan; and

WHEREAS, Resolution #15-68 establishes a Cash Management Plan for the Borough of Chatham and further requires that the Council, at its organization meeting, shall pass a resolution designating the Borough officer(s) who shall make and be responsible for municipal deposits and investments.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham do hereby designate Timothy Day, Chief Financial Officer, as the Borough officer who shall make and be responsible for municipal deposits and investments for the Borough of Chatham.

RESOLUTION #15-72**RESOLUTION AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES**

WHEREAS, Morris County taxes are due quarterly on February 15, May 15, August 15, and November 15, 2015.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to prepay these quarterly payments.

RESOLUTION #15-73**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES**

BE IT RESOLVED, by the Borough of Chatham that the Chief Financial Officer is hereby authorized to disburse funds for payment of statutory expenses as they become due, provided that such disbursements are reported to the Mayor and Council.

RESOLUTION #15-74**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #15-75

RESOLUTION TO DESIGNATE SIGNATORIES ON THE FOLLOWING CAPITAL AND TRUST ACCOUNTS

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that the signatures of one of the three below named officials are required for the issuance of checks and drafts from the following trust and capital accounts:

Timothy Day, Chief Financial Officer
Robert J. Falzarano, Administrator
Anne Mandal, Accounts Payable Clerk
Tyrina Cittrich, Assistant Finance Officer

Capital	7850235826	Water Capital	7850235834
Surcharge Trust	7850235651	Payroll	7850235701
Special Law Enforcement	7850235859	Bequest-Kevin Coughlin	7868870812
Dog Trust	7850235669	General Trust	7850235677
Recreation Trust	7850235685	Special Police Trust	7850235693
Unemployment Trust	7850235867	Special Assessment Trust	7850235842
Public Defender Trust	7850235800	COAH Trust	7850235818
Open Space Trust	7855047457	Snow Removal Trust	7855047168
Farmers' Market Trust		My Chatham NJ Trust	
Cares & Shares Trust		Public Arts Trust	
Escrow Accounts	Master #111204		

RESOLUTION #15-76

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ACCEPT CREDIT CARD PAYMENTS IN CONNECTION WITH RECREATION PROGRAM FEES AND PARKING FEES AND TO AUTHORIZE AND TO PAY FOR THE SERVICE CHARGES THEREON

WHEREAS, the Borough of Chatham accepts credit cards for the payment of recreation program fees into its Recreation Account at Investors Bank; and

WHEREAS, recreation program online credit card service fees are charged electronically once a month by the Borough of Chatham's merchant account, Heartland, directly to the recreation department account set forth above and are offset by the recreation fees collected; and

WHEREAS, the Borough of Chatham accepts parking machine credit cards for the payment of parking fees into its General/Parking Account at Investors Bank; and

WHEREAS, parking service fees are charged electronically by the Borough of Chatham's merchant account, Heartland, through the Borough of Chatham's banking service compensating balance account; and

WHEREAS, the collection of these fees is facilitated by the merchant account with Heartland and duly deposited into the respective accounts at Investors Bank; and

WHEREAS, N.J.A.C. 5:30-9.9 and 5:30-9.10 by ordinance or resolution authorize the Borough of Chatham, through its Chief Financial Officer, to approve and to pay for the service charges on electronic receipt transactions, without the need to voucher the provider.

BE IT RESOLVED, that the Council of the Borough of Chatham authorizes the Chief Financial Officer to accept credit card payments in connection with recreation program fees and parking fees and to authorize and to pay for the service charges thereon in accordance with the procedures established by the Borough of Chatham for setting the collection of such fees and for the payment of the electronic service charges with respect to the use of credit cards online for recreation programs or by use of the parking machines.

RESOLUTION #15-77

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO APPROVE PARKING REFUNDS IN THE AMOUNT NOT TO EXCEED \$500.00 AND TO CANCEL TAX OVERPAYMENTS, AND TO APPROVE COMMUNITY GARDEN REFUNDS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Administrator to approve parking refunds not to exceed \$500.00 and to cancel tax overpayments, and to approve Community Garden refunds.

RESOLUTION #15-78

RESOLUTION RE-ESTABLISHING DEDICATION BY RIDER TRUST FUND ACCOUNTS

WHEREAS, pursuant to N.J.S.A. 40A:4-39, the Director of Local Government Services approved the following Dedication by Rider Trust Fund Accounts for the Borough of Chatham for certain programs when the receipt of revenues are not subject to reasonably accurate estimates in advance of the adoption of the municipal budget:

<u>Revenue Title</u>	<u>LGS Approval Date</u>
Housing and Community Development Act of 1974	08-Jan-76
Recycling Program	24-Jan-86
Developer's Escrow Fund (N.J.S.A. 40:55D-53.1)	03-Mar-87
Disposal of Forfeited Property	21-Mar-88
Parking Offenses Adjudication Act	07-May-93
Developer's Fees – Housing Trust Funds	05-May-00
Open Space, Recreation, Farmland and Historic Preservation Trust	21-Dec-01
September 11, 2001 World Trade Center Donations (N.J.S.A.40A:5-29)	14-Feb-02
Outside Employment of Off-Duty Municipal Police Officer	18-Jan-02
Recreation Trust Fund	18-Jan-02
Donations Open Space Trust (N.J.S.A. 40A:5-29)	29-Jan-02
Storm Recovery Trust Fund (N.J.S.A. 40A:4-62.1)	23-Oct-02
Uniform Fire Safety Act Penalty Monies (N.J.S.A.552:27D-192)	23-Oct-02
Accumulated Absences (N.J.A.C.5:30-15)	10-Aug-05
Municipal Public Defender	17-Apr-07
Drug & Alcohol Training and Equipment	18-Feb-09
(from Estate of Kevin Coughlin Donations)	
Arts Council Donations	06-Mar-09

Green Team Donations	04-Oct-13
Bringing Back the White Lights Campaign Donations	23-Oct-13
Explore Chatham Photography Contest Donations	31-Oct-13
Centennial Celebration at the Train Station Donations	31-Jan-14
Chatham Spring Clean (MyChathamNJ) Donations	31-Jan-14
Bee Garden Trust Donations	04-Sep-14

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham, that they hereby re-establish the herein-referenced Dedication by Rider Trust Accounts for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs of operating municipal programs.

RESOLUTION #15-79

RESOLUTION SUPPORTING THE MYCHATHAMNJ BEAUTIFICATION PROGRAM AND AUTHORIZING THE SOLICITATION OF CHARITABLE CONTRIBUTIONS FOR SAME IN CALENDAR YEAR 2015

WHEREAS, a municipality may solicit and accept donations, by gift, bequest, or devise, of real property, funds, personal property, in-kind items, or services by private persons to the soliciting governmental entity or agency, for public purposes by adoption of a resolution authorizing the solicitation; and

WHEREAS, Chatham Spring Clean is a Borough-wide day of volunteerism in honor of Earth Day focused on litter removal and neighborhood beautification in the Borough of Chatham and the Mayor and Borough Council of the Borough of Chatham support this local initiative and wish to authorize the solicitation of charitable contributions to MyChathamNJ; and

WHEREAS, this year, Chatham Spring Clean will be held on May 2, 2015 during the hours of 8:00 a.m. to 1:00 p.m.; and

WHEREAS, a dedication by rider trust account has been established by the Borough for the receipt and use of dedicated revenues anticipated during calendar year 2015 for purposes to which said charitable contributions are made; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during the budget year from charitable contributions in support of purposes to which contributions are made.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby declare their support of the Chatham Spring Clean and approve Chatham Spring Clean to be held on May 2, 2015 during the hours of 8:00 a.m. to 1:00 p.m.; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby authorize the solicitation of charitable contributions in support of MyChathamNJ for calendar year 2015; and

BE IT FURTHER RESOLVED, that the all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-80

RESOLUTION SUPPORTING THE BRINGING BACK THE WHITE LIGHTS CAMPAIGN AND AUTHORIZING THE SOLICITATION OF CHARITABLE CONTRIBUTIONS FOR SAME IN CALENDAR YEAR 2015

WHEREAS, a municipality may solicit and accept donations, by gift, bequest, or devise, of real property, funds, personal property, in-kind items, or services by private persons to the soliciting governmental entity or agency, for public purposes by adoption of a resolution authorizing the solicitation; and

WHEREAS, the Borough of Chatham enjoys the festive tradition of decorating its Main Street and public library with white lights during the holiday season and the Mayor and Borough Council of the Borough of Chatham support this local initiative wish to continue this tradition for the 2015 holiday season; and

WHEREAS, the Mayor and Council wish to authorize the solicitation of charitable contributions for the Bringing Back the White Lights Campaign; and

WHEREAS, a dedication by rider trust account has been established by the Borough for the receipt and use of dedicated revenues anticipated during calendar year 2015 for purposes to which said charitable contributions are made; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during the budget year from charitable contributions in support of purposes to which contributions are made.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby declare their support of the Bringing Back the White Lights Campaign and authorize the solicitation of charitable contributions in support of the Bringing Back the White Lights Campaign for calendar year 2015; and

BE IT FURTHER RESOLVED, that the all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

LAW & PUBLIC SAFETY

RESOLUTION #15-81

RESOLUTION AFFIRMING THE BOROUGH OF CHATHAM'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Chatham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and Conscientious Employee Protection Act; and

WHEREAS, the Chatham Borough Council has determined that certain procedures need to be established to accomplish this policy.

BE IT RESOLVED, by the Chatham Borough Council that:

Section 1. No official, employee, appointee, or volunteer of the Borough of Chatham by whatever title known, or any entity that is in any way a part of the Borough of Chatham shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Chatham's business or using the facilities or property of the Borough of Chatham.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Chatham to provide services that otherwise could be performed by the Borough of Chatham.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Chatham as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8. At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Chatham. This communication shall include a statement from the Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Chatham's web site.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspaper of the Borough of Chatham in order for the public to be made aware of this policy and the Borough of Chatham's commitment to the implementation and enforcement of this policy.

RESOLUTION #15-82

RESOLUTION FOR POLICE OFF- DUTY EMPLOYMENT

WHEREAS, the Borough of Chatham has determined that a policy is needed to manage temporary off-duty police work by establishing requirements for private employers, as defined herein, to follow when the services of off-duty police are required; and

WHEREAS, management of off-duty police work requires established payment schedules, timetables for making requests, hourly rates for off-duty police officers, Workers' Compensation coverage, liability insurance coverage and fees for the use of municipal vehicles.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that any private employer must adhere to the following list of requirements whenever utilizing Chatham Borough police officers for temporary off-duty assignments.

1. For purposes of this Resolution, the term private employer shall mean any entity, public or private, other than the Borough of Chatham that is hiring a police officer of the Borough of Chatham to provide security, traffic control or other police related services for the private employer's business, project or function.
2. Borough police officers may work for a private employer on their off-duty hours with the approval of the Chief of Police or his/her designee and provided that the Chief determines, in his/her sole discretion, that there are sufficient police personnel available for such work, that the off-duty work will not interfere with the needs of the Borough, and that sufficient funds have been deposited in an escrow account with the Director Finance to cover the anticipated costs of such off-duty police related services.
3. Any private employer desiring to retain the services of Borough police officers for off-duty police related services shall be required to enter into a contract with the Borough. Said contract shall include, but shall not be limited to, the nature of the duties to be performed, the location of said duties, the date and hours of service, the rate of payment for services of the officers, administrative fees to the Borough and fees for the use of Borough-owned vehicles and equipment. The Borough Administrator is hereby authorized to execute a contract for off-duty police related services with a private employer on behalf of the Borough in accordance with the terms and conditions of this Resolution.
4. The Borough imposes a two (2) hour minimum for off-duty police related services by a Borough police officer.
5. Any private employer requesting the services of a Borough police officer for off-duty police related services shall estimate the number of hours that such services are required. This estimate shall be submitted, in writing, to the Chief of Police, or his/her designee.
6. Where the numbers of hours cannot be reasonably estimated, the private employer requesting off-duty police related services shall deposit with the Chief Financial Officer an amount sufficient to cover the rate of compensation and administration fees for the equivalent of 80 hours (10 working days).
7. At least five (5) business days prior to the commencement of services, the private employer shall deposit with the Chief Financial Officer an amount sufficient to cover the rates of compensation and administrative fees set forth herein for the total estimated hours of off-duty police related services.
8. The Borough hereby establishes an escrow account dedicated to the payment of Borough police officers for off duty police related services at the rate set forth herein. The Chief

Financial Officer shall cause all funds for the payment of off-duty employees to be deposited into said escrow account.

9. If at any time the deposit in the escrow account is less than the amount of funds that are needed to pay for off-duty police related services, the Borough Administrator or his/her designee shall notify the private employer of same and the private employer shall replenish the escrow account. If the private employer fails to replenish the escrow account, the Borough Administrator may in consultation with the Chief of Police terminate provision of the off-duty police related services to the private employer.
10. All sums remaining in the escrow account after completion of the off-duty police related services shall be refunded to the private employer.
11. All Borough police officers performing off-duty police related services shall be required to submit pay slips to the Chief Financial Officer in a form approved by the Chief of Police and the Borough Administrator.
12. Chatham Borough marked police cars may be assigned to off-duty work by the Chief of Police, if available, for a daily fee of \$60.00. Rates for other equipment shall be established at the time of contracting.
13. The hourly rate to be paid to Borough police officers performing off duty police related activity shall be the overtime rate of the top step patrol officer, per hour or part thereof.
14. In addition to all other compensation paid to Borough police officers pursuant to this Resolution, the Borough shall be paid \$10.00 per hour or part thereof as an administrative fee for processing the payments by the private employer in order to issue additional checks to Borough police officers and to cover other administrative tasks associated with the provision of off-duty police related services to private employers.
15. A Borough police officer required to work in excess of eight (8) hours during a twenty-four (24) period shall receive premium pay in the amount of an additional \$10.00 per hour. The twenty-four hour period begins at the start time of the officer's assignment.
16. Private employers will be billed a minimum of four (4) hours when work is cancelled with less than two hours notice.
17. Private employers will be billed a minimum of four (4) hours for off duty police related services that is scheduled for a duration of four (4) or more hours. The Borough Administrator and/or the Chief of Police, or his/her designee, may waive this requirement for good cause as may be demonstrated to the satisfaction of the Borough Administrator or Chief of Police.
18. Private employers shall provide Workers' Compensation coverage in the event an off-duty police officer is injured while working an approved off-duty assignment.
19. Private employers shall supply any traffic cones or other traffic control devices required for the job.
20. The private employer must provide the signed Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company authorized to do business in New Jersey with an A.M. Best Rating of A-(minus) or better. The Workers' Compensation and Employers' Liability coverage shall be in accordance with the laws of the State of New Jersey. The Commercial General Liability insurance coverage policy limits must be not less than \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate for bodily injury and property damage; including premises/operations and broad

form contractual liability. Said Certificate shall name Chatham Borough as an additional insured.

21. Before a Borough police officer begins work, the Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company acceptable to the Borough of Chatham must be submitted to the Borough Administrator.
22. In the case of bona fide emergencies, where there is no opportunity to execute an agreement in advance, the private employer shall be billed for the services with payment required to be made within two (2) weeks.
23. Notwithstanding anything contained herein to the contrary, the Borough Administrator in consultation with the Chief of Police may waive the deposit requirement for public utility companies that are under the jurisdiction of and regulated by the New Jersey Board of Public Utilities and public entities, in his/her sole discretion, provided satisfactory alternate arrangements are made to assure prompt payment for the off duty police related services provided by Borough police officers.

and,

BE IT FURTHER RESOLVED, that all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-83

RESOLUTION LISTING AUTOMOBILE AND TRUCK TOWING CONTRACTORS TO BE UTILIZED BY THE POLICE DEPARTMENT ON A ROTATING BASIS FOR 2015 AND TO ESTABLISH A FEE SCHEDULE PURSUANT TO CHAPTER 256 OF THE CODE OF THE BOROUGH OF CHATHAM ENTITLED "TOWING"

WHEREAS, Chapter 256 of the Code of the Borough of Chatham, entitled "Towing", establishes "Fee Schedules" for Towing.

BE IT RESOLVED, by the Council of the Borough of Chatham, pursuant to Chapter 256 of the Code of the Borough of Chatham, entitled "Towing," and upon the recommendation of the Police Department, as follows:

1. The following automobile towing contractors are to be utilized by the Police Department on a rotating basis through December 31, 2015, or until further resolution by the Council, whichever is later.

AUTOMOBILE TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
Chatham Collision	41 North Passaic Avenue, Chatham, NJ 07928
Glenn's Automotive & Towing	7 Commerce Street, Chatham, NJ 07928
Specialized Autocraft	19 Ogden Street, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

2. The following truck towing contractors are to be utilized by the Police Department on a rotating basis through December 31, 2015, or until further resolution by the Council, whichever is later.

TRUCK TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

and,

BE IT FURTHER RESOLVED, that all towing contractors shall be subject to the Borough of Chatham's towing ordinance.

PERSONNEL

RESOLUTION #15-84

RESOLUTION TO APPROVE THE BOROUGH OF CHATHAM EMPLOYEE HANDBOOK AND THE EMPLOYEE PRACTICES MANUAL AS REVISED BY THE BOROUGH ADMINISTRATOR

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Employee Handbook and the Employee Practices Manual, revised December 8, 2014, are hereby approved in its entirety; and

BE IT FURTHER RESOLVED, that the Employee Handbook and the Employee Practices manual may be further amended and supplemented from time to time upon the recommendation of the Borough Administrator and subsequent approval by the Borough Council.

RECREATION

RESOLUTION #15-85

RESOLUTION ADOPTING POLICY & PROCEDURES GOVERNING INITIAL AND SUPPLEMENTAL BACKGROUND CHECKS FOR CHATHAM BOROUGH RECREATION PROGRAM VOLUNTEERS AND EMPLOYEES

WHEREAS, by Resolution #14-148 dated March 10, 2014, the Mayor and Borough Council of the Borough of Chatham adopted policy and procedures governing initial and supplemental background checks for Chatham Borough Recreation Program volunteers and employees.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham does hereby adopt the policy and procedures governing initial and supplemental background checks for Chatham Borough Recreation Program volunteers and employees for calendar year 2015; and,

BE IT FURTHER RESOLVED, that all Borough of Chatham officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

RESOLUTION #15-86

RESOLUTION APPROVING CERTAIN HOURS FOR SCHEDULING ORGANIZED PLAY AT LUM TURF FIELD AND THE POSTING OF "NO PETS ALLOWED" SIGNAGE AND THE USE OF TEMPORARY LIGHTS

WHEREAS, the governing body has undertaken due diligence regarding the use of Lum Field for organized play and determined that field use must be limited to certain hours in the public interest.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham authorize the use of Lum Field for organized play limited to the following hours based upon a weekly schedule as follows:

When ECLC is in session:

Weekdays: 3pm-8 pm no start of a new inning/quarter after 8 pm

Saturdays:	9am-6 pm	no start of a new inning/quarter after 6 pm
Sundays:	1pm-6 pm	no start of a new inning/quarter after 6 pm

When ECLC is not in session:

Weekdays:	9am-8 pm	no start of a new inning/quarter after 8 pm
Saturdays:	9am-6 pm	no start of a new inning/quarter after 6 pm
Sundays:	1pm-6 pm	no start of a new inning/quarter after 6 pm

BE IT FURTHER RESOLVED, that the foregoing hours of use are subject to weather and lighting conditions for safe play; and

BE IT FURTHER RESOLVED, that portable and temporary light units will be allowed in 2015 on no more than three nights per week from 6 pm to 8:10 pm in the fall for football only and only as needed; and

BE IT FURTHER RESOLVED, play under the lights will not extend past 8:00 pm.; and

BE IT FURTHER RESOLVED, the lights shall be turned off at 8:10 pm.; and

BE IT FURTHER RESOLVED, the Borough Administrator is authorized to adjust the times and dates based on extenuating circumstances; and

BE IT FURTHER RESOLVED, that “NO PETS ARE ALLOWED” on Lum Field and appropriate signage will be placed at the field regarding this prohibition; and

BE IT FURTHER RESOLVED, that certain provisions of Chapter 79 entitled “Animal and Rabies Control,” specifically Section 79-10 entitled “Defiling or damaging property” and Section 79-11 entitled “Disposal of pet waste” as well as Section 79-18 entitled “Violations and penalties” are incorporated into this Resolution by reference.

RESOLUTION #15-87

RESOLUTION OF AGREEMENT FOR THE JOINT CHATHAM RECREATION PROGRAM FOR CHATHAM BASEBALL, SOFTBALL, FOOTBALL, FIELD HOCKEY, SOCCER, LACROSSE AND BASKETBALL CLUBS

WHEREAS, Chatham Borough (the “Borough”) and Chatham Township (the “Township”) have sponsored joint sports programs through the Joint Recreation Advisory Committee (the “Joint Chatham Recreation Program”) for over twenty years; and

WHEREAS, the not-for profit clubs identified below (collectively, the “Clubs”) manage various sports programs for the Joint Chatham Recreation Program; and

WHEREAS, the Borough and the Township recognize that they will from time to time provide support and assistance to the Clubs through the Borough and Township’s respective designees; and

WHEREAS, the Borough and Township recognize that municipal and/or the School District of the Chathams facilities are needed to support participation; and

WHEREAS, the Clubs shall pay the facility maintenance trust fee that is recommended annually by the Joint Recreation Advisory Committee and established by the Chatham Township Committee and Chatham Borough Council that is considered ordinary and commensurate with the fee charged to other sports for same. The fee shall be paid within thirty (30) days from the activity registration closing date. All monies shall be deposited in a dedicated recreation trust account to be held and maintained by the Borough; and

WHEREAS, the Clubs agree to and shall obtain and pay for insurance policy premiums that cover players, coaches and staff to include general liability, basic accident medical, catastrophic accident, directors' and officers' liability and excess liability in amounts satisfactory to the Borough and Township Administrators (limits not less than \$1,000,000 (one million dollars) and naming the Borough of Chatham and the Township of Chatham as additional insured parties); and

WHEREAS, the Clubs agree to indemnify, hold harmless and defend the Joint Recreation Advisory Committee, as well as the Borough, Township and School District of the Chathams, and their respective officials, employees, volunteers and agents, from any and all liabilities, claims, injuries (including death), losses or damages of whatever nature, arising out of or resulting from Club activities; and

WHEREAS, the Clubs shall be responsible for the collection of fees, purchase and issue of uniforms and equipment for all participants as well as the payment of officials and trainers; and

WHEREAS, the Clubs recognize that the Joint Recreation Advisory Committee, in consultation with the Borough, the Township and/or the School District of the Chatham, reserve the exclusive right to change the current facility use model in regards to access, time and/or location as needed; and

WHEREAS, the Clubs agree to maintain communication with the Joint Recreation Advisory Committee regarding program philosophy, annual fees and any changes/additions to the current program content; and

WHEREAS, the Clubs agree to adopt and follow the grievance procedure and Code of Conduct approved by the Joint Chatham Recreation Advisory Committee; and

WHEREAS, the Clubs agree to comply with the Joint Chatham Recreation Program's facility use policy, background check policy and procedures, and training certification (Rutgers S.A.F.E.T.Y. Clinic or evidence that of equivalent training); and

WHEREAS, the Clubs agree to provide the Borough and the Township, upon request, with the participants name and grade, parent names, addresses and e-mail addresses of all the seasonal participants to be used for Joint Chatham Recreation Program's purposes only; and

WHEREAS, non-resident participants will not be added to programs without first obtaining the approval of the Joint Recreation Advisory Committee; and

WHEREAS, the Clubs agree that the Joint Recreation Advisory Committee's designee(s) and liaison(s) shall be invited to attend the Clubs' board meetings; and

WHEREAS, when requested by the Joint Recreation Advisory Committee, a representative of the Clubs' board shall attend and participate in meetings of the Joint Chatham Recreation Advisory Committee as a non-voting member.

BE IT RESOLVED, by the Mayor and Chatham Borough Council that the above recitals are incorporated herein as though fully set forth; and

BE IT FURTHER RESOLVED, that the president of each of the Clubs, being authorized to sign on behalf of his/her respective Club, signs this Resolution and thereby agrees to all the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED, that failure to follow the terms and conditions set forth herein could necessitate that the use of the Borough, Township and School District of the Chathams facilities could give the club unequal footing within their typical in-season for play or events; and

BE IT FURTHER RESOLVED, that this resolution will be effective on the date that the Chatham Township Committee adopts a companion resolution.

OTHER

RESOLUTION #15-88

RESOLUTION TO BECOME A ONE YEAR MEMBER OF THE NEW JERSEY COUNCIL OF FARMERS' AND COMMUNITIES

WHEREAS, the governing body of the Borough of Chatham has established a Farmers' Market for the benefit of the community; and

WHEREAS, the selection and availability of farmers for the market can be expedited with the assistance of the New Jersey Council of Farmers' and Communities (NJCFC); and

WHEREAS, membership with the New Jersey Council of Farmers and Communities also provides the following services:

1. Provide regional and local farmers' market advertising and promotional material
2. Assist with recruiting growers for our farmers' market
3. Provide information on grower's crop plans
4. Support and monitor the farm inspection program including timely and relevant information
5. Distribute market schedules of all participating markets, dates and times
6. Inspection of each member market once per season
7. Provide Jersey Fresh produce education in regards to season, varieties and growing requirements as well as verifying the source of produce sold at our market

BE IT RESOLVED, by the Council of the Borough of Chatham that participation by the Borough of Chatham in the County of Morris as member of the New Jersey Council of Farmers and Communities benefits and assists the Borough of Chatham in establishing a Farmers' Market and sustains New Jersey's agricultural resources while protecting farmland in our region; and

BE IT FURTHER RESOLVED, that the Borough Administrator, Clerk, Mayor or Market Manager are hereby authorized to complete, mail and sign the membership application.

RESOLUTION #15-89

RESOLUTION APPROVING ANNUAL MEMBERSHIP FOR DOWNTOWN NEW JERSEY

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that a membership for Downtown New Jersey be hereby approved.

RESOLUTION #15-90

RESOLUTION APPROVING FOR RULES AND FEES FOR THE JOINT COMMUNITY GARDEN FOR 2015

BE IT RESOLVED, the Joint Community Garden rules are approved; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the fees referenced in the 2015 Fee Resolution are approved; and:

BE IT FURTHER RESOLVED, that the Borough Administrator is authorized to approve refunds.

CONSENT AGENDA – PART II VOTE

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent Agenda – Part II, Resolutions #15-27 through #15-90

Council Member _____: I would like to make a motion to allow the resolution on this evening's agenda to be approved by consent of the Council.

Seconded by Council Member _____:

RESOLUTION #15-91 [Requires Roll Call vote]

RESOLUTION TO ADOPT TEMPORARY 2015 BUDGET

WHEREAS, N.J.S.A. 40:4-19, the Local Budget Act, provides that (where any contracts commitments or payments are to made prior to the final adoption of the 2014 Budget) temporary appropriations be made for the purposes an amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within first thirty days of 2015; and

WHEREAS, the total appropriation in the 2015 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$ 12,081,919.10
Water Utility	\$ 976,429.00
Solid Waste Utility	\$ 519,101.00

WHEREAS, 26.25% of the total appropriations in the 2014 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2015 Budget as follows:

General	\$ 3,171,503.76
Water Utility	\$ 256,312.61
Solid Waste Utility	\$ 136,264.01

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

CURRENT FUND 2015 TEMPORARY BUDGET

	<u>2015 Appropriations</u>
Administrative Salaries	\$ 32,611.95
Administrative OE	\$ 16,493.66
Human Resources Salaries	\$ 9,378.60
Human Resources OE	\$ 2,887.50
Community Service Salaries	\$ 57,339.98

Community Service OE	\$	3,095.96
Mayor & Council OE	\$	918.75
Borough Clerk Salaries	\$	33,742.80
Borough Clerk OE	\$	4,593.75
Finance Salaries	\$	36,387.23
Finance OE	\$	7,586.25
Audit Services	\$	9,517.99
Tax Collector Salaries	\$	14,987.18
Tax Collector OE	\$	1,443.75
Tax Assessment Salaries	\$	12,655.65
Tax Assessment OE	\$	7,481.25
Legal OE	\$	52,500.00
Court - Interlocal Agreement	\$	49,037.63
Engineering Salaries	\$	8,152.99
Engineering OE	\$	1,706.25
Historic Preservation OE	\$	315.00
Planning Board Salaries	\$	7,447.13
Planning Board Offices	\$	15,185.63
Zoning Board of Adjustment Salaries	\$	7,599.38
Zoning Board of Adjustment OE	\$	2,625.00
Liability Insurance	\$	67,958.00
Worker's Compensation Insurance	\$	67,958.00
Unemployment	\$	4,068.75
Group Insurance	\$	240,000.00
Health Insurance Waiver	\$	10,000.00
Police Salaries	\$	697,297.91
Police OE	\$	48,335.18
Police Vehicle	\$	25,330.16
Project Community Pride	\$	7,095.38
Police Dispatching	\$	201,540.00
Parking Salaries	\$	35,602.35
Parking OE	\$	3,937.50
Emergency Management Salaries	\$	3,423.53
Emergency Management OE	\$	918.75

Emergency Squad OE	\$	2,625.00
Fire Salaries	\$	13,306.13
Fire OE	\$	18,697.35
Fire Safety Salaries	\$	18,509.66
Fire Safety OE	\$	1,050.00
Public Works S&W	\$	255,123.75
Public Works OE	\$	31,027.50
Shade Tree Commission	\$	4,987.50
Buildings & Ground OE	\$	12,993.75
Vehicle Maintenance Salaries	\$	29,793.75
Vehicle Maintenance OE	\$	12,508.13
Community Services Act - Condo Costs	\$	945.00
Board of Health Salaries	\$	4,239.38
Board of Health OE	\$	22,082.81
PEOSHA	\$	2,100.00
Environmental Commission Salaries	\$	2,451.75
Environmental Commission OE	\$	708.75
Animal Control Services OE	\$	3,806.25
Recreation OE	\$	5,486.25
Senior Citizen Transportation	\$	4,200.00
Park Maintenance OE	\$	12,337.50
Accumulated Absence	\$	2,625.00
Celebration of Public Events	\$	1,575.00
Library	\$	221,480.44
Electric	\$	21,263.29
Street Lighting	\$	19,280.63
Telephone	\$	15,802.50
Natural Gas	\$	5,355.00
Fuel - Heating Oil	\$	525.00
Sewer Process & Disposal Salaries	\$	33,022.50
Sewer Process & Disposal OE	\$	1,968.75
Gasoline	\$	23,525.51
Contingent	\$	1,312.50
Madison - Chatham Joint Meeting	\$	157,480.58

PERS	\$	170,904.62
Social Security Taxes	\$	57,356.25
PFRS	\$	163,273.21
Farmer's Market OE	\$	3,276.00
Matching Grants	\$	2,500.00
Reserve for Uncollected Taxes	\$	840.00
	\$	3,171,503.76
Capital Improvement (outside Temp Budget)	\$	13,125.00
Debt Service	\$	573,200.55
Total Outside Calculation	\$	586,325.55

Water Fund 2015 Temporary Budget

Operating Salaries	\$	132,195.00
Operating - Other Expenses	\$	103,813.61
Statutory	\$	20,304.00
Total Water Fund Temporary Appropriations	\$	256,312.61

Debt Service & Capital Improvements	\$	333,709.90
Total Water Fund	\$	590,022.51

Solid Waste Fund 2015 Temporary Budget

Operating Salaries	\$	26,486.26
Operating - Other Expenses	\$	98,877.75
Statutory	\$	10,900.00
Total Solid Waste Fund Temporary Appropriations	\$	136,264.01

RESOLUTION 15-92

RESOLUTION TO RECESS INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it adjourn into Closed Session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

[INSERT MATTERS TO BE DISCUSSED]

BE IT FURTHER RESOLVED, that the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of

Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege.

ADJOURNMENT