AGENDA February 23, 2015

Regular Meeting Mayor and Borough Council Borough of Chatham 54 Fairmount Avenue Chatham, NJ 07928

CALL MEETING TO ORDER

The meeting will be called to order at 7:30 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

STATEMENT OF ADEQUATE NOTICE	Pursuant to the requirements of R.S. 10:4-10, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of the Municipal Building, emailed to the Independent Press, the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and filed with the Borough Clerk, all on January 2, 2015.
ROLL CALL	Mayor Bruce A. Harris Council Member James J. Collander Council Member James Lonergan Council Member John Holman Council Member Victoria Fife Council President Gerald J. Helfrich Council Member Alida Kass Robert J. Falzarano, Borough Administrator James L. Lott, Jr., Borough Attorney Robin R. Kline, Borough Clerk

PROCLAMATION

NATIONAL NUTRITION MONTH 2015

WHEREAS, The Mayors' Wellness Campaign of the Chathams recognizes that food is the substance by which life is sustained; and

WHEREAS the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS, there is a need for continuing nutrition education and a wide-scale effort to enhance healthy eating practices.

BE IT RESOLVED, that I, Bruce A. Harris, Mayor of the Borough of Chatham by virtue of the authority vested in me, do hereby proclaim the month of March, 2015 as

NATIONAL NUTRITION MONTH®

In doing so, I encourage all citizens and employees to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

SPECIAL PRESENTATION

Presentation of Guinness Record Certificate - Ms. Christine Grobert

RESOLUTION #15-122

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

February 9, 2015

BE IT FURTHER RESOLVED by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

February 9, 2015

DISCUSSION ITEMS

- 1. JCP&L Area Manager Change Mr. Rob Walton
- 2. Artisan Guild Fair Mr. Bill Fagnant
- 3. Pilgrim Pipeline Signage Ms. Dawn Ferguson
- 4. Baseball Club Request to Install Dug-out at Shepard Kollock Park Mr. Anthony Gruppuso

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

ORDINANCES FOR SECOND READING

Mayor Harris asks Council Member ______ to proceed with Ordinance #15-01.

Council Member _____ reads Ordinance #15-01 entitled:

ORDINANCE 15-01

ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING EXECUTION OF AMENDMENT TO LEASE AGREEMENT WITH COMMUNITY PERSONNEL SERVICES, INC.

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on February 2, 2015.

Mayor Harris asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance #15-01 was introduced and passed on first reading at the February 2, 2015 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on February 23, 2015 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with law.

Mayor Harris: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Harris: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member _____: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member ______ seconds the motion.

Mayor Harris asks the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Holman						
Fife						
Helfrich						
Kass						

Mayor Harris: I declare this Ordinance adopted and finally passed and request the Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

Mayor Harris asks Council Member ______ to proceed with Ordinance #15-02.

Council Member _____ reads Ordinance #15-02 entitled:

ORDINANCE 15-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM, ADOPTING THE BOROUGH OF CHATHAM LOCAL VIOLATIONS BUREAU SCHEDULE (TRAFFIC RELATED OFFENSES)

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on February 2, 2015.

Mayor Harris asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance #15-02 was introduced and passed on first reading at the February 2, 2015 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on February 23, 2015 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with law.

Mayor Harris: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Harris: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member _____: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member ______ seconds the motion.

Mayor Harris asks the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Holman						
Fife						
Helfrich						
Kass						

Mayor Harris: I declare this Ordinance adopted and finally passed and request the Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

REPORTS

Board & Commission Members & Liaison Reports

Affordable Housing Advisory Committee

Mayor Bruce A. Harris Council Member James J. Collander

Traffic & Pedestrian Safety Advisory Committee

MyChathamNJ Advisory Committee Mayors' Wellness Committee Planning Board Project Community Pride Public Arts Council Advisory Committee Senior Center of the Chathams Special Events Advisory Committee	Council Member Victoria Fife Council Member Victoria Fife
Cares & Shares Advisory Committee	Council Member James Lonergan
Communications & Technology Advisory Committee	Council Member James Lonergan
Joint Recreation Advisory Committee	Council Member James Lonergan
Municipal Pool Advisory Committee	Council Member James Lonergan
Board of Health	Council Member John Holman
Farmers' Market Advisory Committee	Council Member John Holman
Joint Community Gardens Advisory Committee	Council Member John Holman
Madison Chatham Joint Meeting	Council Member John Holman
Board of Education	Council President Gerald J. Helfrich
9/11 Memorial Advisory Committee	Council President Gerald J. Helfrich
Environmental Commission	Council Member Alida Kass
Historic Preservation Commission	Council Member Alida Kass
Open Space & Historic Preservation Trust Advisory	Mayor Bruce A. Harris
Committee	Council Member Alida Kass
Shade Tree Commission	Council Member Alida Kass

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #15-123 through Resolution #15-132 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

RESOLUTION #15-

CONTRACTS

RESOLUTION #15-123

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO LTI, INC. FOR GRASS AND PROPERTY MAINTAINANCE SERVICES IN THE AMOUNT NOT TO EXCEED \$32,053.50

WHEREAS, the Director of Public Works solicited proposals from four (4) qualified contractors for grass and property maintenance services for the 2015 calendar year; and

WHEREAS, four (4) quotations were received as follows:

	VENDOR	QUOTE AMOUNT
1.	LTI, Inc.	\$ 32,053.50
2.	Donofrio & Son Inc.	\$ 33,289.00
3.	Pat Scanlan Landscaping, Inc.	\$ 66,500.00
4.	Florence Landscaping Service Inc.	\$176,341.00

and,

WHEREAS, the value of this contract will exceed 15% of the bid threshold, but will be less than the bid threshold of \$36,000.00, and therefore may be awarded by soliciting competitive quotes without advertising for bids under the Local Public Contracts Law, <u>N.J.S.A.</u> 40A:11-1 <u>et seq.</u>; and

WHEREAS, this contract is awarded as a non-fair and open contract pursuant to the provisions of <u>N.J.S.A.</u> 19:44A-20.4; and

WHEREAS, the Director of Public Works recommends that the award of the contract be made to LTI. Inc., 70-76 Passaic Avenue, Florham Park, NJ 07932 in the amount of \$32,053.50; and

WHEREAS, LTI. Inc. has submitted a Business Entity Disclosure Certification certifying that they have not made any reportable contributions to a political and/or candidate committee in the Borough of Chatham in the previous one year, and that the contract will prohibit the contractor from making any reportable contributions through the term of this contract; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available in Current Fund Account #5-01-28-375-258 for the award of this contract.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it concurs with the recommendation of the Director of Public Works and hereby authorizes the Mayor to execute the contract with LTI, Inc., in the amount of \$32,053.50, in accordance with the specifications upon which quotations were received and accepted; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

FINANCE

RESOLUTION #15-124

RESOLUTION ESTABLISHING A DEDICATION BY RIDER OF REVENUES FOR THE SHADE TREE COMMISSION TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated from donations in support of Shade Tree Commission activities for the purposes to which said donations are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Shade Tree Commission Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said donations are made in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that they hereby request permission from the Director of the Division of Local Government Services to pay expenditures of the Shade Tree Commission Trust Fund in accordance with N.J.S.A. 40A:5-29; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

PERSONNEL

RESOLUTION #15-125

RESOLUTION PROMOTING MICHAEL KLIESCH TO THE POSITION OF EQUIPMENT OPERATOR IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has posted the job opening for the position of Equipment Operator for the Department of Public Works and solicited resumes and applications from interested current employees of the Chatham Borough Public Works Department; and

WHEREAS, the Public Works selection committee (the "Committee") conducted interviews of interested and qualified candidates; and

WHEREAS, after considering all interested and qualified candidates the Committee finds that Michael Kliesch is the best qualified candidate for the position of Equipment Operator and has recommended his promotion to the position with an annual salary of \$71,223.00 to be prorated for the remainder of the 2015 calendar year.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Committee that Michael Kliesch is the best qualified candidate and is hereby promoted to the position of Equipment Operator with an annual salary of \$71,223.00 to be prorated for the remainder of the 2015 calendar year, effective March 1, 2015; and

BE IT FURTHER RESOLVED, that the other terms and conditions of promotion to the position of Equipment Operator are contained in a letter from the Deputy Director of Public Works to the Borough Administrator dated February 11, 2015.

OTHER

RESOLUTION #15-126

RESOLUTION TO SUBMIT A 2015 TONNAGE GRANT APPLICATION

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the spirit and intent of the Mandatory Source Separation and Recycling Act to use the tonnage grants to help communities develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, the total tonnage of recycled materials certified by the NJDEP in 2013 increased to 18,455.74 tons; and

WHEREAS, a resolution authorizing the Borough to apply for a 2015 Recycling Tonnage Grant memorializes the Borough's commitment to recycling materials and efforts to compile with the requirements of the Mandatory Source Separation and Recycling Act and recycling regulations.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby authorize the submission of a 2015 Recycling Tonnage Grant application to the NJDEP and designates Stan Serbanica to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund by the Chief Financial Officer to be used solely for the purposes of recycling; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-127

RESOLUTION ISSUING PARKING PERMITS TO THE LIBRARY OF THE CHATHAMS FOR LIBRARY EMPLOYEE USE

WHEREAS, the Library of the Chathams has requested the Mayor and Borough Council issue parking permits for Library employee use; and

WHEREAS, the Long Range Traffic and Pedestrian Safety Committee has reviewed this request and recommended that the Borough issue 38 parking permits to the Library for its employees subject to the terms and conditions set forth in this Resolution; and

WHEREAS, recognizing that the Library employs no more than 14 employees on a shift, only 14 permits will be active at any given time for Library employees working at that time; and

WHEREAS, the Library also requires a 24 hour permit for the Library van; and

WHEREAS, the permits will be only valid at the Center Street East, Center Street West and Bowers Lane lots; and

WHEREAS, it will be the responsibility of the Library Director to assure compliance with the permit terms and conditions as set forth in this Resolution; and

WHEREAS, in the event of noncompliance, the Borough Administrator will have the authority to modify or revoke the permits; and

WHEREAS, upon the Committee's recommendation, the Mayor and Borough Council recommend issuing these permits to the Library for employee use.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham that the Utilities Clerk be and hereby is authorized and directed to issue 38 parking permits to the Library of the Chathams for Library employee use subject to the terms and conditions set forth in this Resolution.

RESOLUTION #15-128

RESOLUTION AUTHORIZING THE SHADE TREE COMMISSION TO DISPLAY BANNERS ON DECORATIVE STREET LIGHT STANCHIONS ALONG MAIN STREET TO PROMOTE TREE PLANTING AND RELATED ACTIVITIES

WHEREAS, the Shade Tree Commission seeks permission from the Mayor and Borough Council to display banners on the decorative street light stanchions along Main Street to promote tree planting and related activities; and

WHEREAS, banners promoting tree planting may be displayed by the Shade Tree Commission during the months of April and May to coincide with National Arbor Day, April 24, 2015, and at such other times throughout the year, as appropriate, and provided there are no existing conflicts with respect to other banners previously approved to be displayed on the decorative street light stanchions; and

WHEREAS, the Department of Community Services, together with the Borough Administrator, shall arbitrate any issues arising in connection with displaying of banners on the decorative street light stanchions along Main Street.

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Chatham that they hereby approve the display of banners on the decorative street light stanchions along Main Street by the Shade Tree Commission to promote tree planting and related activities during the months of April and May to coincide with National Arbor Day, April 24, 2015, and at such other times throughout the year, as appropriate, and provided there are no existing conflicts with respect to other banners previously approved to be displayed on the decorative street light stanchions; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #15-129

RESOLUTION RECOGNIZING THE ENVIRONMENTAL COMMISSION'S NAMING OF A CREATIVE TEAM AS A SUB-COMMITTEE IN ACCORDANCE WITH THE GUIDELINES OF SUSTAINABLE JERSEY

WHEREAS, the creative arts have long been part of the rich fabric of Chatham through the Public Arts Council, the Art League of the Chathams and other independent artists living in Chatham; and

WHEREAS, the creative arts enhance all our lives and the wellbeing of the community through art shows at Borough Hall, the Township Municipal Building, The Library of the Chathams, sculptures on display in the Borough, the Mural beneath the Fairmount Avenue Railroad Underpass and the Mural at the entrance to the Municipal Building of the Township of Chatham; and

WHEREAS, the inclusion of green and sustainability themes in our artwork manifests itself in artwork displaying the area's rich landscapes, native species, flora and fauna in addition to reinforcing the importance of sustainability in our lives; and,

WHEREAS, the Environmental Commission saw fit in March 2014 to establish an ongoing sub-committee known as "The Creative Team" consisting of a member of the Environmental Commission, (Len Resto) a Business Leader (Tony Britt), two members of the Education Community (Kate Murphy and Ruth Phillipson Dekker), two local Artists (Jen Kaplan and Ann Frommer) and a Council Liaison (Council Member Alida Kass).

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey that they hereby fully endorse the action of the Environmental Commission in establishing the "Creative Team" as a sub-committee and look forward to their continued involvement in the life fabric of Chatham for many years to come.

RESOLUTION #15-130

RESOLUTION APPROVING THE MINUTES OF THE MADISON-CHATHAM JOINT MEETING FOR THE REGULAR AND ANNUAL MEETING OF JANUARY 20, 2015, WITH CORRECTIONS

WHEREAS, the approval of minutes of the Madison-Chatham Joint Meeting's Regular and Annual Meeting of January 20, 2015 was listed on the February 17, 2015 agenda of the Madison-Chatham Joint Meeting Finance and Operating Committee for approval; and

WHEREAS, the Borough of Chatham did not have a quorum present at the February 17, 2015 meeting of the Madison-Chatham Joint Meeting Finance and Operating Committee Meeting; and

WHEREAS, it is necessary for the Borough of Chatham to approve the Regular and Annual Meeting minutes of January 20, 2015 as prepared with corrections.

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that the minutes of the Madison-Chatham Joint Meeting for the Regular and Annual Meeting of January 20, 2015, as prepared with corrections, are hereby approved.

RESOLUTION #15-131

RESOLUTION APPROVING THE FEBRUARY CHECK REGISTRY AND PURCHASE ORDERS RENDERED BY THE MADISON-CHATHAM JOINT MEETING

WHEREAS, the approval of the February 2015 Check Registry and Purchase Orders Rendered were presented on the February 17, 2015 agenda of the Finance and Operating Committee Meeting of the Madison-Chatham Joint Meeting for approval; and

WHEREAS, the Borough of Chatham did not have a quorum present at the February 17, 2015 meeting of the Finance and Operating Committee Meeting of the Madison-Chatham Joint Meeting;

and

WHEREAS, the purchase orders have been reviewed and signed by Tim Day, Chatham Borough's Chief Financial Officer, Bob Landrigan, Madison Borough Councilman, and John Holman, Chatham Borough Councilman; and

WHEREAS, it is necessary for the Borough of Chatham to approve the February 2015 Check Registry and Purchase Orders Rendered for the Madison-Chatham Joint Meeting.

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that the February 2015 Check Registry and Purchase Orders Rendered for the Madison-Chatham Joint Meeting are hereby approved.

RESOLUTION #15-132

RESOLUTION AUTHORIZING THE REFUND OF RECREATION FEES

WHEREAS, the Borough's Recreation Coordinator for the Chatham Joint Recreation Program has advised that a refund for certain recreation fees should be refunded as follows:

Last Name	Amount	Activity	Reason
Bellas	\$55.00	Basketball	Medical

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough's Recreation Coordinator for the Chatham Joint Recreation Program to process the herein referenced recreation fee refund; and

BE IT FURTHER RESOLVED, all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Mayor Harris asks Council Member ______ to proceed with the Resolutions listed on the Consent agenda. Resolutions #15-123 through #15-132.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____

ADD-ON RESOLUTIONS

RESOLUTION #15-133

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Attorney Client Privilege Matter: 1. Record Confidentiality - Mr. Lott

Litigation Matters:

- 1. Tricare Litigation Update Mr. Lott
- 2. David Hill Litigation Update Mr. Lott

Disposition of Public Land Matter: 1. 10 Oliver Street Vacation Request-Mr. Lott

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

ADJOURNMENT