

**REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

March 13, 2017 MINUTES

Mayor Bruce A. Harris called the Regular Council Meeting of the Borough of Chatham to order on Monday, March 13, 2017 at 7:30 p.m. in the Council Chambers in Borough Hall, 54 Fairmount Avenue, Chatham, New Jersey.

SALUTE TO FLAG

The Mayor and Borough Council led the assembled in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Harris asked for a moment of silence for those who have given their lives for our country.

STATEMENT OF ADEQUATE NOTICE

Robin R. Kline, Municipal Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and filed with the Borough Clerk, all on January 05, 2017.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Bruce A. Harris
Council Member James Lonergan
Council President Victoria Fife
Council Member Gerald J. Helfrich (arrived 7:40 p.m.)
Council Member Leonard Resto
Council Member Peter Hoffman
Robert J. Falzarano, Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

Council Member Collander was absent.

Mayor Harris asked Council Member Resto to proceed with Resolution #17-126.

Council Member Resto read Resolution #17-126.

RESOLUTION #17-126

RESOLUTION REAFFIRMING CHATHAM BOROUGH'S WELCOMING NATURE AND BOTH ITS DIVERSITY AND TOLERANCE OF DIVERGENT VIEWS

WHEREAS, the core strength of the Borough of Chatham lies in its rich diversity, in the welcoming nature of its residents, in the respect and dignity with which we treat each other; and

WHEREAS, the residents of the Borough of Chatham have proven again and again that they value all of its citizens and recognize that many ethnicities and many faiths have come together in a rich mosaic to give the Borough its strength of character; and

WHEREAS, the Borough of Chatham recognizes that there is strength in diversity and inclusivity; and

WHEREAS, the Borough of Chatham realizes that only through education can we learn about each other and that education builds bridges that overcome barriers.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they and the residents of the Borough of Chatham respect the right of its citizens to express their views in accordance with the U.S. Constitution and shall not condone or tolerate any form of discrimination on the basis of race, color, religious creed, age, familial status, national origin, sexual orientation, gender, gender identity, physical or mental disability or veteran status.

Council Member Resto made a motion to approve Resolution #17-126. Council Member Hoffman seconded the motion. A vote was taken and Resolution #17-126 was approved unanimously.

Council Member Hoffman commended Council Member Resto on the Resolution.

Mayor Harris asked Council Member Hoffman to proceed with Resolution #17-127.

Council Member Hoffman read Resolution #17-127.

RESOLUTION TO RECESS INTO CLOSED SESSION

RESOLUTION #17-127

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall recess into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Attorney-Client Privilege: 1. Tax Appeals – Mr. O'Donnell

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will reconvene in public session after this closed session.

Council Member Hoffman made a motion to approve Resolution #17-127. Council Member Resto seconded the motion. A vote was taken and Resolution #17-127 was approved unanimously.

Mayor Harris and the Borough Council convened into Closed Session at 7:40 p.m.

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RETURN TO PUBLIC SESSION

Mayor Harris asked for a motion to reconvene into Public Session.

Council Member Resto made a motion to reconvene into Public Session. Council President Fife seconded the motion. A vote was taken with all present in favor.

Mayor Harris and the Borough Council reconvened into Public Session at 7:52 p.m.

Mayor Harris proceeded with Resolution #17-128.

RESOLUTION #17-128

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

February 27, 2017

Council Member Helfrich made a motion to approve Resolution #17-128. Council Member Resto seconded the motion. A vote was taken and Resolution #17-126 was approved unanimously.

DISCUSSION ITEMS

Historical Society Memorial Request – Ms. Helen Ann Rosenfeld, President of the Chatham Historical Society, and Ms. Jackie Pindak, Trustee of the Chatham Historical Society, commented that this year marks the 100th anniversary of the United States entering World War I. To commemorate the 100th anniversary, Ms. Pindak stated that the Chatham Historical Society would like to plan a rededication honoring the five Borough residents who served in the Great War and were killed in France. She reported that in 1919 five red oak trees were planted on the front lawn of Borough Hall, which at that time was Public School #1, to honor the memory of the five young men. The Historical Society proposes to plant a new tree and install a plaque honoring the five soldiers on the front lawn of Borough Hall. The Chatham Historical Society will plan and pay all costs for the memorial. The rededication would be held during the Fishawack Festival.

Mayor Harris inquired if the existing plaque that is dedicated to the five soldiers on the building of Borough Hall would stay or be removed. Ms. Pindak stated that if the plaque can be removed from the building it could be used as part of the new memorial.

Mayor Harris and the Borough Council supported the memorial. A resolution will be prepared for future Council action.

Property Maintenance – Mr. Lott, Borough Attorney, advised that due to a new state law, an amendment to the Property Maintenance Ordinance is needed. He advised that the new state law allows for municipalities to hold residential foreclosure lenders responsible for property maintenance. The amended Borough Ordinance will require foreclosure lenders to notify the Borough of any residential property in foreclosure and give the Property Maintenance Officer the ability to send property maintenance violations directly to the lender and, if need be, impose fines and allow the Borough to correct the violations and place a lien on the property in the amount of the cost of the abatement. Mr. Lott added that a number of municipalities have already amended their codes in light of the new state law.

Mayor Harris requested that the introduction of the amended Ordinance be scheduled for the March 27th meeting of the Mayor and Borough Council.

2017 Budget Presentation – Mr. Robert Falzarano, the Borough Administrator, began the 2017 Budget presentation by first setting forth the following budget process schedule:

- March 27th Introduction of the 2017 Budget
- March 27th Introduction of the Cost of Living Adjustment (COLA) Ordinance
- April 27th Adoption of the 2017 Budget
- April 27th Adoption of the Cost of Living Adjustment (COLA) Ordinance

Operating Budget

He reported that the Borough's 2017 operating budget is \$14,581,378, a 2.10% increase over last year's budget, and estimated that the average assessed home in the Borough would pay a \$33.87 increase in their 2017 municipal and library tax levy .

Mr. Falzarano confirmed that the Borough's 2017 operating budget is within the 2% tax levy cap [the maximum allowable amount to be raised by taxation is \$7,992,584], as well as the 2% appropriations cap [the maximum increase allowed for the appropriations cap is \$830,929]. He reported that the 2017 CAP Bank Ordinance, scheduled for introduction on March 27th, would allow the Borough to increase the annual Cost of Living Adjustment (COLA) percentage up to 3.5% if needed. Should the Cost of Living Adjustment not be utilized, the Borough would be allowed to bank the difference between the final appropriation, subject to the 2% CAP and the 3.5% COLA, for up to three years. The banked dollar amount would be available to the Borough in the event of an emergent need.

Mr. Falzarano reported that Chatham Borough ranks 6th highest in Morris County (out of 39 municipalities) with respect to the Reserve for Uncollected Taxes. He further reported that revenues for the sewer utility, leases and general accounts (e.g. parking, court, grants, permits and fees) are projected to remain flat in 2017 and that State Aid would also remain flat in 2017.

Mr. Day, the Borough's Chief Financial Officer reported that mandatory budget expenses, such as pensions, police contractual salaries, Library and Joint Meeting, account for 98.7% of the budget increase and that operating expenses remain flat for all departments and programs in 2017. He presented a summary showing what expense line items represent the largest budget appropriation increases.

Mr. Falzarano further commented that a pending tax appeal settlement in the amount for \$275,000 will be satisfied from remaining balances in the General Capital and Water budgets to avoid paying the settlement through the tax levy. Mr. Falzarano also reported that the Borough has stayed on track with the 10 year financial plan.

Council President Lonergan, Chairman of the Budget and Finance Committee, thanked all department heads for holding the line on costs.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues, which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Mayor Harris opened the meeting to the public.

Rozella Clyde, 33 Carmine Street, thanked Council Member Resto for drafting the welcoming Resolution and thanked the Council for placing it as the first item on the agenda. Ms. Clyde inquired if the Borough has looked into installing solar panels on the municipal buildings to save money on energy.

Mayor Harris commented that the Borough has researched installing solar panels at Borough Hall and at the Joint Meeting facility but there is insufficient space and exposure to maximum sunlight. He added that Chatham Borough is a Silver Certified Sustainable Jersey Community and is always investigating sustainable opportunities.

Tracey Tango, read a statement written by resident, Colleen Markley, thanking Mayor Harris and the Borough Council for their swift action in passing the welcoming resolution.

Shruthi Akhilesh, 6 Lum Avenue, thanked the Mayor and Council for passing the welcoming resolution and stated that she would like to give back to the community and become a volunteer.

Seeing no one else wishing to comment, Mayor Harris closed the meeting to the public.

REPORTS

BOARD & COMMISSION MEMBERS & LIAISON REPORTS

Affordable Housing Advisory Committee - Mayor Harris had nothing new to report.

Open Space & Historic Preservation Trust Advisory Committee - Mayor Harris had nothing new to report.

Historic Riverside Trail Advisory Committee – Mayor Harris reported that a team has been formed to map out the proposed paths and observation areas within Shepard Kollock Park. Mayor Harris reported that work will begin later this year. The project will take multiple years and involve several different groups in the community.

Traffic & Pedestrian Safety Advisory Committee - Council Member Collander was absent.

Shade Tree Commission - Council Member Collander was absent.

Communications & Technology Advisory Committee - Council Member Lonergan had nothing new to report.

Joint Recreation Advisory Committee - Council Member Lonergan had nothing new to report

Municipal Pool Advisory Committee - Council Member Lonergan had nothing new to report.

Farmers' Market Advisory Committee - Council President Fife had nothing new to report.

Mayors' Wellness Advisory Committee - Council President Fife reported that the ECLC Health Fair on March 4th was a success with high participation from the Mayors' Wellness group.

MyChathamNJ Advisory Committee - Council President Fife reported that MyChathamNJ membership is growing.

Planning Board - Council President Fife reported that the first public hearing regarding the preliminary investigation for the proposed redevelopment of Post Office Plaza will take place on Wednesday, April 5th and encouraged residents to attend.

Project Community Pride - Council President Fife had nothing new to report.

Senior Center of the Chathams - Council President Fife reported that the Tri-Town 55+ Coalition has initiated the "Rides for Seniors" program, with rides beginning on April 1st. The rides will be provided by Go Go Grandparents for \$5.00. Information will be posted to the website.

9/11 Memorial Advisory Committee - Council Member Helfrich had nothing new to report.

Board of Education - Council Member Helfrich had nothing new to report.

Joint Municipal Court - Council Member Helfrich had nothing new to report.

Municipal Alliance of the Chathams - Council Member Helfrich had nothing new to report.

Environmental Commission - Council Member Resto reported that the "Green Team" membership is growing and there is a plastic bags recycling initiative to collect 500 pounds of plastic bags in return for a bench from Trex. The initiative was started by Environmental Commissioner Ben Lampert. Council Member Resto encouraged residents to bring their plastic bags to the Recycling Depot.

Joint Community Gardens Advisory Committee - Council Member Resto reported that the Committee held a meeting with all gardeners on Monday, February 27th.

Madison-Chatham Joint Meeting - Council Member Resto reported that Mr. Falzarano and Mr. Codey have been meeting to discuss a procedure to measure flow.

Pilgrim Pipeline Advisory Committee - Council Member Resto reported that the next meeting will be scheduled in April.

Public Arts Council Advisory Committee - Council Member Resto reported that the “Green Takes Back Gray” painting of traffic signal boxes on Watchung Avenue will take place on March 25th and March 26th.

Board of Health - Council Member Hoffman reported that the Madison Department of Health continues to finish out their contract.

Historic Preservation Commission - Council Member Hoffman reported that revisions to the Historic Preservation Ordinance are being finalized and will be before the Planning Board in April.

MAYOR’S REPORT

Mayor Harris reported that the Weston Avenue footbridge has been reconstructed by Vince DeNave and the Department of Public Works. He also reported that storm preparations are underway for the snow storm forecasted for March 14th.

ADMINISTRATOR’S REPORT

Mr. Falzarano reported that the Governor’s Office held a telephone conference call at 6:00 p.m. to update officials on emergency management plans the State has put in place for the forecasted March 14th snow storm. A State of Emergency has been declared from the evening of March 13th to the evening of Tuesday, March 14th. As a result, state and county offices, as well as Borough Hall offices, will be closed on March 14th. NJ Transit released guidelines and schedules for commuters. Mr. Falzarano commented that the Department of Public Works and the Police Department are prepared for the storm.

Mayor Harris reminded residents to remove any loose items and basketball hoops from the streets. He also commented that residents should call JCP&L to report power outages. Chief Crosson restated that residents should call JCP&L, not the Police Department to report power outages.

CONSENT AGENDA

The following items are considered routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #17-129 through Resolution #17-140 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

Resolution #17-138 was removed from the Agenda and action postponed until the March 27th Meeting of the Mayor and Council.

Mayor Harris proceeded with the Consent Agenda.

CONTRACTS

RESOLUTION #17-129

RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO LTI, INC. FOR GRASS AND PROPERTY MAINTENANCE SERVICES

WHEREAS, the Director of Public Works solicited proposals from qualified contractors for grass and property maintenance services for the 2017 calendar year; and

WHEREAS, the following two (2) quotations were received:

<u>VENDOR</u>	<u>QUOTE AMOUNT</u>
LTI, Inc.	\$ 37,080.00
TL Connell LLC	\$ 51,840.00

And,

WHEREAS, the value of this contract will exceed 15% of the bid threshold, but will be less than the bid threshold of \$40,000.00 and, therefore, may be awarded by soliciting competitive quotes without advertising for bids under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, this contract is awarded as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Director of Public Works recommends that an award of the contract be made to LTI, Inc., 70-76 Passaic Avenue, Florham Park, NJ 07932 in the amount of \$37,080.00; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in Current Fund Account #7-01-28-375-258 for the award of this contract.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby authorize the Mayor to execute the contract with LTI, Inc., in the amount of \$37,080.00, in accordance with the specifications upon which quotations were received and accepted; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

RESOLUTION #17-130

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO GUARDIAN FENCE COMPANY, INC. FOR THE INSTALLATION OF A BACKSTOP AND ASSOCIATED FENCING ON THE NORTH FIELD AT SHEPARD KOLLOCK PARK

WHEREAS, there exists a need to install a new backstop and associated fencing on the north field at Shepard Kollock Park; and

WHEREAS, because the anticipated contract amount is less than the Borough's bid threshold of \$40,000.00, but 15% or more of that amount, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires the Borough to solicit at least two (2) competitive quotations for said work; and

WHEREAS, the following two (2) quotations were received:

<u>VENDOR</u>	<u>QUOTE AMOUNT</u>
Z-Tech Contracting, LLC	\$38,192.00
Guardian Fence Company, Inc.	\$33,000.00

And,

WHEREAS, Guardian Fence Company, Inc. of Newark, NJ submitted the lowest responsible quotation in the amount of \$33,000.00; and

WHEREAS, upon the recommendation of the Borough Engineer and the Borough's Qualified Purchasing Agent, the Borough Council wishes to authorize a contract with Guardian Fence Company, Inc. for the installation of a backstop and associated fencing on the north field at Shepard Kollock Park; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in General Capital Fund Account #C-04-55-916-403 for the award of this contract.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a contract with Guardian Fence Company, Inc. for the installation of a backstop and associated fencing on the north field at Shepard Kollock Park; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-131

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO DYNAMIC ENGINEERING CONSULTANTS, PC FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE WESTON AVENUE ROAD IMPROVEMENT PROJECT

WHEREAS, the Borough of Chatham has obtained grant funding from the New Jersey Department of Transportation's Local Aid Program for the Weston Avenue Road Improvement Project; and

WHEREAS, there exists a need to contract for professional engineering design services for the Weston Avenue Road Improvement Project; and

WHEREAS, because the anticipated contract amount is less than the Borough's bid threshold of \$40,000.00, but 15% or more of that amount, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires the Borough to solicit at least two (2) competitive quotations for said work; and

WHEREAS, the following three (3) quotations were received:

<u>VENDOR</u>	<u>QUOTE AMOUNT</u>
Dynamic Engineering Consultants	\$ 6,150.00
Ferriero Engineering, Inc.	\$14,000.00
Najarian Associates	\$17,500.00

And,

WHEREAS, Dynamic Engineering submitted the lowest responsible quotation in the amount of \$6,150.00 in its proposal dated February 24, 2017; and

WHEREAS, upon the recommendation of the Borough Engineer and the Borough's Qualified Purchasing Agent, the Borough Council wishes to authorize a contract with Dynamic Engineering in accordance with the scope of work and contract amount set forth in its proposal dated February 24, 2017; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in General Capital Fund Account #C-04-55-917-005 for the award of this contract.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a contract with Dynamic Engineering in accordance with the scope of work and contract amount set forth in its proposal dated February 24, 2017; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-132

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MASER CONSULTING, P.A. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE WATER TANK REHABILITATION PROJECT

WHEREAS, there exists a need to contract for professional engineering design services for the Water Tank Rehabilitation Project; and

WHEREAS, because the anticipated contract amount is less than the Borough's bid threshold of \$40,000.00, but 15% or more of that amount, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires the Borough to solicit at least two (2) competitive quotations for said work; and

WHEREAS, the following two (2) quotations were received:

<u>VENDOR</u>	<u>QUOTE AMOUNT</u>
Maser Consulting, P.A.	\$18,750.00
Mott McDonald	\$26,000.00

And,

WHEREAS, Maser Consulting P.A. submitted the lowest responsible quotation in the amount of \$18,750.00 in its proposal dated February 10, 2017; and

WHEREAS, upon the recommendation of the Borough Engineer and the Borough's Qualified Purchasing Agent, the Borough Council wishes to authorize a contract with Maser Consulting P.A. in accordance with the scope of work and contract amount set forth in its proposal dated February 10, 2017; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in Water Capital Fund Account #W-06-55-916-503 for the award of this contract.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a contract with Maser Consulting P.A. in accordance with the scope of work and contract amount set forth in its proposal dated February 10, 2017; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #17-133

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #17-134

RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN UNEXPENDED CAPITAL APPROPRIATION BALANCES

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects that have been completed; and

WHEREAS, N.J.S.A. 40A:4-60 provides for the cancellation of part, or all, of the unexpended balances for budgeted appropriations; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to the Fund Balance and unused debt authorizations may be cancelled.

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that in accordance with the N.J.S.A. 40A:4-60, the following appropriations are hereby cancelled:

Ordinance <u>Number</u>	Date <u>Authorized</u>	GENERAL CAPITAL <u>Purpose</u>	<u>Amount</u>
12-06	4/23/12	Various DPW & Police Equipment	\$3,411.42
13-09	3/25/16	Various DPW & Police Equipment	\$3,251.59
14-04	4/28/14	Various DPW & Police Equipment	<u>\$2,445.16</u>
Total Cancelled			\$9,108.17

Ordinance <u>Number</u>	Date <u>Authorized</u>	WATER UTILITY CAPITAL <u>Purpose</u>	<u>Amount</u>
13-08	3/25/13	Water Line Watchung Ave & Various Equipment Section20	<u>\$91.83</u>
Total Cancelled			\$91.83

And,

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Chief Financial Officer.

RESOLUTION #17-135

RESOLUTION REFUNDING REDEMPTION OF TAX SALE CERTIFICATE #2016-2

WHEREAS, the Tax Collector for the Borough of Chatham has advised that the following tax sale redemption refund should be made to the lienholder:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>
61/7	Donchez, Marie 94 Elmwood Avenue	\$14,383.91 (including return of \$11,000.00 premium)
Please make check payable and mail to: Christiana T. c/f C&E1/Firsttrust Bank P.O. Box 5021 Philadelphia, PA 19111-5021		

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Borough Tax Collector is hereby authorized to issue a refund for the redemption of Tax Sale Certificate #2016-2 as herein referenced.

PERSONNEL

RESOLUTION #17-136

RESOLUTION TO RE-APPOINT CHERI MORRIS AS THE DEPUTY REGISTRAR OF VITAL STATISTICS PURSUANT TO N.J.S.A. 26:8-17

WHEREAS, there is a need for the appointment of a Deputy Registrar of Vital Statistics for the Borough of Chatham to assist in the day-to-day operations of the office; and

WHEREAS, in accordance with N.J.S.A. 26:8-17, Anne Mandal, Chatham Borough's Local Registrar, recommends that Cheri Morris be re-appointed to serve as the Deputy Registrar of Vital Statistics for the Borough of Chatham.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it concurs with the recommendation of the Local Registrar and hereby re-appoints Cheri Morris as the Deputy Registrar of Vital Statistics for the Borough of Chatham, effective March 17, 2017 through March 17, 2020 pursuant to state law.

RECREATION

RESOLUTION #17-137

RESOLUTION AUTHORIZING THE REFUND OF RECREATION FEES

WHEREAS, the Borough's Recreation Coordinator for the Chatham Joint Recreation Program has advised that a refund for certain recreation fees should be refunded as follows:

Last Name	Amount	Activity	Reason
Russo	\$85.00	Track	Non-resident

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough's Recreation Coordinator for the Chatham Joint Recreation Program to process the herein referenced recreation fee refund; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

SHARED SERVICES

RESOLUTION #17-138

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR LOCAL PUBLIC HEALTH SERVICES WITH THE TOWN OF WESTFIELD

Resolution #17-138 was removed from the Consent Agenda.

OTHER

RESOLUTION #17-139

RESOLUTION APPROVING A SOCIAL AFFAIRS PERMIT FOR THE CHATHAM EMERGENCY SQUAD TO DISPENSE AND SERVE ALCOHOLIC BEVERAGES AT ITS ANNUAL PICNIC TO BE HELD AT SHEPARD KOLLOCK PARK

WHEREAS, the Chatham Emergency Squad will be holding its annual picnic at Shepard Kollock Park on May 20, 2016 (rain date June 3, 2017); and

WHEREAS, the Chatham Emergency Squad desires to submit an Application for a Social Affairs Permit to the Division of Alcoholic Beverage Control to dispense and serve alcoholic beverages for consumption at its picnic pursuant to N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1; and

WHEREAS, the Chatham Emergency Squad has submitted a completed *Reservation of Borough Facilities Application* for use of Shepard Kollock Park.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham hereby grant permission to the Emergency Squad to dispense and serve alcoholic beverages for consumption at its annual picnic at Shepard Kollock Park on May 20, 2016 (rain date June 3, 2017) contingent upon (i) approval of a Social Affairs Permit issued by the Division of Alcoholic Beverage Control Commission, and (ii) issuance of a Reservation of Borough Facilities Permit by signed by the Borough Administrator and Recreation Coordinator; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-140

RESOLUTION AUTHORIZING THE PLANNING BOARD OF THE BOROUGH OF CHATHAM TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE IF CERTAIN REAL PROPERTY WITHIN THE BOROUGH OF CHATHAM ARE AREAS IN NEED OF REDEVELOPMENT [Replaces Resolution #17-093 adopted January 23, 2017]

WHEREAS, the Borough Council desires to direct the Planning Board to undertake preliminary investigation to determine if certain real property within the Borough of Chatham, specifically:

<u>Bowers Lane</u>	<u>South Passaic Avenue</u>	<u>Main Street</u>
Block 121, Lot 11	Block 121, Lot 10	Block 122, Lot 1
Block 121, Lot 17	Block 121, Lot 12	Block 122, Lot 2
Block 122, Lots 13, 14, 15, 16, 17 18	Block 121, Lot 13	
	Block 121, Lot 14	

are areas in need of redevelopment pursuant to and in accordance with the local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et. seq.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that they hereby authorize and direct the Planning Board to undertake a preliminary investigation to determine if certain real property within the Borough of Chatham as set forth herein are areas in need of redevelopment pursuant to and in accordance with the Local Redevelopment and Housing law; and

BE IT RESOLVED, that the redevelopment area determination shall authorize the Borough to use all powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain; and

BE IT RESOLVED, that the within resolution is in substitution for and replacement of Resolution #17-093 adopted January 23, 2017; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE

Mayor Harris asked Council Member Hoffman to proceed with the Resolutions #17-129 through #17-137 and Resolutions #17-139 through #17-140 listed on the Consent Agenda. (Resolution #17-138 was removed from the Consent Agenda.)

Council Member Hoffman moved to approve Resolution #17-129 through Resolution #17-137 and Resolution #17-139 through Resolution #17-140. Council Member Resto seconded the motion. A vote was taken and Resolution #17-129 through Resolution #17-137 and Resolution #17-139 through Resolution #17-140 listed on the Consent Agenda were unanimously approved.

ADD-ON RESOLUTION(S)

None.

RESOLUTION REQUIRING SEPARATE ACTION AND ROLL CALL VOTE

Mayor Harris asked Council Member Lonergan to proceed with Resolution #17-141.

Council Member Lonergan read Resolution #17-141 entitled:

RESOLUTION #17-141

RESOLUTION COMBINING SEVERAL AUTHORIZATIONS OF BONDS INTO A SINGLE ISSUE AND PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$5,200,000 GENERAL IMPROVEMENT BONDS DATED APRIL 1, 2017

Council Member Lonergan offered Resolution #17-141 and moved its adoption:

Council Member Helfrich seconded the motion.

Mayor Harris asked the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						X
Lonergan	X		X			
Fife			X			
Helfrich		X	X			
Resto			X			
Hoffman			X			

Mayor Harris asked Council Member Lonergan to proceed with Resolution #17-142.

Council Member Lonergan read Resolution #17-142 entitled:

RESOLUTION #17-142

RESOLUTION COMBINING SEVERAL AUTHORIZATIONS OF BONDS INTO A SINGLE ISSUE AND PRESCRIBING THE DETAILS AND BOND FORM THEREOF FOR \$1,020,000 WATER UTILITY BONDS DATED APRIL 1, 2017

Council Member Lonergan offered Resolution #17-142 and move its adoption.

Council Member Resto seconded the motion.

Mayor Harris asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						X
Lonergan	X		X			
Fife			X			
Helfrich			X			
Resto		X	X			
Hoffman			X			

Mayor Harris asked Council Member Lonergan to proceed with Resolution #17-143.

Council Member Lonergan read Resolution #17-143 entitled:

RESOLUTION #17-143

RESOLUTION AUTHORIZING THE PUBLICATION, PRINTING AND DISTRIBUTION OF A NOTICE OF SALE AND THE PUBLICATION OF A SUMMARY NOTICE OF SALE AND PRESCRIBING THE FORMS THEREOF FOR \$5,200,000 GENERAL IMPROVEMENT BONDS AND \$1,020,000 WATER UTILITY BONDS, BOTH ISSUES DATED APRIL 1, 2017, APPROVING THE PREPARATION, DISTRIBUTION AND EXECUTION OF A PRELIMINARY AND A FINAL OFFICIAL STATEMENT FOR SUCH BONDS, UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE OF FINANCIAL INFORMATION, COVENANTING TO COMPLY WITH THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, DESIGNATING SUCH BONDS AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" FOR PURPOSES OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, AND AUTHORIZING VARIOUS MATTERS IN CONNECTION WITH ELECTRONIC BIDDING FOR THE BONDS

Council Member Lonergan offered Resolution #17-143 and move its adoption.

Council Member Helfrich seconded the motion.

Mayor Harris asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						X
Lonergan	X		X			
Fife			X			
Helfrich		X	X			
Resto			X			
Hoffman			X			

Mayor Harris asked Council Member Helfrich to proceed with Resolution #17-144.

Council Member Helfrich read Resolution #17-144.

RESOLUTION #17-144

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Personnel:	1. Employee Appointments – Mr. Resto
Contract:	1. Joint Meeting True Up – Mayor Harris

And,

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

Council Member Helfrich moved to approve Resolution #17-144. Council President Fife seconded the motion. A vote was taken and Resolution #17-144 was approved unanimously.

ADJOURNMENT

Having no other business to be conducted, Mayor Harris adjourned the public meeting. The Mayor and Borough Council convened into Closed Session.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF CHATHAM