

SPECIAL MEETING AGENDA

December 28, 2020
Meeting Time: 6:00 p.m.

Special Meeting
Mayor and Borough Council

Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928

CALL MEETING TO ORDER

The meeting will be called to order at 6:00 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

STATEMENT OF ADEQUATE NOTICE

Pursuant to the requirements of R.S. 10:4-10, adequate notice of this Special Meeting had been provided to the press on December 19, 2020, a copy of which was posted on the front and side entrances of Borough Hall.

The purpose of this Special Meeting is to address unresolved business for the Borough. Formal action will be taken at this Special Mayor and Council Meeting.

ROLL CALL

Mayor Thaddeus J. Kobylarz
Council President Jocelyn Mathiasen
Council Member Robert A. Weber, Sr.
Council Member Carolyn Dempsey
Council Member Karen Koronkiewicz
Council Member Irene Treloar
Council Member Leonard Resto
Stephen W. Williams, Borough Administrator
Tamar Lawful, Borough Clerk
James L. Lott, Jr., Borough Attorney

RECUSALS

Recusals or abstentions submitted for the record.

RESOLUTION #20-283

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 14, 2020

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 14, 2020

Mayor's Proclamation

COMMENDING AND THANKING DECKER LI FERRY FOR HIS INVALUABLE EFFORT TO PRESERVE THE TRADITION OF SANTA'S VISIT TO CHATHAM BOROUGH DURING THIS PANDEMIC YEAR

WHEREAS, each year since time immemorial, Santa Claus has made an annual early stop at Reasoner Park in downtown Chatham Borough, arriving via the North Pole Express on Christmas Eve, to hand out candy to children eagerly awaiting him at the Gazebo, and to entertain their petitions for the presents they hope to find under the Christmas tree the following morning; and

WHEREAS, this annual visit by Saint Nick has become an integral part of the Borough's yearly social calendar, typically resulting in long lines of thrilled and delighted children stretching all the way to Fairmount Avenue and beyond; and

WHEREAS, for the children of Chatham, the magic of the holiday season is made all the more wondrous and meaningful by the stirring spectacle of these regular visits by Santa Claus on Christmas Eve; and

WHEREAS, due to this year's coronavirus pandemic, out of an abundance of caution, and to keep the community safe, Chatham Borough reasonably and responsibly had expected to cancel Santa's 2020 visit to Reasoner Park; and

WHEREAS, in October of this year, Decker Li Ferry, a five-year-old Chatham Borough resident, emailed the Mayor with an ingenious plan to have Santa ride through the Borough's streets as a substitute for his Reasoner Park visit so that Chatham's children could still catch a glimpse of jolly ol' Saint Nick, which, in Decker's fitting words, would "make their day"; and

WHEREAS, Santa Claus, detecting the wisdom in Decker's proposal, responded with enthusiasm to the Mayor's inquiry by declaring "what a magnificent idea!" and "of course I will do it!"; and

WHEREAS, the Chatham Borough Volunteer Fire Department, which ordinarily plays host to Santa's Christmas Eve visit, graciously offered to convey the beloved Christmas figure around town via a procession of fire engines otherwise known as the "North Pole Express"; and

WHEREAS, the Chatham Borough Police Department kindly agreed to assist by providing the motorcade with a suitable police escort; and

WHEREAS, with his clever and imaginative idea, Decker managed to not just help preserve a greatly cherished Chatham tradition, but also to add a much-needed spark to this year’s holiday season, one that undoubtedly brought a smile to the faces, and warmed the hearts, of so many children – and adults – all across this wonderful town; and

WHEREAS, Santa Claus himself requested that the Mayor thank Decker on his behalf for “all that this young man has done to preserve the spirit of Christmas in this difficult year”;

NOW, THEREFORE, I, Thaddeus J. Kobylarz, Mayor of the Borough of Chatham, do hereby proclaim that Decker Li Ferry be commended for his extraordinary service to this grateful community, and that he be officially recognized for his heart-warming effort to show us the great importance of maintaining our most cherished traditions, especially during a challenging time such as we presently face.

RESOLUTION (COMMENDATORY) (when honoree is present)

RESOLUTION #20 –284

RESOLUTION RECOGNIZING COUNCIL MEMBER ROBERT A. WEBER, SR. FOR HIS EXEMPLARY SERVICE TO CHATHAM BOROUGH

WHEREAS, on November 7, 2017, Robert R. Weber, Sr. was elected by the voters of the Borough of Chatham to serve a 3-year term on the Borough Council; and

WHEREAS, during his three (3) years in elected office, Council Member Robert “Bob” Weber, Sr. continually sought to improve the quality of life for Borough residents and expertly demonstrated foresight, leadership, and fiscal responsibility in policy decisions and operations of Borough government; and

WHEREAS, during his tenure on the Borough Council, Bob devoted innumerable hours, working enthusiastically with integrity and dedication on the Board of Health since 2008; and

WHEREAS, he petitioned the Council to create a barrier whereby residents can have their pets enjoy an off-leash open space at Shepard Kollock Park; and

WHEREAS, he worked diligently with Borough staff and the Chatham Borough Recreation Committee to refurbish Garden Park by identifying desired areas of improvements and additional funding sources to help minimize the impact on the municipal budget; and

WHEREAS, he advocated for the establishment of additional handicap parking spaces at Borough Hall, lobbied the Police Department to establish the Borough’s National Night Out program for the enjoyment of residents, and further advocated for the hiring of a Class III Special Police Officer to patrol Chatham Middle School to ensure the continuous safety of our children; and

WHEREAS, as an elected official over the past three years, he has demonstrated smart, fiscally conservative budgeting strategies to maintain a stable tax rate in the Borough, while ensuring the continuity of essential municipal services. He further facilitated in the Borough retaining its AAA bond rating by adhering to a strategic financial plan, he further expanded the shared services agreements to save on cost and lobbied the State and County officials to mitigate traffic on Main Street and Watchung Avenue; and

WHEREAS, Council Member Weber further served in the role as Council liaison to the Budget and Finance Committee, Personnel Committee, Public Works/Community Services Committee, Public Safety/Emergency Services Committee, Long Range Traffic & Pedestrian Safety Planning Committee, Joint Meeting-Finance & Personnel Committee, Joint Recreation Advisory Committee, Board of Health, the Chatham Borough Recreation Advisory Committee and the 9/11 Memorial Advisory Committee; and

WHEREAS, as an educator and through his professional experience as an attorney/Assistant Prosecutor he often analyzed and tested information provided to him to ensure a judicious decision was made; and

WHEREAS, Council Member Weber carried out his duties as an elected official and as a citizen of Chatham Borough with enthusiasm and in a conscientious, thoughtful and caring manner, and always dedicated himself to advancing the spirit of volunteerism that has helped make Chatham Borough the town we love; and

WHEREAS, Bob will always be remembered for his kindness, camaraderie and fairness when dealing with residents, businesses, and the Borough's workforce.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby recognize and commend Bob on his leadership, dedication and enthusiasm for our community as demonstrated throughout his tenure on the Borough Council; and

BE IT FURTHER RESOLVED, by the Mayor and Council, on behalf of the entire Chatham Borough community, that they hereby extend their grateful appreciation to Bob Weber for his three remarkable years of service on the Chatham Borough Council and commend him for all he has achieved during her tenure on the Borough Council. We wish him and his family happiness and good health in the years to come.

Bob, you will be missed!

MAYOR'S REPORT I

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Residents wishing to make public comments may dial 929-205-6099 (Meeting ID: 890 7396 8042) or obtain online access of the meeting using the following URL: <https://us02web.zoom.us/j/89073968042>

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

REPORTS

COUNCIL MEMBERS

MAYOR'S REPORT II

ADMINISTRATOR'S REPORT

RESOLUTIONS REQUIRING A SEPARATE VOTE NON-ROUTINE/NON-CONSENT

Mayor Kobylarz asks Council Member Koronkiewicz to proceed with Resolution # 20-285.

Council Member Koronkiewicz reads Resolution # 20-285 by title as follows:

RESOLUTION #20-285

[Requires Roll Call Vote]

2/3 Vote of the full governing body

RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS IN THE 2020 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriation accounts in the General Budget in the last two months of the fiscal year by an authorizing resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body; and

WHEREAS, such transfers are made to cover expenses in accounts in excess of that anticipated and from accounts having expenses in lesser amounts than anticipated; and

WHEREAS, these transfers do not affect the total of the operations budget as originally approved in the 2020 Current Fund Budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, State of New Jersey, that the Chief Financial Officer is hereby authorized to make the following line-item transfers in the 2020 Current Fund Budget in accordance with N.J.S.A. 40A:4-58:

FROM:	AMOUNT
Police Salary & Wages	\$47,500
Recreation Salary & Wages	\$38,000
TOTAL	\$85,500
TO:	AMOUNT
Administration Salary & Wages	\$5,500
Finance Operating Expenses	\$5,000
Administration Operating Expenses	\$20,000
Legal Operating Expenses	\$40,000
Public Works Salary & Wages	\$15,000
TOTAL	\$85,500

And;

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this resolution to the Borough Administrator and to the Chief Financial Officer.

Council Member Koronkiewicz: I offer the following Resolution and move its adoption.

Council Member _____ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #20-286 through Resolution #20-292 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

CONTRACTS

RESOLUTION #20-286

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR JANITORIAL SERVICES FOR YEAR 2021

WHEREAS, the Borough of Chatham has a need for janitorial services for year 2021 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and 20.5 as appropriate; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the services exceeds \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Melgar Cleaning Services, 2601 Sun Valley Way, Florham Park, NJ 07932 has submitted a quotation to provide janitorial services for Borough Hall and the Firehouse for the amount of \$26,400 per year; and

WHEREAS, the Borough of Chatham received one other quotation and Melgar Cleaning Services provided the lowest cost proposal; and

WHEREAS, Melgar Cleaning Services has completed and submitted a Business Entity Disclosure Certification which certifies that Melgar Cleaning Services has not made any reportable contributions to a political or candidate committee in the Borough of Chatham in the previous one year, and that the contract will prohibit Melgar Cleaning Services from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds will be available in budget account 01-26-310-240 for the award of this contract contingent upon and will be subject to appropriations in the 2021 Municipal Budget.

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Chatham authorizes the Mayor and Borough Clerk to enter into a contract with Melgar Cleaning Services as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

FINANCE

RESOLUTION #20-287

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #20-288

RESOLUTION TO SET THE ANNUAL RATES OF COMPENSATION FOR BOROUGH EMPLOYEES FOR THE YEAR 2021

WHEREAS, Ordinance #20-16, adopted by the Mayor and Council of the Borough of Chatham on December 14, 2020, established the minimum and maximum rate of pay for the various positions in the Borough of Chatham; and

WHEREAS, specific rates of pay must be established for each individual employee of the Borough.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following rates of pay shall be established:

Title	Name	2021 Salary
Executive Admin Assistant	Bochniak, Mike	\$ 72,162.14
Deputy Clerk	Campo, Evelyn	\$ 52,020.00
Engineer	DeNave, Vince	\$ 126,978.10
Zoning Official/Code Enforcement	DeNave, Vince	\$ 37,922.39
Tax Assessor	DePierro, Therese	\$ 20,422.58
Chief Financial Officer	Fornaro, Karen	\$ 125,000.00
Emergency Management Coordinator - Sr. Deputy	Francis, Samuel	\$ 8,500.00
Parking Enforcement Officer	Fricke, Jeffrey	\$ 42,448.32
Fire Chief	Fricke, Jeffrey	\$ 15,085.80

Police Chief	Gibbons, Brian	\$ 168,138.87
Minutes Clerk	Holler, Liz	\$ 41,833.14
Borough Clerk	Lawful, Tamar	\$ 90,514.80
Admin-Community Services	Lowe, Margie	\$ 41,323.95
Accounts Clerk	Mandal, Anne	\$ 41,323.95
Senior Assessing Clerk	Mandal, Anne	\$ 30,406.20
Deputy Registrar	Mandal, Anne	\$ 729.22
Police Secretary	McGuire, Kellie	\$ 56,181.60
Utility Billing Clerk	Morris, Cheri	\$ 65,395.56
Registrar of Vital Statistics	Morris, Cheri	\$ 6,129.64
Recreation Coordinator	Nauta, Carolyn	\$ 60,824.24
Community Services Coordinator	Nauta, Carolyn	\$ 11,651.29
Pool Coordinator	Nauta, Carolyn	\$ 8,623.47
Media Program Supervisor	Nauta, Carolyn	\$ 2,508.63
Community Service Director	Piccolo, Janice	\$ 79,238.59
Farmers Market Manager	Piccolo, Janice	\$ 6,822.50
Tax Collector	Polidor, Madeline	\$ 60,738.07
Tax Search Officer	Polidor, Madeline	\$ 3,329.40
Administrative Assistant II	Politi, Melanie	\$ 60,343.20
Communications Coordinator	Politi, Melanie	\$ 10,000.00
Parking Enforcement Officer	Sweetin, Robert	\$ 51,308.91
Director of Public Works	Torello, Tony	\$ 121,354.42
Administrator	Williams, Steve	\$ 147,084.00

Part Time Position	Name	2021 Hourly Rate
Land Use Administrative Assistant	Boardman, Frances	\$ 41.62
Assistant Financial Officer	Cittrich, Tyrina	\$ 39.45
Construction Administrative Assistant	Greely, Amy	\$ 24.97
Media Programming Manager	Grobert, John	\$ 34.40
Electrician	Grobert, John	\$ 43.08
Fire Inspector/Fire Official	Nugent, Walter	\$ 42.06
Tax Assistant	Opalewski, Leona	\$ 16.56
Fire Inspector	Pridham, Matt	\$ 28.65
Crossing Guards	Various	\$ 23.40

And,

BE IT FURTHER RESOLVED, that the hourly rate of pay of \$23.40 shall be established for the following school crossing guards:

David Achille	Jennifer Duteil	Beth Salinardi
Anna Albanese	Barbara Jones	Julianna Stutchbury
Patricia Castellano	Brian Martin	Alexander Sweetin
Richard Crater	Emily Melander	Jacqueline Sweetin
William Conroy	William Moore	Lorraine Tortorella
Arlene L. Dodds	Mario Rattrovo	Grace Walsh
Kathleen Donnelly	Nancy Renzulli	Michael Yeakel

And,

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #20-289

RESOLUTION AMENDING THE FEE SCHEDULE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby amend the Fee Schedule as set forth below:

Area to Amend	Amended From	Amended To:
Dog & Cat License and Registration, Neutered	\$18.00	\$21.00
Dog & Cat License and Registration, Un-Neutered	\$30.00	\$24.00

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

SHARED SERVICES

RESOLUTION #20-290

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR LOCAL PUBLIC HEALTH SERVICES WITH THE TOWN OF WESTFIELD

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*, permits a local unit of the State to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Chatham and the Town of Westfield (“Westfield”), in consultation with their respective Boards of Health, desire to contract with one another, whereby the Westfield Regional Health Department shall provide shared local public health services to the Borough in accordance with *N.J.S.A. 26:3A2-1 et seq.* and in compliance with *N.J.A.C. 8:52-1.1 et seq.*, Public Health Practice Standards for Local Boards of Health in New Jersey, for the period commencing January 1, 2021 and ending December 31, 2023; and

WHEREAS, the Borough Council of the Borough of Chatham has determined that a shared services arrangement for local public health services with Westfield offers a beneficial opportunity to improve the efficiency of public health services for the Borough while protecting the health, safety and welfare of Borough residents and reducing the costs of delivering these services.

BE IT RESOLVED, by the Council of the Borough of Chatham, in the County of Morris and the State of New Jersey, that the Mayor and Borough Clerk are authorized to enter into a shared services agreement for local public health services with Westfield for the period commencing January 1, 2021 and ending December 31, 2023 in the amount of \$92,008 for the year 2021; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

OTHER

RESOLUTION #20-291

RESOLUTION AUTHORIZING THE DIRECTOR OF THE CHATHAM BOROUGH LIBRARY TO SUBMIT AN APPLICATION TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

BE IT RESOLVED, that the Borough Council of the Borough of Chatham authorizes the Director of The Library of Chathams to execute and submit an application for the Morris County Community Development Block Grant (CDBG) Program pertaining to the full renovation of the library and to rebuild its handicap ramp.

BE IT FURTHER RESOLVED, if awarded the Community Development Block Grant, Chatham Borough shall implement the activities in a manner to ensure compliance with all applicable federal, state and local laws and regulations.

RESOLUTION #20- 292

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT WITH SEWARD JOHNSON ATELIER, INC. TO EXHIBIT THE OUTDOOR SCULPTURE ENTITLED “ATTIC TROPHY (VI)” IN THE BOROUGH OF CHATHAM

WHEREAS, the Borough of Chatham (the “Borough”) entered into an agreement with the Sculpture Foundation, Inc. dated May 5, 2010 to exhibit the sculptures entitled *Attic Trophy* (the “Agreement”) in the Borough; and

WHEREAS, the Sculpture Foundation, Inc. transferred ownership of *Attic Trophy* to Seward Johnson Atelier, Inc.; and

WHEREAS, the Borough, upon the recommendation of the Public Arts Council (Advisory Committee), wishes to re-enter into a License Agreement with Seward Johnson Atelier, Inc. for the loan of a new outdoor sculpture entitled *Attic Trophy (VI)* for the period of February 15, 2021 to February 15, 2022 for public exhibition in the Borough; and

WHEREAS, the Mayor and Borough Council have determined that the continued exhibition of this sculpture promotes public appreciation and knowledge of public sculpture and the fine arts and desires to authorize the execution of the License Agreement.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a License Agreement with Seward Johnson Atelier, Inc. for the loan of a new

outdoor sculpture, *Attic Trophy (VI)*, for the period retroactive to November 4, 2020 to February 15, 2022 for public exhibition in the Borough; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Mayor Kobylarz asks Council Member _____ to proceed with the Resolutions listed on the Consent agenda. Resolutions #20-286 through #20-292.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____.

ADD-ON RESOLUTION[S]

ADJOURNMENT