

**REORGANIZATION MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

January 4, 2021 MINUTES

OATHS OF OFFICE – ELECTED OFFICIALS

ADMINISTRATION OF OATH OF OFFICE TO FRANK TRUILO

Borough Clerk, Tamar Lawful, administered the oath of office virtually to the elected Council Member, Frank Truilo. Council Member Truilo gave a brief speech.

ADMINISTRATION OF OATH OF OFFICE TO LEONARD RESTO

Borough Clerk, Tamar Lawful, administered the oath of office virtually to the elected Council Member, Leonard Resto. Council Member Resto gave a brief speech.

CALL MEETING TO ORDER

Mayor Thaddeus J. Kobylarz called the 2021 virtual Reorganization Meeting of the Borough of Chatham to order on Monday, January 4, 2021 at 6:03 p.m. in the Council Chambers in Borough Hall, 54 Fairmount Avenue, Chatham, New Jersey.

Note: The start time of this meeting was moved from 7:30 p.m. to 6:00 p.m. to accommodate the emergency measures in place due to the coronavirus pandemic.

SALUTE TO FLAG

Mayor Kobylarz and the Borough Council led the assembled in the Pledge of Allegiance.

Mayor Kobylarz asked for a moment of silence for those who have given their lives for our country. He also gave recognition to those protecting our lives during the current health pandemic caused by coronavirus, COVID-19. He further acknowledged the 21 million Americans who contracted COVID-19, and the more than 352,000 people who have died from the insidious disease. Finally, he acknowledged the nine (9) Chatham Borough residents who died during the pandemic in 2020.

INVOCATION

Rabbi Lubin, of Chabad of SE Morris County, gave the invocation.

STATEMENT OF ADEQUATE NOTICE

Tamar Lawful, Borough Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-7 et seq., adequate notice of this Reorganization meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and filed with the Borough Clerk, all on January 08, 2020.

Pursuant to the requirements of R.S. 10:4-10, adequate notice of the change in time of tonight's virtual meeting was provided to the press on December 28, 2020, a copy of which was posted on the Borough website, including the front and side entrance of Borough Hall.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Thaddeus J. Kobylarz
Council Member Jocelyn Mathiasen (Attended virtually)
Council Member Carolyn Dempsey (Attended virtually)
Council Member Karen Koronkiewicz (Attended virtually)
Council Member Irene Treloar (Attended virtually)
Council Member Leonard Resto (Attended virtually)
Council Member Frank Truilo (Attended virtually)

Also present were:

Stephen W. Williams, Borough Administrator
Tamar Lawful, Borough Clerk (Attended virtually)
Matthew J. Giacobbe and Steve Kleinman, Borough Attorneys
(Attended virtually)

ACKNOWLEDGEMENT OF DIGNITARIES

Mayor Kobylarz welcomed everyone to the Borough of Chatham 2021 Reorganization Meeting. He recognized and acknowledged a few distinguished guests that have joined the meeting tonight. In attendance were the following: Morris County Sheriff James Gannon, Former Morris Township Mayor Jeff Grayzel, Morris Township Mayor Cathy Wilson, and Morris County Democratic Chairman Chip Robinson.

Mayor Kobylarz proceeded with Resolution #20-01.

RESOLUTION #20-01

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 28, 2020

Council Member Resto moved to approve Resolution #20-01, seconded by Council Member Treloar. By a unanimous voice vote, Resolution #20-01 was approved. Council Member Truilo abstained from voting.

Mayor Kobylarz proceeded with Resolution #20-02.

PROFESSIONAL SERVICE CONTRACTS

RESOLUTION #21-02

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN PROCESS PROFESSIONAL SERVICES CONTRACTS FOR THE YEAR 2021 FOR THE COMPANIES AND INDIVIDUALS REFERENCED HEREIN

WHEREAS, there exists a need to enter into non-fair and open professional services contracts for the year 2021 pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, such services constitute professional services as defined by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-20.5, which may be awarded without advertisement for bids or bidding in that the required services must be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, of the performance of which requires knowledge of an advanced and specialized type; and

WHEREAS, the following professional services contractors possess the experience necessary in their respective profession and the Mayor and Council have determined that the award of the contract would be in the best interests of the Borough; and

WHEREAS, each of the herein referenced professional services contractors, its subsidiaries, assigns or principals controlling in excess of 10% of the firm have submitted to the Borough a Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, N.J.S.A. 19:44A-1 et seq., a completed Disclosure of Investment Activities in Iran pursuant to Public Law 2012, C.25, a New Jersey Business Registration Certificate, a completed affirmative action report (Form AA-302) and a completed W-9 form; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the purpose of awarding each of the herein referenced professional services contracts, contingent upon the approval of the 2021 Budget, and has provided the maximum contract amount and budget account for the purpose of awarding each of the contracts.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that the following professional services contracts are hereby awarded for a one-year period:

<u>AWARDED TO</u>	<u>PROFESSIONAL SERVICE</u>	<u>MAXIMUM CONTRACT AMOUNT</u>
Cleary, Giacobbe Alfieri, Jacobs, LLC (Matthew J. Giacobbe)	Municipal Legal Counsel	\$72,000.00 Account: 1-01-20-155-201
Riker Danzig, LLP (James L. Lott, Jr., Esq.)	Special Legal Counsel	\$25,000.00 Account: 1-01-20-155-201
Rogut McCarthy LLC (Steve Rogut, Esq.)	Bond Counsel Services	\$6,000.00 Account: C-04-55-920-000
Greenbaum, Rowe, Smith & Davis LLP (Robert Goldsmith, Esq.)	Special Legal Planning Services	\$15,000.00 Account: 1-01-20-100-304
Topology (Philip Abramson)	Special Planning Services	\$20,000.00 Account: 1-01-20-100-302
Piazza & Associates (Frank Piazza, Jr.)	Affordable Housing Administrative Agent Services	\$5,000.00 Account: 1-01-20-100-300
Phoenix Consulting Group (Jon Rheinhardt)	Financial Consultant Services	\$5,000.00 Account: 1-01-20-130-223
Hendricks Appraisal Company, LLC (Mark E. Hendricks)	Property Appraisal and Litigation Consultant Services	\$15,000.00 Account: 1-01-20-150-223
Dorsey and Semrau, LLC	Special Counsel/Tax Appeals	\$10,000.00

(Frederick Semrau)		Account: 1-01-20-150-223
Plosia Cohen, LLC (Plosia Cohen)	Employment/Special Labor Counsel	\$ 20,000.00 Account: 1-01-20-105-202
Nassau Capital Advisors, LLC (Robert Powell)	Redevelopment Financial Advisor	\$10,000.00 Account: 1-01-20-105-302
Stickel, Koenig, Sullivan & Drill, LLC (Jonathan Drill)	Special Affordable Housing Legal Counsel	\$30,000.00 Account: 1-01-20-155-201
Nisivoccia, LLP (Francis “Bud” Jones)	Municipal Auditing Services	\$52,000.00 Account: 1-01-20-135-200
Appraisal Systems (Ernest Del Guercio)	Appraisal Services/Revaluation	\$252,000.00 Account: 1-01-46-878-100

And,

BE IT FURTHER RESOLVED, that the Borough Council authorizes the Mayor to enter into a contract with the referenced professional services contractors as provided herein, provided that their Business Disclosure Entity Certification and Determination of Value of the contract be placed on file by the business entity or individual with this resolution.

Council Member Resto moved to approve Resolution # 21-02. Council Member Koronkiewicz seconded the motion. A vote was taken and Resolution # 21-02 was approved unanimously.

Mayor Thaddeus Kobylarz proceeded with his Annual Message.

MAYOR’S ANNUAL MESSAGE

I am confident I speak for all of Chatham Borough in expressing my gratitude for the eloquent calling [of our Borough Council] to instill in this Governing Body the requisite qualities and attitudes for advancing the well-being of our community and its residents. It is to include such inherently public virtues as:

- The wisdom to govern amid the conflicting interests and issues;
- The unshakable commitment to securing the welfare and needs of our community;
- The unfaltering desire to ensure justice and rightness;
- The unwavering determination to work together in harmony, especially where there is honest disagreement amongst us; and finally
- The overarching goal to establish or guarantee that which is good, proper, and fitting for this community.

I wish to congratulate our newly sworn-in Council Members: Frank Truilo and Len Resto. I know I speak for the Governing Body when I say that we look forward to working with each of you during your term in office on behalf of, and in the interest of, the residents of this wonderful Borough. Frank and Len, welcome to the team! But prepare yourselves, as this will surely be a demanding and effortful year. Of course, it is all for a tremendously deserving cause, namely our fellow residents.

At this point, I would like to express my profound gratitude to all of the volunteers who make Chatham Borough the special community that it is: to our Fire Fighters; Emergency Squad personnel; the members of our various municipal Boards, Commissions, and Advisory Committees; and our library volunteers. We are grateful beyond words for your dedication and hard work during the challenging pandemic in 2020. It is your steadfast and untiring dedication to this community that enables Chatham Borough to provide the extensive array of much-needed services that it does. Without you, many of these municipal services would either not be possible or would entail a hefty tax burden. Because of this, in my eyes, you personify Chatham Borough and help make this the marvelously responsive and caring community that it is. For this reason, we thank you.

Lastly, I wish to thank each and every Chatham Borough employee for your remarkable dedication and effort during the past challenging year. Your uninterrupted focus during this unprecedented public health emergency is both laudable and inspiring. It is said that local government is where the “rubber hits the road” in our nation’s multitiered system of governance. As such, there was no choice this past year but to continue with delivery of the Borough’s most basic and essential services. This applied to everything from access to safe drinking water, a functioning sewage system, regular trash and recycling pickups, and well-maintained municipal streets, to a fully effective police force and municipal administration. You understood and embraced this principle; and despite such challenges as having to learn to work from a remote location or managing your responsibilities under the threat of possible illness, you stepped up admirably. All of Chatham Borough owes you a debt of gratitude for your exemplary display of “grace under fire” in 2020. In such a historically demanding year, you did not skip a beat. As such, you too personify all that is good and admirable about Chatham Borough. For this reason, we thank you, as well.

Introduction:

It is the tradition at Chatham Borough Reorganization Meetings to spend at least a few minutes describing some of our accomplishments during the previous year, and some of our priorities for the coming one. Accordingly, I will do so now.

The Coronavirus Pandemic:

Last January, the World Health Organization declared the Covid-19 outbreak in Wuhan, China as a “public health emergency of international concern.” By early March, it had been upgraded to a “global pandemic.” At that point, New York City had already become severely affected. I recall vividly my discussion with our Borough Health Officer during that time in which she described the virus’s relentless spread from Manhattan into northern New Jersey via NJ Transit commuter lines. It was clear that this region was directly in the crosshairs of the swift-moving contagion. Indeed, on March 14, 2020, Chatham Borough proceeded to close its parks and playgrounds. By the end of March, all of New Jersey was essentially in shutdown. No one had ever seen anything like this before. And no one had any idea how long this increasingly dire situation would possibly last. Here in Chatham Borough, nine residents ultimately succumbed to the virus, all during the pandemic’s first two months.

Across much of the region, the early response to the pandemic resulted in widespread social and economic disruption. It led to the postponement or cancellation of scheduled events, widespread supply shortages, exacerbated by panic buying, agricultural disruption and food shortages, and mass migration to online learning by educational institutions. Things were no different here in Chatham Borough. Public access to Borough Hall was vastly curtailed, limited to online or “appointment only” accommodation. Our public-school system went completely virtual. Retail stores and restaurants on Main Street closed. Recreational

activities and sports leagues were suspended. The early phase of the pandemic was marked by a considerable degree of uncertainty, dread, and hyper-caution.

An effort to return to some semblance of normalcy began in mid-May under Governor Murphy's direction. In the case of Chatham Borough's restaurants, outdoor dining was permitted, and indoor dining was limited. By June, outdoor swimming pools and tennis courts were opened. In July, recreational and league sports, albeit with restrictions, were similarly green-lighted. Notwithstanding the continued mandates pertaining to mask-wearing, social distancing, and numerical limits on indoor and outdoor gatherings, the summer soon acquired at least some of the feel of life as we knew it before the arrival of the contagion.

But then autumn hit. Daily numbers in new positive test results started climbing upward, again. By early November, evidence of a dreaded "second wave" had clearly emerged. A new record for daily cases was set on November 14, 2020 (4,395), higher than anything seen during the "first wave" back in March and April. An all-time high (6,247) was then recorded on December 12, 2020. In the weeks since, the seven-day rolling average has fluctuated between 5,000 and 5,500 new cases daily. By contrast, the highest seven-day rolling average during the spring was 3,669 (recorded from April 15 through April 21).

So where are we now? To put it succinctly, we are faced with much of the same. Although it is tremendously good news that we presently have a vaccine for this virus, the challenge of scaling up the supply and administering it to a sufficient number of people in order to establish "herd immunity" will confront us for a considerable portion of 2021. In fact, the state's public health officials fully expect the situation to "grow worse before it gets any better" in terms of daily infections, hospitalizations, and (sadly) deaths. Some models have New Jersey peaking in late January to early February at over 9,000 new cases per day. For this reason, it is imperative this year that we continue to take seriously the warning against unnecessary social gatherings and the necessity of proper mask-wearing, social distancing, and handwashing.

We must stay vigilant and do everything we can to avoid catching this virus or passing it on to others. While the vast majority of those who become infected do recover, the numbers who either succumb to it altogether or else suffer sustained compromises to their health is significant. That unfortunate "someone" could very well be either a friend or a loved one. This is a matter of not just personal health, but also of social responsibility.

However, let me also note that the development of a vaccine is an indication that there is indeed light at the end of the proverbial tunnel, even if we are still months away from a return to whatever "new normal" awaits us. Hence, an end to this crisis is in sight. I therefore encourage you all to keep that in mind.

Chatham Borough Responses to the Coronavirus Pandemic:

Let me say a few words now about the various responses to the pandemic in Chatham Borough. Some of these efforts were conducted solely by Borough Hall. Others were performed in partnership with various local (non-profit) entities. In every case, they represent the very best of Chatham Borough. Here are a few examples:

- The stepped-up effort by the Borough's Health Department to carefully manage the Covid-19 crisis. Under the tireless effort and leadership of Megan Avallone, the Borough Health Officer, this department has proved to be essential in shaping Borough policy during the twists and turns of this evolving pandemic.

- The very impressive and untiring effort by the Economic Development Advisory Committee to find ways for the Borough to help our local businesses negotiate the increasingly perilous economic conditions brought on by the continuing public health emergency. This includes arranging for short-term parking in front of eateries to facilitate takeout purchases, pressing the Borough for outdoor dining accommodations, sponsoring webinars to inform business owners about federal and state assistance and grant programs, promoting our local businesses via constant contact email and the Borough public access television stations, and more.
- The “Keep Chatham Thriving” campaign, run partly as a cooperative venture with the Economic Development Advisory Committee, whose purpose has been to act as a grassroots marketing initiative on behalf of local businesses during this public health and economic emergency.
- A Chatham Borough Courier Service, established in association with our Police Department and the Senior Center to provide for delivery of food, prescription drugs, and household supplies to Chatham Borough seniors and residents suffering from Covid-19 during this crisis.
- Tri-Town Cares, initially created with Madison and Chatham Township to address the growing mental health issues associated with the shutdowns, job loss, and the multiple forms of stress due to the prolonged public health and economic crisis. The resulting group is composed of mental health professionals, clergy, and concerned community leaders. Its purpose has since evolved to include not just mental health issues related to Covid-19, but also racial injustice, election-related stress, and (most recently) the challenge of separation from friends and family during the holiday season.
- Lastly, the weekly food drive in association with the United Methodist Church, clergy from other Chatham churches, the Frontline Appreciation Group of Chatham and Madison (FLAG), the Helping Hands School Lunch/Food Program, the Chatham Borough Volunteer Fire Department, the Chatham Borough Police Department, the Chatham Borough Department of Public Works, and two wonderfully intrepid Borough Council members (among others). This is a program I am especially proud of. The fact that neighbors have resolved to help neighbors in this caring and understanding fashion is, I believe, a testament to the very special character of this wonderful community.

Budget and Finance:

I will now say a few words about budget and finance. The total municipal operating budget for 2020 was \$15.3 million, of which \$9.3 million was funded through property taxes. This amounts to an average of \$2,996 per home going directly to municipal services, including police, public works, fire protection, engineering, health, and community services. (Chatham Borough also collects taxes for schools, the library, Morris County, and open space preservation. The municipal portion amounts to just 19% of your tax bill.)

In 2020 the Borough approved a budget for capital improvements amounting to \$1.6 million. These allocations ensure that our water and sewer infrastructure, our roads, and our public spaces are all maintained appropriately.

On a strategic level, work continued in 2020 toward a much-needed recalibration of our 10-year financial plan, a task that will be completed in 2021. We are committed to budgeting practices that minimize taxes and other fees while ensuring the Borough’s long-term fiscal health. Happily, the Borough continues to maintain a solid AAA bond rating.

Technology and Public Communications & Services:

In 2019 we began an effort to streamline many of the Borough's internal and external processes using new technologies that improve communications and cut back on unnecessary paperwork. This overhaul of our communications framework continued apace through 2020.

Due to the coronavirus pandemic, communication with the public emerged as an especially strong focus for Borough Hall in 2020. We had to adopt ways to connect with the public through means other than in-person meetings. For instance, the Borough's new Facebook page live-streams events (including Council meetings) and sends out regular updates regarding Borough activities. In addition, an e-mail newsletter (via the platform "constant contact") is now sent to every resident who signs up.

In fact, I urge all Chatham Borough residents to go to our website and sign up for both our emergency alert system ("Alert Chatham Borough") and the aforementioned e-mail newsletter. I also encourage you to follow us on Facebook, Twitter, and Instagram for news on everything from leaf pickup to police activity.

In the coming year, we will see the establishment of a brand new, user-friendly website, as well as convenient online payable permits and licenses for everything from pets to parking.

Creating a more "user friendly" public communications/services framework for both Borough Hall and our residents will continue to be a top priority in 2021.

Environmental Matters:

In 2018 Chatham Borough was recertified as a Sustainable Jersey community at the Silver Level. We first qualified for Bronze in 2009 and were then Silver certified in both 2012 and 2015. The Chatham Borough Green Team will be working again in 2021 to recertify at the Silver Level.

I should note that in 2012, 2015, and again in 2018, the Borough also received the "Champion Award" for having earned the most points for a mid-sized municipality. Word has it that the Green Team again has its eyes keenly set on receiving this distinction once again.

In addition to the above, Chatham Borough will also continue its effort on the new "Gold Star" program this year, which involves advanced actions in the areas of Reducing Solid Waste and Increasing Energy Efficiency.

Public Parks:

In 2021 Chatham Borough will continue with its refurbishment of Garden Park, next to the Chatham Middle School. A new walking path has now been completed, funded by a grant from the Morris County Preservation Trust Fund. By Spring of 2021, the resurfacing of three tennis courts should also be done.

In addition, I am happy to announce the creation of a new "parklet" next to the Chatham United Methodist Church right off Main Street. This mini park will provide a safer and more pleasant walking area for students going to and from the Middle School. Benches, generously donated by the Chatham Interfaith Church Council from their "Plastic Bags to Benches' program," will offer a pleasant, bucolic setting for community conversation and quiet reflection.

At Shepard Kollock Park, the new informational kiosks highlighting Chatham's rich Revolutionary War history have now been completed.

Redevelopment:

I wish to remind you that the Borough has scheduled three Town Halls this month on the matter of the proposed River Road and Watchung Avenue Redevelopment Project. The first will take place this Thursday (January 7, 2021) at 7:30 pm. Details and the Zoom link are available on the Chatham Borough website.

Moving Forward In 2021:

Of course, what I have just described barely scratches the surface of all that we achieved in 2020 or hope to do in 2021. The staff in our various departments are hard at work every day, ensuring that Chatham Borough continues to be one of the most desirable New Jersey communities in which to live. From the Department of Public Works to Engineering to Community Services to our General Administration, we will continue to strive for both improvement and excellence in all Borough matters.

Over the next few weeks, I will be working closely with the Council and our Borough Administrator to develop more specific goals for 2021. These will be detailed, as is our custom, in early March. Please stay tuned.

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Mayor Kobylarz ended his 2021 Annual Message and proceeded with Resolution # 21-03, in which he named each individual who volunteered their services to our various Boards, Commissions and or Committee.

RESOLUTION #21-03

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL THANKING FORMER VOLUNTEERS FOR THEIR CONTRIBUTIONS TO CHATHAM DURING THEIR TERMS AS VOLUNTEERS ON VARIOUS BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, volunteers are the lifeblood of any community if a community is to be vibrant; and

WHEREAS, Chatham Borough has been fortunate enough to attract well-qualified, dedicated volunteers over the years who each make a sacrifice of their personal time, sometimes sacrificing family and other obligations in order to serve the Borough they love; and

WHEREAS, several long-term volunteers are choosing to step down from their assignments on Boards, Commissions and/or Committees; and

WHEREAS, the Mayor and Borough Council wish to publicly thank these exceptional individuals for their many contributions to Chatham.

BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey does hereby thank the following volunteers for their service and dedication to the community and wishes them every success and contentment in all their future endeavors:

<u>Name</u>	<u>Board, Commission, and/or Committee</u>
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Alida Kass – Zoning Board of Adjustment	
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Brian Klatt- Farmers Market Committee	
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Paul Danenburg- Farmers Market Committee	
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Susie Robertson- Sustainable Jersey Green Team	
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Alessia Faschina- Sustainable Jersey Green Team	
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Kate Murphy- Historic Riverside Trail Advisory Committee	
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Victoria Fife – Historic Riverside Trail Advisory Committee	
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Kate Murphy- Pilgrim Pipeline Advisory Committee
Elizabeth M. Mason- Economic Development Advisory Committee
Phil Kagan- Economic Development Advisory Committee
Michelle Lease- Economic Development Advisory Committee
Marc G. Boisclair- Traffic and Pedestrian Advisory Committee
Binu Chanudhuri- Senior Citizen Advisory Committee
Lisbeth Bringgaard- Board of Health
Jim LeMon- Joint Recreation Advisory Committee
Jim LeMon- Chatham Recreation Advisory Committee
Phil Kagan – Environmental Commission
Diane Walsh – MyChathamNJ Advisory Committee
Ellen Eppie – MyChathamNJ Advisory Committee
Helen Ann Rosenfeld – MyChathamNJ Advisory Committee
Melissa Drozdoff – MyChathamNJ Advisory Committee
Victoria Fife – MyChathamNJ Advisory Committee

Council Member Resto moved to approve Resolution # 21-03. Council Member Koronkiewicz seconded the motion. A vote was taken and Resolution 21-03 was approved unanimously.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Residents wishing to make public comments may dial 929-205-6099 (Meeting ID: 892 0860 1643) or obtain online access of the meeting using the following URL: <https://us02web.zoom.us/j/89208601643>.

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

See no one wishing to speak, Mayor Kobylarz closed the meeting to the public.

Mayor Kobylarz proceeded with Resolution # 21-04. He acknowledged all residents who have volunteered their services to help and to protect the residents of the Borough. The names of each fire official were read aloud.

RESOLUTION #21-04

RESOLUTION APPOINTING OFFICERS OF THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT FOR THE YEAR 2021

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following officers shall be appointed to the Chatham Borough Volunteer Fire Department for the year 2021:

Fire Chief	Jeffrey Fricke
Deputy Chief 1	Peter Glogolich
Deputy Chief 2	David Allan
Battalion Chief	Alexander Sweetin
Captain 1	Corey Duren
Captain 2	Douglas Allan
Engine Company #1	

Lieutenant	Dan Casey
Engine Company #2	
Lieutenant:	John Rickershauser
Hose Company #1	
Lieutenant:	George Sweetin
Hook & Ladder Company	
Lieutenant:	Tim Weichert
Rescue Company	
Lieutenant:	Daniel J. Smith
Wardens Company	
Lieutenant:	Donald Kidd

Council Member Resto moved to approve Resolution # 21-04. Council Member Mathiasen seconded the motion. A vote was taken and Resolution # 21-04 was approved unanimously.

Mayor Kobylarz proceeded with his mayoral appointments as follows:

MAYORAL APPOINTMENTS

As Mayor, I, Thaddeus J. Kobylarz do hereby make the following appointments:

STATUTORY BOARDS & COMMISSIONS

Environmental Commission [Regular Member appointments only]

<u>Name</u>	<u>Position</u>	<u>Term</u>
Benjamin Lampert	Regular Member	01/01/2021 to 12/31/2023
Patricia Soteropoulos	Regular Member	01/01/2021 to 12/31/2023

Shade Tree Commission

<u>Name</u>	<u>Position</u>	<u>Term</u>
Colleen Truppo	Regular Member	01/01/2021 to 12/31/2025
John Tortorella	Regular Member	01/01/2021 to 12/31/2025

Planning Board

<u>Name</u>	<u>Position</u>	<u>Term</u>
Gregory Xikes	2 nd Alternate Member	01/01/2021 to 12/31/2022
Stephen W. Williams	Class II	01/01/2021 to 12/31/2021

Zoning Board

<u>Name</u>	<u>Position</u>	<u>Term</u>
Peter Hoffman	Regular Member	01/01/2020 to 12/31/2023 unexpired term

Mayor Kobylarz proceeded with Resolution # 21-05.

RESOLUTION #21-05

RESOLUTION APPROVING AND CONFIRMING MAYORAL APPOINTMENTS REQUIRING THE ADVICE AND CONSENT OF THE COUNCIL

RESOLUTION APPOINTING MEMBERS TO THE BOARD OF HEALTH

BE IT RESOLVED, that the Council of the Borough of Chatham does hereby appoint the following individuals as Members to the Board of Health for the term indicated:

Board of Health

<u>Name</u>	<u>Position</u>	<u>Term</u>
Kay Kaiser	Regular Member	01/01/2021 to 12/31/2023
Lara Freidenfelds	Regular Member	01/01/2021 to 12/31/2023

Council Member Mathiasen moved to approved Resolution # 21-05. Council Member Treloar seconded the motion. A vote was taken and Resolution # 21-05 was approved unanimously.

RESOLUTION #21-06

RESOLUTION APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED, that the Council of the Borough of Chatham does hereby appoint the following individuals to the Zoning Board of Adjustment for the terms indicated:

Zoning Board of Adjustment

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Jean-Eudes Haeringer	Regular Member	01/01/2020 to 12/31/2023
Peter Hoffman	2 nd Alternate Member	01/01/2021 to 12/31/2022

Council Member Mathiasen moved to approved Resolution # 21-06. Council Member Resto seconded the motion. A vote was taken and Resolution # 21-06 was approved unanimously.

COUNCIL PRESIDENT NOMINATIONS

Mayor Thaddeus Kobylarz asked for nominations for Council President for the year 2021.

Council Member Mathiasen nominated Council Member Dempsey for appointment as Council President for the year 2021.

There were no other nominations made.

RESOLUTION #21-07

RESOLUTION APPOINTING THE COUNCIL PRESIDENT FOR THE YEAR 2021

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Council Member Carolyn Dempsey is hereby appointed as Council President for the year 2021.

Council Member Truilo moved to approve Resolution # 21-07. Council Member Resto seconded the motion. A vote was taken and Resolution # 21-07 was approved unanimously.

Mayor Kobylarz proceeded with Resolution # 21-08.

CLASS III PLANNING BOARD MEMBER APPOINTMENT

RESOLUTION #21-08

RESOLUTION APPOINTING COUNCIL MEMBER TO THE PLANNING BOARD

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Council Member **Frank Truilo** is hereby appointed to the Planning Board Class III position for the year 2021.

Council Member Treloar moved to approve Resolution # 21-08. Council President Dempsey seconded the motion. A vote was taken and Resolution # 21-08 was approved unanimously.

Mayor Kobylarz proceeded with Resolution # 20-09.

RESOLUTION #21-09

RESOLUTION APPROVING COUNCIL COMMITTEE APPOINTMENTS

COUNCIL COMMITTEE APPOINTMENTS

Budget and Finance

*Financial oversight and planning;
budget preparation*

Jocelyn Mathiasen, Chair
Leonard Resto
Karen Koronkiewicz

Personnel

*Salary and benefits for all personnel;
administrative personnel matters*

Leonard Resto, Chair
Jocelyn Mathiasen
Karen Koronkiewicz

Public Safety & Emergency Services

*Oversight of Police, coordination with
Emergency Squad and Fire Department*

Karen Koronkiewicz, Chair
Irene Treloar
Carolyn Dempsey

Public Works Planning/Community Services

*Public Works services, infrastructure
planning, solid waste, recycling services,
community outreach, and Borough-sponsored
programs, activities and events*

Carolyn Dempsey, Chair
Irene Treloar
Leonard Resto

Shared Services & 3rd Party Agreements

*Evaluation and management of shared service
arrangements. Service on shared services management
committees: Joint Court, MCJM, Construction Office,
Dept. of Health/Sanitarian, DPW equipment sharing*

Irene Treloar, Chair
Jocelyn Mathiasen
Frank Truilo

Long Range Traffic & Pedestrian Safety Planning

*Planning of street traffic, sidewalk and parking
practices and improvements*

Karen Koronkiewicz, Chair
Carolyn Dempsey
Frank Truilo

Council Member Koronkiewicz moved to approve Resolution # 21-09. Council Member Resto seconded the motion. A vote was taken and Resolution # 21-09 was approved unanimously.

Mayor Kobylarz proceeded with Resolution # 21-10.

RESOLUTION #21-10

RESOLUTION APPROVING COUNCIL LIAISON ASSIGNMENTS

MEMBER ASSIGNMENTS

Madison/Chatham Joint Meeting Finance and Personnel Committee	Karen Koronkiewicz Frank Truilo
Joint Municipal Court	Irene Treloar, Chair Jocelyn Mathiasen
Joint Recreation Advisory Committee	Carolyn Dempsey
Planning Board	Frank Truilo

LIAISON ASSIGNMENTS TO STATUTORY BOARDS AND COMMISSIONS

Board of Health	Leonard Resto
Environmental Commission	Jocelyn Mathiasen
Historic Preservation Commission	Carolyn Dempsey Frank Truilo
Shade Tree Commission	Karen Koronkiewicz

ADVISORY COMMITTEE ASSIGNMENTS

Affordable Housing Advisory Committee	Jocelyn Mathiasen
Chatham Borough Recreation/Pool Advisory Committee	Carolyn Dempsey
Chatham Joint Community Garden Advisory Committee	Frank Truilo
Communications & Technology Advisory Committee	Jocelyn Mathiasen
Economic Development Advisory Committee	Karen Koronkiewicz Leonard Resto
Farmers' Market Advisory Committee	Jocelyn Mathiasen
Historic Riverside Trail Advisory Committee	Carolyn Dempsey
Mayors' Wellness Advisory Committee	Irene Treloar
MyChathamNJ Advisory Committee	Irene Treloar
Open Space & Historic Preservation Trust Advisory Committee	Frank Truilo
Pilgrim Pipeline Advisory Committee	Leonard Resto

Public Arts Council (Advisory Committee)
Traffic & Pedestrian Safety Advisory Committee
Undergrounding Advisory Committee

Senior Citizens Advisory Committee
9/11 Memorial Advisory Committee

Carolyn Dempsey
Karen Koronkiewicz
Irene Treloar
Leonard Resto
Leonard Resto
Frank Truilo

EXTERNAL ORGANIZATION ASSIGNMENTS

Board of Education
Municipal Alliance Committee of the Chathams
Project Community Pride
Senior Center of the Chathams

Carolyn Dempsey
Leonard Resto
Irene Treloar
Leonard Resto

Council Member Koronkiewicz moved to approve Resolution # 21-10. Council Member Mathiasen seconded the motion. A vote was taken, and Resolution # 21-10 was approved unanimously.

CONSENT AGENDA - PART I

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #21-11 through Resolution #21-28 have been placed on the Consent Agenda – Part I.

ADVISORY COMMITTEES

RESOLUTION #21-11

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to affordable housing matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Affordable Housing Advisory Committee shall hereby be continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the Affordable Housing Advisory Committee shall be responsible for providing advice to the Mayor and Council on:

1. Matters concerning the Borough’s compliance with State laws and regulations relating to providing affordable housing in the Borough, and
2. Identifying needs for affordable housing, and
3. Identifying and evaluating potential locations for affordable housing in the Borough; and said Committee shall meet as deemed advisable by the Committee; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Affordable Housing Advisory Committee for calendar year 2021:

Affordable Housing Advisory Committee

John E. Eyre

Susan W. Favate

Frank Piazza, Jr., Piazza & Associates, Assistant Housing Liaison/Administrative Agent

Stephen W. Williams, Borough Administrator and Municipal Housing Liaison Officer

Thaddeus Kobylarz, Mayor

Jocelyn Mathiasen, Council Liaison

RESOLUTION #21-12

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE BOROUGH RECREATION ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, Chapter 2, §2-32 of the Code of the Borough of Chatham provides that the Council shall have the discretion to establish by resolution such advisory committees as it deems necessary and advisable to assist in those aspects of government that require community involvement and that the membership, purpose and responsibilities of any such committee shall be set forth by resolution; and

WHEREAS, the Mayor and Council of the Borough of Chatham have determined that it would be beneficial to establish a Borough Recreation Advisory Committee (the “Committee”) to make recommendations regarding recreation programs, activities and facilities within the Borough of Chatham; and

WHEREAS, the Mayor and Council of the Borough of Chatham have incorporated the Municipal Pool Advisory Committee to be a part of the Borough Recreation Advisory Committee.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Chatham Recreation Advisory Committee:

Borough Recreation Advisory Committee

Bill Karpowic

Douglas Herbert

Amy Nauta

Suzanne Jenks

Carolyn Chaslow

BE IT FURTHER RESOLVED, that the members of this Committee shall include Chatham Borough Representatives serving on the Chatham Joint Recreation Advisory Committee as well as members of the Municipal Pool Advisory Committee.

RESOLUTION #21-13

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS OF THE CHATHAM JOINT COMMUNITY GARDEN ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, Chatham Borough and Chatham Township have established a joint community garden; and

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Borough Council adopted Resolution #13-337 on October 15, 2013, which authorized the creation of a Joint Community Garden Advisory Committee and established that five committee representatives shall be appointed from each community and also established that one member

of the Chatham Borough Council and the Chatham Township Committee shall be appointed to serve as liaisons; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to the formation of policies for the operation and administration of the Joint Community Garden.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals are hereby appointed to the Joint Community Garden Advisory Committee, as the Borough's four representatives, for calendar year 2021:

Chatham Joint Community Garden Advisory Committee

Mark Visco

William Sitar

Shana Sanchez

Philip Kagan

RESOLUTION #21-14

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE COMMUNICATIONS AND TECHNOLOGY ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to certain communications and information technology matters, including, but not limited to, public access television, website, and social networking.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Communications and Technology Advisory Committee is hereby re-established; and

BE IT FURTHER RESOLVED, that the Communications and Technology Advisory Committee shall be responsible for providing advice to the Mayor and Council on public communications matters, including, without limitation, the Borough's public access television channels, the Borough website, social networking, and related matters as may be requested by the Council; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Communications and Technology Advisory Committee for calendar year 2021:

Communications and Technology Committee

John S. Dey

Nicholas Eck

Ronald Partizian

Rozella Clyde

Stephen Michalski

Melanie Politi, Administrative Assistant

RESOLUTION #21-15

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to create an official body that will advise on ways to establish and preserve a flourishing economic and commercial sector in the Borough of Chatham;

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Economic Development Advisory Committee shall hereby be re-established; and

BE IT FURTHER RESOLVED, that said Committee shall meet as deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough website and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the event of an emergency;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the Economic Development Advisory Committee shall serve the following purposes to the Mayor and Council:

1. Promote the Borough as an attractive destination for technology and innovation economy firms;
2. Promote the Borough as an ideal place to open a secondary “support” economy business;
3. Promote the Borough as a great place to open a business in general; and
4. Promote a flourishing Main Street, River Road and Commerce Street commercial areas;

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Economic Development Advisory Committee for calendar year 2021:

Economic Development Advisory Committee

Bethany Gianusso
William Sitar
Curtis Villars
Rozella Clyde
Farhan Ismail
Gregory Xikes
Bruce Harris
James Collander
Thomas Belding
Morris Davis
AnnMarie O'Donnell

RESOLUTION #21-16

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE CHATHAM BOROUGH FARMERS' MARKET ADVISORY COMMITTEE, AND AUTHORIZING THE OPERATION OF THE CHATHAM BOROUGH FARMERS' MARKET, ITS RULES AND REGULATIONS, AND APPLICATION, REGISTRATION AND ELECTRICAL USE FEES FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Chatham Borough Farmers' Market will operate for a period of 23 weeks beginning on June 19, 2021 and ending on November 20, 2021 from 8 a.m. until 1 p.m. at the Chatham Borough Train Station South Plaza; and

WHEREAS, the Chatham Borough Farmers' Market depends on a volunteer force to assist with the set-up and operation of the Farmers' Market, as well as perform tasks as may be directed by the Farmers' Market Manager; and

WHEREAS, the Chatham Borough Farmers' Market requires rules and regulations, including required certificate(s) of insurance, as well as an application fee, registration fee, and an electricity use fee, as set forth in the Borough's Fee Schedule Resolution.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that they hereby authorize and approve the Chatham Borough Farmers' Market and the operation of the Chatham Borough Farmers' Market during the aforesaid designated days and hours during calendar year 2021; and

BE IT FURTHER RESOLVED, that the Chatham Borough Farmers' Market Advisory Committee is authorized to continue to develop and promulgate rules and regulations, which will include required certificate(s) of insurance, an application fee schedule, registration fee and an electricity use fee; and

BE IT FURTHER RESOLVED, that the volunteers should assist with the set-up and operation of the Farmers' Market, as well as with the performance of tasks as may be directed by the Farmers' Market Manager; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Farmers' Market Advisory Committee for calendar year 2021:

Farmers' Market Advisory Committee

Mary Goodbread

Joseph Mikulewicz

Dennis O'Brien

Jamie O'Brien

Kara Sibilis

Sarah Lowe [Youth Advisory]

Jack Casano-Boris [Youth Advisory]

Lea Casano-Boris [Youth Advisory]

Owen Truppo [Youth Advisory]

Janice Piccolo, Farmers' Market Manager

Margie Lowe, Farmers' Market Coordinator

RESOLUTION #21-17

RESOLUTION RE-ESTABLISHING THE HISTORIC RIVERSIDE TRAIL ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create "advisory councils" in the municipality; and

WHEREAS, the Mayor and Council of the Borough of Chatham have determined that the Historic Riverside Trail Advisory Committee (the "Committee") should be re-established for the purpose to help organize and plan for the construction and build-out of the Historic Riverside Trail Project and to present recommendations to the Mayor and Borough Council as appropriate.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Historic Riverside Trail Advisory Committee is hereby re-established for the herein referenced purpose(s); and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Historic Riverside Trail Advisory Committee for calendar year 2021:

Historic Riverside Trail Advisory Committee

Axlyn Sommer
Bruce Harris
Pam Sutton
Helen Ann Rosenfeld
Vince DeNave, Borough Engineer
Janice Piccolo, Community Services Director
Stephen W. Williams, Borough Administrator

RESOLUTION #21-18

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MAYOR'S WELLNESS ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create "advisory councils" in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it should re-establish the Mayor's Wellness Advisory Committee to promote healthy behaviors and lifestyles among Borough residents and employees; and

WHEREAS, the Mayor's Wellness Advisory Committee will continue to be a joint committee with Chatham Township that works with mayors and key leaders to shape healthier lifestyles for the residents in their communities, and

WHEREAS, the Mayor's Wellness Campaign will work to implement a comprehensive program of outreach, education and technical assistance activities to combat obesity and inactivity for interested residents of the Borough of Chatham.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Mayor's Wellness Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for developing and implementing educational and other programs that promote healthy behaviors on the part of Borough residents and employees; and

BE IT FURTHER RESOLVED, that we encourage the residents of the Borough of Chatham to participate in Mayor's Wellness Campaign activities to promote exercise, eat properly and live healthier and better lives; and

BE IT FURTHER RESOLVED, the Mayor's Wellness Advisory Committee is hereby re-established, and that the following individuals shall be appointed for calendar year 2021:

Mayor's Wellness Advisory Committee

Brian George
Joseph Goncalves, Madison Area YMCA
Christian Esola – Madison Area YMCA
Cory Stroker – ShopRite Dietitian
Laura Sostak – Tri-Town 55+
John Crouthamel – Tri-Town 55+
Jackeline Leon – TransOptions
Dr. Joseph J. Murphy

Tom Salvas
Cara Maksimow
Janice Piccolo, Community Services Director
Amy Lewis, Health Educator, Westfield Regional Health Department

RESOLUTION #21-19

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE OF THE CHATHAMS FOR CALENDAR YEAR 2021

WHEREAS, P.L. 1989, c. 51 authorizes the governing body of a municipality to establish a municipal alliance for the purpose of coordinating community efforts to reduce alcoholism, drug abuse and crime.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they approve the following list of appointments to the Municipal Alliance Committee of the Chathams from the Borough for calendar year 2021:

Municipal Alliance Committee of the Chathams

Amy Lewis	MACC Coordinator, Westfield Health Department
Kelly Loofbourrow	MACC Co-Chair, College Parent Representative
Vince Fiorito	MACC Co-Chair
Brian Colatrella	Chatham Borough Police
Andrew Chase	Juvenile Detective
Cindy Weiner	LAF Representative
Lisa DeRosa	Board of Health Representative
Carol Nauta	Recreation Coordinator
Selene Mahr	CHS PTO Representative
Kelly Medvin	K-3 SDOC Counselor
Melissa Thomas	Chatham Middle School PTO
Lisa Lattarulo	SAC at CHS Representative
Alex Mandala	SAC at CMS School
Christine Mahoney	SAC at CHS & CMS Representative
Maxine Silverman	ECLC Representative
Kristina McRae	Chatham High School PTO
Janice Piccolo	Borough Community Director
Julie Reich	Senior Center of The Chathams
TBD	CHS Student
Renee Hughes-Suh	Health and Wellness Content Specialist/Parent
Christine McIntyre	Project Community Pride
Deborah Fitzgerald	Library of the Chathams
Jane Devlin	Community Representative

RESOLUTION #21-20

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE MYCHATHAMNJ ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Bouncils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it would be beneficial to re-establish the MyChathamNJ Advisory Committee to explore, develop and provide Borough-sponsored programs, events and activities that promote our community’s rich history and heritage;

enhance a sense of community and community pride, and increase opportunities for volunteerism and community service for residents of all ages; and

WHEREAS, the MyChathamNJ Advisory Committee may establish ad hoc sub-committees from time-to-time with respect to the specific planning, organizing and running of Borough-sponsored events and activities throughout the year upon the approval of the Mayor and Council.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the MyChathamNJ Advisory Committee is hereby re-established and shall be responsible for exploring, developing and providing Borough-sponsored programs, events and activities, contingent upon the approval of the Mayor and Council; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the MyChathamNJ Advisory Committee for calendar year 2021:

MyChathamNJ Advisory Committee

Christine Flood	Monica Panetta
Mary K. Joyce	Kara Sibilila
David Ferguson	Marc Loria
Janet Stori	Janice Piccolo, Community Services Director
Janice Parcells	Carol Nauta, Recreation Director
Jeff Davis	Carolyn Dempsey, Council Liaison

RESOLUTION #21-21

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE OPEN SPACE AND HISTORIC PRESERVATION TRUST ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to matters relating to the acquisition, preservation, maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough’s history and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund; and

WHEREAS, past Councils created an Open Space Committee, and later a Land and Historic Preservation Conservancy Committee, which provided advice on these matters and have assisted the Council in making decisions with respect to the acquisition and development of open space and the establishment of the community garden, among other things.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Open Space and Historic Preservation, Trust Advisory Committee be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on:

1. Matters relating to the acquisition, preservation, maintenance, and disposal of open space and the undertaking of projects to further the preservation of the Borough’s history and of other projects that would be eligible for funding from the Open Space and Historic Preservation Trust Fund,
2. Projects that would use monies set aside in the Open Space and Historic Preservation Trust Fund,
3. New projects relating to open space and historic preservation in the Borough, and
4. Related matters as requested by the Council.

BE IT FURTHER RESOLVED, that said Committee shall meet as deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough website and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the event of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Open Space and Historic Preservation Trust Advisory Committee for calendar year 2021:

Open Space and Historic Preservation Trust Advisory Committee

Environmental Commission Liaison
Historic Preservation Commission Liaison
Shade Tree Commission Liaison
Joint Community Gardens Advisory Committee Liaison
Carol Nauta, Recreation Coordinator

RESOLUTION #21-22

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE PILGRIM PIPELINE ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to obtaining information on the proposed Pilgrim Pipeline.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Pilgrim Pipeline Advisory Committee is hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council regarding the project, and conducting information sessions for residents (which may include inviting Pilgrim Pipeline officials to speak to residents about the project), otherwise informing Borough residents about the project and establishing and maintaining liaisons with other groups opposed to the pipeline; and said Committee shall meet as deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough website and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers and scheduled meetings shall not be canceled less than 48 hours in advance of the scheduled meeting date except in the event of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Pilgrim Pipeline Advisory Committee for calendar year 2021:

Pilgrim Pipeline Advisory Committee

William Fuller
John Tracey

RESOLUTION #21-23

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE PUBLIC ARTS COUNCIL (ADVISORY COMMITTEE) FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, at the request of Borough residents, the Council of the Borough of Chatham has determined that it would be helpful to have a committee to provide advice on certain public arts matters; and

WHEREAS, a Public Arts Council (Advisory Committee) will enhance the Borough and facilitate the preservation of art objects and artifacts that may be displayed in public places.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Public Arts Council (Advisory Committee) be hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the committee for calendar year 2021:

Public Arts Council (Advisory Committee)

Lara Dittman
Jennifer DuTeil
Allison Hooper
Jennifer Kaplan
Tara Mercandante
Dawn Paruta
Stephanie Yarcheski
Linda Yesline

RESOLUTION #21-24

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE TRAFFIC AND PEDESTRIAN SAFETY ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory committees” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to traffic and pedestrian safety matters.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Traffic and Pedestrian Safety Advisory Committee is hereby continued; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that said Committee shall be responsible for providing advice to the Mayor and Council on traffic and pedestrian safety matters, including conducting studies concerning vehicular and pedestrian movements throughout the Borough, and, particularly, in the areas surrounding schools and churches, but also along the busier roads in the Borough; and said Committee shall meet bi-monthly and as otherwise deemed advisable by the Committee; and all such meetings shall be open to the public, which shall be permitted to make comment during a public comment portion of the meeting and at other times as deemed appropriate by the Committee and except for closed sessions held in accordance with the Open Public Meetings Act; notices of all meetings shall be posted on the Borough website and other media as deemed advisable by the Borough Clerk and the Committee, but shall not be required to be published in the Official Newspapers (which, however, shall be provided copies of meeting notices); and scheduled meetings shall not be

canceled less than 48 hours in advance of the scheduled meeting date except in the event of an emergency; and

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Chatham does hereby appoint the following individuals to the Traffic and Pedestrian Safety Advisory Committee for calendar year 2021:

Traffic and Pedestrian Safety Advisory Committee

Jeff Stanton
Lara Freidenfelds
George Bauer
Robert Olpp
Samuel M. Sealy
Vince DeNave, Borough Engineer
Roy George, Traffic Safety Officer

RESOLUTION #21-25

RESOLUTION RE-ESTABLISHING A TREE PLAN ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Borough recognizes that the preservation and protection of trees within the Borough adds to the aesthetics and serves the health and general welfare of the citizens of the Borough of Chatham; and

WHEREAS, Ordinance #2018-06, entitled *Tree Protection and Preservation*, adopted by the Borough Council on June 11, 2018, set forth that a Borough Tree Plan shall be developed by an advisory committee to be established by the Mayor and Borough Council, and approved by the Borough Shade Tree Commission, for the planting and replanting of trees within the Borough; and

WHEREAS, in accordance with Ordinance #2018-06, the advisory committee shall consist of five (5) members appointed by the Mayor, with the advice and consent of the Borough Council, and may consist of Borough employees as well as Borough residents, property owners or business owners.

BE IT RESOLVED, with the Consent of the Borough Council, Mayor Thaddeus Kobylarz wishes to appoint the following individuals to the Tree Plan Advisory Committee:

Tree Plan Advisory Committee

Karen Koronkiewicz, Council Member and Liaison to the Shade Tree Commission
Colleen Truppo, Chair, Shade Tree Commission
Stephen W. Williams, Borough Administrator
Vince DeNave, Borough Engineer and Zoning Officer
Tony Torello, Director of the DPW and Enforcement Officer, and Committee Chair
John Linson, Certified Tree Expert

RESOLUTION #21-26

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE SENIOR CITIZENS ADVISORY COMMITTEE FOR THE CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality; and

WHEREAS, the Council of the Borough of Chatham has determined that it desires to receive advice with respect to the senior community; and to have participating members support senior programs and projects; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Senior Citizens Advisory Committee shall hereby be re-established.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the Senior Citizen Advisory Committee shall serve the following purposes to the Mayor and Council:

1. Establish a strategy that engages and supports the diverse groups of seniors working and living in the Borough of Chatham;
2. Identify the various segments of our senior community and develop methods of communication to best reach them with information regarding available programs and ways they can be constructively engaged;
3. Identify and communicate to the Borough Council on issues and opportunities related to our senior community and associated recommendations for decisions and actions;
4. Design and execute programs and projects benefiting the senior community and, when appropriate, cooperate and collaborate with related organizations and governments on priority projects.

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Senior Citizens Advisory Committee for calendar year 2021:

Senior Citizens Advisory Committee

John Crouthamel
Barbara Montague
Kevin Murphy
Bill Fuller
Beth Salinardi
Joan M. Thuebel

RESOLUTION #21-27

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE UNDERGROUNDING ADVISORY COMMITTEE FOR THE YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality.

WHEREAS, the Undergrounding Advisory Committee was established by the Mayor and Borough Council on January 25, 2019.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the Undergrounding Advisory Committee for the year 2021:

Undergrounding Advisory Committee

Morris Davis
Fran Drew
Jack Drew
Curt Dawson
Joseph Treloar
Gregory Xikes

RESOLUTION #21-28

RESOLUTION RE-ESTABLISHING AND APPOINTING MEMBERS TO THE 9/11 MEMORIAL ADVISORY COMMITTEE FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:60-7(d) authorizes Borough Councils to create “advisory councils” in the municipality.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed to the 9/11 Memorial Advisory Committee for calendar year 2021:

9/11 Memorial Advisory Committee

Daniel Smith
George Sweetin
Andrew Soccodato, Jr.
Jeffrey Fricke
Doug Allen
Daniel McGookin
Bryan McGookin
Shaun McGookin

CONSENT AGENDA VOTE – PART I

Council Member Resto moved to approve Resolutions # 21-11 through # 21-28 on the Consent Agenda – Part I. Council Member Mathiasen seconded the motion. A vote was taken and Resolutions # 21-11 through # 21-28 were approved unanimously.

CONSENT AGENDA - PART II

The following items are considered to be routine by the Chatham Borough Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #21-29 through Resolution #21-88 have been placed on the Consent Agenda – Part II.

RESOLUTION #21-29

RESOLUTION SETTING THE MEETING DATES, TIME AND LOCATION FOR THE MAYOR AND COUNCIL MEETINGS FOR CALENDAR YEAR 2021

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that for calendar year 2021, regular meetings of the Mayor and Council shall be held virtually at 6:00 p.m. from January 2021 through June 2021 and returned to in-person meetings in July 2021 through December 2021 at 7:30 p.m., prevailing time unless noted otherwise, in the Council Chambers, Borough Hall, 54 Fairmount Avenue, Chatham, NJ as follows:

January 25, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	April 12, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	June 28, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	September 27, 2021 <i>In-person Meeting - 7:30 p.m.</i>
February 08, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	April 26, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	July 12, 2021 <i>In-person Meeting - 7:30 p.m.</i>	October 12, 2021* <i>In-person Meeting - 7:30 p.m.</i>
February 22, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	May 10, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	July 26, 2021 <i>In-person Meeting - 7:30 p.m.</i>	October 25, 2021 <i>In-person Meeting - 7:30 p.m.</i>

March 8, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	May 24, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	August 09, 2021 <i>In-person Meeting - 7:30 p.m.</i>	November 8, 2021 <i>In-person Meeting - 7:30 p.m.</i>
March 22, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	June 14, 2021 <i>Virtual Meeting - 6:00 p.m.</i>	September 13, 2021 <i>In-person Meeting - 7:30 p.m.</i>	November 22, 2021 <i>In-person Meeting - 7:30 p.m.</i>
			December 13, 2021 <i>In-person Meeting at 7:30 p.m.</i>

* Meeting held on a Tuesday due to holiday

And,

BE IT FURTHER RESOLVED, that the information to access the Mayor and Council virtual meetings will be available on the Borough's website, and posted in Borough Hall; and

BE IT FURTHER RESOLVED, that the 2022 Reorganization Meeting will be held on Monday, January 03, 2022; and

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 10:4-12, notice is hereby given that an executive (closed) session may be convened at any scheduled meeting of the Mayor and Council; and

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the designated official newspapers, provided electronically to all designated online press, posted on the official bulletin board in Borough Hall, and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be provided to any person who requests a copy of the regular meeting schedule of this public body pursuant to N.J.S.A. 10:4-19 upon prepayment of such sum to cover the costs of providing same if applicable; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall publish this Resolution in the official newspaper(s) of the Borough and transmit this Resolution to all designated online press.

RESOLUTION #21-30

RESOLUTION DESIGNATING NEWSPAPERS AND ONLINE PRESS TO BE PROVIDED NOTICES OF PUBLIC MEETINGS OF THE MAYOR AND COUNCIL AND PROVIDING FOR THE PUBLIC REVIEW OF APPROVED MEETING MINUTES FOR CALENDAR YEAR 2021

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-18, provides that at least once each year, within 7 days following the annual reorganization meeting of a public body, the public body shall provide to newspapers and submit for public inspection throughout the year a schedule of the regular meetings of the public body to be held during the succeeding year.

BE IT RESOLVED, that in accordance with N.J.S.A. 10:4-18, copies of the Annual Meeting Notice, as well as special meetings and rescheduled meetings of the Mayor and Council shall be:

1. Mailed to the designated official newspaper(s); and
2. Transmitted electronically to all designated online press; and
3. Posted on the official bulletin board in Borough Hall; and
4. Filed with the Borough Clerk

And,

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 10:4-14, approved minutes of the meetings of the Mayor and Council shall be made available for public viewing in the Borough Clerk's office and on the Borough website. Paper copies of meeting minutes shall be provided to individuals who request same in accordance with the Open Public Records Act, N.J.S.A. 47:1A-1 et. seq.; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the Daily Record, the Star Ledger, the Chatham Courier, TAPintoChatham and the Chatham Patch are hereby designated as the newspapers and online press to receive notices of meetings of the Mayor and Council for calendar year 2021.

RESOLUTION #21-31

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF ADVERTISEMENTS AND ALL NOTICES REQUIRED BY LAW TO BE PUBLISHED BY THE BOROUGH OF CHATHAM FOR THE YEAR 2021

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that pursuant to N.J.S.A. 40:53-1, the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this municipality and the Chatham Courier is hereby designated as an alternate official newspaper; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Chatham Borough Planning Board, Zoning Board of Adjustment, Board of Health, Environmental Commission, Historic Preservation Commission, Shade Tree Commission and any other board or body that shall have the occasion to publish a legal notice.

RESOLUTION #21-32

RESOLUTION ESTABLISHING THE OFFICIAL LIST OF HOLIDAYS FOR THE BOROUGH OF CHATHAM FOR CALENDAR YEAR 2021

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following days and dates shall be the Official List of Holidays for the Borough of Chatham employees:

Thursday	January 1, 2021	New Year's Day
Monday	January 18, 2021	Martin Luther King, Jr. Day
Monday	February 15, 2021	Presidents' Day
Friday	April 2, 2021	Good Friday
Monday	May 31, 2021	Memorial Day
Monday	July 5, 2021	Independence Day
Monday	September 6, 2021	Labor Day
Monday	October 11, 2021	Columbus Day
Thursday	November 25, 2021	Thanksgiving Day
Friday	November 26, 2021	Day after Thanksgiving
Friday	December 24, 2021	Christmas Eve (In observance of Christmas Day)
Friday	January 1, 2022	New Year's Eve (In observance of New Year's Day)

APPOINTMENTS

RESOLUTION #21-33

RESOLUTION APPOINTING SCHOOL CROSSING GUARDS FOR THE 2021 CALENDAR YEAR PURSUANT TO N.J.S.A. 40A:9-154.1

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that in accordance with N.J.S.A. 40A:9-154.1, the following School Crossing Guards are hereby appointed for the calendar year 2021:

David Achille	Jennifer Duteil	Alexander Sweetin
Anna Albanese	Barbara Jones	Jacqueline Sweetin
Patricia Castellano	Brian Martin	Lorraine Tortorella
Richard Crater	Emily Melander	Grace Walsh
William Conroy	William Moore	Michael Yeakel
Peter Conyne	Mario Rattrovo	
Arlene L. Dodds	Beth Salinardi	
Kathleen Donnelly	Julianna Stutchbury	

RESOLUTION # 21-34

RESOLUTION APPOINTING PETER ATKINSON AS WATER PLANT OPERATOR PURSUANT TO N.J.S.A. 58:11-65

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Peter Atkinson as the 2021 Water Plant Operator for the Borough of Chatham effective January 1, 2021 as per N.J.S.A.58:11-65.

RESOLUTION #21-35

RESOLUTION APPOINTING ERMINIO (TONY) TORELLO AS STORMWATER COORDINATOR PURSUANT TO N.J.A.C. 7:15A-4

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Erminio (Tony) Torello as Stormwater Coordinator for the Borough of Chatham effective January 1, 2021 as per N.J.A.C. 7:15A-4.

RESOLUTION #21-36

RESOLUTION APPOINTING KEVIN LORIA AS SAFETY COORDINATOR AS REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Kevin Loria as Safety Coordinator for the Borough of Chatham effective January 1, 2021 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION #21-37

RESOLUTION APPOINTING MATTHEW A. STUCK OF TREADSTONE RISK MANAGEMENT AS THE MUNICIPAL RISK MANAGER FOR THE BOROUGH OF CHATHAM, AND APPOINTING STEPHEN W. WILLIAMS AS THE MORRIS COUNTY JOINT INSURANCE FUND COMMISSIONER AND KAREN FORNARO AS THE ALTERNATE COMMISSIONER AS REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the need exists for a Municipal Risk Manager to serve as the liaison between the Borough and the Morris County Joint Insurance Fund ("Fund"); and

WHEREAS, the Municipal Risk Manager is responsible for scheduling Municipal Safety Committee meetings and implementing policy changes promulgated by the Fund; and

WHEREAS, pursuant to the by-laws of the Fund, the Mayor and Council must appoint a Commissioner to represent the Borough in the Fund, and that said appointment must be made by resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Chatham hereby appoints Matthew A. Stuck of Treadstone Risk Management of Morristown, New Jersey as its Risk Management Consultant in accordance with the Fund's by-laws for the 2021 calendar year; and

BE IT FURTHER RESOLVED, that the Risk Management Consultant will receive a total of \$13,000.00 in annual compensation for the services required.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that Stephen W. Williams, Borough Administrator, is hereby appointed as Commissioner and Karen Fornaro, Chief Financial Officer is hereby appointed as Alternate Commissioner to the Morris County Municipal Joint Insurance Fund for the 2021 calendar year.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:115(1)(a)(i).

RESOLUTION #21-38

RESOLUTION APPOINTING ERMINIO (TONY) TORELLO AS THE BOROUGH'S SAFETY DELEGATE AS REQUIRED BY THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Erminio (Tony) Torello as the 2021 Safety Delegate for the Borough of Chatham effective January 1, 2021 as required by the Morris County Municipal Joint Insurance Fund.

RESOLUTION # 21-39

RESOLUTION APPOINTING ERMINIO (TONY) TORELLO AS THE CLEAN COMMUNITIES COORDINATOR PURSUANT TO THE CLEAN COMMUNITIES AND RECYCLING GRANT ACT N.J.S.A. 13:1E-213

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham do hereby appoint Erminio (Tony) Torello as the 2021 Clean Communities Coordinator for the Borough of Chatham effective January 1, 2021 as per N.J.S.A. 13:1E-213.

RESOLUTION # 21-40

RESOLUTION APPOINTING KEVIN LORIA AS THE RECYCLING ENFORCEMENT OFFICER PURSUANT TO N.J.S.A. 13:1E-99.16

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Kevin Loria as Recycling Enforcement Officer with a term to expire on December 31, 2021 as per N.J.S.A. 13:1E-99.16.

RESOLUTION # 21-41

RESOLUTION APPOINTING KEVIN LORIA AS THE RECYCLING COORDINATOR PURSUANT TO N.J.S.A. 13:1E-99

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Kevin Loria as Recycling Coordinator per N.J.S.A. 13:1E-99 for the year 2021.

RESOLUTION # 21-42

RESOLUTION APPOINTING LEO PIETRANTUONO AS THE PESTICIDE APPLICATOR

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby appoints Leo Pietrantuono as Pesticide Applicator for the Borough of Chatham for the year 2021.

RESOLUTION # 21-43

RESOLUTION APPOINTING MADELINE POLIDOR-LEBOEUF AS THE TAX SEARCH OFFICER PURSUANT TO N.J.S.A. 54:5-11

WHEREAS, N.J.S.A. 54:5-11 requires that governing bodies of municipalities designate, by resolution, a Tax Search Officer.

BE IT RESOLVED, that Madeline Polidor-LeBoeuf, Tax Collector of the Borough of Chatham, is hereby designated Tax Search Officer for the Borough of Chatham.

RESOLUTION # 21-44

RESOLUTION APPOINTING ANNE MANDAL AS THE ASSESSMENT SEARCH OFFICER PURSUANT TO N.J.S.A. 54:18-3

WHEREAS, N.J.S.A. 54:18-3 requires that governing bodies of municipalities designate, by resolution, an Assessment Search Officer.

BE IT RESOLVED, that Anne Mandal, the Senior Assessing Clerk of the Borough of Chatham is hereby designated Assessment Search Officer for said municipality.

RESOLUTION # 21-45

RESOLUTION DESIGNATING STEPHEN W. WILLIAMS AS THE PUBLIC AGENCY COMPLIANCE OFFICER PURSUANT TO N.J.A.C. 17:27-3.2

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer ("P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Borough Administrator.

BE IT RESOLVED, by the Council of the Borough of Chatham that Stephen W. Williams, Borough Administrator, is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Chatham in accordance with N.J.A.C. 17:27-3.2; and

BE IT FURTHER RESOLVED, that in the absence of Stephen W. Williams, then Karen Fornaro, Chief Financial Officer, will assume the duties of the Public Agency Compliance Officer.

RESOLUTION # 21-46

RESOLUTION APPOINTING CARLOS TOBON AS THE INDOOR AIR QUALITY OFFICER IN ACCORDANCE WITH N.J.A.C. 12:100-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Carlos Tobon is hereby appointed Indoor Air Quality Officer in accordance with N.J.A.C. 12:100-13.

RESOLUTION # 21-47

RESOLUTION APPOINTING STEPHEN W. WILLIAMS AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Stephen W. Williams is hereby appointed as Americans with Disabilities Act Compliance Officer.

RESOLUTION # 21-48

RESOLUTION APPOINTING ERMINIO (TONY) TORELLO AS THE SHADE TREE ENFORCEMENT OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Erminio (Tony) Torello is hereby appointed as Shade Tree Enforcement Officer as per Chapter 314 of the Code of the Borough of Chatham.

RESOLUTION # 21-49

RESOLUTION APPOINTING STEPHEN W. WILLIAMS AS THE MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF CHATHAM PURSUANT TO N.J.A.C. 5:94-7 AND N.J.A.C. 5:80-26.1 ET. SEQ.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Stephen W. Williams is hereby appointed as Municipal Housing Liaison for the Borough of Chatham pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.

RESOLUTION # 21-50

RESOLUTION DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS

WHEREAS, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., commonly known as “OPRA” was enacted to increase public access to government records; and

WHEREAS, pursuant to OPRA, anyone wishing to review or obtain copies of government records must file a written request with the Custodian of Records, who at the municipal level of government is the Borough Clerk; and

WHEREAS, OPRA does not preclude a municipality from developing reasonable and practical measures for handling and responding to OPRA requests, including designating Deputy Custodians of Records to ensure that the public is efficiently served and requests for government records are granted or denied in a prompt and expeditious manner; and

WHEREAS, every municipal department within the Borough of Chatham generates and maintains government records pertaining to its respective business matters and by designating Deputy Custodians of Records the Borough can provide the public with direct access to government records from each municipal department with greater efficiency and timeliness.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they deem it important to ensure that the public requests for government records are handled in a prompt and expeditious manner; and

BE IT FURTHER RESOLVED, that the following Borough employees shall be designated Deputy Custodians of Records for handling and fulfilling OPRA requests for those records that are maintained and kept in their respective departments:

Administrative Assistant to the Borough Administrator
Administrative Secretary to the Planning Board
Administrative Secretary to the Zoning Board of Adjustment
Borough Assessor
Borough Engineer

Chief Financial Officer
Community Services Director
Fire Official
Fire Safety Official
Minutes Clerk
Police Executive Administrative Assistant
Police Secretary
Public Works Director
Recreation Coordinator
Tax Collector
Utility Clerk
Zoning & Code Enforcement Officer

And,

BE IT FURTHER RESOLVED, all Deputy Custodian of Records shall comply with provisions set forth in the Open Public Records Act, as amended, and shall advise the Borough Clerk of any concerns that may arise in fulfilling a request for government records; and

BE IT FURTHER RESOLVED, that all requests for government records, together with the written responses and records, shall be maintained by the Borough Clerk of the Borough of Chatham in accordance with the prescribed Records Retention Schedule promulgated by the State of New Jersey; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION # 21-51

RESOLUTION DESIGNATING THE MADISON CONSTRUCTION TECHNICAL ASSISTANT AS DEPUTY RECORDS CUSTODIAN FOR BOROUGH OF CHATHAM CONSTRUCTION RECORDS

WHEREAS, the Borough of Chatham and the Borough of Madison are parties to a shared service agreement whereby Madison Borough provides Chatham Borough with all state-mandated Uniform Construction Code Services; and

WHEREAS, because of said shared service agreement, Chatham Borough's construction records are physically located in Madison; and

WHEREAS, the Mayor and Borough Council wish to designate the Madison Construction Technical Assistant as a Deputy Records Custodian to assist the Chatham Borough Custodian of Records in the performance of duties related to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., in connection with requests for Chatham Borough construction records.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby designate the Madison Construction Technical Assistant as a Deputy Records Custodian to assist the Chatham Borough Custodian of Records in the performance of duties related to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., regarding requests for Chatham Borough construction records.

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #21-52

RESOLUTION APPOINTING STEVE DAVENPORT AS COORDINATOR AND, SAM FRANCIS, STEPHEN W. WILLIAMS AND KAREN KORONKIEWICZ AS DEPUTY COORDINATORS FOR THE OFFICE OF EMERGENCY MANAGEMENT IN THE BOROUGH OF CHATHAM

WHEREAS, there is a need in the Borough of Chatham for an Emergency Management Coordinator, and

WHEREAS, the Council of the Borough of Chatham wishes to appoint Steve Davenport as Coordinator of same;

BE IT RESOLVED, that Steve Davenport is hereby appointed as Coordinator of the Local Emergency Planning Council;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that Steve Davenport recommends the appointment of Sam Francis as the Senior Deputy Coordinator and Stephen W. Williams and Karen Koronkiewicz as the Deputy Coordinators for the Chatham Borough Office of Emergency Management.

RESOLUTION #21-53

RESOLUTION APPOINTING MEMBERS TO THE OFFICE OF EMERGENCY MANAGEMENT FOR THE 2021 CALENDAR YEAR PURSUANT TO N.J.S.A. App. 40A:9-41

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham approve the following list of appointments to the Office of Emergency Management as authorized by N.J.S.A. App. 40A:9-41 for calendar year 2021:

Office of Emergency Management

Steve Davenport Captain	Office of Emergency Management Coordinator, CES
Sam Francis	Senior Deputy OEM Coordinator
Stephen W. Williams	Borough Administrator, Deputy OEM Coordinator/Public Information Officer
Michael F. Lemons	Emergency Squad Captain
Brian Gibbons	Police Chief
Jeffrey Fricke	Fire Chief
Thaddeus J. Kobylarz	Mayor
Carolyn Dempsey	Borough Council President
Karen Koronkiewicz	Council Member, Public Safety Committee Chair, and Deputy Coordinator
Vince DeNave	Borough Engineer
Lisa DeRosa	Chatham Borough Board of Health
Megan Avallone	Health Officer, Westfield Regional Department of Health
Claudio Perez	Senior Disaster Program Manager, American Red Cross
Laurie Morse	Morris County Government Liaison, American Red Cross
Dr. Michael LaSusa	Superintendent of Schools
Chris Manak	Superintendent, Madison-Chatham Joint Meeting
Matthew Giacobbe	Borough Attorney
Erminio (Tony) Torello	Director of Public Works

RESOLUTION # 21-54

APPOINTING KAREN FORNARO AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF CHATHAM FOR CALENDAR YEAR 2021

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, that Karen Fornaro is hereby appointed as the Qualified Purchasing Agent for the Borough of Chatham.

BE IT FURTHER RESOLVED, pursuant with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby directed to forward a certified copy of this resolution and a copy of Karen Fornaro's certification to the Director of the Division of Local Government Services.

CONTRACTS/SHARED SERVICES

RESOLUTION # 21-55

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A 2021 SERVICE AGREEMENT WITH THE MADISON AREA YMCA FOR PROJECT COMMUNITY PRIDE

WHEREAS, the Borough of Chatham desires to renew the agreement with the Madison Area YMCA ("YMCA") to provide certain cognitive behavioral counseling services to children and teens attending Chatham schools and/or living in Chatham Borough and their families ("Borough residents") for calendar year 2021; and

WHEREAS, the YMCA desires to render said services to Borough residents as set forth in the Service Agreement; and

WHEREAS, the contract amount shall not exceed \$30,600.00; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in the Project Community Pride Current Fund Account #1-01-25-240-298 for the award of this contract, contingent on the approval of the 2021 Budget.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute the 2021 Service Agreement with the Madison Area YMCA to provide cognitive behavioral counseling services to Borough residents as set forth in the Agreement; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION # 21-56

RESOLUTION FOR A PROGRAM TO PROVIDE RECREATIONAL OPPORTUNITIES FOR PEOPLE WITH DISABILITIES OF ALL AGES

WHEREAS, there has been created a Morris County Adaptive Recreation Program (McARP); and

WHEREAS, said program intends to provide recreational opportunities for people with disabilities of all ages, and further to give said persons an opportunity to explore new leisure time opportunities in conjunction with their age and specific abilities; and

WHEREAS, the Borough of Chatham's costs with respect thereto shall not exceed \$1,700.00 according to the Fair Share Ratio schedule, and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in Current Fund Account 0-01-28-370-233 for the award of this contract, contingent upon the approval of the 2021 Budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Borough of Chatham hereby intends to continue to participate in the recreation program of McARP as described herein and to contribute thereto in the amount not to exceed the Fair Share Assessment for one year.

FINANCE

RESOLUTION # 21-57

RESOLUTION AUTHORIZING CHANGE IN CLAIMANT SIGNATURE REQUIREMENT

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless:

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c), N.J.A.C. 5:31-4.1, and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Chief Financial Officer has in place internal accounting controls and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council in the Borough of Chatham, in the County of Morris, State of New Jersey that is hereby establishes a policy requiring the claimant signature under the following circumstances only:

1. Advances or reimbursement of employee expenses, and
2. Services provided exclusively and entirely by an individual (e.g. sole proprietors)
3. The local unit shall have the discretion to require claimant certification as it deems necessary and appropriate.

BE IT FURTHER RESOLVED, this policy will be applied in a non-arbitrary fashion and will be affirmatively communicated to vendors.

RESOLUTION # 21-58

RESOLUTION SETTING FEES FOR DELINQUENT TAXES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that pursuant to N.J.S.A. 54:4-67 the rate of interest on delinquent taxes and installments of assessments for local improvements shall be eight (8%) percent per annum of the first \$1,500.00 and eighteen (18%) percent per annum on any amounts in excess of \$1,500.00, an additional six (6%) percent per annum for those properties whose delinquency of taxes equals or exceeds \$10,000.00, except that the Tax Collector is hereby authorized to waive the collection of interest for a period not exceeding ten calendar days after the due date for current taxes in each quarter, i.e., February first, May first, August first and November first.

BE IT FURTHER RESOLVED, that there will be a \$5.00 charge for a duplicate copy of a property tax bill.

RESOLUTION # 21-59

RESOLUTION ESTABLISHING THE PAY FREQUENCY FOR BOROUGH EMPLOYEES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to pay Borough employees from the Borough of Chatham Payroll Account semi-monthly and that all payroll checks shall be signed by the Chief Financial Officer, the Assistant Finance Officer, or Accounts Payable Clerk or Borough Administrator.

RESOLUTION # 21-60

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO CHANGE THE CUSTODIAN OF PETTY CASH FUND FOR THE CHATHAM BOROUGH DEPARTMENT OF PUBLIC WORKS AND POLICE DEPARTMENT

WHEREAS, N.J.S.A 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, Robert Venezia was custodian of the Public Works Petty Cash Fund and John Drake was the custodian of the Police Department's Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough Council of the Borough of Chatham is changing the custodian for the Department of Public Works Petty Cash Fund to Erminio (Tony) Torello and the Police Department Petty Cash Fund to Chief Brian Gibbons; and

WHEREAS, Erminio (Tony) Torello and Chief Brian Gibbons are both bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham, County of Morris, State of New Jersey hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

RESOLUTION # 21-61

RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO INCREASE AND CHANGE THE MONETARY AMOUNT OF PETTY CASH FUND FOR THE CHATHAM BOROUGH POLICE DEPARTMENT

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, it is the desire of the Borough Council of the Borough of Chatham, County of Morris that the Petty Cash Fund for the Chatham Borough Police Department be increased from \$100.00 to \$400.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham, County of Morris, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

RESOLUTION # 21-62

RESOLUTION TO ESTABLISH PETTY CASH FUNDS AND CHANGE FUNDS FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, it is the desire of the Council of the Borough of Chatham that the following Petty Cash Funds and Change Funds be established:

<u>CASH FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Administration	\$100	Cheri Morris
Police Department	\$400	Chief Brian Gibbons
Public Works Department	\$100	Erminio (Tony) Torello
<u>CHANGE FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Tax Collector	\$200	Madeline L. Polidor-LeBoeuf
Recreation	\$100	Carol Nauta

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the herein referenced Cash Funds and Change Funds shall be established; and

BE IT FURTHER RESOLVED, that the Custodians of the Funds shall be required to be bonded in an amount not less than \$1,000 and will maintain said funds in accordance with the laws and regulations covering its operation.

RESOLUTION #21-63

RESOLUTION DESIGNATING DEPOSITORIES AND CHECK SIGNATURE AUTHORIZATION

WHEREAS, revised statutes 40A:5-15 of the State of New Jersey provide that the Governing Body of every municipality shall designate the depository or depositories wherein all public monies and other funds of the municipality shall be kept.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following financial institutions are designated as the depositories wherein all such public monies and funds shall be deposited to the credit of the Borough of Chatham and the custodian shall be:

Bank of America
HSBC Bank
Investors Bank
J.P. Morgan Chase Bank
Kearny Bank
Lakeland Bank
Millington Bank
NJ Arbitrage Rebate Management Program (NJARM)
Peapack-Gladstone Bank
PNC Bank
State of New Jersey Cash Management Fund
TD Bank
The Provident Bank
Valley Bank
Wells Fargo Bank

And,

BE IT FURTHER RESOLVED, that one signature from each of the following three groups of officials is required on checks and drafts of the Borough of Chatham, with the exception of checks to transfer funds from interim accounts to regular accounts of the Borough and to refund deposits or to pay dedicated funds to appropriate state agencies in which cases only the signature of the Chief Financial Officer, Administrator or Assistant Finance Officer is required:

Group I

Thaddeus J. Kobylarz, Mayor, or the Council President

Group II

Stephen W. Williams, Borough Administrator, or Vince DeNave, Borough Engineer

Group III

Karen Fornaro, Chief Financial Officer, or Anne Mandal, Accounts Payable Clerk

And,

BE IT FURTHER RESOLVED, that the Borough of Chatham hereby authorizes and directs Investors Bank to accept and payout of the monies on deposit with said Bank to the credit of this Borough any and all checks drawn from the Claims account upon said Bank in the name of this Borough bearing the facsimile signature(s) of its officer(s) now or hereafter authorized to sign checks on behalf of the Borough of Chatham, no matter by whom or how said facsimile signature(s) shall have been impressed thereon, the said facsimile signature(s) to be in the form of a specimen furnished to said Bank.

RESOLUTION #21-64

RESOLUTION AUTHORIZING INVESTMENT OF IDLE ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, New Jersey that the Chief Financial Officer be authorized to invest idle Borough of Chatham funds from the Water Department, Sewer Department, Current Account and Trust Account at the best rate of interest available at the time, in the following institutions:

Bank of America
HSBC Bank
Investors Bank
J.P. Morgan Chase Bank
Kearny Bank
Lakeland Bank
Millington Bank
NJ Arbitrage Rebate Management Program (NJARM)
Peapack-Gladstone Bank
PNC Bank
State of New Jersey Cash Management Fund
TD Bank
The Provident Bank
Valley Bank
Wells Fargo Bank

And,

BE IT FURTHER RESOLVED, that various other financial institutions may be utilized for borrowing or investment purposes, provided such institutions have furnished the Borough with proof of their approval as a depository of public funds by the State of New Jersey.

RESOLUTION #21-65

RESOLUTION APPOINTING THE CHIEF FINANCIAL OFFICER AS THE BOROUGH'S EMPLOYER SPONSOR TO THE SECTION 457 DEFERRED COMPENSATION PLAN FOR THE YEAR 2021

WHEREAS, pursuant to the Section 457 deferred compensation plan, the Mayor and Council must appoint an employer sponsor to represent the Borough in the plan, and that said appointment must be made by resolution.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Karen Fornaro, the Chief Financial Officer, is hereby appointed as Employer Sponsor to the Section 457 deferred compensation plan for 2021.

RESOLUTION # 21-66

RESOLUTION AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND HEALTH BENEFITS

WHEREAS, Employee Health Insurance must be paid at the time bills are submitted.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to disburse the monies due at the time bills are submitted and same shall be included on the current bill list with vouchers attached.

RESOLUTION # 21-67

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN

WHEREAS, it is in the best interests of the Borough of Chatham to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-15; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

BE IT RESOLVED, that the following shall constitute the Cash Management Plan for the Borough of Chatham and the Borough of Chatham shall deposit and manage its funds pursuant to this plan:

DEFINITIONS:

1. Governing Body shall mean the Mayor and Council of the Borough of Chatham.
2. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Chatham.
3. Fiscal Year shall mean the twelve-month period ending December 31.
4. Cash Management Plan shall mean that plan as approved by resolution by the Council of the Borough of Chatham

DESIGNATION OF DEPOSITORIES:

1. At least once each fiscal year at its organization meeting, the Council shall, by resolution, designate the depositories for the Borough in accordance with N.J.S.A. 40A:5-15.
2. Designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30 and December 31.

CASH MANAGEMENT:

1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
2. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
3. The method of calculating banking fees and compensating balances shall be reviewed at least annually.
4. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
5. Change Funds will be balanced at every deposit. Only bonded personnel will have access to the fund. The auditing firm does a random cash count at least twice a year.

PERMISSIBLE INVESTMENTS:

The Chief Financial Officer shall invest at his/her discretion in any securities approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15-1.

AUTHORITY TO INVEST:

The Council, at its organization meeting, shall pass a resolution designating the Borough officer(s) who shall make and be responsible for municipal deposits and investments.

RECORDS AND REPORTS:

1. The Chief Financial Officer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - Keep a record of all investments
 - Keep a cash position record, which reveals on a daily basis, the status of the Borough's cash in its bank accounts.
 - Report investments to the Council at regularly scheduled meetings of the governing body.
 - Report monthly to the Council as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

AUDIT REQUIREMENT:

1. The Cash Management Plan shall be subject to an annual audit conducted pursuant to N.J.S.A. 40A:5-15.2.

RESOLUTION # 21-68

RESOLUTION DESIGNATING THE CHIEF FINANCIAL OFFICER AS THE RESPONSIBLE AUTHORITY FOR MUNICIPAL DEPOSITS AND INVESTMENTS FOR THE BOROUGH OF CHATHAM

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et al., requires that each local unit shall adopt a Cash Management Plan; and

WHEREAS, Resolution #21-63 establishes a Cash Management Plan for the Borough of Chatham and further requires that the Council, at its organization meeting, shall pass a resolution designating the Borough officer(s) who shall make and be responsible for municipal deposits and investments.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby designates Karen Fornaro, Chief Financial Officer, as the Borough officer who shall make and be responsible for municipal deposits and investments for the Borough of Chatham.

RESOLUTION # 21-69

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment and payment of capital debt, as they become available, provided that all investments are reported to the Mayor and Council.

RESOLUTION # 21-70

RESOLUTION ADOPTING THE 2021 FEE SCHEDULE

WHEREAS, the Borough of Chatham desires to establish a schedule of fees for calendar year 2021 to set rates for permits, fees, applications, and miscellaneous services of the Borough; and

WHEREAS, there is a need to amend the 2021 Fee Schedule to add the following Zoning fees:

[Add new]

<u>Zoning Fees</u>	<u>Fee Amount</u>
Deck	\$50.00
Pool/Hot Tub	\$50.00
Air Conditioning Units/Generators	\$50.00
Residential - Addition/Detached Garage	\$150.00
Residential – New Dwelling	\$300.00

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the schedule of fees, attached hereto and made part of this Resolution, shall be established for calendar year 2021; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION # 21-71

RESOLUTION AUTHORIZING PRE-PAYMENT OF MORRIS COUNTY TAXES

WHEREAS, Morris County taxes are due quarterly on February 15, May 15, August 15, and November 15, 2021.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief Financial Officer is hereby authorized to pre-pay these quarterly payments.

RESOLUTION # 21-72

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES

BE IT RESOLVED, by the Borough of Chatham that the Chief Financial Officer is hereby authorized to disburse funds for payment of statutory expenses as they become due, provided that such disbursements are reported to the Mayor and Council.

RESOLUTION #21-73

RESOLUTION TO DESIGNATE SIGNATORIES ON THE FOLLOWING BANK ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the signatures of one of the three below named officials are required for the issuance of checks and drafts from the following referenced accounts:

Karen Fornaro, Chief Financial Officer
Anne Mandal, Accounts Payable Clerk
Tyrina Cittrich, Assistant Finance Officer

INVESTORS BANK

Agency Payroll	Net Payroll Account
Animal Control	Open Space Trust
Current Fund (General)	Recreation
COAH Trust	Solid Waste
General Capital	Special Law Enforcement
General Trust	Special Police (Off Duty)
	Unemployment
	Water Capital
	Water Operating

PEAPACK-GLADSTONE BANK (Investment Accounts)

General

General Capital

General Trust

Money Market

Solid Waste

Water Capital

PEAPACK-GLADSTONE BANK (Non-investment Account)

Parking Account

RESOLUTION #21-74

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ACCEPT CREDIT CARD PAYMENTS IN CONNECTION WITH RECREATION PROGRAM FEES, PARKING FEES, ANIMAL LICENSING, AND ALARMS AND TO AUTHORIZE AND PAY FOR THE SERVICE CHARGES THEREON

WHEREAS, the Borough of Chatham accepts credit cards for the payment of recreation program fees into its Recreation Account at Investors Bank; and

WHEREAS, recreation program online credit card service fees are charged electronically once a month by the Borough of Chatham's merchant account, Heartland, directly to the recreation department account set forth above and are offset by the recreation fees collected; and

WHEREAS, the Borough of Chatham accepts parking machine credit cards for the payment of parking fees into its General/Parking Accounts at Investors Bank and Peapack-Gladstone Bank; and

WHEREAS, parking service fees are charged electronically by the Borough of Chatham's merchant account, Heartland, through the Borough of Chatham's banking service compensating balance account; and

WHEREAS, the collection of these fees is facilitated by the merchant account with Heartland and duly deposited into the respective accounts at Investors Bank; and

WHEREAS, N.J.A.C. 5:30-9.9 and 5:30-9.10 by ordinance or resolution authorize the Borough of Chatham, through its Chief Financial Officer, to approve and to pay for the service charges on electronic receipt transactions, without the need to voucher the provider.

BE IT RESOLVED, that the Council of the Borough of Chatham authorizes the Chief Financial Officer to accept credit card payments in connection with recreation program fees and parking fees and to authorize and to pay for the service charges thereon in accordance with the procedures established by the Borough of Chatham for setting the collection of such fees and for the payment of the electronic service charges with respect to the use of credit cards online for recreation programs or by use of the parking machines.

RESOLUTION #21-75

RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO APPROVE PARKING REFUNDS IN THE AMOUNT NOT TO EXCEED \$500.00, CANCEL TAX OVERPAYMENTS, APPROVE COMMUNITY GARDEN REFUNDS, AND RECREATION FEE REFUNDS

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Administrator to approve parking refunds not to exceed \$500.00, cancel tax overpayments, approve Community Garden refunds, and Recreation fee refunds.

RESOLUTION #21-76

RESOLUTION RE-ESTABLISHING DEDICATION BY RIDER TRUST FUND ACCOUNTS

WHEREAS, pursuant to N.J.S.A. 40A:4-39, the Director of Local Government Services approved the following Dedication by Rider Trust Fund Accounts for the Borough of Chatham for certain programs when the receipt of revenues are not subject to reasonably accurate estimates in advance of the adoption of the municipal budget:

<u>Revenue Title</u>	<u>LGS Approval Date</u>
Housing and Community Development Act of 1974	08-Jan-76
Recycling Program	24-Jan-86
Developer's Escrow Fund (N.J.S.A. 40:55D-53.1)	03-Mar-87
Disposal of Forfeited Property	21-Mar-88
Parking Offenses Adjudication Act	07-May-93
Developer's Fees – Housing Trust Funds	05-May-00
Open Space, Recreation, Farmland and Historic Preservation Trust	21-Dec-01
September 11, 2001 World Trade Center Donations (N.J.S.A.40A:5-29)	14-Feb-02
Outside Employment of Off-Duty Municipal Police Officers	18-Jan-02
Recreation Trust Fund	18-Jan-02
Donations Open Space Trust (N.J.S.A. 40A:5-29)	29-Jan-02
Storm Recovery Trust Fund (N.J.S.A. 40A:4-62.1)	23-Oct-02
Uniform Fire Safety Act Penalty Monies (N.J.S.A.552:27D-192)	23-Oct-02
Accumulated Absences (N.J.A.C.5:30-15)	10-Aug-05
Municipal Public Defender	17-Apr-07
Drug & Alcohol Training and Equipment (from Estate of Kevin Coughlin Donations)	18-Feb-09
Arts Council Donations	06-Mar-09
Green Team Donations	04-Oct-13
Bringing Back the White Lights Campaign Donations	23-Oct-13
"Explore Chatham" Photography Contest Donations	31-Oct-13
Chatham Spring Clean (MyChathamNJ) Donations	31-Jan-14
Bee Garden Trust Donations	04-Sep-14
Monuments & Memorials Donations	21-Sep-15
Fishawack Trust Fund	14-Dec-15
Shade Tree Trust Fund	02-Nov-18
Estate of John M. Kruski Donation	24-Jan-19
Stanley Congregational Church Donation	[pending DLGS approval]

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham, that they hereby re-establish the herein-referenced Dedication by Rider Trust Accounts for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs of operating municipal programs.

LAW & PUBLIC SAFETY

RESOLUTION #21-77

RESOLUTION AFFIRMING THE BOROUGH OF CHATHAM'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Chatham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights

laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the Council of the Borough of Chatham has determined that certain procedures need to be established to accomplish this policy.

BE IT RESOLVED, by the Council of the Borough of Chatham that:

Section 1. No official, employee, appointee, or volunteer of the Borough of Chatham by whatever title known, or any entity that is in any way a part of the Borough of Chatham shall engage, either directly or indirectly in any act, including the failure to act, that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Chatham's business or using the facilities or property of the Borough of Chatham.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Chatham to provide services that otherwise could be performed by the Borough of Chatham.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Chatham as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8. At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Chatham. This communication shall include a statement from the Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Chatham's website.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspapers of the Borough of Chatham in order for the public to be made aware of this policy and the Borough of Chatham's commitment to the implementation and enforcement of this policy.

RESOLUTION # 21-78

RESOLUTION FOR POLICE OFF-DUTY EMPLOYMENT

WHEREAS, the Borough of Chatham has determined that a policy is needed to manage temporary off-duty police work by establishing requirements for private employers, as defined herein, to follow when the services of off-duty police are required; and

WHEREAS, management of off-duty police work requires established payment schedules, timetables for making requests, hourly rates for off-duty police officers, Workers' Compensation coverage, liability insurance coverage, and fees for the use of municipal vehicles; and

WHEREAS, the Borough, by previous resolution, has entered into a contract with Jobs4Blue to administer all aspects of the Borough Police Department's off-duty program, including scheduling, billing and collections.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that any private employer must adhere to the requirements established in the contract between the Borough and Jobs4Blue and the following provisions:

1. For purposes of this Resolution, the term private employer shall mean any entity, public or private, other than the Borough of Chatham that is hiring a police officer of the Borough of Chatham to provide security, traffic control, or other police-related services for the private employer's business, project or function.
2. Borough police officers may work for a private employer on their off-duty hours with the approval of the Chief of Police or his/her designee and provided that the Chief determines, in his/her sole discretion, that there are sufficient police personnel available for such work, that the off-duty work will not interfere with the needs of the Borough.
3. Any private employer desiring to retain the services of Borough police officers for off-duty police related services shall be required to enter into a contract with Jobs4Blue. Said contract shall include, but shall not be limited to, the nature of the duties to be performed, the location of said duties, the date and hours of service, the rate of payment for services of the officers, administrative fees to the Borough, and fees for the use of Borough-owned vehicles and equipment. Additionally, the Borough Administrator is hereby authorized to execute a contract for off-duty police related services with a private employer on behalf of the Borough in accordance with the terms and conditions of this Resolution.
4. The Borough imposes a two (2) hour minimum for off-duty police related services by a Borough police officer.
5. Any private employer requesting the services of a Borough police officer for off-duty police related services shall contact Jobs4Blue to schedule officers.
6. The Borough hereby establishes an escrow account dedicated to the payment of Borough police officers for off-duty police related services at the rate set forth herein. The Chief Financial Officer shall ensure exact funds for the payment of off-duty employees are deposited in the escrow account by Jobs4Blue.
7. If, at any time, the deposit in the escrow account is less than the amount of funds that are needed to pay for off-duty police related services, the Borough Administrator or his/her designee shall notify Jobs4Blue of same and ensure the account is replenished.
8. All Borough police officers performing off-duty police related services shall be required to submit pay slips to the Chief Financial Officer in a form approved by the Chief of Police and the Borough Administrator.

9. Chatham Borough marked police cars may be assigned to off-duty work by the Chief of Police, if available, for a daily fee of \$75.00. Rates for other equipment shall be established at the time of contracting.
10. The hourly rate to be paid to Borough police officers performing off-duty police related activity shall be the overtime rate of the top step patrol officer, per hour (or part thereof) in the amount of \$95.26 for the year 2021.
11. In addition to all other compensation paid to Borough police officers pursuant to this Resolution, the Borough shall be paid \$10.00 per hour (or part thereof) as an administrative fee for processing the payments by Jobs4Blue in order to issue additional checks to Borough police officers and to cover other administrative tasks associated with the provision of off-duty police related services to private employers.
12. A Borough police officer required to work in excess of eight (8) hours during a twenty-four (24) period shall receive premium pay in the amount of an additional \$10.00 per hour. The twenty-four-hour period begins at the start time of the officer's assignment.
13. Private employers will be billed a minimum of four (4) hours when work is cancelled with less than two hours' notice.
14. Private employers will be billed a minimum of four (4) hours for off-duty police related services that are scheduled for a duration of four (4) or more hours. The Borough Administrator and/or the Chief of Police, or his/her designee, may waive this requirement for good cause as may be demonstrated to the satisfaction of the Borough Administrator or Chief of Police.
15. Jobs4Blue shall ensure that all vendors possess Workers' Compensation coverage in the event an off-duty police officer is injured while working an approved off-duty assignment.
16. Private employers shall supply any traffic cones or other traffic control devices required for the job.
17. Jobs4Blue shall ensure all private employers submit a signed Indemnification and Hold Harmless Agreement and Certificate of Insurance from an insurance company authorized to do business in New Jersey with an A.M. Best Rating of A-(minus) or better. The Workers' Compensation and Employers' Liability coverage shall be in accordance with the laws of the State of New Jersey. The Commercial General Liability insurance coverage policy limits must be not less than \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate for bodily injury and property damage, including premises/operations and broad form contractual liability. Said Certificate shall name Chatham Borough as an additional insured for all coverages except Workers' Compensation.

BE IT FURTHER RESOLVED, that all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #21-79

RESOLUTION LISTING AUTOMOBILE AND TRUCK TOWING CONTRACTORS TO BE UTILIZED BY THE POLICE DEPARTMENT ON A ROTATING BASIS FOR 2021 AND TO ESTABLISH A FEE SCHEDULE PURSUANT TO CHAPTER 256 OF THE CODE OF THE BOROUGH OF CHATHAM ENTITLED "TOWING"

WHEREAS, Chapter 256 of the Code of the Borough of Chatham, entitled "Towing", establishes "Fee Schedules" for Towing.

BE IT RESOLVED, by the Council of the Borough of Chatham, pursuant to Chapter 256 of the Code of the Borough of Chatham, entitled "Towing," and upon the recommendation of the Police Department, as follows:

1. The following automobile towing contractors are to be utilized by the Police Department on a rotating basis through December 31, 2021, or until further resolution by the Council, whichever is later.

AUTOMOBILE TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
Specialized AutoCraft	19 Ogden Street, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

2. The following truck towing contractors are to be utilized by the Police Department on a rotating basis through December 31, 2021, or until further resolution by the Council, whichever is later.

TRUCK TOWING

Bauer Automotive	27 Watchung Avenue, Chatham, NJ 07928
DeFalco's Instant Towing	26 Commerce Street, Chatham, NJ 07928

And,

BE IT FURTHER RESOLVED, that all towing contractors shall be subject to the Borough of Chatham's towing ordinance.

PERSONNEL

RESOLUTION # 21-80

RESOLUTION TO APPROVE REVISED BOROUGH OF CHATHAM PERSONNEL POLICIES AND PRACTICES HANDBOOK

WHEREAS, the Borough of Chatham participates in the Morris County Joint Insurance Fund's ("MCJIF") model employment practices risk control program; and

WHEREAS, in accordance with MCJIF's employment practices risk control program, the Mayor and Borough Council wish to approve the revised Borough of Chatham Personnel Policies and Practices Handbook.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the revised Borough of Chatham Personnel Policies and Practices Handbook is approved and adopted in its entirety; and

BE IT FURTHER RESOLVED, that the Personnel Policies and Practices Handbook may be further amended and supplemented from time to time upon the recommendation of the Borough Administrator and subsequent approval by the Borough Council; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RECREATION

RESOLUTION # 21-81

RESOLUTION ADOPTING POLICY & PROCEDURES GOVERNING INITIAL AND SUPPLEMENTAL BACKGROUND CHECKS FOR CHATHAM BOROUGH RECREATION PROGRAM VOLUNTEERS AND EMPLOYEES

WHEREAS, by Resolution #14-148 dated March 10, 2014, the Mayor and Borough Council of the Borough of Chatham adopted a policy and procedures governing initial and supplemental background checks for Chatham Borough Recreation Program volunteers and employees.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it does hereby adopt the policy and procedures governing initial and supplemental background checks for Chatham Borough Recreation Program volunteers and employees for calendar year 2021; and,

BE IT FURTHER RESOLVED, that all Borough of Chatham officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

RESOLUTION # 21-82

RESOLUTION APPROVING CERTAIN HOURS FOR SCHEDULING ORGANIZED PLAY AT LUM ARTIFICIAL TURF FIELD AND THE POSTING OF “NO PETS ALLOWED” SIGNAGE, AND THE USE OF TEMPORARY LIGHTS

WHEREAS, the Governing Body has undertaken due diligence regarding the use of Lum Field for organized play and determined that field use must be limited to certain hours in the public interest.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham authorize the use of Lum Field for organized play limited to the following hours based upon a weekly schedule as follows:

When ECLC is in session:

Weekdays:	3:30pm-8:00pm	no start of a new inning/quarter after 8 pm
Saturdays:	9:00am-6:00pm	no start of a new inning/quarter after 6 pm
Sundays:	1:00pm-6:00 pm	no start of a new inning/quarter after 6 pm

When ECLC is not in session:

Weekdays:	9:00am-8:00 pm	no start of a new inning/quarter after 8 pm
Saturdays:	9:00am-6:00 pm	no start of a new inning/quarter after 6 pm
Sundays:	1:00pm-6:00 pm	no start of a new inning/quarter after 6 pm

BE IT FURTHER RESOLVED, that the foregoing hours of use are subject to weather and lighting conditions for safe play; and

BE IT FURTHER RESOLVED, that portable and temporary light units will be allowed in 2021 on no more than three nights per week from 6 pm to 8:10 pm in the fall for football only and only as needed; and

BE IT FURTHER RESOLVED, play under the lights will not extend past 8:00 pm.; and

BE IT FURTHER RESOLVED, the lights shall be turned off at 8:10 pm.; and

BE IT FURTHER RESOLVED, the Borough Administrator is authorized to adjust the times and dates based on extenuating circumstances; and

BE IT FURTHER RESOLVED, that “NO PETS ARE ALLOWED” on Lum Field and appropriate signage will be placed at the field regarding this prohibition; and

BE IT FURTHER RESOLVED, that certain provisions of Chapter 79 entitled “Animal and Rabies Control,” specifically Section 79-10 entitled “Defiling or Damaging Property” and Section 79-11 entitled “Disposal of Pet Waste” as well as Section 79-18 entitled “Violations and Penalties” are incorporated into this Resolution by reference.

RESOLUTION # 21-83

RESOLUTION OF AGREEMENT FOR THE JOINT CHATHAM RECREATION PROGRAM FOR BASEBALL, SOFTBALL, FOOTBALL, FIELD HOCKEY, SOCCER, LACROSSE, BASKETBALL, AND WRESTLING CLUBS

WHEREAS, Chatham Borough (the “Borough”) and Chatham Township (the “Township”) have sponsored joint sports programs through the Joint Recreation Advisory Committee (the “Joint Chatham Recreation Program”) for over twenty years; and

WHEREAS, the Baseball Club of Chatham, N.J., Inc., the Chatham Basketball Club, Inc., the Chatham Field Hockey Club, Inc., the Chatham Football Club, Inc., the Softball Club of the Chathams, Inc., the Chatham United Soccer, Inc., the Chatham Youth Wrestling Club Association, Inc., and the Cougar Lacrosse Club, Inc. (collectively, the “Clubs”) are not-for-profit organizations that manage various sports programs for the Joint Chatham Recreation Program; and

WHEREAS, the Borough and the Township recognize that they will from time to time provide support and assistance to the Clubs through the Borough and Township’s respective designees; and

WHEREAS, the Borough and Township recognize that municipal and/or the School District of the Chathams facilities are needed to support participation; and

WHEREAS, the Clubs shall pay the facility maintenance trust fee that is recommended annually by the Joint Recreation Advisory Committee and established by the Chatham Township Committee and Chatham Borough Council that is considered ordinary and commensurate with the fee charged to other sports for same. The fee shall be paid within thirty (30) days from the activity registration closing date. All monies shall be deposited in a dedicated recreation trust account to be held and maintained by the Borough; and

WHEREAS, the Clubs agree to and shall obtain insurance and pay for insurance policy premiums that cover players, coaches, and staff to include general liability, basic accident medical, catastrophic accident, directors’ and officers’ liability, and excess liability in amounts satisfactory to the Borough and Township Administrators (limits not less than \$1,000,000 (one million dollars) and naming the Borough of Chatham and the Township of Chatham as additional insured parties); and

WHEREAS, the Clubs agree to indemnify, hold harmless and defend the Joint Recreation Advisory Committee, as well as the Borough, Township and School District of the Chathams, and their respective officials, employees, volunteers, and agents, from any and all liabilities, claims, injuries (including death), losses or damages of whatever nature, arising out of or resulting from Club activities; and

WHEREAS, the Clubs shall be responsible for the collection of fees, purchase and issue of uniforms and equipment for all participants as well as the payment of officials and trainers; and

WHEREAS, the Clubs recognize that the Joint Recreation Advisory Committee, in consultation with the Borough, the Township and/or the School District of the Chathams, reserve the exclusive right to change the current facility use model regarding access, time and/or location as needed; and

WHEREAS, the Clubs agree to maintain communication with the Joint Recreation Advisory Committee regarding program philosophy, annual fees and any changes/additions to the current program content; and

WHEREAS, the Clubs agree to adopt and follow the grievance procedure and Code of Conduct approved by the Joint Chatham Recreation Advisory Committee; and

WHEREAS, the Clubs agree to comply with the Joint Chatham Recreation Program facility use policy, background check policy and procedures, and training certification (Rutgers S.A.F.E.T.Y. Clinic or evidence that of equivalent training); and

WHEREAS, the Clubs agree to provide the Borough and the Township, upon request, with the name and grade, parent names, addresses, and e-mail addresses of all the seasonal participants to be used for Joint Chatham Recreation Program’s purposes only; and

WHEREAS, non-resident participants will not be added to programs without first obtaining the approval of the Joint Recreation Advisory Committee; and

WHEREAS, the Clubs agree that the Joint Recreation Advisory Committee's designee(s) and liaison(s) shall be invited to attend the Clubs' board meetings; and

WHEREAS, when requested by the Joint Recreation Advisory Committee, a representative of the Club's board shall attend and participate in meetings of the Joint Chatham Recreation Advisory Committee as a non-voting member.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the above recitals are incorporated herein as though fully set forth; and

BE IT FURTHER RESOLVED, that the president of each of the Clubs, being authorized to sign on behalf of his/her respective Club, signs this Resolution and thereby agrees to all the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED, that failure to follow the terms and conditions set forth herein could necessitate that the use of the Borough, Township and School District of the Chathams facilities could give the club unequal footing within their typical in-season for play or events; and

BE IT FURTHER RESOLVED, that this resolution will be effective on the date that the Chatham Township Committee adopts a companion resolution.

OTHER

RESOLUTION # 21-84

RESOLUTION AUTHORIZING MEMBERSHIP IN THE NEW JERSEY COUNCIL OF FARMERS AND COMMUNITIES FOR THE 2021 CALENDAR YEAR

WHEREAS, the Governing Body of the Borough of Chatham has established a Farmers' Market for the benefit of the community; and

WHEREAS, the selection and availability of farmers for the market can be expedited with the assistance of the New Jersey Council of Farmers and Communities (NJCFC); and

WHEREAS, membership in the New Jersey Council of Farmers and Communities also provides the following services:

1. Provide regional and local farmers' markets advertising and promotional material
2. Assist with recruiting growers for our Farmers' Market
3. Provide information on growers' crop plans
4. Support and monitor the farm inspection program
5. Distribute market schedules of all participating markets, dates and times
6. Inspection of each member market once per season
7. Provide Jersey Fresh produce education in regard to season, varieties and growing requirements as well as verifying the source of produce sold at our market

BE IT RESOLVED, by the Council of the Borough of Chatham that participation by the Borough of Chatham in the County of Morris as member of the New Jersey Council of Farmers and Communities benefits and assists the Borough of Chatham in establishing a Farmers' Market and sustains New Jersey's agricultural resources while protecting farmland in our region; and

BE IT FURTHER RESOLVED, that the Borough Administrator, Clerk, Mayor or Market Manager are hereby authorized to complete, sign and mail the membership application.

RESOLUTION # 21-85

RESOLUTION APPROVING ANNUAL MEMBERSHIP IN DOWNTOWN NEW JERSEY

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that membership in Downtown New Jersey is hereby approved.

RESOLUTION # 21-86

RESOLUTION APPROVING THE RULES AND FEES FOR THE JOINT COMMUNITY GARDEN FOR THE 2021 CALENDAR YEAR

BE IT RESOLVED, the Joint Community Garden rules attached and made part of this resolution are approved; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the fees referenced in the 2021 Fee Resolution for the Joint Community Garden are approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator is authorized to approve refunds.

RESOLUTION # 21-87

RESOLUTION AUTHORIZING COMMUTER BUS PARKING AT DESIGNATED LOCATIONS IN PARKING LOT NO. 1 (RAILROAD PLAZA NORTH) FOR THE YEAR 2021

WHEREAS, Resolution #17-225 adopted by the Mayor and Council on June 26, 2017 authorized commuter bus parking at designated locations in Parking Lot No. 1 (Railroad Plaza North) for Midtown Direct commuter bus service from the Borough during certain days and times for the period of July 10, 2017 through September 1, 2017 due to the disruption of NJ Transit service; and

WHEREAS, Resolution #20-84 adopted on January 6, 2020 extended the authorized commuter bus parking at designated locations in Parking Lot No. 1 (Railroad Plaza North) for Midtown Direct commuter bus service from the Borough during certain days and times through the end of the 2020 calendar year, and

WHEREAS, the Mayor and Council wish to continue to authorize commuter bus parking at the designated locations in Parking Lot No. 1 (Railroad Plaza North) Monday through Friday between the hours of 6:00 a.m. and 9:00 a.m. and 6:00 p.m. and 9:00 p.m., Monday through Friday, except holidays, for Midtown Direct commuter bus service, until such permission is revoked by duly adopted resolution of the Council; and

WHEREAS, in accordance with §139-60 of the Borough Code such designated locations shall be appropriately signed; and

WHEREAS, no other parking shall be permitted at such designated locations during said times.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham hereby authorize commuter bus parking at designated locations in Parking Lot No. 1 (Railroad Plaza North) in accordance with the terms and conditions of this Resolution; and

BE IT FURTHER RESOLVED, that all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION # 21-88

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES
EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S**

“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

CONSENT AGENDA VOTE – PART II

Council Member Resto made a motion to approve Resolutions # 21-29 through 21-88 listed on the Consent Agenda – Part II. The motion was seconded by Council Member Mathiasen. A vote was taken and Resolutions # 21-29 through 21-88 listed on the Consent Agenda – Part II were approved unanimously.

**RESOLUTIONS REQUIRING A SEPARATE VOTE
NON-ROUTINE/NON-CONSENT**

Mayor Kobylarz asked Council Member Resto to proceed with Resolution # 21-89.

Council Member Resto read Resolution # 21-89 by title as follows:

RESOLUTION #21-89
[Requires Roll Call Vote]

**RESOLUTION EXTENDING DESIGNATION OF SV CHATHAM PO JV, LLC AS THE
REDEVELOPER FOR THE POST OFFICE PLAZA REDEVELOPMENT AREA**

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A.* 40A:12A-1, *et seq.*, as amended and supplemented (“LRHL”), provides a process for municipalities to participate in the redevelopment and improvement of areas in need of redevelopment; and

WHEREAS, in accordance with the LRHL, the Council for the Borough of Chatham (the “Council”) designated properties located along Bowers Lane and South Passaic Avenue within the Post Office Plaza, shown on the Borough’s Tax Map as Block 121: Lots 10 through 13 and 17, Block 122: Lots 1, 2 and 12 through 18, as an area in need of redevelopment (the “Redevelopment Area”); and

WHEREAS, the Council adopted a Redevelopment Plan by Ordinance No. 19-10, adopted on April 22, 2019, for the Redevelopment Area (the “Redevelopment Plan”) which sets forth, *inter alia*, the plan for the redevelopment of the Redevelopment Area; and

WHEREAS, SV Chatham PO JV, LLC, the Redeveloper, an affiliate of KRE Group, Vertical Realty Capital and Stolar Capital Group, with an address of 225 Millburn Avenue, Millburn, New Jersey, was designated as redeveloper for the Redevelopment Area by Resolution 2019-238 on July 8, 2019; and

WHEREAS, the designation of Redeveloper was set to expire on January 8, 2020; and

WHEREAS, the developer and the Borough of Chatham entered into an Interim Cost Agreement on October 3, 2019, which was also set to expire on January 8, 2020; and

WHEREAS, both the Redeveloper designation and Interim Cost Agreement were further extended from January 8, 2020 to July 8, 2020 by Resolution # 19-355 adopted on December 19, 2019; and

WHEREAS, both the Redeveloper designation and Interim Cost Agreement were further extended from July 8, 2020 to January 8, 2021 by Resolution # 20-185 adopted on June 22, 2020; and

WHEREAS, the Council continues to desire that the Redevelopment Area be redeveloped by the Redeveloper in accordance with the Redevelopment Plan; and

WHEREAS, the Council desires that the designation of Redeveloper and the Interim Cost Agreement be extended for an additional six (6) months; and

WHEREAS, the Council is authorized to exercise all powers under the LRHL, pursuant to *N.J.S.A. 40A:12A-8*, including but not limited to the ability to negotiate with redevelopers to undertake redevelopment projects; and

WHEREAS, the Council and the Redeveloper shall have an additional period of six (6) months to agree on a specific development proposal and enter into a Redevelopment Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council for the Borough of Chatham as follows: (i) the designation of SV Chatham PO JV, LLC as the Redeveloper of the Redevelopment Area shall continue; (ii) the Mayor, and Borough Council's authorization to negotiate a Redevelopment Agreement with the Redeveloper shall continue; and (iii) authorizes the extension of the Interim Cost Agreement and (iv) Staff and consultants to the Borough are hereby authorized and directed to continue to take all other administrative actions to implement this Resolution as may be necessary and appropriate to accomplish its goals and intent.

BE IT FURTHER RESOLVED, that this Resolution shall be effective for a period of six (6) months from January 8, 2021 through July 08, 2021.

Council Member Resto offered the following Resolution and moved its adoption.

Council Member Treloar seconded the motion.

Mayor Kobylarz asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey			X			
Mathiasen			X			
Koronkiewicz			X			
Treloar		X	X			
Resto	X		X			
Truilo			X			

Mayor Kobylarz asked Council Member Mathiasen to proceed with Resolution # 21-90.

Council Member Mathiasen read Resolution # 21-90 as follows:

RESOLUTION # 21-90

[Requires Roll Call vote]

RESOLUTION TO ADOPT TEMPORARY 2021 BUDGET

WHEREAS, N.J.S.A. 40:4-19, the Local Budget Act, provides that where any contracts commitments or payments are to be made prior to the final adoption of the 2021 Budget, temporary appropriations be made for the purposes of an amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2021; and

WHEREAS, the total appropriation in the 2020 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$13,363,250.00
Water Utility	\$1,495,230.00
Solid Waste Utility	\$823,359.00

WHEREAS, 26.25% of the total appropriations in the 2020 Budget less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2021 Budget are as follows:

General	\$3,507,853.00
Water Utility	\$392,497.00
Solid Waste Utility	\$216,131.00

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, County of Morris, that the following temporary appropriations shall be made and that the Borough Clerk shall provide a certified copy of this temporary 2021 budget resolution to the Chief Financial Officer for her records.

CURRENT FUND 2021 TEMPORARY BUDGET

Account Description	2021 Temporary Budget
ADMINISTRATIVE SALARIES	\$27,000.00
ADMIN & EXEC. O.E.	\$37,000.00
HUMAN RESOURCES SALARIES	\$7,350.00
HUMAN RESOURCES OE	\$2,100.00
MAYOR & COUNCIL EXPENSES	\$600.00
MAYOR & COUNCIL - OTHER EXPENSE	\$131.25
COMMUNITY SERVICES S&W	\$36,600.00
COMMUNITY SERVICES OE	\$4,500.00
BOROUGH CLERK SALARIES	\$39,000.00
BOROUGH CLERK O.E.	\$7,200.00

FINANCIAL ADMIN. SALARIES	\$23,000.00
FINANCIAL ADMIN. OE	\$18,000.00
AUDITOR OTHER SERVICES	\$9,450.00
TAX COLLECTION - SALARIES	\$16,500.00
TAX COLLECTION O.E.	\$1,600.00
ASSESSMENT - SALARIES	\$13,500.00
ASSESSMENT O.E.	\$7,000.00
LEGAL - MISCELLANEOUS	\$45,000.00
ENGINEERING SALARIES	\$15,500.00
ENGINEERING OE	\$1,500.00
PLANNING BOARD - SALARIES	\$13,000.00
O.E. PLANNING BOARD	\$6,000.00
BOARD OF ADJUSTMENT-SALARIES	\$13,000.00
BOARD OF ADJUSTMENT - O.E.	\$2,000.00
LIABILITY INSURANCE	\$47,000.00
WORKERS COMP. INSURANCE	\$47,000.00
GROUP INSURANCE	\$150,000.00
HEALTH BENEFIT WAIVER	\$11,800.00
SALARIES -POLICE	\$820,000.00
O.E. POLICE	\$47,000.00
AUTO PURCHASE	\$11,500.00
PROJECT PRIDE	\$7,800.00
PARKING ADMINISTRATIVE-SALARIES	\$30,000.00
PARKING ADMINISTRATIVE - OE	\$5,000.00
EMERGENCY MGMT. - SALARIES	\$1,500.00
O.E. EMERGENCY MGMT.	\$600.00
FIRE - SALARIES	\$12,600.00
O.E FIRE	\$21,000.00
FIRE SAFETY S & W	\$15,000.00
FIRE SAFETY OE	\$1,500.00

SALARIES PUBLIC WORKS	\$250,000.00
O.E. PUBLIC WORKS	\$45,000.00
BLDGS & GROUNDS O.E.	\$18,000.00
VEHICLE MAINTENANCE-SALARIES	\$26,000.00
VEHICLE MAINTENANCE O.E.	\$17,000.00
BOARD OF HEALTH - SALARIES	\$4,100.00
O.E. BOARD OF HEALTH	\$24,000.00
ENVIRONMENTAL - SALARIES	\$2,200.00
O.E. ENVIRONMENTAL COMMISSION	\$600.00
ANIMAL CONTROL SERVICES O.E.	\$525.00
RECREATION SALARIES	\$28,000.00
O.E. BOARD OF RECREATION	\$5,000.00
SR. CITIZENS CNTR. TRANSPORTATION	\$6,500.00
O.E. PARK MAINTENANCE	\$14,000.00
LIBRARY	\$250,000.00
FARMER'S MARKET S & W	\$2,800.00
FARMER'S MARKET OE	\$2,500.00
ELECTRICITY	\$18,000.00
STREET LIGHTING	\$17,000.00
TELEPHONE	\$14,700.00
NATURAL GAS	\$6,500.00
FUEL OIL	\$25.00
SEWERAGE PROC & DISPOSAL S & W	\$28,000.00
SEWERAGE PROC & DISPOSAL O.E.	\$165,000.00
GASOLINE	\$19,950.00
P.E.R.S.	\$366,887.25

SOCIAL SECURITY TAXES	\$59,325.00
DCRP - EMPLOYERS MATCH	\$525.00
P.& F.R.S.	\$493,002.00
INTERLOCAL AGREEMENT-JOINT COURT	\$46,882.50
TOTAL 2021 TEMPORARY BUDGET	\$3,507,853.00

WATER UTILITY 2021 TEMPORARY BUDGET

<u>Account Description</u>	<u>2021 Temporary Budget</u>
WATER OPERATING SALARIES	\$166,000.00
WATER ADMIN. O.E.	\$124,000.00
PERS	\$89,797.00
F.I.C.A.	\$12,700.00
TOTAL 2021 TEMPORARY BUDGET	\$392,497.00

SOLID WASTE UTILITY 2021 TEMPORARY BUDGET

<u>Account Description</u>	<u>2021 Temporary Budget</u>
SOLID WASTE SALARIES	\$35,000.00
SOLID WASTE - O.E.	\$174,000.00
FICA	\$2,257.00
PERS	\$4,874.00
TOTAL 2021 TEMPORARY BUDGET	\$216,131.00

Council Member Mathiasen offered the following Resolution and moved its adoption.

Council Member Resto seconded the motion.

Mayor Kobylarz asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey			X			
Mathiasen	X		X			
Koronkiewicz			X			
Treloar			X			
Resto		X	X			
Truilo			X			

Having no other business to conduct, Mayor Kobylarz asked for a motion to adjourn the Reorganization Meeting.

ADJOURNMENT

Council Member Resto made a motion for adjournment. Council Member Treloar seconded the motion. A vote was taken and the motion for adjournment was approved unanimously. The meeting adjourned at 7:08 p.m.

Respectfully Submitted on January 25, 2021 by:

Tamar Lawful, RMC
Borough Clerk
BOROUGH OF CHATHAM