



Borough of Chatham

**MUNICIPAL BUILDING
54 FAIRMOUNT AVENUE
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Borough of Chatham Planning Board

AGENDA

Regular Meeting on Wednesday, April 4, 2018 at 7:30 p.m.

STATEMENT RE: ADEQUATE NOTICE OF MEETING

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided and published in the Daily Record on January 5, 2018 and copies of this agenda were posted on the Municipal Bulletin Board on the main floor of the Municipal Building and filed with the Commission Secretary and the Borough Clerk also on January 5, 2018.

ROLL CALL

Bruce A. Harris
Stephen Williams
Peter Hoffman
H.H. Montague
Matthew Wagner
Curt Dawson
Susan W. Favate
William Heap
Torri Van Wie
Matthew Engel, 1st Alternate
(Robert) Kyle Muir, 2nd Alternate
Vincent Loughlin, Board Attorney
Liz Holler, Recording Secretary

PUBLIC COMMENT:

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

RESOLUTION #PB 2018-13

RESOLUTION OF THE PLANNING BOARD OF THE BOROUGH OF CHATHAM ADOPTING MEETING MINUTES

BE IT RESOLVED by the Planning Board of the Borough of Chatham that the minutes from the February 21, 2018 meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office.

RESOLUTION #PB-2018-14

RESOLUTION TO APPOINT MEMBERS OF THE SIGN COMMITTEE FOR 2018

WHEREAS, the duly adopted and amended Rules and Regulations of the Borough of Chatham Planning Board provide for the appointment of the members of the Borough Sign Committee, which shall serve as a sub-committee of the Planning Board;

WHEREAS, at its Regular Meeting on March 7, 2018, the Planning Board did appoint the members of the Sign Committee;

NOW THEREFORE, BE IT RESOLVED by the Planning Board that the following persons are hereby appointed to the Borough of Chatham Sign Committee:

Susan Favate	Planning Board
Susan F. Kessel	Regular Member
Carolyn Cherry	Chamber of Commerce
H.H. Montague	ZBA and Planning Board
Vincent DeNave	Zoning Enforcement Officer
James J. Greener	Historic Preservation Commission
Catherine Baldwin	Administrative Secretary

FURTHER RESOLVED, that each member shall serve at the will of the Planning Board, for a term of one year from January 3, 2018;

FURTHER RESOLVED, that the Board Administrative Secretary is directed to advise each appointee of the appointment and determine that each has accepted the appointment and his or her duty to serve on the Sign Committee with objectivity and fairness;

RESOLUTION #PB 2018-15

RESOLUTION APPOINTING PLANNER AND APPROVING CONTRACT FOR PLANNING SERVICES FOR 2018

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* requires that a resolution be adopted and publicly advertised to authorize the award of contracts for "Professional Services";

WHEREAS, the Board has determined that the services of a professional planner are necessary for the Board;

WHEREAS, the Board Attorney will review and revise the contract for services as necessary;

NOW THEREFORE, BE IT RESOLVED, as follows:

1. Clarke Caton Hintz, is hereby appointed as Planner to the Borough of Chatham Planning Board effective from March 21, 2018 through December 31, 2018;
2. Clarke Caton Hintz shall render services based upon an hourly rate and a rate fixed for public meeting attendance;
3. The Board Attorney is directed to provide a professional services contract in accordance with this Resolution to Clarke Caton Hintz for signature;
4. Upon recommendation of the final contract by the Board Attorney, the Planning Board Chairman is authorized to execute the contract on behalf of the Board, and the Chairman's signature shall be duly witnessed by the Secretary to the Board;
5. Clarke Caton Hintz is directed to comply with all appropriate document requests of the Borough Clerk with respect to this contract, including financial disclosures and Pay-to-Play requirements.

DISCUSSION ITEM

RESOLUTIONS –

- a. **Application PB # 18-03**
Nancy Cotto & Isra Balbaki
260 Main Street
Change of Permitted Use with Request for Waiver of Site Plan
Block: 63, Lot: 4.01

NEW AND RETURNING APPLICATIONS –

- a. **Application PB #18-04**
Kenneth Decker
8-10 South Passaic Avenue
Conditional Use
Block 120, Lot 6
- b. **Application PB #18-05**
The Glam Team, LLC
228 Main Street
Change of Permitted Use with Waiver of Site Plan
Block 56, Lot 16

- c. **Application PB #18-06**
Stephanie Talbot & Jenna Parcels
17 Watchung Avenue
Change of Permitted Use with Waiver of Site Plan
Block 140, Lot 12

- d. **Application PB #17-18**
Stanley Congregational Church
94 Fairmount Avenue
Minor Subdivision
Block 93, Lot 13
- Due to insufficient noticing this application
application will be carried to the April 18, 2018
agenda

PUBLIC HEARING -

PENDING BUSINESS -

NEW BUSINESS -

CLOSED SESSION -

ADJOURNMENT