

**CHATHAM BOROUGH
SHADE TREE COMMISSION**

**REORGANIZATION MEETING AGENDA
Tuesday, January 24, 2017**

CALL MEETING TO ORDER The meeting will be called to order at 7:30 p.m.

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier, the Daily Record, and the Alternative Press on January 5, 2017 and was filed in the office of the Borough Clerk.

ROLL CALL

Colleen Truppo
Christopher Jadro
Fran Drew
Kenneth S. Fekete, Sr.
Dean Wilson
Kristy Chmura
Kenneth Chmura, 1st Alternate
Thaddeus Kobylarz, 2nd Alternate
Council Member James Collander, Council Liaison
Liz Holler, Minutes Secretary

ADMINISTRATION OF THE OATHS OF OFFICE

Dean Wilson
Kristy Chumura
Kenneth Chmura
Thaddeus Kobylarz

PUBLIC COMMENTS

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION ADOPT MEETING MINUTES

BE IT RESOLVED by the Chatham Borough Shade Tree Commission that the minutes from the following meeting are hereby approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

November 15, 2016

RESOLUTION#17-01

RESOLUTION OF THE CHATHAM BOROUGH SHADE TREE COMMISSION, COUNTY OF MORRIS, STATE OF NEW JERSEY, ESTABLISHING ANNUAL MEETING SCHEDULE FOR THE YEAR 2017

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission, County of Morris, State of New Jersey, that for the 2017 calendar year, regular meetings of the Chatham Borough Shade Tree Commission will commence at 7:30 p.m., prevailing time, to discuss or act upon public business on the following dates:

Meeting Dates

January 24, 2017

March 21, 2017

May 16, 2017

July 18, 2017

September 19, 2017

November 21, 2017

And,

BE IT FURTHER RESOLVED, that in accordance with the Open Public Records Act, N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the official newspaper(s), provided to The Alternative Press, posted on the official bulletin board in Borough Hall and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 10:4-19, a copy of this resolution shall be provided to any person who requests a copy of the regular meeting schedule, special or rescheduled meeting of this public body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution to cover the costs of providing such notice; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall be directed to publish this Resolution in the official newspaper(s) of the Borough of Chatham.

RESOLUTION #17-02

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE YEAR 2017

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission that pursuant to N.J.S.A. 40:53-1, the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this municipality and the Chatham Courier is hereby designated as an alternate official newspaper.

RESOLUTION #17-03

CHATHAM BOROUGH SHADE TREE COMMISSION ELECTION OF OFFICERS FOR THE YEAR 2017

WHEREAS, at its 2017 Reorganization Meeting, the Chatham Borough Shade Tree Commission did hold an election for officers; and

WHEREAS, the elected members agreed to accept and hold such offices.

BE IT RESOLVED by the Chatham Borough Shade Tree Commission, that as the result of the elections, the following offices will be held by the indicated members for the year 2017, and until replaced by a subsequent election:

Chair: _____

Vice Chair: _____

RESOLUTION #17-04

RESOLUTION OF THE CHATHAM BOROUGH SHADE TREE COMMISSION APPOINTING PERSONNEL FOR THE YEAR 2017

BE IT RESOLVED by the Chatham Borough Shade Tree Commission, that the following agency(ies), company(ies) and/or individual(s) are hereby are appointed to serve in the following positions for the Chatham Borough Shade Tree Commission for calendar year 2017:

Shade Tree Enforcement Officer: _____

Certified Tree Expert: _____

REPORTS

1. Council Liaison Update – Council Member James J. Collander

PENDING BUSINESS

1. Review of John Linson report concerning trees at 15 Oliver Street
2. Update on Tree Ordinance
3. Update on Tree Banners
4. Update on Annual Report

NEW BUSINESS

1. Discuss and Review December Planting of Red Oak on public land on North Hillside leading up to Library Park
2. Discuss 2017 activities: Arbor Day, Planting(s), Continuing Education

ADJOURNMENT