

**CHATHAM BOROUGH
SHADE TREE COMMISSION
REORGANIZATION AND REGULAR MEETING AGENDA
January 21, 2020**

CALL MEETING The meeting will be called to order at 7:30 p.m.
TO ORDER

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, the Daily Record, and the Alternative Press on January 3, 2019, a copy of which was posted on the official bulletin board on the main floor of Borough Hall, and was filed in the office of the Borough Clerk.

ROLL CALL

Kenneth Chmura
Kristy Chmura
Fran Drew
Colleen Truppo
Beverly Klepper
Dean Wilson
John Tortorella
Patrick Florentino
Karen Koronkiewicz, Council Liaison
Liz Holler, Recording Secretary

MISSION STATEMENT

The Shade Tree Commission's responsibilities include planting and maintaining trees along Borough streets, public rights-of-way, and Municipal Open Spaces. It is the goal of the Shade Tree Commission to create and maintain optimum tree cover and species diversity, while keeping up a pruning and removal program that will keep our streets and parks safe.

ADMINISTRATION OF OATHS OF OFFICE

Fran Drew

PUBLIC COMMENTS

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION TO ADOPT MEETING MINUTES

BE IT RESOLVED by the Chatham Borough Shade Tree Commission that the minutes from the following meeting are hereby approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 17, 2019

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

RESOLUTION #20-01

RESOLUTION OF THE CHATHAM BOROUGH SHADE TREE COMMISSION, ESTABLISHING ANNUAL MEETING SCHEDULE FOR THE YEAR 2020

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission, that for the 2020 calendar year, regular meetings will commence at 7:30 p.m., prevailing time on the following dates:

Meeting Dates

February 18, 2020

March 17, 2020

April 21, 2020

May 19, 2020

June 16, 2020

July 21, 2020

August 18, 2020

September 15, 2020

October 20, 2020

November 17, 2020

December 15, 2020

January 19, 2021 Reorganization and Regular Meeting

And,

BE IT FURTHER RESOLVED, that in accordance with the Open Public Records Act, N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the official newspaper(s), provided to The Alternative Press, posted on the official bulletin board in Borough Hall and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 10:4-19, a copy of this resolution shall be provided to any person who requests a copy of the regular meeting schedule, special or rescheduled meeting of this public body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution to cover the costs of providing such notice; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall be directed to publish this Resolution in the official newspaper(s) of the Borough of Chatham

CHATHAM BOROUGH SHADE TREE COMMISSION RESOLUTION #20-02

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF
LEGAL NOTICES FOR THE YEAR 2020**

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission that the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this public body, and the Chatham Courier is hereby designated as the alternate official newspaper.

RESOLUTION #20-03

**CHATHAM BOROUGH SHADE TREE COMMISSION ELECTION OF OFFICERS FOR
THE YEAR 2020**

WHEREAS, at its 2020 Reorganization Meeting, the Chatham Borough Shade Tree Commission did hold an election for officers; and

WHEREAS, the elected members agreed to accept and hold such offices.

BE IT RESOLVED by the Chatham Borough Shade Tree Commission, that as the result of the elections, the following offices will be held by the indicated members for the year 2019 and until replaced by a subsequent election:

Chair: _____

Vice Chair: _____

DISCUSSION ITEMS

NEW BUSINESS

ADJOURNMENT