



Incorporated 1897

Borough of Chatham

BOROUGH HALL
54 FAIRMOUNT AVENUE
CHATHAM, NEW JERSEY 07928

Tel: 973-635-0674 • ChathamBorough.org

Return Application and Fee to:

CHATHAM BOROUGH

CLERK'S OFFICE

APPLICATION FEE: \$25.00

TREE REMOVAL APPLICATION / PERMIT

For more information, contact the Department of Public Works, (973) 635-5242

NAME OF OWNER OF PREMISES: _____

STREET ADDRESS: _____ BLOCK: _____ LOT: _____

PHONE: _____ EMAIL: _____

NUMBER OF TREES TO BE REMOVED _____ SEND FINAL PERMIT TO: OWNER TREE SERVICE

DESCRIPTION, DIAMETER, LOCATION & SPECIES OF TREE(S)	REASON FOR REMOVAL	(OFFICIAL USE ONLY) APPROVAL
1.		
2.		
3.		

TREE SERVICE CONTRACTOR NAME _____ LICENSE # _____

ADDRESS _____

PHONE: _____ EMAIL: _____

- I understand that any tree removed under a Tree Removal Permit issued pursuant to Ordinance No. 18-06, §257-7B, shall be replaced at a one-to-one ratio (Compensatory Replanting), wherever practical, as determined by the Enforcement Officer.
- I understand that any person aggrieved by the decision of the Enforcement Officer has the right to appeal in accordance with Ordinance No. 18-06, §257-12.
- I grant permission to Borough Officials to enter the premises to make inspections.

I HAVE ATTACHED A PROPERTY DIAGRAM WITH THE TREE LOCATION(S)

SIGNATURE OF APPLICANT: _____ DATE: _____

For Office Use Only

FEES RECEIVED: APPLICATION \$ _____ ESCROW/IN LIEU (if required) \$ _____	
DATE OF INSPECTION:	INSPECTED BY:
REMARKS:	
COMPENSATORY REPLANTING: <input type="checkbox"/> IS REQUIRED FOR _____ TREES (see below) <input type="checkbox"/> IS NOT REQUIRED	PERMIT IS: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
PERMIT # _____ PERMIT EXPIRES: _____	

COMPENSATORY REPLANTING: If the approval of the permit requires replacement trees, then the applicant must deposit an escrow of \$350 per tree before the permit will be issued. The property owner must replace tree(s) with new 2.5" caliper nursery stock shade tree(s). If the property owner and the Tree Enforcement Officer feel the property cannot accommodate the new tree(s), the property owner has the option of making payment of \$350 per tree in lieu of replanting. To receive reimbursement of escrow, contact the Tree Enforcement Officer prior to the expiration date of this permit at 973-635-5242 to schedule an inspection of the replanted shade trees.

The Borough recognizes that the preservation and protection of trees within the Borough adds to the aesthetics and serves the health and general welfare of the citizens of the Borough of Chatham. The purpose of Ordinance No. 18-06 is to preserve trees within the Borough while recognizing the right of property owners to use their property and the need to respond to emergencies. The provisions of this Chapter shall not apply to Borough Trees, as that term is defined in and otherwise regulated by Chapter 314 of the Shade Tree Legislation.

§257-4. Application for Tree Removal Permit; Fees.

A person desiring to obtain a Tree Removal Permit shall make application with the Enforcement Officer on a form to be provided for that purpose. The application submission shall include, at a minimum, the following:

- A. The name and address of the applicant. If the applicant is different than the property owner, the property owner must consent to the filing of the application.
- B. The lot and block of the property from which the tree(s) are to be removed.
- C. A survey or other drawing depicting the shape and dimensions of the property, and including the location of all existing and proposed structures and improvements as well as the location, diameter, type and species of all trees to be removed on the property.
- D. A statement as to the reason for the requested tree removal.
- E. The name and address of the licensed tree contractor undertaking the removal and their qualifications or license to perform such work, if required, in accordance with §257-8 herein.
- F. A proposed Tree Replanting Plan, if applicable, showing the location, diameter, type and species of all trees to be provided. The Tree Replanting Plan shall be subject to the approval of the Enforcement Officer.
- G. Any other information reasonably deemed necessary by the Enforcement Officer.
- H. The application fee for a Tree Removal Permit, as set by resolution of the Borough Council.

§257-11. Compensatory Replanting.

- A. Any tree removed under a Tree Removal Permit issued pursuant to §257-7B shall be replaced at a one-to-one ratio, wherever practicable, as determined by the Enforcement Officer. The number, size, species and location of the compensatory trees shall be determined by the Enforcement Officer by calculating the size, condition and species of the tree proposed for removal in accordance with the Borough Tree Plan.
- B. Compensatory trees shall be guaranteed by the applicant for two (2) years after the date of planting and shall be verified by the applicant upon request of the Enforcement Officer. If any compensatory trees die or become diseased or damaged within the first two (2) years of their planting, the compensatory trees may be replanted off-site on Borough owned property or the applicant may make payment to the Tree Escrow Fund in lieu of replanting in accordance with the Borough Tree Plan.
- C. Compensatory trees shall be planted on the subject property; however, if the subject property cannot accommodate the number of trees because of unique conditions applicable to the property, including size, shape, topography, soil conditions or the location of existing or proposed buildings or structures, some or all of the compensatory trees may be planted off-site on Borough owned property or the applicant may make payment to the Tree Escrow Fund in lieu of compensatory replanting on the subject property in accordance with the Borough Tree Plan.