

CHATHAM BOROUGH BOARD OF HEALTH
June 14, 2018 7:00 p.m.

Chairman Lisa DeRosa called this Regular Meeting to order at 7:00 p.m. in Room 212, middle level, Chatham Borough Hall. Chrnm. DeRosa read aloud the following statement:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10: 4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Borough Hall, emailed to the Chatham Courier, the Daily Record, and the Alternative Press on December 21, 2017 and filed in the office of the Borough Clerk.

Names	Present	Absent
Lisa DeRosa, Chrnm.	X	
Dr. Norman Schaefer		X
Rita Marts, R.N.	X	
Mary Ann McCabe, R.N.		X
Kay Kaiser, R.N.		X
Micki Chaput, R.N.	X	
Lisabeth Bringgard, R.N.	X	
Shelliam Lee	X	
Council Member Robert Weber, Sr.	X	
Megan Avallone, Health Officer	X	
Tanya Moon, R.E.H.S.	X	
Liz Holler, Minutes Secretary	X	

Also present:

Bridget Colendenski, R.N., Public Health Nurse, Westfield Dept. of Health

Public Comments

There were none.

Motion to Adopt Meeting Minutes

The minutes of the May 17, 2018 Board of Health meeting were approved as amended.

Reports

Nursing Report

Ms. Colendenski reported that no Chatham Borough children were seen at the two scheduled Child Health Conferences held in May. No home visits were conducted for the month of May. A Morris County Public Health Nurses meeting was held on May 3rd.

Ms. Colendenski reported that the Mayor’s Wellness Advisory Committee met on May 8th to discuss the Borough’s Urban Trail which will help promote healthy and active living in the town.

The Borough is applying for a grant from AARP for the Urban Trail. AARP will give their decision at the end of May.

Ms. Colendenski reported on a Municipal Alliance Committee (MACC) meeting held on May 9th. A Summit Police Detective had given a presentation on the municipal ordinance that addresses underage drinking on private property. A police officer may enter private property in certain instances when he/she has cause to believe underage drinking is going on, regardless of what the town ordinance states.

The annual crashed car display was placed in front of Chatham High School to remind students to drive safely, especially during prom and graduation time. Ms. Colendenski reported on the “Parent Academy: Trifecta Gateway” held at Chatham High School to discuss the latest drug trends with parents. There was no meeting held in May for the Safe Kids Committee. No Vaccine for Adults (VFA) were given to Chatham Borough Adults in May. All audits have been completed for Chatham Borough schools. No chronic diseases have been reported in the Borough for May.

R.E.H.S. Report

Ms. Moon reported that the applications for the food vendors who had participated in the Fishawack Festival and the Farmers Market have been received. She also reported on the recent inspections done at Borough restaurants and delicatessens. Ms. Moon explained how the snack bars in the two private swim clubs are inspected. These snack bars obtain their own permits. Also, electrical inspections have been done for all swimming pools in the Borough for safety reasons. State law requires all pool managers to conduct a pre-operational inspection that must be submitted to the local Board of Health.

Ms. Moon reported on health-related visits she had made recently to three Borough residences and one doughnut store. The doughnut store, the outdoor matter, has been resolved.

Ms. Moon reported on the Tobacco Sale tests that were recently done in local businesses. When in doubt, the store clerks must ask for proof that the buyer is at least 21 years old. Ms. Moon noted that two local businesses were recently issued summonses because they sold cigarettes to minors.

Ms. Moon discussed a sanding episode at two homes on Essex Road. When sanding is done on a house, by EPA standards, the process has to be confined and made safe. Ms. Moon visited the site and informed the contractor about the complaint and the national protocol from the EPA for house painters. She had the sanding process stop. Ms. Moon informed the painter that another agency will be in touch with them about this situation.

On other matters, Ms. Moon announced that two food handling courses are coming up in May.

Ms. Moon informed Board members that this is her last meeting in Chatham Borough. She is taking early retirement.

Board members wished Ms. Moon the very best.

Ms. Avallone pointed out that Ms. Moon was a big help in making Chatham Borough's transition from the Madison Board of Health to the Westfield Board of Health go so smoothly. Ms. Avallone noted that Ms. Moon always worked in a professional manner, especially with the local restaurant owners.

Financial Reports

Board members reviewed the Financial spread-sheets that had been submitted by Tim Day, the Borough's CFO. They covered expenditures from April 1st to June 11th.

Animal Control Report

Board members reviewed these reports, starting with April's report.

Pest Control Report

Ms. Avallone said she will be sending this report tomorrow. Preventatives are being done.

Vital Statistics Report

Council Member Weber noted that he had inquired about the high number of non-resident deaths in Chatham Borough. He was told that the funeral home in the Borough must log in every deceased person from out of town that they take care of. Ms. Avallone will still consult with the Borough Registrar on this high number of out of town deaths.

Health Officer Monthly Update

Ms. Avallone explained how she organizes her Health officer's annual report. Typically, the Board should be receiving these annual reports in February or March. These annual reports will help Board members to decide what their priorities should be for the coming year. Ms. Avallone summarized what had been accomplished this past year – pest control services were obtained for municipal properties; temporary food service forms were updated for events like the Fishawack Festival.

Ms. Avallone felt that lead testing could be done more frequently on Borough children, even though this is not an issue with local children. She will be dropping off information on lead evaluation at the offices of local pediatricians.

Ms. Avallone discussed two major audits done this past year. One was an administrative audit was from the NJ Department of Health. Positive reviews were given. Another audit was for Vaccines for Adults, a program run by Laura Scanlon and Bridget Colendenski.

Ms. Avallone reported that quarantines were undertaken for 4 animal bites. She noted that Animal Control Solutions is a very professional company to work with. Recent rabies testings for Chatham Borough were negative. Ms. Avallone reported that a ZIKA test was recently administered to a pregnant woman who traveled abroad. The results came back negative.

Ms. Avallone reviewed some educational hand-outs which are now available - on lead testings, flu vaccinations and other topics.

Ms. Avallone reported that all the public pools in the Borough have been monitored for water safety.

Ms. Avallone distributed and discussed a recent NY Times article entitled “The Life of a Restaurant Inspector”. The article describes the day-to-day experiences of a health inspector visiting restaurants and the frustrations of restaurant owners when they receive an unsatisfactory rating. In New York, a letter grading system is done for restaurants.

Ms. Avallone discussed a recent development with the Borough’s Community Services Department. Ms. Avallone had discovered that none of the vendors, dealing with food at the Farmers Market, were not washing their hands while working. To help resolve this issue, Ms. Moon had bought tubs that sort of resembled Gatorade containers used for sports teams. Janice Piccolo, Director of Community Services, bought these particular five gallon tubs for the food vendors for handwashing. Ms. Moon explained unfortunately that she would have preferred the tubs with spickets to trigger the water, not the push button variety. A spicket fixture would free up both hands for washing at the same time. Ms. Avallone said she and Ms. Moon were looking for direction from the Board on how to handle this tub situation.

Council Member Weber and Chrmn. DeRosa felt that these tubs could be utilized perhaps for another function in the future, not for vendor handwashing.

Ms. Moon said she would just remind the food vendors to have enough water at their booths to wash their hands, as well as their tongs and other food instruments. She will also instruct Mrs. Piccolo not to distribute the Gatorade-type tubs. Ms. Avallone suggested the Gatorade tubs could maybe be used for general washing.

Repeal/Replace Part III: Board of Health Legislation (Borough Code)

Chrmn. DeRosa reported that Westfield’s Code has been sent to the Chatham Borough Attorney, James Lott. When Chrmn. DeRosa hears from Attorney Lott, the Subcommittee will meet to discuss the code with him.

Before adjourning, Ms. Bringgard gave an update on the activities of the Madison/Chatham Coalition. The Coalition is trying to get instructors to keep school nurses on informed on drug abuse, symptoms, etc.

At 8:10 p.m. the meeting adjourned.

The next Board of Health meeting will be on Thursday, September 13, 2018, 7:00 p.m., Room 212, Chatham Borough Hall.

Respectfully submitted:

Liz Holler
Minutes Secretary

