

**CHATHAM BOROUGH BOARD OF HEALTH
REORGANIZATION AND REGULAR MEETING MINUTES
Thursday, January 14, 2021**

CALL MEETING: The meeting was called to order at 5:00 p.m.
TO ORDER

Zoom Information

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING:

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, the Daily Record, and the Alternative Press on January 8, 2021 a copy of which was posted on the official bulletin board on the main floor of Borough Hall, and was filed in the office of the Borough Clerk.

ROLL CALL:

Micki Chaput **PRESENT**
Lisa DeRosa, R.N. **PRESENT**
Kay Kaiser, R.N. **PRESENT**
Shelliam Lee **PRESENT**
Andrew Zoltan **PRESENT**
Lara Friedenfelds **PRESENT**

Bridget Colendenski, R.N., Public Health Nurse **PRESENT**
Megan Avallone, Health Officer, Westfield Regional Department of Health **PRESENT**
Beau Preston, R.E.H.S., Westfield Regional Department of Health **PRESENT**
Melanie Politi, BOH Secretary **PRESENT**

ADMINISTRATION OF OATHS OF OFFICE: *Kay Kaiser, Lara Friedenfelds, Len Resto*

PUBLIC COMMENT:

NOTICE OF PUBLIC COMMENT TIME LIMIT:

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION TO ADOPT MEETING MINUTES

MOTION to approve, as prepared, the following meeting minutes:

December 10, 2020

Lisa DeRosa motioned to approve the minutes; Lara Friedenfelds seconded the motion.

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

RESOLUTION #21-01

CHATHAM BOROUGH BOARD OF HEALTH ESTABLISHING THE ANNUAL MEETING SCHEDULE FOR THE YEAR 2021

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Chatham Borough Board of Health, County of Morris, State of New Jersey, that for the 2021 calendar year, regular meetings of the Chatham Borough Board of Health will commence at 7:00 p.m., prevailing time, to discuss or act upon public business on the following dates:

Meeting Dates

January 14, 2021 Reorganization & Regular Meeting

February 11, 2021

March 11, 2021

April 8, 2021

May 13, 2021

June 10, 2021

No Meeting July, August

September 9, 2021

October 14, 2021

November 11, 2021

December 9, 2021

And,

BE IT FURTHER RESOLVED, that in accordance with the Open Public Records Act, N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the official newspaper(s), provided to The Alternative Press, posted on the official bulletin board in Borough Hall and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 10:4-19, a copy of this

resolution shall be provided to any person who requests a copy of the regular meeting schedule, special or rescheduled meeting of this public body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution to cover the costs of providing such notice; and

FURTHER RESOLVED, that the Borough Clerk shall be directed to publish this Resolution in the official newspaper(s) of the Borough of Chatham.

Lisa DeRosa motioned to adopt the Resolution; Kay Kaiser seconded the motion.

RESOLUTION #21-02

CHATHAM BOROUGH BOARD OF HEALTH DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE YEAR 2021.

BE IT RESOLVED, by the Chatham Borough Board of Health that pursuant to N.J.S.A. 40:53-1, the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this municipality and the Chatham Courier is hereby designated as an alternate official newspaper.

Len Resto motioned to adopt the Resolution; Lisa DeRosa seconded the motion.

RESOLUTION #21-03

CHATHAM BOROUGH BOARD OF HEALTH ELECTION OF OFFICERS FOR THE YEAR 2021

WHEREAS, at its 2021 Reorganization Meeting, the Chatham Borough Board of Health did hold an election for officers; and

WHEREAS, the elected members agreed to accept and hold such offices.

BE IT RESOLVED by the Chatham Borough Board of Health, that as the result of the elections, the following offices will be held by the indicated members for the year 2021 and until replaced by a subsequent election:

President:

Vice President:

ELECTION TABLED UNTIL FEBRUARY MEETING.

REPORTS:

1. Nursing Report – Child health clinics are held twice a month, although they have not had anyone from Chatham Borough attend. Bridget has been handling calls from schools and public regarding COVID-19.
2. R.E.H.S. Report – Beau spoke to one of the Restaurants that had been given approval to open although there is not a sufficient commercial kitchen. The owner had stated they would be doing sandwiches and muffins (like the previous owner) when applications were submitted. Beau is following the guidelines regarding commercial kitchen spaces and said the owner had mentioned using a satellite kitchen, but was never able to provide that location information. The fire inspector has also been there to confirm the set up is sufficient for the frying preparation. At one point, Beau had to embargo some of the food that was being served, because it was not prepared on site and the owner could not provide receipts for the purchase. As of now, the issue has been resolved.
3. Financial Reports - reviewed
4. Vital Statistics Report – reviewed
5. Animal Control Report – reviewed
6. Pest Control Report – N/A

7. Health Officer Monthly Update:

- Health Officer, Megan Avallone reported that December was the worst month to date with coronavirus infections. Across the eight towns they serve, they received over 1,200 cases (27%). The staff has been working seven days a week because there are not enough resources. There is a resident from Chatham that allowed their child to attend school because of basketball tryouts; there are now forty students that need to be quarantined. Bob Weber (called in) stated that school sports do not fall under Recreation when asked.
- Lisa DeRosa suggested a continued conversation with the Township Health Officer as well as with Dr. LaSusa the Superintendent of schools.
- Discussion ensued regarding documentation for parents and students certifying they are *not* infected or symptomatic and having repercussions for falsifying the documents.
- Megan reported that yesterday (1/13) had the highest number of confirmed daily positive cases to date at 6,900. COVID will be the number one cause of death in New Jersey for 2020, and likely for 2021.
- The vaccine allotment has not been what the state has requested; she will be working Wednesdays at the Morris County mega-site.
- Discussion turned to disseminating additional information regarding vaccine registration. Megan stated the links and hotlines were not operational; the hotline should be ready to register people over the phone. The additional issue residents are having is the distance to the county site in Rockaway, which is far for some seniors.
- Kay stated the information flow is frustrating; Len added that Westfield is doing a

- wonderful job.
 - Lara suggested pairing up High School students with seniors to help with vaccine registration.
 - Megan agreed to provide the Board with an email summary of her call later regarding vaccinations.
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DISCUSSION ITEM(S):

NEW BUSINESS: None

ADJOURNMENT: *6:08pm*